

**REQUEST FOR PROPOSALS #2020-023
Nursing Simulation Training Solution
RESPONSE ADDENDUM # 01
January 24, 2020**

CLARIFICATION

QUESTIONS

1. Are Exhibit 1 Tables 2 and 3 required to be completed or are they optional if associated costs are accounted for elsewhere? For example, if bidder does not charge by the hour for Professional Services (i.e. cost of services is included as a part of implementation cost - Table 1) do these tables need to be completed in order to be considered a responsive bidder?
ANSWER: Please refer to the instructions provided in Appendix C, Required Cost Exhibits. Exhibit 1, Table 2 is used to support calculations where professional services are needed. This works with Exhibit 1, Table 3, so if there are implementation costs the two tables should support the number noted in Exhibit 1, Table 1.
2. "Rider A Specifications of Work to Be Performed, Item 7 Implementation Plan and Timeline" refers to Rider E Implementation Plan and Timeline." Rider E appears to ask for a Service Level Agreement (SLA) and not an implementation timeline. Accordingly, "Rider A Specifications of Work to Be Performed, Item 8" refers to Rider F – Contractor's Service Level Agreement to Support University." There is no Rider F in the document. Please advise on how to address these discrepancies.
ANSWER: Language in Rider A, items 7 and 8 are revised as follows:

~~7. **Implementation Plan and Timeline:** The Contractor is expected to develop, manage and report the status of the progress on the implementation plan and timeline as outlined in **Rider E – Implementation Plan and Timeline**, of this Agreement.~~

ITEM 8 IS RENUMBERED TO ITEM 7
7. **Service Level Agreement:** The Contractor is expected to provide, monitor performance and provide reports of its service delivery commitments to the University as outlined in **Rider E – Contractor's Service Level Agreement to Support the University**, of this Agreement.
3. *Please refer to Exhibit B – (Audio Visual – Basis of Design)*
Please confirm if the vendor is to include cabling/wiring?– In the majority of projects we work on this is done during the construction phase as it is easier to install the cabling when the walls and ceilings are open. We can certainly accommodate this request, but it is more cost efficient to have your electrician install this wiring when they are working on the rest of the wiring.
ANSWER: I believe the current plan is to bring wiring to the room(s). AV vendor would continue from that point.
4. Is the vendor required to provide the flat panel video monitors referenced in Exhibit B (Audio Visual – Basis of Design)?
ANSWER: The University's AV vendor will provide these flat panel monitors.
5. Is the vendor required to provide the personal computers referenced in Exhibit B (Audio Visual – Basis of Design)?

ANSWER: In the debrief room, if the vendor has a specific computer needed for playback, then yes. If it is a standard PC for playback.

6. Is the vendor required to provide the touchscreen control panel referenced in Exhibit B (Audio Visual – Basis of Design)?

ANSWER: The University's AV vendor will provide the touchscreen control panel.

7. Do you require recording in the hallways?

ANSWER: Streaming required, recording preferred.

8. For the following requirement please clarify what “controls” are needed. “Solution offers ability to have quick access to patient simulator controls.”

ANSWER: Please disregard we are removing this requirement

9. Please clarify what is meant by “wireless confederate integration.”

ANSWER: Ability to use a wireless system from the control room to the confederate.

10. Is the university seeking a cloud-based configuration or simply cloud-based storage of videos?

ANSWER: The University is looking for pricing for both cloud-based configuration and cloud based storage.

11. Is the telephone system you want to capture existing? If it is existing system what is the make, model?

ANSWER: This will be the university system. We will want to capture the call between the sim room and patient room. This is more of a priority for recording and less for streaming.

12. What information do you wish to show on the digital signage?

ANSWER: Schedule information, - in the future potentially streaming a sim to this display. Not required

13. Please provide further explanation and/or a brief workflow narrative for requirement #5: "solution offers ability to have quick access to patient simulator controls."

ANSWER: Please disregard we are removing this requirement

14. Please provide further explanation and/or a brief workflow narrative for requirement #30: "solution provides ability to be patient voice and room notification"

ANSWER: Ability to talk into the room from the control room.

15. For requirement #28: "Solution supports wireless confederate integration," Does "wireless confederate" refer to an in-ear wireless communication system? Please provide a brief workflow narrative for this requirement and specify the desired level of integration.

ANSWER: Correct, in-ear wireless for confederate. This DOES NOT need to be captured.

- 802.11ac (preferred) or 802.11n (2.4 GHz only)
- 802.1x (preferred) or WPA2/PSK (IoT type devices)
- Static or dynamic assignment of IP address via DHCP
- Note: Third party Wi-Fi access points and routers are not allowed within University buildings.

16. Is Exhibit-B (Audio Visual – Basis of Design) only for reference, or should the features contained within this document be considered solution requirements, even if they are not listed on the provided

scope of work? (e.g. "Capture of personal computer screen and sound during simulated telehealth session.")

ANSWER: Exhibit B is ONLY a reference. We realize not all AV systems are the same and a vendor may have another solution.

17. In order to accurately calculate cloud pricing, we require an estimate of storage needs. How many total hours of recording do you anticipate per semester? How long will videos need to be saved for?

ANSWER: At a minimum until the end of a semester.

18. Does the University wish to provide the data drops/network runs required to deliver the solution, or do you wish for this to be included in the vendor's scope of work?

ANSWER: The University will provide the data drops/network runs required.

19. If the solution will reside on the University of Southern Maine network, does the University wish to provide the networking equipment (to include network switches, patch panels, equipment racks, etc.) required to deliver the solution? If not, what manufacturers and which models are already approved by the university for use on the network? Can you provide a list?

ANSWER: The University will provide all data networking equipment (to include network switches, patch panels, equipment racks, etc.) required.