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REQUEST FOR PROPOSALS #07-2018
Mechanical & HVAC Preventative Maintenance, Inspection & Repair
Services for University of Maine at Fort Kent
RESPONSE ADDENDUM #1
August 3, 2017

This addendum responds to initial questions submitted by vendors.

The University of Maine

Q1. The RFP requires a Preventative Maintenance program however does not define the “tasking” of the Preventative Maintenance services. Can the University provide a tasking list that will be required for the Preventative Maintenance program?

University of Maine
at Augusta

A1. The University is unable to provide a complete list of tasking to be included in the Preventative Maintenance program.

University of Maine
at Farmington

The University has added the following question to Appendix H – Evaluation Questions – Organization, Qualifications, & Experience (worth 60 points):

University of Maine
at Fort Kent

University of Maine
at Machias

9. Provide a detailed description of the duties/tasks/service level that your firm includes in your Preventative Maintenance program / Normal Scheduled Services that is included in your firm’s Total Annual Cost for Normal Scheduled Services in Appendix C.

University of Maine
at Presque Isle

University of
Southern Maine

Q2. Is the awarded Contractor responsible for disposal of the ash from the pellet boilers and to be included in the Preventative Maintenance?

A2. The University will dispose of the ash from the pellet boilers.

Q3. Is the two expansion tanks located in the Armory to be included in the Preventative Maintenance program?

A3. No, the two expansion tanks are not to be included in the Preventative Maintenance program.

Q4. Is the belt driven draft fan located on the backside of the boiler located in the Sports Center to be included in the Preventative Maintenance program?

A4. Yes

Q5. How often does the University want the filters and belts changed in the three (3) air handlers located in the Mezzanine?

- A5. *Filters are to be replaced semi-annually and belts annually.*
- Q6. Are the exhaust fans located on the top of the Lodge to be included in the Preventative Maintenance program?
- A6. *No*
- Q7. Is the mini-split unit located on the front of the Lodge to be included in the list of equipment provided in the RFP?
- A7. *Yes, please see below Attachment A-1 that is a list of equipment / services that are to be included in the RFP list of equipment covered under the Preventative Maintenance program / Normal Scheduled Services.*

Attachment A-1

Additional Information / Equipment to be added to **Attachment A** in the RFP and to be included in the Preventative Maintenance program:

Lodge Equipment List

- Located on the front of the building – mini-split unit
- Located in the mechanical room – heat exchanger
- Monitor & Test annually the antifreeze (glycol) in the building system

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