

REQUEST FOR PROPOSAL #2019-065
Higher Education Learning Management Solution
RESPONSE ADDENDUM #02
April 4, 2019

CLARIFICATION

1) Modification to 1.3.1. Timeline of Key events is as follows

Reference Section	Event Name	Event Due Date
Phase 1 – Use Case Presentation		
Section 1.2.2	Deadline for Written Inquiries/Questions <i>Regarding Use Cases – Appendix G – Evaluation Scenarios</i>	April 8, 2019 5:00 p.m. EST
Section 1.2.2	Response to Written Inquiries/Questions <i>Regarding Use Cases – Appendix G – Evaluation Scenarios</i>	April 9, 2019
	Deadline for Submission of Use Case Demonstration & Sandbox Link	Phase 1 - April 18, 2019 11:59 p.m. EST
	Faculty, Staff & Students Review	April 18 – May 17
Phase 2 – RFP Submission, Evaluation and Award		
Section 1.2.2	Deadline for Written Inquiries/Questions – RFP Focus	April 12, 2019 5:00 p.m. EST
Section 1.2.2	Response to Written Inquiries/Questions – RFP Focus	April 17, 2019 5:00 p.m. EST
Section 1.2.2	Deadline for Proposal Submission	Phase 2 - April 30, 2019 11:59 p.m. EST
Section 1.3.8	Estimated Respondent Presentation Date (subject to change)	May 14 - 15 1:00 – 5:00 p.m. EST Presentations will be scheduled and held via ZOOM
Section 2.2	Award Announcement (subject to change)	On or before June 7, 2019

- 2) **RFP Submission Requirements** – All Respondents intending to provide a submission to this RFP are required to submit Phase 1 materials (use case demonstration & sandbox link) by the deadline noted for Phase 1. Any submissions of Phase 2 will not be considered if Phase 1 submission was not provided by the deadline noted for Phase 1.
- 3) **Use Case Demonstration** – Phase 1 submission requirements are as follows:
- a. Respondents will provide a video or screen capture which details and demonstrates a solution to each of the use case scenarios in RFP Appendix G – Evaluation Scenarios.
 - b. The video / screen capture will have a designation to mark the start and stop of each Use Case demonstrated, eg, “Start Use Case 1. End Use case 1” and so forth.
 - c. Respondents to provide written questions regarding the Use Cases on or before April 8, 2019 by 5:00 p.m. EST.
 - d. Respondents will provide an email to UMSResponses@maine.edu containing downloadable links to the use case demonstrations and a sandbox link for the extended evaluation team to use their solution. Deadline for the submission is April 18, 2019, 11:59 p.m. EST.

REQUEST FOR PROPOSAL #2019-065
Higher Education Learning Management Solution
RESPONSE ADDENDUM #02
April 4, 2019

- 4) As a reminder please refer to RFP Section 1.2.3 Confidentiality for questions on content provided.