



5761 Keyo Building  
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**REQUEST FOR PROPOSALS #033-17**  
**Elevator Maintenance, Inspection & Repair Services**  
**University of Maine at Farmington**  
**RESPONSE ADDENDUM #1**  
**October 27, 2016**

This addendum responds to initial questions submitted by vendors.

The University of Maine

Q1. Are the State inspection cost to be included or will they be paid by the University.

University of Maine  
at Augusta

A1. *The University will pay for the third party inspections.*

University of Maine  
at Farmington

Q2. Are minor parts, under \$100, that are found in need to be replaced during scheduled services and the technician has available to be replaced required to be performed and invoiced separately from the schedule services?

University of Maine  
at Fort Kent

A2. *The awarded Contractor may replace parts of under \$100 found needed to be replaced during scheduled services without permission from the University. Parts over \$100 the technician is required to notify the University Facilities Management prior to replacement for approval. Parts replaced during scheduled services are to be invoiced as a separate line item on the invoice at the cost plus markup. Hourly rates shall not apply and shall be included in the scheduled service cost.*

University of Maine  
at Machias

University of Maine  
at Presque Isle

Q3. Is the "turn-key" service considered, in industry terms, a category 1 and 5 service level agreement?

A3. *Yes*

University of  
Southern Maine

Q4. Can you provide us with a copy of the bid results from the last RFP for this contract?

A4. *This service has not been bid out before.*

Q5. Can you let us know what this facility is currently paying for elevator maintenance?

A5. *The University is currently paying \$118.92 per elevator / \$1,783.80 for fifteen (15) of the elevators listed for quarterly servicing. The three (3) lifts included in the RFP are not currently covered under the quarterly services provided. The University spent approximately \$20,000.00*

*July 1, 2015 through June 30, 2016 for services, call backs, repairs,  
etc. for elevators.*

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