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**REQUEST FOR PROPOSALS #17-12  
Sprinkler & Suppression System  
Inspection & Repair Services  
University of Southern Maine  
ADDENDUM #1**

A mandatory pre-proposal meeting was held March 28, 2013 from 9:00 a.m. to 9:35 a.m. in the conference room at 30 University Way, Gorham, Maine. A copy of the meeting sign-in sheet is attached. Below are the meeting notes.

The University of Maine

University of Maine  
at Augusta

University of Maine  
at Farmington

University of Maine  
at Fort Kent

University of Maine  
at Machias

University of Maine  
at Presque Isle

University of  
Southern Maine

1. **RFP Review**
  - a. Dan Gearan provided an overview of the RFP process, how it will be managed by the Office of Strategic Procurement.
  - b. Dan highlighted specific parts of the RFP and called attention to the proposal requirements.
2. **Portland Science Building's Vesda system**
  - a. Will the Contractor be required to inspect this system? Yes.
  - b. System Information: The Science Building's system consists of 10 429 cu. ft. Intergen Cylinders, Autopulse 442R Control Panel, 2 360 degree ceiling nozzles, 2 subfloor nozzles, Vesda LaserPLUS VLP-002 detection system.
3. **501 Forest Avenue System**
  - a. 501 Forest Avenue is a leased property that was renovated and updated in 2010. The system is a wet system covering the office area, mailroom, storage area and a lower level garage area.
4. **Fire Pumps – size and power (e.g. electric or diesel)**
  - a. All fire pumps are electric.
  - b. Size Information:
    - i. Upper Class Hall – Patterson 4x3VIP 70psi 250gpm electric.
    - ii. Glickman Library – Peerless SAEF14 70psi 750gpm electric.
    - iii. Science Building – Patterson 8x6MI 75psi 1250gpm electric.

5. Monthly Tests
  - a. Monthly tests are conducted by University personnel. But, per paragraph 3.6.1 Weekly/Monthly inspections required by NFPA shall also be conducted, by the Contractor, during the quarterly inspections.
6. Dickey Wood System
  - a. The University was asked to clarify the Dickey Wood system. The physical setup of the Dickey Wood building is two towers and a connector section. The sprinkler system services all three sections.
7. Law Building
  - a. The Law Building in Portland is served only by a Stand Pipe. There is no sprinkler system.
8. Change to paragraph 2.28 of the RFP
  - a. "2.28 Access to buildings: Keys, for access to buildings are available through the Department of Facilities Management, 25 Bedford Street for the Portland campus, 30 University Way for the Gorham campus, and through the LAC Facilities Office for LAC,. After hours, or in the event of an emergency, keys can be made available through University Police with prior arrangements."
9. Change to paragraph 3.4.9 of the RFP
  - a. "3.4.9 Three (3) printed copies and one electronic copy of the detailed written reports (in accordance with NFPA, as referenced above) shall be prepared by the Contractor and issued to the Facilities Management Department after each regular or emergency visit. Payment to the Contractor will NOT be made until such reports are received and approved by the University."



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Hal Wells  
University of Maine System  
Assistant Director of Strategic Procurement

March 29, 2013