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Orono, ME 04469-5761

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REQUEST FOR PROPOSALS #056-2018
Paper Products for University of Maine Dining Services
RESPONSE ADDENDUM #1
April 12, 2018

This addendum responds to initial questions submitted by vendors.

- The University of Maine
- University of Maine
at Augusta
- University of Maine
at Farmington
- University of Maine
at Fort Kent
- University of Maine
at Machias
- University of Maine
at Presque Isle
- University of
Southern Maine
- Q1. Can the University provide the bid tabulation for the last bid on this category?
- A1. The University awarded RFB #035-13 to Performance Food Service August 1, 2013. The University received two (2) bids from Performance Food Services and Sysco. See below Attachment D – Performance Food Service and Attachment E – Sysco.*
- Q2. Please clarify, the market basket states to use cost from prior to 3/1/2018 and Appendix C page 24 states to use cost from prior to 4/1/2018
- A2. April 1, 2018*
- Q3. Does the University required an exact match for products or will the University accept comparable?
- A3. See Page 24 of the RFP, second bullet – “Alternates: Unless otherwise provided for in this solicitation, the name of a certain brand, make, or manufacturer does not restrict bidders to specific brand, make, or manufacturer named; but conveys the general style, type, character, and quality of the article desired.”*
- Q4. Please clarify, Section 1.2.7 Pricing: states that quoted contract percentage markup will be fixed for the initial term contract. This implies that prices may fluctuate but the mark up should remain constant. Appendix C #8 states that pricing will be guaranteed by the vendor for the term of the agreement. This indicates a fixed price.
- A4. The quote percentage mark-up will be fixed throughout the contract term, including possible renewal years, for ALL items, including market basket items.*
- In addition to the quote percentage mark-up, market basket item prices will also remain fixed for the initial 12 months of the agreement. Any price increases will require University written approval.*

RFP Correction:

Page 23 Appendix C #8. Pricing will be guaranteed by the vendor for the term of the Agreement, shall be replaced by the following:

8. The quote percentage mark-up will be fixed throughout the contract term for ALL items, including market basket items. In addition to the quote percentage mark-up, market basket item prices will also remain fixed for the initial 12 months of the agreement. Any price increases will require University written approval.

Q5. Does all items need to have a compostable option?

A5. No, the University requires that the awarded firm have compostable products to support the University's sustainability initiatives however is not required to have all products to have a compostable option. The University reserves the right to seek alternative compostable products from other suppliers if the awarded firm is unable to provide the requested product.

Ryan Ward
Sourcing Manager
Strategic Procurement
University of Maine Services
5761 Keyo Building
Orono, ME 04469-5761

Attachment D – Performance Food Service RFB #035-2013 Bid Tabulation

Contract Mark-up Percentage for all Items:	6.5%	PFG Northcenter
COMPLETE THIS BID SUBMITTAL FORM IN ITS ENTIRETY		
Attachment A to RFB XXXX Rebid for Paper Products		

Provide your bid (sell price) based on your most recent purchase laid-in (acquisition) cost prior to XXXX 2013, for each item. If you don't currently purchase the specified item, and therefore cannot provide an invoice, please provide a laid-in-cost based on a written quote from your supplier. Items bid via supplier quotes will be firm for the first 12 months of the contract, at a minimum. The University cost is the laid-in cost plus the markup as stated above. The same markup shall apply to all items.

