

**REQUEST FOR BIDS #12-08
ADDENDUM #1
January 10, 2008**

**REQUEST FOR BIDS (RFB) FOR PEST CONTROL SERVICES
FOR THE UNIVERSITY OF MAINE (UM)**

**IMPORTANT!
EXTENDED DUE DATE FOR BID
RESPONSES FOR RFB # 12-08 WILL BE DUE
THURSDAY, JANUARY 24, 2008 by 2:00 PM**

The purpose of this addendum is to remove all references to quarterly inspections and replace them with monthly inspections. It also adds four E&G buildings to the monthly inspection list.

Vendors who would like a copy of the RFB modified to include the changes shown in this addendum may contact Hal Wells via email at hcwells@maine.edu. You will receive a electronic copy of the updated RFB in return.

Section 1.3 Scope of Work: fourth line, change "The Contractor shall perform **monthly and quarterly** inspections..." to read: "The Contractor shall perform **monthly** inspections..."

Section 1.8 Submission: change the due date/time to "**2:00 P.M. local time, Thursday, January 24, 2008.**"

Section 3.12 Response, Call-backs, and Emergencies: second line, change "Quarterly inspections are required..." to read "**Monthly** inspections are required..."

Section 3.12 Response, Call-backs, and Emergencies: after the second sentence, add "**Monthly inspections are required for Hannibal Hamlin Hall, Crossland Alumni Center, Jenness Hall and the Steam Plant**"

With the two changes to 3.12, the section now reads as follows:

"3.12 Response, Call-backs, and Emergencies: **Monthly** inspections are required for all Dining Halls. Monthly inspections are required for all Residential Buildings, except as noted. **Monthly inspections are required for Hannibal Hamlin Hall, Crossland Alumni Center, Jenness Hall and the Steam Plant.** All other buildings will be serviced on-call as needed. The University will notify Contractor when call-backs are necessary."

Section 3.14 Reporting and Communication: after the second sentence, add "**One logbook shall be maintained at each of the following four campus locations: Hannibal Hamlin Hall, Crossland Alumni Center, Jenness Hall and the Steam Plant.**"

With the change to 3.14, the section now reads as follows:

“3.14 Reporting and Communication: A logbook will be maintained for and at each Dining Service location. One logbook will be maintained to include all Residential locations and will reside with Gordon Nelson, Director of Property Management. **One logbook shall be maintained at each of the following four campus locations: Hannibal Hamlin Hall, Crossland Alumni Center, Jenness Hall and the Steam Plant.** One logbook will be maintained to include all other (E&G) buildings and shall remain with David Fowler, Executive Custodian. Logbooks will include a detailed account of reporting and monitoring activities. Inspection and service reports will be provided at each visit and shall include the following information at a minimum: areas inspected and treated, pests and quantity of pest found, materials used, MSDS, and any recommended suggestions for future prevention. Logbooks shall remain with a staff person designated by the Project Coordinator at each location at all times. If there is a charge for logbooks please indicate the cost on your equipment list.

All equipment shall be mapped and numbered as to placement and kept in the logbook. Equipment must be dated each time it is checked.”

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Section 3.17 Buildings Requiring Service: next to the last line. Change “quarterly inspections...” to read “**monthly** inspections...”. Also after the word ‘Buildings,’ add “**and four other campus locations**”.

With the change to 3.17, the section now reads as follows:

“3.17 Buildings Requiring Service: All buildings listed shall be treated at ground level as needed to discourage insects from entering the building. Areas to be inspected, monitored and treated include but are not limited to: Kitchen, Dining Room, Food Courts, Storage Areas, Recycle Rooms, Shipping/Receiving, Mechanical/Electrical Rooms, Restrooms, Basements, and Offices. The Contractor shall perform monthly inspections and treatments of Dining Locations and **monthly** inspections of Residential Buildings **and four other campus locations**, in order to maintain control and to prevent infestations.”

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Section 3.19 Residential Buildings Logbook: second line, change “**quarterly**” to read “**monthly**”.

Section 3.19 Residential Buildings Logbook: In the list, after Oak Hall, delete “**but must be inspected monthly**”. That entry now reads: “**may be included in Residential Logbook**”

Section 3.19 Residential Buildings Logbook: at the end of this section **add**:

Monthly inspections shall be provided and logbooks maintained for the following buildings:
Hannibal Hamlin Hall
Crossland Alumni Center
Jenness Hall
Steam Plant

With the three changes to 3.19, the section now reads as follows:

3.19 Residential Buildings Logbook: One logbook will be maintained for all residential buildings with **monthly** inspections.

Androscoggin Hall
 Aroostook Hall
 Balentine Hall
 Colvin Hall
 Cumberland Hall
 Estabrooke Hall
 Doris Twitchell Allen Village (4 person residential units & community center)
 Gannett Hall
 Hart Hall
 Hancock Hall (including laundry facility)
 Kennebec Hall
 Knox Hall
 Oak Hall (**may be included in Residential Logbook**)
 Oxford Hall
 Patch Hall (4 person residential units)
 Penobscot Hall
 Somerset Hall
 Stodder Hall
 York Hall

University Park (24 multi-unit apartment buildings & maintenance shop) – To be serviced monthly. Pre-scheduling required.

Monthly inspections shall be provided and logbooks maintained for the following buildings:

Hannibal Hamlin Hall
Crossland Alumni Center
Jenness Hall
Steam Plant

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Section 3.22 Additional Buildings: first line, change “**monthly/quarterly**” to read “**monthly**”

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Section 4.2 Residential Buildings: first line, change “**quarterly**” to read “**monthly**”

Section 4.2 Residential Buildings: column header, change “**QUARTERLY COST**” to read “**MONTHLY COST**”

Section 4.2 Residential Buildings: at bottom of the column, change “**TOTAL RESIDENTIAL BUILDING QUARTERLY**” to read “**TOTAL RESIDENTIAL BUILDING MONTHLY**”

Section 4.2 Residential Buildings: at the end of the section, after Oak Hall - Monthly add:

Hannibal Hamlin Hall – Monthly	\$ _____
Crossland Alumni Center – Monthly	\$ _____
Jenness Hall – Monthly	\$ _____
Steam Plant – Monthly	\$ _____

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END

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Hal Wells  
University of Maine System  
Asst. Director of Strategic Procurement