

**REQUEST FOR PROPOSALS #72-16
Wood Pellets
University of Maine at Fort Kent
ADDENDUM #1**

This addendum is being issued to provide respondents with answers to questions provided to the Bid Administrator pursuant to the RFP.

Q1. 4.4.4 Automatic delivery is requested: Will respondent be able to monitor silo levels remotely?

A1. Section 4.4.4 incorrectly stated automatic delivery. Silo levels cannot be monitored remotely.

Q2. Athletic facility: Requests delivery with a straight truck only. We are in process of purchasing a day cab tractor with a short trailer that will actually be able to get into tight places much more easily than a long straight job. Can this be considered? Please see attached pictures of egress:

A2. Yes, this can be considered. No pictures were attached.

Q3. What is the storage capacity at each location?

A3. Each silo at the Sports Center holds 16 tons. Each silo at the Armory holds 32 tons.

Q4. What is breakdown on anticipated usage between the 2 locations?

A4. Estimated consumption at the Sports Center is approximately 85 tons and at the Armory is approximately 1050 tons.

Q5. What specifically are you looking for when requiring a " quality certificate to accompany all deliveries"?

A5. Appendix B, Testing and Other Requirements, specifies the quality requirements for delivered pellets.

Q6. What Assumptions are used in calculating value to state economy?

A6. Maine Economic Impact Factors are identified in Appendix A of the RFP.

Q7. Will Canadian sourced pellets have a different base of calculation than US - locally manufactured? IE: MFG has an economic multiplier of 7.

A7. Calculations of Maine Economic Impact identified in Appendix A of the RFP will be assessed using the formulas outlined.

Q8. Will you be asking what percentage will be domestic - foreign and hold accountable?

A8. All information requested by the University is contained in the RFP through sections 1.6, Sustainable Forestry, 1.7, Economic Impact Within State of Maine, 1.8 Cost, Specifications in Appendix B, and the contractor's agreement to the terms and conditions set forth in the RFP.

Q9. Can a company claim its total payroll, taxes and Fees in the calculation when only a very small part of their business is associated with pellets?

A9. Appendix A, Economic Impact Evaluation Form, takes into consideration the "overall recent economic impact with the State of Maine and, separately, the projected economic impact with the State of Maine that would specifically result from the awarded contract only, should the Respondent be selected." Therefore, total business impact is considered in the first section of the Evaluation Form and the impact specific to the wood pellet contract award considered in the second section.

Q10. Certificates of insurance. Do I send with bid or after bid is awarded and I add as additional insured?

A10. Section 3.14 of the RFP states that Certificates of Insurance "shall be filed with the University Purchasing Department prior to the date of performance" and should include the University as an additional insured and certificate holder.

Q11. Will bid results be made available for review?

A11. Section 2.3 of the RFP states that after an award has been made, proposals will be available for public inspection.

Q12. Please advise if we should include wood contractors that we utilize in regards to the section of Economic Impact.

A12. Appendix A, Economic Impact Evaluation Form, takes into consideration the respondent's "overall recent economic impact with the State of Maine and, separately, the projected economic impact with the State of Maine that would specifically result from the awarded contract only, should the Respondent be selected." See the Proposal Form after Appendix B for requested wood supply information.

Q13. Could you please provide some clarification on the "delivery cost" line item on the proposal form?

A13. Delivery cost is the portion of Price per Ton that represents fuel transportation.

This addendum also corrects a typographical error in section 1.7. Section 1.7 makes a reference to Appendix D. The reference should be to Appendix A.

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