Item #	Description / Specification	Pack/size	Manufacturer	Manufacturers ID Number	Invoice Number	Laid-in Cost	University cost per unit	Usage Estimate in Units	Total cost	Your Brand	Manufacturer's Stock Number	Pack/Size	Your Order Number
1	Napkin, Paper, 8.5" X 12-1/2" Multilayer folded to 4-1/4" x 6-1/2", to fit Dispensers (TORK Xpressnap)	12/500 CT	SCA Tissue North America	908EX		\$ 38.50	\$ 41.00	524	\$21,485.310	Xpress	908EX	12/500CT	
2	no polystyrene foam", Insulated, Non-Slip Grip, Non-Hot to Touch, with Umaine logo print (include 8 & 16oz)	1000/CS	Georgia Pacific North America	534220620RS		\$ 85.10	\$ 90.63	210	\$19,032.615	Georgia Pacific	5342	1/1000CT	
3	Lid, Plastic, for 12-16 oz. Hot Cup, Dome, White, Sip Through Hole	10/100 CT	Georgia Pacific North America	1503226		\$ 33.15	\$ 35.30	94	\$3,318.647	Georgia Pacific	D9542	1/1000CT	
4	Tablecovers, White, Banquet Size 54" x 108", 2 Ply Tissue/1Ply Poly	25 EA	Hoffmaster	210131		\$ 27.56	\$ 29.35	52	\$1,526.273	Hoffmaster	210130	1/25CT	
5	Cup Plastic Clear 16oz, Cornware (include 7oz, 12oz, 20oz & 24oz)	6/116ct	Pactiv	YPLA160C		\$ 68.47	\$ 72.92	626	\$45,677.433	Greenware	GC16S	20/50ct	
6	Platter, Oval, Paper, 7.5" X 10", Premium Strength, Microwavable, White	4/125 CT.	Huhtamaki (Serene)	22752		\$ 38.93	\$ 41.46	53	\$2,197.404	Green Wave	TW-POO-016	4/125CT	
7	Towel Roll Hicap F/Enmtn Dispenser	6/800ft	Georgia Pacific North America	89490		\$ 27.85	\$ 29.66	160	\$4,745.640	Tork	290088	6/700ft	
8	Food Tray, Paper, 3# Capacity, Leak Proof, Red Plaid *Must also provide 1#, 2#, and 5# capacity (Verify below)	2/250 CT	Chinet	35122045		\$ 18.73	\$ 19.95	66	\$1,316.532	So. Champ	425	1/500CT	
9	Bowl, Clear Plastic, 32 oz. with Lid	200/32oz	Eco Products	EP-RC32		\$ 48.00	\$ 51.12	200	\$10,224.000	Eco Products	EP-RC32	200/32OZ	
10	Bowl, Clear Plastic, 16 oz. with Lid	300/16oz	Eco Products	EP-RC16		\$ 53.00	\$ 56.45	125	\$7,055.625	Eco Products	EP-RC16	300/16OZ	
11	Tray, Plastic Cater, Black Sqr Combo, 16" Dia.	25/16"	Sabert	C9616		\$ 36.00	\$ 38.34	89	\$3,412.260	Comet	A916BL25	1/25CT	
12	Tray, Plastic Cater, Black Sqr Combo, 12" Dia.	25/12"	Sabert	C9612		\$ 21.60	\$ 23.00	42	\$966.168	Comet	A912BL25	1/25CT	
