

APPENDIX A
PART-TIME TEACHING AVAILABILITY FORM

Campus: ___UMA ___UMF ___UMFK ___UMM ___UM ___USM ___UMPI ___CO/SWS

Please Print

Date: _____

Name: _____ Social Security #: _____

Mailing Address: _____

_____ City _____ State _____ Zip

Telephone: Days _____ Evenings _____

Check (x) those locations for which you are available:

Campus: _____ Off-Campus: _____ Both Campus & Off Campus: _____

If available for off-campus, specify centers / sites: _____

Please indicate the divisions / departments for which you are interested in teaching: _____

Please indicate any other University of Maine System campus for which you are interested in teaching: _____

List the times you are available:

Fall

Spring

Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____
Sat / Sun	_____	_____

Are you available to teach in other sessions? (Summer, May Term, etc.) ___ Yes ___ No

Include those courses that you are qualified to teach, in order of preference: (*Specify course name & number*)

How many courses would you prefer to teach each semester? ___ One ___ Two ___ Three

Signature

Date

Return completed form by the deadline specified to: _____

NOTE: It is the part-time faculty member's responsibility to provide current information. The University will rely on the availability form which has been filed until it is updated. A part-time faculty member is not eligible for assignment unless an availability form has been filed. Revised: January, 2000 Reformatted: March, 2003



APPENDIX B
 UNIVERSITY OF MAINE SYSTEM AND
 AMERICAN FEDERATION OF TEACHERS LOCAL 4593
 Part-Time Faculty Grievance Form

Grievance Step (check one) <input type="checkbox"/> Step 1 <input type="checkbox"/> Step 2 <input type="checkbox"/> Step 3 Grievance # _____

Grievant: _____ Date: _____

Department/Division/School/College: _____

Campus: UMA UMF UMFK UMM UM USM UMPI CO/SWS

A.F.T. Grievance Representative: _____

Campus Mailing Address: _____ Rep. Mailing Address: _____

Article(s) / Section(s) of Agreement violated. *(Note – Attach a copy of grievance and decision for Step 2 and Step 3 review):*

Statement of Grievance *(including date of acts or omissions complained of / or date grievance decision being appealed was received): (Continue on back if needed)*

Redress sought or reason decision is unsatisfactory:

I will be represented by: (check one) A.F.T. Myself

Signature of A.F.T. Representative: _____

(A.F.T. Representative must sign if representing grievant if requesting Step 3 review)

Grievance filed with the office of: _____ on: _____

By (check one) Mail Personal Delivery

Signature of Grievant: _____

Date Received: _____ By: _____

APPENDIX C

Report of Joint Labor-Management Study Committee

On February 4, 2002 the parties agreed to form a joint labor-management committee to review the issues of regularization of part-time faculty and eligibility for mileage reimbursement. The statements below represent the findings of this committee.

Regularization

The University of Maine System and the University of Maine Part-time Faculty Association recommend that, in order to recognize the work patterns of a class of part-time faculty, such faculty may be classified part-time regular faculty and their employment status be converted from temporary positions of part-time regular faculty with pay based upon workload and longevity of service rather than credit hour.

The process for creating such positions would be negotiated in the next round of negotiations.

Mileage

The University of Maine System and the University of Maine Part-Time Faculty Association recommend that, in order to recognize the dynamics of the campus structure of a multi-campus system, the contractual provision of payment of mileage be renegotiated in the next round of negotiations.