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REQUEST FOR PROPOSALS #049-16
Dairy Products for University of Maine Auxiliary Services
ADDENDUM #1

This addendum responds to initial questions submitted by vendors.

The University of Maine

Q1. Is the stated delivery time between 7:30 A.M. and 10:30 A.M. in the RFP a firm delivery time or is the time flexible to later in the morning or early afternoon?

University of Maine
at Augusta

A1. *Deliveries are negotiable and must be approved by the Contract Administrator, deliveries shall be no earlier 6:30am and no later than 1:30pm.*

University of Maine
at Farmington

Q2. Is the required four (4) days per week, Monday, Tuesday, Thursday and Friday to five (5) locations at the Orono Campus flexible to three (3) days per week with deliveries Monday, Wednesday and Friday?

University of Maine
at Fort Kent

A2. *The four (4) days for delivery is required, Monday, Tuesday and Friday are a must. The Fourth day can be either Wednesday or Thursday but four (4) days are needed.*

University of Maine
at Machias

University of Maine
at Presque Isle

Q3. Would the University be willing to accept small interior walk-in refrigerators at no cost to the University to be able to accept larger deliveries by Vendor and reduce the number of deliveries to three (3) days per week?

University of
Southern Maine

A3. *The University Dining delivery locations is limited in the amount of storage and not able to provide space for the small walk-in refrigerators. Due to limited storage the winning respondent will need to delivery four (4) days per week.*

Q4. Can the University provide a map of the campus showing the delivery points with the names of the physical addresses of the five (5) delivery points?

A4. *Please see Section 2.1.4 for Delivery Locations, provided link is the University campus map:*
<https://umaine.edu/wp-content/uploads/sites/2/2015/08/2015-16-Campus-Map.pdf>

Q5. Can the University provide a breakdown of average delivery items and quantities for each delivery location?

A5. *The provided market-basket is the entire information that will be provided. Average delivery is not an accurate number due to the fact that delivery fluctuates throughout the year regarding the academic calendar and when students are currently attending classes or on break.*

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