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**REQUEST FOR BIDS # 25-15**  
**Printing and Mailing Services- UMaine Today Magazine**  
**University of Maine System**  
**ADDENDUM #1**

The University of Maine

This addendum responds to questions submitted by Bidders.

University of Maine  
at Augusta

Q1. The text of the RFB indicates that the Contractor will provide mailing services. Your pricing chart (indicating how you'd like the pricing delivered) ends at "shipping to mail facility." Are Bidders to provide a postage quote? We'd need your mailing list to provide a truly accurate quote. In particular, if co-mailing is a possibility with this publication (pooling with other items being mailed), there may be some cost savings compared to direct entry into the mail stream.

University of Maine  
at Farmington

University of Maine  
at Fort Kent

A1. A postage quote would be dependent on the mailing list, which was not provided. If mailing services are in-plant, the amount of shipping would be 0. Vendors who can offer mailing options such as co-mailing are encouraged to indicate those advantages. Section 4.0 states: "Bidders are encouraged to provide any additional information describing operational abilities." (Bidders may add information such as this with an asterisk at the bottom of Section Four.)

University of Maine  
at Machias

University of Maine  
at Presque Isle

Q2. I believe I understand your expectations regarding matchproofs (we use Epson proofs for color check), and AAs, but I want to confirm. As I understand the RFB, you'd deliver to the Contractor your digital files. The Contractor would perform whatever pre-press adjustments were necessary, then provide you two sets of match proofs. Any editorial changes as a result of your review of those match proofs would be AAs, is that correct?

A2. The University of Maine delivers digital files and the contractor provides a set of color proofs. Section 3.4 stipulates that UMaine is allowed two sets of corrections at no cost. All subsequent changes to AA's are subject to the printer's hourly rate.

Q3. We can purchase and use FSC paper on this project, but will not be able to display the FSC logo on the finished product. I looked at last year's Q&A's for this project and it noted that if a logo can not be applied to the final project, it would be acceptable for the awarded vendor to supply the invoice or other proof from the paper mill to the school verifying the use of FSC paper. Is this still acceptable for this years project?

A3. This is still acceptable.

Q4. I would like to request the awarded dollar amount if that is available.

A4:.

<u>DESCRIPTION</u>	<u>TOTAL COST</u>	<u>Per 1,000/Additional</u>
Digital Prepress	\$2,315	N/A
Presswork, including Varnish/Aqueous coating (Cover only)	\$2,695	\$54
Bindery Perfect Pound	\$2,245	\$100
80# Somerset Satin Recycled FSC	\$8,785	\$341
Cover Stock	\$1,690	\$73
AAs (editorial replacement after file delivery)	\$125/Hour	\$125/Hour
Magazine Prep/Packing	\$7.50/M	\$7.50/M
Labeling setup/ bar coding	\$6.00/M	\$6.00/M
Labeling	\$55/M	\$55/M
Shipping to mail facility	N/A	N/A



Gregg Allen  
 University of Maine System  
 Sourcing Manager

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