

**REQUEST FOR Qualifications #2019-056  
Commercial Printing and/or Mail House Services  
RESPONSE ADDENDUM #01  
April 10, 2019**

**QUESTIONS**

**Q1:** Pricing" is referenced a few places in the request, we don't see any specific pricing component to address.

**A1: Pricing is not requested at this time. Please refer to section 1.1.3 Purpose in the RFQ:**

*The objective of this RFQ is to create a list of qualified respondents that may be used by authorized University of Maine System staff on as-needed basis. These qualified respondents will be used for projects when the University does not have adequate internal resources. By establishing a list of pre-qualified service providers, the University has the ability to obtain a full range of services, to use specialist firms for projects requiring deep knowledge in specific functions, to provide local coverage for all campuses, and to establish pricing alternatives for similar services.*

**Q2:** Please confirm Appendix C, Contract for Services, that we don't not need fill out in replying to this RFQ?

**A2: Please refer to Appendix E – Evaluation Question (s):**

*6. Provide a statement that notes your acceptance to the conditions stated in Section 1.2 and Appendix C of the RFQ regarding the University of Maine System, Contract for Services or note your nonacceptance to the stated conditions. For full acceptance please include a statement here to the effect as part of your response. For partial acceptance please provide the clause number and name for the exceptions and note your understanding that finalists will be required to provide marked up language acceptance as part of your response for full evaluation of this requirement, lack of providing the required response will result in a zero (0) score for the Contract for Services evaluation criteria in Section 2.1.1.*

Q3: Samples: Is there a specific limit to the quantity that can/should be submitted?

**A3: Three to five diverse sample would suffice**

Q4: Could you help us understand if it's only Maine Printers in the RFQ process or are others allowed?

**A4: Please refer to Section 1.3.2 Eligibility to Submit Responses:**

*Eligibility to Submit Responses Public entities, private for-profit companies, and non-profit companies and institutions are invited to submit a response to this document.*

The University is not restricting submissions based on geographical location.