

**REQUEST FOR BIDS #12-11
ON-CALL SERVICES FOR GENERAL FACILITIES
AND MECHANICAL MAINTENANCE
FOR THE UNIVERSITY OF MAINE
ADDENDUM #1**

Responding to vendor inquiries the University has issued this addendum to RFB #12-11 with the following changes: Section and paragraph numbers correspond to those in the RFB. Changes to the RFB are marked in **bold** lettering.

SECTION ONE

Question: Paragraph 1.1, Purpose. Will the work be just for maintenance requirements or will projects be included?

Answer: Small projects under \$50,000 may be included.

Question: Paragraph 1.3 Scope of Work. Will all of the work for one contract term be awarded to one contractor?

Answer: As stated in the RFB, "A single contractor may receive awards for one or more of the areas listed above however only one contract will be awarded for each of the areas listed above."

Question: Paragraph 1.4 Evaluation Criteria. Please describe the basis for award.

Answer: The basis for award will be as stated in the RFB – to the low bidder(s) as long as experience and qualification requirements are met.

SECTION TWO

Questions: Paragraph 2.20, Job Site Safety.

1) Does the University require an OSHA 10-Hour Course Completion Card?

2) Fourth paragraph beginning with "Where any of the Contractor's operations occur in, on, or within 50 feet of any door, window or air intake in a building occupied by University employees or students"..., are any underground tanks located within the 50-foot distance?

Answers: 1) No, neither a 10-hour nor 30-hour OSHA card is required. However if this training has been completed, the information should be included in the bidder's Safety Manual.

2) Contractors must assume all USTs and the AST diesel with underground piping at the garage are within 50' of buildings. Per the RFB, the Contractor provides MSDS 14 days in advance to the Facilities Supervisor. It is the Facilities Supervisor's responsibility to notify occupants, as appropriate, not the Contractor.

Question: Paragraph 2.32 Pricing. Do hourly rates include travel to the site?

Answer: No, compensation at the hourly rate will begin when work commences on site or at the Contractor's facility for automotive work.

Questions: Mobilization/demobilization fees are missing from the price sheet.

- 1) What is the University's expectation for billing mobilization/demobilization fees?
- 2) Mobilization and demobilization of equipment is hourly?

Answers: 1) Price lines have been added to the Price Schedule for mobilization/demobilization fees for all equipment types.
2) Pricing shall be a firm, fixed total cost per event.

Change: Paragraph 2.33 **ADDED**
Bidders shall provide a firm, fixed total price for mobilization/demobilization. If eight (8) continuous work hours are requested by the University, the University shall not pay any mobilization/demobilization fees. In the event less than eight (8) hours of work are required by the University, the University shall have the option to either pay for a minimum of eight (8) hours or pay the hourly rate plus any mobilization/demobilization charge, whichever is less. Mobilization/demobilization fees shall cover all costs associated with transporting scheduled labor and equipment to and from the site for each event. An event is work conducted within one day or consecutive workdays. Workdays planned to be consecutive but interrupted by weather, mechanical breakdown, contractor scheduling conflicts, or other occurrences beyond the control of the University will count as one event. Contractor shall bid a firm fixed total price for mobilization/demobilization.

SECTION THREE

Question: Paragraph 3.1.5, Structural Welding. Does this work include pipe welding?
Answer: Yes

Question: Paragraph 3.1.6, HVAC/Refrigeration. Will HVAC/Refrigeration services be required for any particular area?
Answer: Services may be required in any University location for example, food service areas, science buildings etc.

Change: Paragraph 3.1.8, Sheet Metal Fabrication.
State of Maine certification in Sheet Metal and Metal fabrication is not required.

Question: Paragraph 3.1.9, Automotive Mechanical. Will any emergency services be required for automotive work?
Answer: Yes, occasionally.

Questions: Paragraph 3.1.16, Roadway Concrete Curbing, Patios, Sidewalks.
1) Will site preparation be done by the University or by the Contractor?
2) Is paving included in this work?
Answers: 1) This will be decided on a case-by-case basis.
2) Paving is not included.

