



Administered by University of Maine System
Office of Strategic Procurement
Request for Quote (RFQ)

Network Optical Module Equipment
RFQ #30-15

Issuance Date: December 31, 2014

Quote Deadline Date/Time: January 7, 2015 12:00 p.m.

Submit To:

Email: robin.cyr@maine.edu
Attn: Robin Cyr, IT Sourcing Manager

Quote Contact Information:

Strategic Sourcing Manager: Robin Cyr
Email: robin.cyr@maine.edu Phone: (207) 621-3098

1.0 General Information

1.1 Purpose

The University of Maine System is seeking quotes for Network Optical Module Equipment.

1.2 Quote Pricing

Refer to Appendix B for specific quote instructions/requirements.

1.3 Evaluation Criteria

Award will be made to the low bidder provided that all other requirements are satisfactorily met, including receipt of quote as outlined in Appendix B.

1.4 Quote Submission

A SIGNED copy of this quote document must be submitted to the Office of Strategic Procurement as follows:

1. Completion of Appendix A. Appendix A must be SIGNED as part of the submission.
2. Quote submission will be submitted electronically to the Email provided in the Contact section of the cover page of this document.
3. Electronic submission must be received by the required Quote Deadline/Time reflected on the cover page of this document.
4. Bidder may attached company quote to their submission as supporting information. Bidder is still required to complete Appendix B.

2.0 Quote Terms

2.1 Payment Terms

Payment shall be made upon submittal of an electronic invoice to the University by the Contractor on a net 30 basis unless discount terms are offered. In the event there is a discrepancy with the invoice, payment terms shall be effective starting on the date the discrepancy is resolved, for only that portion of the invoice that is disputed. Invoices must include a purchase order number.

2.2 Invoices

Unless otherwise specified in an attachment hereto, invoices and questions regarding invoices will be directed to:

Accounts Payable Shared Services
5765 Service Bldg.
Orono, ME 04469

Phone: [207-581-2692](tel:207-581-2692) Donita Gallant
Fax: [207-581-2698](tel:207-581-2698)
Email: UMAP@maine.edu

2.3 Contact – Post Award

Unless otherwise specified in an attachment hereto, the awarded bidder will Email any notice to the person(s) listed below. This person will serve as receipt of the delivery of the product / service.

Contact Name: Jeffrey Letourneau, Executive Director, Networkmaine

Email: jeffl@maine.edu

Telephone: (207) 561-3507

2.4 Product / Service Delivery

The following detail the product / service delivery requirements to the awarded bidder. As part of the submission of the quote the awarded bidder is committing to these requirements.

Delivery: Must be received within 30 business days from the quote award.

Other: Vendor is required to deliver all license/maintenance keys and documentation necessary to support the usage and record of the University of Maine System acquisition within the delivery date/time specified above.

Appendix A – University of Maine System Quote Vendor Page Network Optical Module Equipment – RFQ #30-15

| | |
|--|--|
| Organization Name: | |
| Chief Executive – Name/Title: | |
| Telephone: | |
| Fax: | |
| Email: | |
| Headquarters Street Address: | |
| Headquarters City/State/Zip: | |
| Lead Point of Contact for Quote – Name/Title: | |
| Telephone: | |
| Fax: | |
| Email: | |
| Street Address: | |
| City/State/Zip: | |

- This quote and the pricing structure contained herein will remain firm for a period of 90 days from the date and time of the quote deadline date.
- No personnel currently employed by the University or any other University agency participated, either directly or indirectly, in any activities relating to the preparation of the Bidder's quote.
- No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a quote.
- The undersigned is authorized to enter into contractual obligations on behalf of the above-named organization.

To the best of my knowledge all information provided in the enclosed quote, both programmatic and financial, is complete and accurate at the time of submission.

 Authorized Signature

 Date

 Name and Title (Typed)

Appendix B

Bidders are required to submit all costs associated with the stated product / service.

IMPORTANT – Please do NOT change any formatting on the response sheet in any manner (such as merged cells). You can add rows required to insert additional information. If a particular cost table row/column is not required as part of your bid simply leave it blank.

Bidder will be allowed to provide compatible product options to the 'Primary Product' noted in columns 2 and 3 below. Bidder's proposing a compatible product option are **REQUIRED** to specify the "Compatible Product" description and product code in columns 4 and 5 below. In addition Bidder **MUST** provide a copy of the equipment technical specifications as part of their bid for compatible products.

| | Primary Product | | Compatible Product | | | | | |
|---|---|--------------|-----------------------------|--------------|-----|------------|---------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| # | Product/Service Description | Product Code | Product/Service Description | Product Code | Qty | Unit Price | Total | |
| 1 | 4200, 10G, FULL C-BAND TUNABLE DWDM XFP, WITH ENHANCED OSNR PERFORMANCE | 160-9004-900 | | | 5 | | | |
| 2 | SFP PLUS, OPTICAL PLUG-IN, OC-192/OTU2, 1310NM | XCVR-S10V31 | | | 4 | | | |
| 3 | SFP PLUS, OPTICAL PLUG-IN, OC-192/OTU2, 850NM | XCVR-S00Z85 | | | 4 | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| | Subtotal | | | | | | | |
| | Discount | | | | | | | |
| | Shipping and Handling | | | | | | | |
| | Tax | | | | | | EXEMPT | |
| | Total | | | | | | | |