



Administered by
UNIVERSITY OF MAINE SYSTEM
Office of Strategic Procurement

REQUEST FOR BIDS

VEHICLE BID
UNIVERSITY OF MAINE AT AUGUSTA

RFB # 30-10

ISSUE DATE:
May 21, 2010

BIDS MUST BE RECEIVED BY:
Friday, June 4, 2010 2:00 pm

DELIVER BIDS TO:

University of Maine System
Office of Strategic Procurement
Attn: Hal Wells
16 Central Street
Bangor, ME 04401

SECTION ONE

1.0 GENERAL INFORMATION

- 1.1 The University of Maine System acting for the University of Maine at Augusta is seeking quotations for the purchase of vehicles according to the attached specifications.

Definition of Parties: The University of Maine System will hereinafter be referred to as the "University". Respondents to the RFB shall be referred to as "Bidders". The Bidder to whom the contract is awarded shall be referred to as the "Contractor".

- 1.2 Alternates: Unless otherwise provided for in this solicitation, the name of a certain brand, make or manufacturer does not restrict Bidders to the specific brand, make or manufacturer named; but conveys the general style, type, character, and quality of the article desired. Any article which the University, in its sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. It is the Bidder's responsibility to clearly and specifically indicate the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the University of Maine to determine if the product offered meets the requirements of the solicitation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid non-responsive. Unless the Bidder clearly indicates in its bid that the product offered is an "equal" product, such bid will be considered to offer the brand name products referenced in the solicitation.

- 1.3 Award: The University reserves the right to conduct any tests it may deem advisable and to make all evaluations. The University reserves the right to reject any or all bids, in whole or in part and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interests of the University. The University reserves the right to waive minor irregularities. Scholarships, donations, or gifts to the University will not be considered in the evaluation of bids. A bid may be rejected if it is in any way incomplete or irregular. When there are tie bids, there shall be a preference for "in-state bidders". When tie bids are both in-state or both out-of-state, the award will be made to the bid that arrives **first** in the Office of Strategic Procurement.

- 1.4 Award Protest: Bidders may appeal the award decision by submitting a written protest to the University of Maine System's Director of Strategic Procurement within five (5) business days of the award notice, with a copy of the protest to the successful Bidder. The protest must contain a statement of the basis for the challenge.

- 1.5 Bid Envelope: The signed bid should be returned in an envelope or package, sealed and identified as follows:

From _____	June 4, 2010	2:00 pm	RFB 30-10
Name	Due Date	Time	Bid No.

- 1.6 Evaluation Criteria: Awards will be made to the low bidder providing all other requirements are satisfactorily met.

- 1.7 Communication with the University: It is the responsibility of the bidder to inquire about any requirement of this RFB that is not understood. Responses to inquiries, if they change or clarify the RFB in a substantial manner, will be forwarded by addenda to all parties that have received a copy of the RFB. Addenda will also be posted on our web site, www.maine.edu/strategic/upcoming_bids.php. The University will not be bound by oral responses to inquiries or written responses other than addenda.

Inquiries must be made to: Hal Wells
Office of Strategic Procurement
University of Maine System
16 Central Street
Bangor, Maine 04401

- 1.8 Submission: A signed original bid must be received at the Office of Strategic Procurement, 16 Central Street, Bangor, Maine 04401, no later than **2:00 P.M. local time, Friday, June 4, 2010**, for a public opening. Bidders are strongly encouraged to submit bids in advance of the due date to avoid the possibility of missing the 2:00 deadline due to unforeseen circumstances. Bidders assume the risk of the methods of dispatch chosen. The University assumes no responsibility for delays caused by any package or mail delivery service. A postmark on or before the due date WILL NOT substitute for receipt of bid. Bids must be date and time stamped by the University on time to be considered. In the event of suspended University operations at the time that the bid is due, the bid will be opened at the same time on the next day that the University is open. Bids received after the due date and time will be returned unopened. Additional time will not be granted to any vendor. Additional time may be granted to all vendors when the University determines that circumstances require it.
- 1.10 Costs of Preparation: Bidder assumes all costs of preparation of the bid and any presentations necessary to the bidding process.
- 1.11 Bid Understanding: By submitting a bid, the Bidder agrees and assures that the specifications are adequate, and the Bidder accepts the terms and conditions herein. Any exceptions should be noted in your response.

