

**Board of Trustees
Academic and Student Affairs Committee
October 28, 2024 at 9:00 a.m.
Zoom / no physical location**

The public is invited to view the meeting on YouTube. The link to the Board of Trustees YouTube page can be found the Board website: <https://www.maine.edu/board-of-trustees/>

AGENDA

Public session

9:00am - 9:10am Tab 1	Student representatives discussion
9:10am - 9:20am Tab 2	Faculty representatives discussion
9:20am - 9:30am Tab 3	2024-25 Work Plan
9:30am - 9:45am Tab 4	New Academic Program Proposal: A.S. in Cybersecurity, UMA
9:45am - 10:00am Tab 5	New Academic Program Proposal: B.S. in Computer Science and Business, UM
10:00am - 10:05am Tab 6	Awarding of academic degrees
10:05am - 10:10am Tab 7	Informational Item: UMF Name Change: B.A. in Visual Arts to B.A. in Art and Design
10:10am - 10:15am Tab 8	Informational Item: UMFK Name Change: B.S. in Behavioral Science to B.S. in Psychology
10:15am - 10:45am Tab 9	UMS strategic plan update

10:45am - 11:00am Enrollment update

[Tab 10](#)

11:00am - 11:45am **Executive session**

The Academic and Student Affairs Committee will enter executive session under the provision of MRSA Section 405 6-A.

Following the executive session, the Committee will reconvene the public meeting to discuss the following items:

11:45am - 11:50am Requested exception to Board Policy 310

[Tab 11](#)

Items for Committee decisions and recommendations are noted in red.

Note: Times reflects estimates of the length of presentations or discussion on a given topic. An item may be brought up earlier, or the order of items changed, to allow for effective deliberation of matters before the Committee.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: Student representatives discussion

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY: N/A

UNIFIED ACCREDITATION CONNECTION:

Board and student engagement

BACKGROUND:

The Academic and Student Affairs Committee invites student representatives of the Board of Trustees to bring forward discussion items relevant to their university communities and the University of Maine System.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: Faculty representatives discussion

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY: N/A

UNIFIED ACCREDITATION CONNECTION:

Board and faculty engagement

BACKGROUND:

The Academic and Student Affairs Committee invites faculty representatives to the Board of Trustees to bring forward discussion items relevant to their university communities and the University of Maine System.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: 2024-25 Work Plan

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY:

UNIFIED ACCREDITATION CONNECTION:

The Academic and Student Affairs Work Plan aligns the priorities and tasks of the Committee with the goals of the 2023-28 University of Maine System Strategic Plan to ensure consistency of purpose and process and maximize outcomes for our students.

BACKGROUND:

A Work Plan guiding the business of the Academic and Student Affairs Committee is formulated annually. The Plan is intended to cover action items required for governance of the University of Maine System and topics of import and interest to the Board. The Work Plan is a living document and will be updated as needed.

Vice Chancellor for Academic and Student Affairs Jeffrey St. John will review the proposed 2024-25 ASA Work Plan with the Committee.

Attachment
[2024-25 Work Plan](#)



Academic and Student Affairs Committee of the Board – 2024-2025 Work Plan

Meeting date	Agenda items	Materials due
June 24 ASA	[Strategic plan updates] Program proposals AAPR: UMPI	6/14/24
July 14-15 BOT	Program proposals (consent agenda) VCASA update	6/28/24
August 26 ASA	<u>Strategic plan updates:</u> <ul style="list-style-type: none"> Commitment 5, Action 3, Goal 3.7 completed Commitment 2, Action 4 completed Program proposals Review/discussion of ASA work plan Faculty representatives discussion topic Student representatives discussion topic AAPR: UM, UMM Multi-university programs report State of Transfer report	8/15/24
Sept 15-16 BOT	Program proposals (consent agenda) Tenure at the time of hire (consent agenda) ASA work plan (informational item)	8/30/24
October 28 ASA	Strategic plan updates: TBD Program proposals Awarding of academic degrees Enrollment update Faculty representatives discussion topic Student representatives discussion topic AAPR: UMF, UMFK	10/17/24
Nov 17-18 BOT	Awarding of academic degrees Program proposals (consent agenda) VCASA update: Demographics, enrollment, and trends	11/1/24