13	Cup, Plastic Souffle, 2 oz., Wide Mouth Brim, Translucent	12/200ct	Pactiv	YS200		\$ 29.44	\$ 31.35	91	\$2,859.448	First Mark	253852	10/250ct	
14	Lid, Plastic, Clr, F/1.5 - 2.5oz Portion Cup	24/100ct	Pactiv	YLS2FR		\$ 22.88	\$ 24.37	24	\$584.813	First Mark	253857	20/125ct	
15	Fork, Black Plastic, Smtsk, Refill (to work with Dixie dispensers)	24/40ct	Dixie (Georgia Pacific)	SSF51		\$ 26.35	\$ 28.06	220	\$6,173.805	Dixie	SSF51	24/40CT	
16	Knife, Black Plastic, Smtk, Refill (to work with Dixie dispensers)	24/40ct	Dixie (Georgia Pacific)	SSK51		\$ 26.35	\$ 28.06	98	\$2,750.150	Dixie	SSK51	24/40CT	
17	Spoon, Black Plastic, Smtsk, Refill (to work with Dixie dispensers)	24/40ct	Dixie (Georgia Pacific)	SSS51		\$ 26.35	\$ 28.06	110	\$3,086.903	Dixie	SSS51	24/40CT	
18	Soup Spoon, Plastic, Heavy Medium Weight, White	2000ct	Pactiv	YFWSSW		\$ 8.50	\$ 9.05	18	\$162.945	Pactiv	YFWSSW	1/2000CT	
19	Quillon Pan Liner, 16" x 24", For 1-Time Use	1000 EA.	Bag Craft	P030001		\$ 26.10	\$ 27.80	63	\$1,751.180	McNaim	19010	1/1000CT	
20	Cutlery Kit, Knife/Fork/Spoon/Salt & Pepper/ 1-ply 12" x 13" Napkin, Plastic, White, Medium Weight	500ea	Berkley Square	1239S/P-5		\$ 23.12	\$ 24.62	190	\$4,678.332	Berkley Square	1239S/P-5	1/500CT	
21	Film, PVC, All-Purpose Foodservice Wrap, 18" x 2000 Ft Roll, Cutter Box	1 EA.	Pactiv	9063		\$ 13.38	\$ 14.25	300	\$4,274.910	Silver Source	899594	1/2000FT	
22	Glove, Vinyl Exam, Powder Free, X-Large. * Small, Medium, Large must also be available (Verify below)	10/100 CT.	Akers Industries	V423		\$ 29.62	\$ 31.55	725	\$22,870.343	Silver Source	265691	10/100CT	
23	Food Storage Bag, Bun Tray Covers w/Ties, Self Dispensing Cartons, Clear, 21" x 6" x 35"	500/EA.	Handgards	304985430		\$ 19.39	\$ 20.65	180	\$3,717.063	Handgards	303679979	200ct	
24	Coffee Stirrer, Wood, 5 1/2" x 1/4", Unwrapped	10/1000 CT	Forster Mfg (Diamond Brands)	310		\$ 25.07	\$ 26.70	48	\$1,281.578	Royal Paper	R825	10/500ct	
25	Plate, Paper, Wht 6"	8/125 CT.	Huhtamaki (Chinet)	21225		\$ 33.49	\$ 35.67	125	\$4,458.356	Chinet	25774	8/125CT	
26	Plate, Paper, Wht 8.75"	1/500ct	Huhtamaki (Chinet)	21237		\$ 46.50	\$ 49.52	294	\$14,559.615	Chinet	25775	4/125CT	
27	Biodegradable 9.75" x 12" Oval Platter	4/125 CT.	Huhtamaki (Chinet) Serene	21248		\$ 35.06	\$ 37.34	21	\$793.452	Harvest Fiber	HF882	4/100ct	

