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**REQUEST FOR PROPOSALS #014-19**  
**University of Southern Maine Snow Removal & Sanding Services**  
**RESPONSE ADDENDUM #1**  
**August 17, 2018**

This addendum responds to initial questions submitted by vendors.

The University of Maine

Q1. Is the sand / slat mix provided by the University covered and if so can a loader drive in?

University of Maine  
at Augusta

*A1. .Yes it is covered and yes a loader can drive into it.*

University of Maine  
at Farmington

Q2. Is power available at the salt/sand shed to plug equipment into to heat?

University of Maine  
at Fort Kent

*A2. Yes, the University will provide power.*

University of Maine  
at Machias

Q3. Is the contractor required to include sanding/salting of the sidewalks as part of the alternative pricing for clearing of sidewalks / walkways?

University of Maine  
at Presque Isle

*A3. Yes, the contractor, if awarded, will be responsible for sanding and / or salting of sidewalks, entryways, exterior stairs, and exedra. The University will provide the salt and/or sand.*

University of  
Southern Maine

Q4. Section 2.1.1 Scoring Weights of the RFP list Appendix G & H worth 60 points, where is Appendix G & H?

*A4. Correction, Appendix D (References) and Appendix E (Organization Qualifications and Experience) are to be scored by the University and are worth 60 points.*

Q5. Is Marine and Professional Insurance required?

*A5. No*

Q6. Are the wide pathways considered sidewalks or roads?

*A6. Sidewalks*

Q7. Does all of services required to be bid on?

*A7. No, Respondents are not required to bid on alternative pricing for Gorham Sideways / walkways or Portland Campus.*

Q8. Is the Contractor required to monitor slippery conditions?

*A8. No, the University will monitor for slippery conditions, i.e. snow melt and re-freeze. The University will apply sand/salt when needed. The University will contact the Contractor if services are needed to be performed by the Contractor and will be invoiced per call-in as indicated in the Cost Response Form under Additional Services – On-Call / As-Needed.*

Q9. Is the Contractor required to clear the emergency call boxes?

*A9. No, the University staff will clear the emergency call boxes, Contractor shall NOT pile snow next to or onto the boxes.*

Q10. Who is responsible for towing of vehicles, if needed?

*A10. The University will tow vehicles. Contractor shall leave a two (2) stall space buffer of each side of vehicle when plowing to prevent accidents.*

Q11. Can the Contractor be notified of closures due to weather?

*A11. Yes, the University has an automatic notification system that will text a school closure. Awarded Contractor will be shown how to register cellphone(s) to receive the text.*

Q12. Does Portland have the same time schedule as Gorham regarding when it needs to be cleared?

*A12. Yes*

Q13. Can equipment be staged at the Gorham Campus?

*A13. Yes, vehicles can be staged in the parking lot G13C.*

Q14. Can equipment be staged at the Portland Campus?

*A14. Yes, however space is very limited to one (1) piece of equipment, i.e. loader.*

Q15. What Contractors attended the Mandatory Pre-bid Conference / Walk-throughs?

*A15. Gorham Campus Pre-bid included Risbara Bros., Dearborn Construction, DDI Construction, Seabreeze, and Solid Ground. Portland Campus Pre-bid included Risbara Bros. and Sebreeze.*

Q16. **Cost Response Forms Exhibit 1 and Exhibit 3 under Additional Pricing for on-call / as-needed services when requested by the University** has an hourly rate for Time, Material, and Equipment Costs for loading & hauling snow off campus to a snow dump, within a five mile radius of the Gorham campus, that meets all applicable codes and regulations on an hourly basis, can this be by each piece of

equipment and does this include tipping fees if snow needs to be hauled off campus?

*A17. Respondents should include pricing for each piece of equipment and pricing shall include the equipment and operator on an hourly basis. Tipping fee shall be listed separately as usually Contractor will be dumping the snow in a designated area on campus at both Gorham and Portland Campuses. See below updated Exhibit 1, Exhibit 2, and Exhibit 3 to be submitted.*

Ryan Ward  
Sourcing Manager  
Strategic Procurement  
University of Maine Services  
5761 Keyo Building  
Orono, ME 04469-5761

**Exhibit 1 – Cost Response Form Gorham Only**

Provide annual pricing for all applicable options. Salt/sand mix will be provided to the Contractor onsite for use.

