

REQUEST FOR BID #2022-16
External Evaluation Services for the
University of Maine at Presque Isle
US Department of Education
Title III Strengthening Institutions Program Grant
RESPONSE ADDENDUM #1
September 8, 2021

CLARIFICATION

The submission deadline has been extended to **Monday, September 13, 2021, at 11:59 pm EST.**

QUESTIONS

Q1: Given that the Year 2 grant period is nearly over, what is the expected timeline for evaluation services (e.g., timeline for final report)?

A1: A final report from the evaluator will be due December 1, 2021, in order to complete the annual performance report for Year 2 of grant project.

Q2: The RFB states that the evaluator will "execute the approved evaluation plan" (page 2). Is this referring to the plan submitted by the selected evaluator or the plan approved by the funder in the original grant application? If it is the latter, can that be made available?

A2: In conjunction with the UMPI Title III Project Director, the evaluator will complete the following items listed within the scope of work on page 2 of the RFB:

- Comply with regulations regarding EDGAR, FERPA and use of confidential information for data collection and evaluation, if applicable.
- Meet all funder requirements for the period of performance and approved timeline as it relates to project evaluation.
- Advise and report on implementation of grant activities.
- In coordination with UMPI Title III Project staff, monitor progress toward specific project objectives and also outcome measures to assess the impact of the proposed outcomes for the institution and project participants.
- Provide accurate and objective quantitative and qualitative formative/summative evaluation reports for the year on task completion, adherence to timelines, and effectiveness of implementation strategies, financial management and overall progress toward achievement of objectives and the program's continuous improvement efforts.
- Coordinate with the Title III Project Director to report on the following Year Two Activity Objectives and Performance Objectives.

Q3: For the Year 2 funder reporting requirements, were data already collected (e.g., pre-post surveys for Objective 6) or will new data need to be collected by the evaluator quickly for this grant period?

A3: Per-Post Surveys for Objective 6 have already been completed.

Q4: I notice that the University is seeking bids only for Year 2 of the grant; is there an incumbent evaluator that was contracted during Year 1 of the grant?

A5: Yes, an external evaluator was contracted to conduct the evaluation for Year 1 of the grant.

Q5: I see that 30 points are awarded for "Bid within the approved Federal budget"; can you share the approved budget amount?

A5: It is not in the best interest of the university to provide the specific federal budget line amount due to the competitive nature of this Request for Bid.

Q6: Who won the bid last year? How did they do this year? Are they rebidding?

A6: Pinnacle Evaluation Services, LLC won the bid last year. We are satisfied with their performance. The University has no knowledge of vendors who will submit a bid until the submission deadline has passed.