28	Paper Pulp Bowl 12 oz.	4/125ct	Huhtamaki (Chinet)	21238		\$ 51.55	\$ 54.90	26	\$1,399,969	Bare	12BSC-2050	8/125ct	
29	Napkin, Beverage 10x10 2 Ply White	10/300ct	SCA Tissue North America	B1241		\$ 25.50	\$ 27.16	37	\$1,004,828	Tork	B1241	10/300CT	
30	Towel Multifold, Nat 9.5 x 9.125	16/250ct	SCA Tissue North America	MK520A		\$ 14.80	\$ 15.76	300	\$4,728,600	Tork	MK520A	16/250CT	
31	Bag Paper Kraft, Extra Heavy, 16#, sizes also to include: 4#, 12#, 20#; verify below	500ea	Duro Bag	DRB 80044		\$ 24.71	\$ 26.32	23	\$592,113	Duro	DU-16-K	2/500CT	
32	Bowl Plastic Cater Black 10lb	25ct	Pactiv	92230K		\$ 30.95	\$ 32.96	23	\$758,120	Comet	APB160BL	1/25CT	
33	Lid Plastic Dome Clear for 10lb	25ct	Pactiv	P92230		\$ 30.77	\$ 32.77	26	\$852,021	Comet	APB160DM	1/25CT	
34	Foil Aluminum Roll Heavy Weight, 18"-500ft	roll	Pactiv	W69328		\$ 20.73	\$ 22.08	30	\$662,324	Silver Source	240308	1/500FT	
35	Lid Plastic Clr Flt w/ slt EC	15/61ct	Pactiv	YLPLA24C		\$ 48.50	\$ 51.65	113	\$5,836,733	Pactiv	YLPLA24C	15/61CT	
36	Box Pizza Non-Corrugated 2" deep 10x10	100/10x10	Packer			\$ 9.87	\$ 10.51	68	\$714,785	Packer	215705	10/100CT	
37	Container Paper Round with Lid 8oz; include 12oz (verify below)	10/25ct	Serene	KH8AYS-6000		\$ 43.38	\$ 46.20	65	\$3,002,981	Solo	KH88A-2050	10/25CT	
38	Filter Coffee Tea 1.5gal 13x5	2/250ct	Rockline Indust.	56-135/513		\$ 9.20	\$ 9.80	27	\$264,546	Bunn	352437	2/250CT	
39	Cover Bun Rack Clear Roll	50ea	Handgards	303679973		\$ 13.36	\$ 14.23	42	\$597,593	Handgards	303679971	1/50CT	
40	Wrap Sandwich Ecocraft 14x14"	4/1000ct	Bagcraft	300899		\$ 77.50	\$ 82.54	22	\$1,815,825	Bagcraft	300899	4/1000CT	
41	Box Popcom/2.5oz	250ct	Winchester			\$ 34.93	\$ 37.20	19	\$706,809	Winchester	WI-4V	1/250CT	
42	Straw/Translucent/Wrapped/7.75in	24/500ct	Serene	YSTWJ77SSER24		\$ 12.18	\$ 12.97	102	\$1,323,113	First Mark	194570	4/500CT	
43	Container Paper Kraft, 7.75x5.5x1.8 #2	1/200ct	Fold Pak LLC	02BPEARTH		\$ 36.64	\$ 39.02	115	\$4,487,484	Fold Pak	02BPEARTH	1/200CT	
44	Container Paper Kraft, 4.38x3.5x2.5 #1	9/50ct	Fold Pak LLC	01BPEARTH		\$ 53.45	\$ 56.92	35	\$1,992,349	Fold Pak	01BPEARTH	9/50CT	
45	Container Paper Round (no lid) 8oz; include 12oz (verify below)	20/25ct	Solo	H4085-J8000		\$ 45.21	\$ 48.15	52	\$2,503,730	Solo	H4085-J8000	20/25CT	
46	Wipe Antibacterial Probe	1/200ct	Cooper	9150-0-8		\$ 7.31	\$ 7.79	20	\$155,703	Comark	PW200T	1/200CT	
47	Film, PVC, All-Purpose Foodservice Wrap, 12" x 2000 Ft Roll, Cutter Box	1/12"	Pactiv	9062		\$ 9.01	\$ 9.60	40	\$383,826	Silver Source	899596	1/2000FT	
48	Box Bakery, Plain White, 11 x 7.25 x 3	250/cs	Eastbag	231005854		\$ 43.58	\$ 46.41	11	\$510,540	So. Champ	981	1/250CT	
49	Bowl Plastic Cater Black 5lb	25ct	Pactiv	92220K		\$ 25.60	\$ 27.26	10	\$272,640	Comet	APB80BL	1/25CT	
50	Lid Plastic Dome Clear for 5lb	25ct	Pactiv	P92220		\$ 19.68	\$ 20.96	10	\$209,592	Comet	APB80DM	1/25CT	
									GRANT TOTAL:	\$229,737,019			
*2	Verify 8oz & 16oz available YES								\$4,378,428	Lines 11 & 12			
									\$225,358,591	Adjusted Total			
*5	Verify 7oz, 12oz, 20oz & 24oz available YES												
*8	Verify 1#, 2#, & 5# available: YES												
*22	Verify Small, Medium, Large available YES												
*31	Verify 4#, 12# & 20# available YES												
*Attachment C:													
Verify that you are able to supply additional items as per Attachment C if awarded this contract													
YES													

