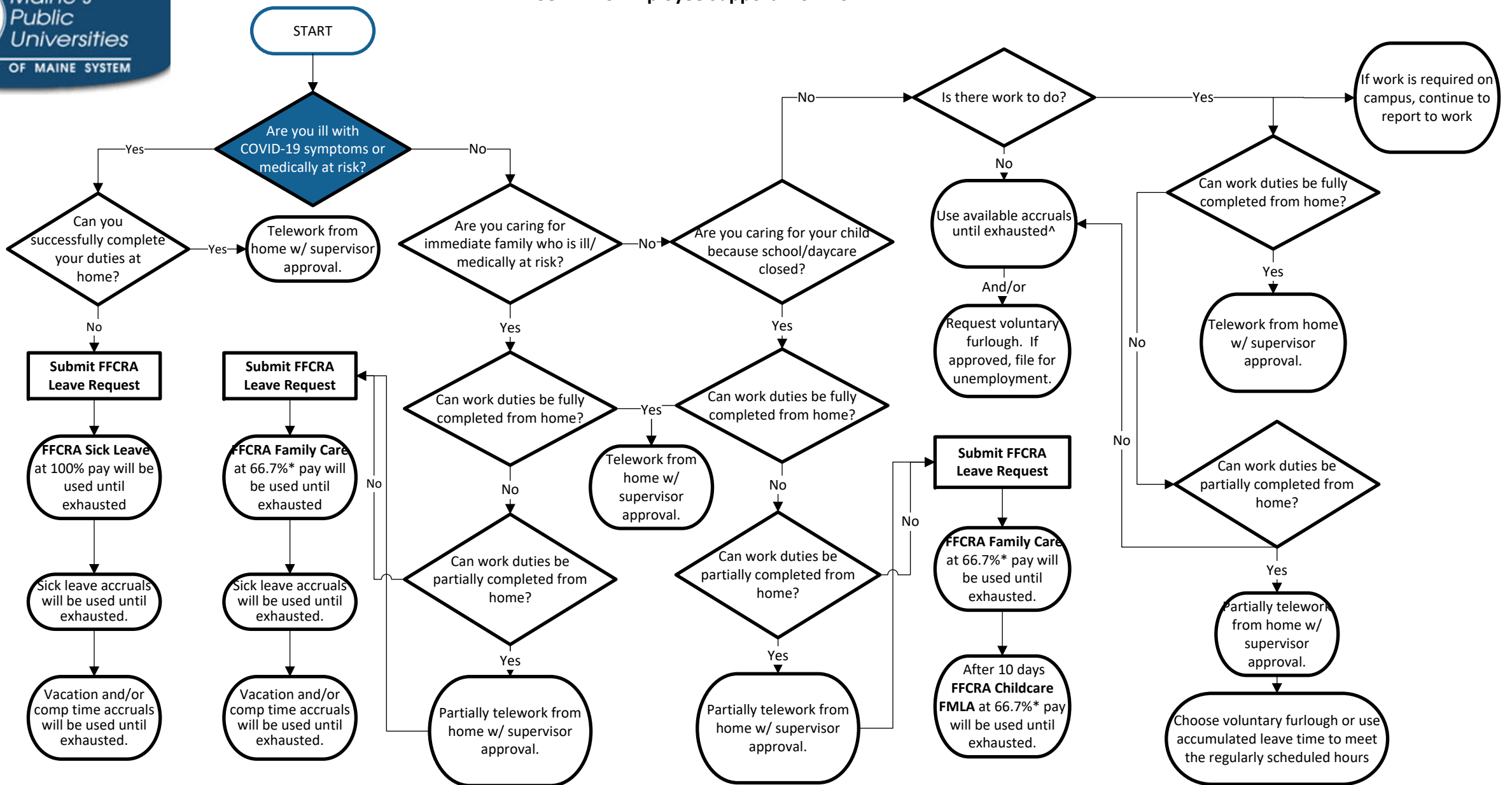




COVID-19 Employee Support Workflow



FFCRA Sick Leave + FFCRA Family Care = Maximum of 80 hours (pro-rated for those who work less than full-time) available until December 31, 2020. FFCRA Sick Leave pays 100% with maximum of \$5,110 and FFCRA Family Care pays 66.7% with maximum of \$2,000.

FFCRA Childcare FMLA 66.7% is 12 weeks available until December 31, 2020, but the employee must first use FFCRA Family Care at 66.7% for the first 10 days (max \$2,000), then the remaining 10 weeks pay is at 66.7% (total maximum \$12,000).

***For Families First Coronavirus Response Act (FFCRA) Family Care, employee may use available sick, vacation and/or compensatory time accruals to supplement up to 100% of pay.**

[^]Effective April 5, 2020 through May 16, 2020, employees may use *all* available accruals to continue to get paid if unable to work or telework for a COVID-19 reason.

Effective May 17, 2020 through June 30, 2020, employees may use *50% of available sick accruals and 50% of available vacation/compensatory time* to continue to get paid if unable to work or telework for a COVID-19 reason.