



March 5, 2020

COVID-19 GUIDANCE - UNIVERSITY TRAVEL FOR BUSINESS & PERSONAL TRAVEL

Official University Travel for business, academic and all other purposes:

Official University travel for business includes any travel that is funded, either partially or entirely, by the University.

Within the United States:

- The University encourages all students, faculty, and staff to reconsider travel - domestic and international - if you are concerned for your safety.
- The University recommends travelers follow CDC guidance when traveling. CDC travel advisory information is linked below.
- The University also recommends that travelers avoid going to areas, including domestic locations, where there has been an outbreak of the virus.

International Travel:

- The University encourages all students, faculty, and staff to reconsider travel - domestic and international - if you are concerned for your safety.
- Travel to countries with a CDC or U.S. Department of State advisory **level 3 or 4 is prohibited.**
- Please also see this [March 4, 2020 UMS Guidance for International Travelers](#) for detailed information about study abroad programs and other international travel guidance.

Personal Travel:

Personal travel involves travel that is not funded in any way by the University.

- UMS is asking employees and students to VOLUNTARILY disclose any international travel at this time.
- If you have been advised by a public health official to restrict movements to halt spread of COVID-19



- Students - Students are required to work with the University to develop academic accommodations in support of their continued learning.
- Employees- Do Not Return To Campus. Please call your manager or supervisor to discuss work arrangements.

- The University encourages students to discuss PERSONAL travel plans with their families.
- The University encourages students, faculty, and staff to consult travel advisories issued by the CDC and US. Department of State when traveling.
 - [CDC Travel Advisory](#)
 - [U.S. Department of State Travel Advisory](#)

Additional resources to travelers include:

- [CDC Prevention Recommendations](#)
- [CDC Spring Break Guidance](#)