

**REQUEST FOR PROPOSAL #2022-012**  
**Community Needs Assessment**  
**RESPONSE ADDENDUM #01**  
**August 17, 2022**

**QUESTIONS**

1. The RFP requests “a needs assessment of the Lewiston/Auburn area”. Can you confirm the study area? Is it inclusive of the Lewiston and Auburn city limits?  
ANSWER: Yes L/A is the limited study area.
2. The RFP states that while the study is primarily for the University of Southern Maine, all system campuses must be afforded the use of this solution. Can you explain this? Do you expect to replicate the methodology in other areas of the system?  
ANSWER: There is no anticipated need at this time but the RFP allows for like services to be performed on behalf of other campuses should they exercise the option.
3. The RFP states that “the needs assessment must be conducted by firm/individual familiar with the L/A region”. Do you have preference for a local consultant?  
ANSWER: There is no preference.
4. Has a committee been formed for the project? If so, who is represented on the committee?  
ANSWER: To be determined as a result of the report.
5. Do you anticipate that stakeholder engagement and/or committee meetings will take place in person? Virtually? Or, a combination?  
ANSWER: Combination
6. Is there a budget for the project? What is the do not exceed amount?  
ANSWER: No