Attachment E – Sysco RFB #035-2013 Bid Tabulation

Contract Mark-up Percentage for all Items:													5.89%	Sysco
COMPLETE THIS BID SUBMITTAL FORM IN ITS ENTIRETY														
Attachment A to RFB XXXX Rebid for Paper Products														
Provide your bid (sell price) based on your most recent purchase laid-in (acquisition) cost prior to XXXX 2013, for each item. If you don't currently purchase the specified item, and therefore cannot provide an invoice, please provide a laid-in cost based on a written quote from your supplier. Items bid via supplier quotes will be firm for the first 12 months of the contract, at a minimum. The University cost is the laid-in cost plus the markup as stated above. The same markup shall apply to all items.														
Item #	Description / Specification	Pack/size	Manufacturer	Manufacturers ID Number	Invoice Number	Laid-in Cost	University cost per unit	Usage Estimate in Units	Total cost	Your Brand	Manufacturer's Stock Number	Pack/Size	Your Order Number	
1	Napkin, Paper, 8.5" X 12-1/2" Multilayer folded to 4-1/4" x 6-1/2", to fit Dispensers (TORK Xpressnap)	12/500 CT	SCA Tissue North America	908EX		\$ 35.400	37.485	524.00	\$19,642.171	TORKUNV	908EX	12/500ct		
2	no polystyrene foam", Insulated, Non-Slip Grip, Non-Hot to Touch, with Umaine logo print (include 8 & 16oz)	1000/CS	Georgia Pacific North America	53422062ORS		\$ 97.550	103.296	210.00	\$21,692.096	UMO	53422062ORS	1000ct		
3	Lid, Plastic, for 12-16 oz. Hot Cup, Dome, White, Sip Through Hole	10/100 CT	Georgia Pacific North America	1503226		\$ 36.990	39.169	94.00	\$3,681.859	SYSCO	1503226	10/100ct		
4	Tablecovers, White, Banquet Size 54" x 108", 2 Ply Tissue/1Ply Poly	25 EA	Hoffmaster	210131		\$ 55.290	58.547	52.00	\$3,044.422	SYSCO	210131	25ct		
5	Cup Plastic Clear 16oz, Cornware (include 7oz, 12oz, 20oz & 24oz)	6/116ct	Pactiv	YPLA160C		\$ 62.110	65.768	626.40	\$41,197.250	FABRKAL	GC16S	20/50ct		
6	Platter, Oval, Paper, 7.5" X 10", Premium Strength, Microwavable, White	4/125 CT.	Huhtamaki (Serene)	22752		\$ 65.760	69.633	53.00	\$3,690.563	SERENE	22752	4/125ct		
7	Towel Roll Hicap F/Enmnt Dispenser	6/800ft	Georgia Pacific North America	89490		\$ 30.000	31.767	160.00	\$5,082.720	TORKADV	290089	6/700ct		
8	Food Tray, Paper, 3# Capacity, Leak Proof, Red Plaid *Must also provide 1#, 2#, and 5# capacity (Verify below)	2/250 CT	Chinet	35122045		\$ 15.760	16.688	66.00	\$1,101.425	MPK FDS	FT-300	500ct		
9	Bowl, Clear Plastic, 32 oz. with Lid	200/32oz	Eco Products	EP-RC32		\$ 44.860	47.502	200.00	\$9,500.451	ECOPROD	EP-RC32	200/32oz		
