



Administered by University of Maine System  
Office of Strategic Procurement  
Request for Bid (RFB)

## Waste Disposal Services

RFB #2024-025

Issued Date: August 24, 2023

Response Deadline Date/Time: **August 30, 2023, 11:59 p.m. EST**

### Response Submission Information:

Submitted electronically to [UMSResponses@maine.edu](mailto:UMSResponses@maine.edu)  
Email Subject Line – RC: Waste Disposal Services - RFB#2024-025

### Response Contact Information:

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## **PURPOSE AND SCOPE OF SERVICES**

The University of Maine Augusta (UMA) is seeking a company to provide waste disposal services.

Resulting agreement will allow for a five (5) year term with a five (5) year renewal option.

## **SUBMISISON REQUIREMENTS**

Submissions are due by **August 30, 2023 on or before 11:59 p.m. EST.**

Submissions will include:

- Provide the following company information:

Company Name:  
Years in Business:  
Company Address:  
Contact Name:  
Contract Email:

- Provide the company service areas (cities or towns): Augusta, Maine
- Provide pricing for the dumpster size and frequency of pickup in the table below:

<b>Location</b>	<b>Dumpster Size</b>	<b>Frequency of Pickup</b>	<b>Monthly Price</b>
UMA Katz, 20 Jewett Drive	6 Yard Dumpster	Weekly	
UMA Four Bay Garage, 21 Farmhouse Drive	6 Yard Dumpster	Weekly	
UMA Jewett Hall, 42 Jewett Drive	8 Yard Dumpster	Weekly	
UMA Jewett Hall, 42 Jewett Drive	10 Yard Dumpster for cardboard/paper	Weekly	
UMA Handley Hall, 331 Water Street	6 Yard Dumpster	Weekly	
UMA Robinson Hall, 37 University Drive	2 Yard Dumpster	Weekly	
UMA Capital, 14 Marketplace Drive	8 Yard Dumpster	Weekly	
Randall Student Center	8 Yard Dumpster	Weekly	

## **EVALUATION AND AWARD PROCESS**

PART 1: To be considered, the Respondent must provide the following information and have the ability to support the locations listed in the table above.

- Agreement to support all of the locations listed in the table above.
- Respondent must provide the company information including the number of years in business.
- Respondent must provide the service areas.

PART 2: Respondent's meeting the criteria listed directly above will be evaluated based on a 100-point scale each.

**Cost Evaluation:** The total cost proposed for conducting all the functions specified in this document will be assigned a score according to a mathematical formula. For purposes of clarification the price evaluation will be completed on longer term pricing provided. The lowest cost response will be awarded the total points. Responses with higher cost response values will be awarded proportionately fewer points calculated in comparison with the lowest cost response.

The scoring formula is:

(Lowest submitted cost response / cost of response being scored) x **Points** = pro-rated score)

The University will NOT seek a best and final offer (BAFO) from any Respondent in this procurement process. All Respondents are expected to provide their best value pricing with the submission of their response. Respondents will NOT be given another opportunity to modify pricing once submitted.

### **AWARD**

The University reserves the right to award Agreement(s) to one or multiple Respondents, if such award is in the best interest of the University. The University also reserves the right to award only one solution if such an action is in the best interest of the University.

The University reserves the right to waive minor irregularities, which may include contacting the Respondent to resolve the irregularity. Scholarships, donations, or gifts to the University, will not be considered in the evaluation of responses. The University reserves the right to reject any or all bid/proposal/submission, in whole or in part, and is not necessarily bound to accept the lowest cost response if that bid/proposal/submission is contrary to the best interests of the University. The University may cancel this request or reject any or all responses in whole or in part. Should the University determine in its sole discretion that only one Respondent is fully qualified, or that one Respondent is clearly more qualified than any other under consideration, an Agreement may be awarded to that Respondent without further action.

### **NEGOTIATIONS**

The University reserves the right to negotiate with the successful Respondent to finalize a contract. In the event that an acceptable contract cannot be negotiated, the University may withdraw its award. Alternatively, the University may cancel the RFB, at its sole discretion.

### **AWARD PROTEST**

Respondents may appeal the award decision by submitting a written protest to the University of Maine System's Chief General Services Officer within five (5) business days of the date of the award notice, with a copy of the protest to the successful Respondent. The protest must contain a statement of the basis for the challenge. Further information regarding the appeal process can be found at

[http://staticweb.maine.edu/wp-content/uploads/2015/07/APL\\_VII-A\\_20150630-FINAL.pdf?565a1d](http://staticweb.maine.edu/wp-content/uploads/2015/07/APL_VII-A_20150630-FINAL.pdf?565a1d)

If this RFB results in the creation of a pre-qualified or pre-approved list of vendors, then the appeal procedures mentioned above are available upon the original determination of that vendor list, but not during subsequent competitive procedures involving only the pre-qualified or pre-approved list participants.

### **MASTER AGREEMENT**

A copy of the Master Agreement is provided as a supplemental document with file name; **03 - 2024-025-RFB-IT-Exhibit A - Master Agreement**

The Master Agreement will allow for:

- Allow for the addition of other sites to support the University of Maine at Augusta business needs. Respondent response to service areas will be considered, the goal is to allow the University to extend the scope of services to the selected vendor beyond the sites listed in the table.