Questions: Paragraph 3.1.18, Radio Repair Services.
1) Are safety plans also required for radio repair services?
2) What types of services are generally required?
Answers: 1) Yes, safety plans are required.
2) Services are generally required for radio equipment.

Questions: Paragraph 3.1.20, Underground Storage Tank Maintenance.
1) How many underground storage tanks will require this service?
2) Other than annual inspections and maintenance, what services may be required for the tanks?
Answers: 1) Ten (10) underground tanks plus one above ground diesel tank with underground piping. A list of tank locations is attached.

2) The Contractor shall provide services to maintain compliance with standards and shall provide any work that needs to be done to meet certification requirements.

Questions: Paragraph 3.1.22, Materials Recovery Facility Disposal.

- 1) Is there a waste site located at the University for Contractor materials?
- 2) Define "contaminated fill".

Answers: 1) No, the University does not have a waste site.
2) Contaminated fill may include oil debris, wood debris, and asphalt. Hazardous materials such as asbestos could be part of the waste but the University would coordinate this disposal per Paragraph 2.21.

Question: Paragraph 3.3 Equipment and Supplies. Must we have all the asked for sizes of equipment to be awarded the bid?

Answer: The Contractor must be able to provide all the asked for sizes of equipment whether owned or rented.

ADDITIONAL

Question: Can Contractor wash out concrete trucks on University property?

Answer: Yes, if this does not have an impact on campus stormwater quality. The procedure for washout must be included in the Contractor Safety Program.

Question: Price Schedule, #3, Markup Percentage Off List Price for Materials.

Change: This will be **changed** to Markup Percentage Off Wholesale Invoice Cost for Materials.

PRICE SCHEDULE CHANGES:

A revised price schedule form is included below with the following changes. Please use this revised price schedule form in submitting your bid.

Labor Hourly Rates:

Includes the following sentence: "Compensation at the hourly rate will begin when work commences on University site or at automotive work facility."

Equipment/Operator Rates:

Includes the following sentences: "Compensation at the hourly rate will begin when work commences on University site." "Bidder shall quote a firm, fixed total price for equipment mobilization/demobilization per event."

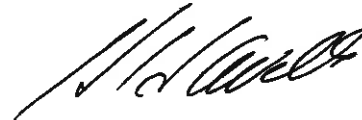
Adds mobilization/demobilization price line for the following equipment.

- a. 3-Yard Loader
- b. 26,000# Excavator
- c. 450-size Bulldozer
- d. Tandem Dump Truck
- e. Tri-Axle Dump Truck
- f. Flat Bed Tractor and Trailer
- g. Road Grader
- h. 4-ton Vibratory Roller
- i. Aerial Lift
- j. Other Equipment with Operator

- Adds 12. Tank Inspection \$ _____ /per tank
Adds 13. Concrete Curbing \$ _____ /per linear ft
Adds 14. Flat Concrete \$ _____ /per sq yd

Pricing is not required for granite curbing.

There are no changes to the Price Schedule for Automotive Glass Replacement.



Hal Wells
University of Maine System
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March 21, 2011

REVISED
PRICE SCHEDULE FOR _____ **Insert Trade Letter Code** _____
 Print Name of Service Trade (See Paragraph 1.3)

1. Labor Hourly Rates: Provide rates for all labor classifications applicable to the quoted service trade. Other types of labor rates may be added as needed. Labor hourly rates shall be inclusive of all charges including but not limited to, equipment if not specified otherwise, travel, small tools, standard materials packages and expendables. **Compensation at the hourly rate will begin when work commences on University site or at automotive work facility.** Regular working hours shall be Monday to Friday, 7:00 a.m. to 3:00 p.m. Provide rates for after hours, holiday and weekend work.

