



Administered by University of Maine System  
Office of Strategic Procurement  
Request for Bid (RFB)

Azure-Based Oracle Database Consulting  
Services

RFB #2022-040

**Issued Date:** December 2, 2021

**Response Deadline Date/Time:** Dec. 10, 2021, 11:59 p.m. EST

**Response Submission Information:**

Submitted electronically to [UMSResponses@maine.edu](mailto:UMSResponses@maine.edu)  
Email Subject Line – RC: Azure-Based Oracle Database Consulting  
Services - RFB#2022-040

**Response Contact Information:**

Strategic Sourcing Manager (SSM): Robin Cyr  
Email: [UMSResponses@maine.edu](mailto:UMSResponses@maine.edu) and [robin.cyr@maine.edu](mailto:robin.cyr@maine.edu)  
Phone: (207) 649-0111

## **PURPOSE**

The University of Maine System is seeking professional services to update Azure-based Oracle database and .NET web applications that support Maine's child care quality rating and improvement system and child care search tool for parents. In addition to the initial scope of services, at the University option, allow for continued relationship with the Contractor for additional scope of services.

## **SCOPE OF SERVICES**

### **DELIVERABLE 1**

By end of May 31, 2022, fully develop, document, and submit through State of Maine Office of Information Technology (OIT) Application Deployment Certification (see <https://www.maine.gov/oit/sites/maine.gov/oit/files/inline-files/ApplicationDeploymentCertification.pdf>) for the following:

- Revision of existing Oracle database to implement state's new *Rising Stars for ME* standards
- Accommodate required enrollment by all active licensed child care providers in Maine (~1500 active licensed providers plus ~200 currently unenrolled)
- Transition existing quality certificate ratings (1-4 "steps") to the new 1-5 "star" system, for quality certificates that have not yet expired as of go-live date
- Update web interfaces to modern look-and-feel for child care providers, administrative users, and partners who query the system for data reports.
- Ensure that existing reports/interfaces/web services maintain functionality with revised system, to include: daily use of web service to import licensing data, thrive-daily use of web service to important Maine Roads To Quality professional development network data, visual step report, administrative data login by internal University of Maine System staff, administrative login by State of Maine personnel who issue final quality certificates, automated emails to providers about expiring emails
- Update system for storing and managing administrative credentials
- Update graphics and code in <https://search.childcarechoices.me> tool to reflect the change from 1-4 "steps" in old system to 1-5 "stars" in new system

### **DELIVERABLE 2**

By end of September 30, 2022, fully develop, document, and submit through OIT Application Deployment Certification for the following:

- Update look-and-feel of web interface for applications in [search.childcarechoices.me](https://search.childcarechoices.me) tree
- Simplify the three geographic search boxes currently at <https://search.childcarechoices.me> into a consolidated box
- Add functionality to search for child care on "My Route"
- Implement mobile app (Apple and Android) to complement the web interface

### **Qualifications**

- Bachelor's degree in Computer Science, Computer Information Systems, or related field
- 10 years of experience in database development
- Demonstrated experience programming in Access and SQL
- Required experience with Oracle and SQL Server
- 10 years of experience in web development
- Experience designing, developing, and maintaining GIS driven desktop and web applications using .NET technologies, web API, and integrated databases
- Experience with google maps API
- Experience documenting software life cycle using Visio or similar tools

- Experience with version control systems such as github, bitbucket, or SVN
- Experience working in academic environment to design complex data collection and data analysis solutions

### **SUBMISSION REQUIREMENTS**

Submissions are due by **December 10, 2021 on or before 11:59 p.m. EST.**

Submissions will include:

- Hourly rate, fully burdened.
- Initial estimated pricing for scope of services broken down by the following two deliverables:
  - Deliverable 1 – Due on or before May 31, 2022
  - Deliverable 2 – Due on or before September 30, 2022
- Agreement that the work will be completed by the dates specified above in the two deliverables.
- Confirmation that the consultant has the Qualifications outlined in this RFB. This will include two (2) references that can confirm the qualifications. Please provide the following reference contact information:
  - Company Name, Contact Name, Contact Phone Number and Contact Email.