SECTION TWO

2.0 CONTRACT TERMS

- 2.1 Delivery Notification: Notification must be made to Peter St. Michel, (207) 621-3119 twenty-four hours prior to delivery so that personnel may be available to receive delivery.
- 2.2 Litigation: This contract and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Maine without reference to its conflicts of laws principles. The Contractor agrees that any litigation, action or proceeding arising out of this contract, shall be instituted a state court located in the State of Maine.
- 2.3 Transportation Charges: Quotations must be F.O.B. Destination. Prices quoted will be considered to include all charges for transportation, packaging, crates, containers, insurance, duty and brokerage charges, etc. necessary to complete delivery on a F.O.B. Destination basis.
- 2.4 Payments: Payment will be upon submittal of an invoice to the address provided on the purchase order, on a Net 30 basis unless discount terms are offered with the bid document. Invoice must include the purchase order number.
- 2.5 Temporary Plates: All vehicles must be delivered with a 14-day plate.

NOTICE TO ALL BIDDERS

The owner of record on the title application for any vehicle purchased by the University shall be: University of Maine System, 16 Central Street, Bangor, Maine 04401. The legal residence on the vehicle registration shall reflect the campus location, i.e. Augusta or Bangor.

SECTION THREE

3.0 SPECIFICATIONS AND PRICE QUOTES

Two (2) new 2010 or 2011 model year, ¾ ton, 4X4 plow trucks as described below, one delivered to the University of Maine at Augusta and one delivered to the University College Bangor, Bangor:

Air Bags	Front driver and passenger, current generation
Air Conditioning	Factory installed
Alternator	Extra heavy duty
Audio System	AM/FM stereo, factory installed
Axles	~3:73 or 4:10; limited slip required
Back-up Warning Buzzer	Required
Batteries	Dual with ~600 cold cranking amps each
Bed Liner	Spray on – Rhino Liner or equal
Body Type & Size	Regular cab pick-up, full size bed
Brakes	4-wheel anti-lock (ABS), power assisted
Bumper, Rear	Step and tow
Cab Roof Markers	Required
Cab Warning Light	HD, amber flashing or rotating. TBD
Cold Weather Package	Required
Color, Exterior	TBD – standard (no extra cost)
Daytime Running Lights	Installed
Drive train	4X4
Engine	Gasoline, 8-cylinder, ~350 cubic inch displacement
Floor Covering	Black, rubberized vinyl preferred. If not available, then include rubberized vinyl floor mats
GVW	~9,000 lbs. / heavy duty class appropriate for plowing
Instrumentation	Full
Mirrors, Outside (left and right)	Heated (preferred). Bidders may submit bids with and without heated mirrors. (NO West Coast mirrors)
Seat Covering	Custom cloth
Speed Control	Factory installed
Steering	Power assisted with tilt steering column
Tire, Spare	Mounted and secured
Tires	LT rated, radial, all terrain
Tow Package	Required, including Class IV platform hitch (rated at 10,000# carrying weight capacity) and with an electric trailer brake unit
Transmission	Heavy Duty, Automatic with cooler
Plow	Required – NO SUBSTITUTIONS Fisher X Blade Model 9' XBLD, with a stainless steel moldboard and snofoil Electric over hydraulic operation

Make, Model and Year _____

Net Price Delivered to
University of Maine at Augusta
46 University Drive
Augusta, Maine 04330 \$ _____

Net Price Delivered to
University College Bangor
1 University Drive
Bangor, Maine 04401 \$ _____

Delivery Time from Receipt of P.O. _____

SIGNATURE PAGE

COMPANY NAME: _____

By: _____
(Signature)

(Print Name)

(Title)

(Phone Number)

(E-mail Address)

(Date)