	Regular Hours	Overtime/Weekend/ Holiday Hours
a. Superintendent/Supervisor	\$ _____/hr	\$ _____/hr
b. Master License	\$ _____/hr	\$ _____/hr
c. Site Forman	\$ _____/hr	\$ _____/hr
d. Journeyman license	\$ _____/hr	\$ _____/hr
e. Laborer (skilled)	\$ _____/hr	\$ _____/hr
f. Laborer (unskilled)	\$ _____/hr	\$ _____/hr
g. Safety person/Crew Leader	\$ _____/hr	\$ _____/hr
h. Non-Auto Glass Services (not including materials)	\$ _____/hr	\$ _____/hr
i. Other Labor Rate	\$ _____/hr	\$ _____/hr

Specify Type of Labor _____

2. **Equipment/Operator Rates:** The following specific equipment shall be available when applicable for a service trade and shall be priced individually per hour including an operator. In addition to the operator, rates shall be inclusive of all charges including but not limited to, transportation or trip charges, small materials packages and expendables. **Compensation at the hourly rate will begin when work commences on University site. Bidder shall quote a firm, fixed total price for equipment mobilization/demobilization per event.** Regular working hours shall be Monday to Friday, 7:00 a.m. to 3:00 p.m. Provide rates for after hours, holiday and weekend work.

	Regular Hours	Overtime/ Weekend/ Holiday	Mobilization/ Demobilization Fee	Mob/Demob Overtime/ Weekend/Hol
a. 3-Yard Loader	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
b. 26,000# Excavator	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
c. 450-size Bulldozer	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
d. Tandem Dump Truck	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
e. Tri-Axle Dump Truck	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
f. Flat Bed Tractor and Trailer	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
g. Road Grader	\$ _____/h	\$ _____/hr	\$ _____	\$ _____
h. 4-ton Vibratory Roller (Asphalt Type)	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
i. Aerial Lift	\$ _____/hr	\$ _____/hr	\$ _____	\$ _____
	Specify Size of Lift _____			
j. Other Equipment With Operator	\$ _____/h	\$ _____/hr	\$ _____	\$ _____
	Specify Type of Equipment _____			
k. Markup Percentage for Rented Equipment for other than listed above	_____ %			

3. Markup Percentage Off Wholesale Invoice Cost for Materials _____%
4. Automotive Alignment Labor Cost \$ _____/job
5. Automotive Electrical Diagnostics \$ _____/hr \$ _____/hr overtime
6. Automotive Transmission complete rebuild \$ _____/hr \$ _____/hr overtime
7. Trench Box with Box Certification \$ _____/day
Specify Size of Box _____
8. Disposal of Asphalt and Contaminated fill \$ _____/ton
9. Wood and Brush Chipping \$ _____/ton
10. Stump Grinding (Chip) \$ _____/hr
11. Discount Payment Terms If Applicable _____
12. Concrete Curbing \$ _____/linear ft
13. Flat Concrete \$ _____/sq yd
14. Tank Inspection \$ _____/tank

Libby Hall, Grove Street Extension	6,000 Gal	#2 Fuel Oil	5997, 20-1
Service Bldg. A, Rangeley Rd	10,000 Gal	#2 Fuel Oil	5997, 21-1
Keyo Bldg., Rangeley Rd	6,000 Gal	#2 Fuel Oil	5997, 22-1
FM Garage, Service Bldg. B, Rangeley Rd	6,000 Gal	Gasoline	5997, 23-1
FM Garage, Service Bldg. B, Rangeley Rd	600 Gal	Waste Oil/Used Motor Oil	5997, 24-1
FM Garage, Service Bldg. B, Rangeley Rd	1,000 Gal	Diesel AST with underground piping	214774 (AST Reg. #)
Alfond Arena, Tunk Rd	4,000 Gal	#2 Fuel Oil	5997, 26-1
Alfond Arena, Tunk Rd	4,000 Gal	#2 Fuel Oil	5997, 27-1
Alfond Arena, Tunk Rd	6,000 Gal	#2 Fuel Oil	5997, 28-1
Global Sciences Bldg, Grove St. Extension	10,000 Gal	#2 Fuel Oil	5997, 29-1
Witter Research Center, Witter Farm Rd	6,000 Gal	#2 Fuel Oil	2233, 4-1