10	Bowl, Clear Plastic, 16 oz. with Lid	300/16oz	Eco Products	EP-RC16		\$ 48.080	50.912	125.00	\$6,363.989	ECOPORD	EP-RC16	300/16oz		
11	Tray, Plastic Cater, Black Sqr Combo, 16" Dia.	25/16"	Sabert	C9616		\$ 47.000	49.768	89.00	\$4,429.379	SABERT	C9616	25ct		
12	Tray, Plastic Cater, Black Sqr Combo, 12" Dia.	25/12"	Sabert	C9612		\$ 22.000	23.296	42.00	\$978.424	SABERT	C9612	25ct		
13	Cup, Plastic Souffle, 2 oz., Wide Mouth Brim, Translucent	12/200ct	Pactiv	YS200		\$ 25.610	27.118	95.00	\$2,576.251	SYSCO	YS200SYS	12/200ct		
14	Lid, Plastic, Clr, F/1.5 - 2.5oz Portion Cup	24/100ct	Pactiv	YLS2FR		\$ 28.680	30.369	25.00	\$759.231	SYSCO	YLS2FRSYS	24/100ct		
15	Fork, Black Plastic, Smtsk, Refill (to work with Dixie dispensers)	24/40ct	Dixie (Georgia Pacific)	SSF51		\$ 22.500	23.825	220.00	\$5,241.555	DIXIE	SSF51	24/40ct		
16	Knife, Black Plastic, Smtk, Refill (to work with Dixie dispensers)	24/40ct	Dixie (Georgia Pacific)	SSK51		\$ 22.500	23.825	98.00	\$2,334.875	DIXIE	SSK51	24/40ct		
17	Spoon, Black Plastic, Smtsk, Refill (to work with Dixie dispensers)	24/40ct	Dixie (Georgia Pacific)	SSS51		\$ 22.500	23.825	110.00	\$2,620.778	DIXIE	SSS51	24/40ct		
18	Soup Spoon, Plastic, Heavy Medium Weight, White	2000ct	Pactiv	YFWSW		\$ 20.840	20.840	18.00	\$375.120	SYS REL	YFWSWSYS	2000ct		
19	Quillon Pan Liner, 16" x 24", For 1-Time Use	1000 EA.	Bag Craft	P030001		\$ 29.000	30.708	63.00	\$1,934.610	BAGCRFT	P030001	1/1000ct		
20	Cutlery Kit, Knife/Fork/Spoon/Salt & Pepper/ 1-ply 12" x 13" Napkin. Plastic, White, Medium Weight	500ea	Berkley Square	1239S/P-5		\$ 12.270	12.993	380.00	\$4,937.227	PACKER	N/A	250ct		
21	Film, PVC, All-Purpose Foodservice Wrap, 18" x 2000 Ft Roll, Cutter Box	1 EA.	Pactiv	9063		\$ 15.120	16.011	300.00	\$4,803.170	SYSCO	9063	1/18"		
22	Glove, Vinyl Exam, Powder Free, X-Large. * Small, Medium, Large must also be available (Verify below)	10/100 CT.	Akers Industries	V423		\$ 29.750	31.502	725.00	\$22,839.149	AMBITEX	VXL200	10/100ct		
23	Food Storage Bag, Bun Tray Covers w/Ties, Self Dispensing Cartons, Clear, 21" x 6" x 35"	500/EA.	Handgards	304985430		\$ 98.750	104.566	72.00	\$7,528.779	SYS CLS	304985430	500ct		
24	Coffee Stirrer, Wood, 5 1/2" x 1/4", Unwrapped	10/1000 CT	Forster Mfg (Diamond Brands)	310		\$ 18.880	19.992	24.00	\$479.809	FORSTER	310	10/1000ct		
25	Plate, Paper, Wht 6"	8/125 CT.	Huhtamaki (Chinet)	21225		\$ 34.440	36.469	125.00	\$4,558.565	CHINET	21225	8/125ct		
26	Plate, Paper, Wht 8.75"	1/500ct	Huhtamaki (Chinet)	21237		\$ 36.490	38.639	294.00	\$11,359.943	CHINET	21237	1/500ct		
27	Biodegradable 9.75" x 12" Oval Platter	4/125 CT.	Huhtamaki (Chinet) Serene	21248		\$ 49.600	52.521	17.00	\$892.864	CHINET	21248	4/125ct		

