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**REQUEST FOR PROPOSALS #05-13
PRINT AND MAIL IRS FORM 1098-T
UNIVERSITY OF MAINE SYSTEM
ADDENDUM #1**

The University of Maine

In response to vendor questions and in accordance with Section 1.5 of the Request for Proposals (RFP) the University is issuing this addendum. Multiple questions from different vendors that resulted in the same response are grouped together.

University of Maine
at Augusta

Question: Does the University have a "global consent policy" in place which enables students to "opt-in" to conduct business related to their enrollment at the University electronically?

University of Maine
at Farmington

Response: Not that we are aware of. We will continue to research this. If new information comes to light we will inform you.

University of Maine
at Fort Kent

Question: If you don't have a global consent policy, approximately what is the number of students who have signed up for electronic delivery?

University of Maine
at Machias

Response: About 9,000 students have agreed to receive the 1098-T form electronically.

University of Maine
at Presque Isle

Question: What is the total volume of forms mailed in 2011?
Question: How many 1098-Ts were generated for the 2011 tax year?

University of
Southern Maine

Response: Approximately 30,000 students received a 1098-T in 2011.

Question: Would the school be interested in call center support?
Question: Item 3.18 on page 8 indicates the University will provide customer service to your students, including answering questions, etc. Does this mean the University does not require call center support as part of this process?

Response: The University has never made vendor call center support available to students. At this time we are not expecting to use these services, but we may in the future. If you would like to price out the service(s) as an option you are welcome to do so.

Question: Does the University currently handle its 1098-T's in-house or via an outsourced solution? If the latter, who do you utilize?

Response: The University has been outsourcing to Vangent.

Question: Item 3.17 on page 8 indicates the University will provide electronic 1098-T's to students who consent to receive them in that format. Can you verify that the University expects to do this, or would you want your service partner to deliver electronic 1098-T's?

Question: Does the University have the desire to look into eStatements as opposed to paper 1098s?

Response: The University intends to provide the electronic 1098-Ts to those students that consent to it. However, the University will require that the service partner include the information in the IRS filing.

Question: Does the University currently Name and TIN match?

Response: No

Question: Does the University have any other types of 1099 forms such as 1042s or 1099 MISC?

Response: This is not a matter for this RFP.



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