**One (1) year contract pricing with options for four (4) additional one (1) year renewals.**

- 1. Snow removal and salt/sanding for all Gorham Campus parking lots and University owned roads: \$ \_\_\_\_\_ / Annually
- 2. Snow removal and salt/sanding for all Gorham Campus parking lots, University owned roads, And all walkways / building entrances: \$ \_\_\_\_\_ / Annually

**Three (3) year contract pricing with options for two (2) additional one (1) year renewals.**

- 1. Snow removal and salt/sanding for all Gorham Campus parking lots and University Owned Roads:

\$ \_\_\_\_\_ / Annually x 3 years = \$ \_\_\_\_\_ /3 Years

- 2. Snow removal and salt/sanding for all Gorham Campus parking lots, University owned roads, AND all walkways / building entrances:

\$ \_\_\_\_\_ / Annually x 3 years = \$ \_\_\_\_\_ /3 Years

**Additional Pricing for on-call / as-needed services when requested by the University.**

Snow ban plowing costs for Resident Student lots. Cost for each ban: \$ \_\_\_\_\_

Time, Material, and Equipment Costs for additional work as may be required on an hourly basis: \$ \_\_\_\_\_ /hr.

Time, Material, and Equipment Costs for spreading sand/salt mix on campus roadways on an hourly basis when requested. The sander (hopper) used by the Contractor shall have a minimum capacity of two (2) cubic yards. \$ \_\_\_\_\_ /hr.

Time, Material, and Equipment Costs for loading & hauling snow, cost to haul snow off campus to a snow dump, within a five mile radius of the Gorham campus that meets all applicable codes and regulations on an hourly basis. Pricing is listed is per unit and shall include all cost including, but not limited to, equipment, operator, fuel, overhead, etc.

Loader: Size: \_\_\_\_\_ \$ \_\_\_\_\_ /hr.

Dump truck: Size: \_\_\_\_\_ \$ \_\_\_\_\_ /hr.

Snow Tipping Fee (Per Load): \$ \_\_\_\_\_

**Exhibit 2 – Cost Response Form Portland Only**

Provide annual pricing for all applicable options. Salt/sanding of all University owned parking lots and roadways will be completed by the University.

**One (1) year contract pricing with options for four (4) additional one (1) year renewals.**

- 1. Snow removal for all Portland Campus parking lots and University owned roads: \$ \_\_\_\_\_ /Annually

**Three (3) year contract pricing with options for two (2) additional one (1) year renewals.**

- 1. Snow removal for all Portland Campus parking lots and University owned roads:

\$ \_\_\_\_\_ /Annually x 3 years = \$ \_\_\_\_\_ /3 Years

**Exhibit 3 – Cost Response Form Gorham and Portland Campuses Combined**

Provide annual pricing for all applicable options. Salt/sand mix will be provided to the Contractor onsite for use for Gorham Campus ONLY. University will salt/sand all parking lots and University owned roads.

**One (1) year contract pricing with options for four (4) additional one (1) year renewals.**

- 1. Snow removal and salt/sanding for all Gorham Campus parking lots and University owned roads plus snow removal for all Portland Campus parking lots and University owned roads:

\$ \_\_\_\_\_ /Annually

- 2. Snow removal and salt/sanding for all Gorham Campus parking lots, University owned roads, and all walkways / building entrances plus snow removal for all Portland Campus parking lots and University owned roads:

\$ \_\_\_\_\_ /Annually

**Three (3) year contract pricing with options for two (2) additional one (1) year renewals.**

- 1. Snow removal and salt/sanding for all Gorham Campus parking lots and University owned roads plus snow removal for all Portland Campus parking lots and University owned roads:

\$ \_\_\_\_\_ /Annually x 3 years = \$ \_\_\_\_\_ /3 Years

- 2. Snow removal and salt/sanding for all Gorham Campus parking lots, University owned roads, and all walkways / building entrances plus snow removal for all Portland Campus parking lots and University owned roads:

\$ \_\_\_\_\_ /Annually x 3 years = \$ \_\_\_\_\_ /3 Years

**Additional Pricing for on-call / as-needed services when requested by the University.**

Snow ban plowing costs for Resident Student lots. Cost for each ban: \$ \_\_\_\_\_

Time, Material, and Equipment Costs for additional work as may be required on an hourly basis: \$ \_\_\_\_\_ /hr.

Time, Material, and Equipment Costs for spreading sand/salt mix on campus roadways on an hourly basis when requested. The sander (hopper) used by the Contractor shall have a minimum capacity of two (2) cubic yards. \$ \_\_\_\_\_ /hr.

Time, Material, and Equipment Costs for loading & hauling snow, cost to haul snow off campus to a snow dump, within a five mile radius of the Gorham campus that meets all applicable codes and regulations on an hourly basis. Pricing is listed is per unit and shall include all cost including, but not limited to, equipment, operator, fuel, overhead, etc.

Loader:      Size: \_\_\_\_\_ \$ \_\_\_\_\_ /hr.

Dump truck:      Size: \_\_\_\_\_ \$ \_\_\_\_\_ /hr.

Snow Tipping Fee (Per Load): \$ \_\_\_\_\_