### **EVALUATION AND AWARD PROCESS**

To be considered, the Respondent must meet the following:

- Pricing for scope of services broken down by the following two deliverables:
  - Deliverable 1 – Due on or before May 31, 2022
  - Deliverable 2 – Due on or before September 30, 2022
- Agreement that the work will be completed by the dates specified above in the two deliverables.
- Confirmation that the consultant has the Qualifications outlined in this RFB.
- Confirmation from two (2) references that Respondent meets or exceeds the qualifications provided.

Respondent's meeting the criteria listed directly above will be evaluated based on a 100-point scale each.

**Cost Evaluation:** The total cost proposed for conducting all the functions specified in this document will be assigned a score according to a mathematical formula. For purposes of clarification the price evaluation will be completed on longer term pricing provided. The lowest cost response will be awarded the total points. Responses with higher cost response values will be awarded proportionately fewer points calculated in comparison with the lowest cost response.

The scoring formula is:

$(\text{Lowest submitted cost response} / \text{cost of response being scored}) \times \text{Points} = \text{pro-rated score}$

The University will NOT seek a best and final offer (BAFO) from any Respondent in this procurement process. All Respondents are expected to provide their best value pricing with the submission of their response. Respondents will NOT be given another opportunity to modify pricing once submitted.

### **AWARD**

The University reserves the right to award Agreement(s) to one or multiple Respondents, if such award is in the best interest of the University. The University also reserves the right to award only one solution if such an action is in the best interest of the University.

The University reserves the right to waive minor irregularities, which may include contacting the Respondent to resolve the irregularity. Scholarships, donations, or gifts to the University, will not be considered in the evaluation of responses. The University reserves the right to reject any or all bid/proposal/submission, in whole or in part, and is not necessarily bound to accept the lowest cost response if that bid/proposal/submission is contrary to the best interests of the University. The University may cancel this request or reject any or all responses in whole or in part. Should the University determine in its sole discretion that only one Respondent is fully qualified, or that one Respondent is clearly

more qualified than any other under consideration, an Agreement may be awarded to that Respondent without further action.

### **NEGOTIATIONS**

The University reserves the right to negotiate with the successful Respondent to finalize a contract. In the event that an acceptable contract cannot be negotiated, the University may withdraw its award. Alternatively, the University may cancel the RFB, at its sole discretion.

### **AWARD PROTEST**

Respondents may appeal the award decision by submitting a written protest to the University of Maine System's Chief General Services Officer within five (5) business days of the date of the award notice, with a copy of the protest to the successful Respondent. The protest must contain a statement of the basis for the challenge. Further information regarding the appeal process can be found at

[http://staticweb.maine.edu/wp-content/uploads/2015/07/APL\\_VII-A\\_20150630-FINAL.pdf?565a1d](http://staticweb.maine.edu/wp-content/uploads/2015/07/APL_VII-A_20150630-FINAL.pdf?565a1d)

If this RFB results in the creation of a pre-qualified or pre-approved list of vendors, then the appeal procedures mentioned above are available upon the original determination of that vendor list, but not during subsequent competitive procedures involving only the pre-qualified or pre-approved list participants.

### **MASTER AGREEMENT**

A copy of the Master Agreement is provided as a supplemental document with file name; **03 - 2022-040-RFB-FT-Exhibit A - Master Agreement**

The Master Agreement will allow for:

- Additional consulting services to be available under this Agreement to additional University institutions, this includes any additional University institutions formed during the term of this agreement, all facilities utilized by an institution including those managed and/or owned by a third party, and additional entities, such as, the University College a division of University of Maine at Augusta.
- Additional Scope: The Contractor shall permit services not covered herein to be added by mutual written agreement, without voiding the provisions of the existing agreement. The Contractor, for additional consideration, shall furnish additional services to the University.