

**REQUEST FOR BIDS #11-10
SPRING AND SUMMER 2010 UMAINE TODAY MAGAZINE
FOR THE UNIVERSITY OF MAINE
ADDENDUM #1**

Responding to vendor inquiries the University has issued this addendum to RFB #11-10:

SECTION THREE: MAIL PREPARATION AND PACKING:

Question: Can you provide more information to develop a postage estimate?

Answer: The University is providing MS Excel .zip files for in-state and out-of-state from the mailing list. These files are attached to the email or available by contacting Hal Wells at hcwells@maine.edu

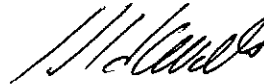
Question: Is the magazine mailed at the non-profit rate?

Answer: Yes

Question: The cover stock (Stock Outside) called for is 80# FLO by Sappi. Is this a true cover stock?

Answer: This is the cover stock currently used on the magazine. The University understands that the 80# cover stock may be very heavy for Web offset printing and may have to be folded offline to avoid cracking. Bidders may also bid an 80# text cover for online folding in a Web press process.

To accommodate the new option to bid either 80# cover stock or 80# text stock for the cover we have modified BID SUBMISSION pages 8 and 9 of the RFB for you to use in your response. Please use the new pages AND the original page 10 SIGNATURE PAGE.



Hal Wells
University of Maine System
Asst. Director of Strategic Procurement

December 2, 2009

SECTION FOUR

4.0 BID SUBMISSION:

Bidders shall ensure that all information required herein is submitted with the bid. All information provided should be verifiable by documentation requested by the University. Failure to provide all information, inaccuracy or misstatement may be sufficient cause for rejection of the bid or rescission of an award. Bidders are encouraged to provide any additional information describing operational abilities. Responses to each requirement below should be in order and clearly marked with the section number to which they respond.

4.1

UMaine Today Magazine Printing	Total Cost	Per 1000/additional
Digital prepress	\$ _____	\$ _____
Presswork	\$ _____	\$ _____
Finishing	\$ _____	\$ _____
80# Sappi FLO Gloss Cover	\$ _____	\$ _____
80# Text Cover	\$ _____	\$ _____

NOTE: IF QUOTING COMPARABLE INSIDE STOCK INCLUDE A SAMPLE WITH YOUR BID

70# Stock (identify)	\$ _____	\$ _____
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60# Stock (identify)	\$ _____	\$ _____
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55# Stock (identify)	\$ _____	\$ _____
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Additional Services		\$ _____/hour
AAs (editorial replacement after file delivery) hour		\$ _____/per
Other		

UMaine Today Magazine Mail Prep/Packing

Labeling setup/bar coding	\$ _____	\$ _____
Labeling	\$ _____	\$ _____
Shipping to mail facility	\$ _____	\$ _____
Payment Discount Terms	_____	

4.2 Press Checks: Indicate the location where press-checks will be conducted (city, state):

4.3 Bidder's Representative: Provide name, title, and contact information for the representative who will be assigned to this project:

Name: _____

Title: _____

Phone: _____ Fax: _____

E-Mail: _____

4.4 References: A list of three references is required to be submitted with your bid. These references should be agencies your firm has done business with in the past year **on projects with a similar scope to this one**. Provide company names with contact person and telephone number.