

REQUEST FOR PROPOSALS #2023-069
Video Assessment Solution
RESPONSE ADDENDUM #1
April 7, 2023

CLARIFICATION

QUESTIONS

Q1: In preparing the RFP response, you have asked for a list of clients. Is the information supplied kept private? We hesitate to broadcast our client base without expressed consent from each.

A1: The information submitted is confidential.

Q2: Are electronic signatures acceptable?

A2: Yes, they are.

Q3: Regarding the required forms. Does the signature need to be from a representative who is legally authorized to bind the company?

A3: Yes

Q4: How many users does the university (across all campuses) expect to have using the product at the minimum?

A4: We estimate a minimum of 1,000 users (faculty and students) using the product across the three campuses.

Q5: Can you give us a range on how many users would be uploading videos every semester?

A5: We estimate a range of 400 – 800 users (primarily students) uploading videos every semester.

Q6: The cost evaluation is asking for enterprise licensing for each location/campus. In the bio, some bios include FTE, but others do not. Can you provide an itemized list of all the campuses with their FTE?

A6:

University of Southern Maine: 5,175 FTE for Fall 2022 (UG: 4019; Grad: 1156)

University of Maine Presque Isle: 38 FTP and 45 adjunct

Q7: In Rider C, Section 7E you are asking for information pertaining to persons located in the EEA. We are covered by our compliance with GDPR, but we would like to better understand if you intend to have EU students landing on the US tech stack.

A7: Section 7E is a supposition.” If information pertaining to persons located in the EEA...”. We do not intend to have EU students using the video assessment solution.

Q8: In Rider C, Section 10: Data Breach, our standard terms state 3 days. Would this be an issue and something we would have to discuss in redline agreements?

A8: Please suggest your preferred language in redline.