Academic and Student Affairs Committee of the Board – 2024-2025 Work Plan

December 16 ASA	Strategic plan updates: TBD Program proposals Pathways to Learning report Student representatives discussion topic Faculty representatives discussion topic AAPR: UMA	12/5/24
Jan 12-13 BOT	Program proposals (consent agenda) Part-time faculty use and compensation report (informational item) Degree progress report (informational item)	12/27/24
February 10 ASA	Strategic plan updates: TBD Program Proposals Student mental health report Student representatives discussion topic Faculty representatives discussion topic AY 29-30 and 30-31 academic calendars <i>tentative</i>	1/30/2025
February 24 ASA <i>SPECIAL MEETING</i>	Review and recommendations: tenure nominations	
March 9-10 BOT	Tenure recommendations Program proposals (consent agenda) Student financial aid report (Informational item)	2/25/25
April 28 ASA	Strategic plan updates: TBD Program proposals Student representatives discussion topic Faculty representatives discussion topic Enrollment update AAPR: USM, LAW	4/17/25
May 18-19 BOT	Program proposals (consent agenda)	5/1/25

Academic and Student Affairs Committee of the Board – 2024-2025 Work Plan**3.1*****June 23 ASA***

Strategic plan updates: TBD

6/12/25

Program proposals

Student representatives discussion topic

Faculty Representatives discussion topic

AAPR: UMPI

This work plan may be updated to reflect topics added by the Vice Chancellor for Academic and Student Affairs in consultation with Chair MacMahon and the chief academic officers. Items in **red** are action items. Individual strategic plan updates will be added throughout the academic year and presented to the Committee as initiatives underway/in progress are completed.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: New Academic Program Proposal: A.S. in Cybersecurity, UMA

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION:

BOARD ACTION: X

BOARD POLICY:

305.1 Program Approval, Review,
.. & Elimination Procedures

UNIFIED ACCREDITATION CONNECTION:

As emphasized in the 2023-28 University of Maine System Strategic Plan, unified accreditation is "the mechanism through which our universities and law school are able to maximize resources and capitalize on opportunities for growth and collaboration."

The Academic and Student Affairs Committee of the Board ensures that every effort is made to operationalize unified accreditation in its review of proposed academic programs.

The Vice Chancellor for Academic and Student Affairs has actively explored multi-university collaboration(s) for this proposed academic program with the system-wide Chief Academic Officers Council. The proposed program

☐ represents a multi-university collaboration in the following way(s):

☐ may represent a future multi-university collaboration under the following condition(s) and in the following way(s):

☒ does not represent a multi-university collaboration for the following reason(s):

This will be the only A.S. in Cybersecurity offered within UMS.

If the proposed academic program fulfills/advances one or more actions or goals in the UMS Strategic Plan, please indicate by name which action(s) and/or goal(s) that is, and how the proposed program will fulfill or advance it/them:

This proposal meets and advances the goal articulated in the Strategic Plan's Commitment 2 (Effective Academic Portfolio Actions section), Action 1: *Develop innovative programs and curricula responsive to changing economic and workforce needs, data-driven projections of growth areas, and technological innovation.*

BACKGROUND:

The University of Maine at Augusta currently offers bachelor's and graduate-level programs in cybersecurity. This new associate-level program will expand the university's portfolio of offerings to give adult learners and transfers an additional pathway toward a credential of value. As part of their curriculum, students are given the opportunity to earn industry-recognized certifications such as CompTIA Network+, Security+, and CySA+.

TEXT OF PROPOSED RESOLUTION

That the Academic and Student Affairs Committee forwards this item to the November 17-18, 2024, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Academic and Student Affairs Committee, and approves the Associate of Science in Cybersecurity at the University of Maine at Augusta.

Attachment

[New Program AS in Cybersecurity UMA](#)



UMS Academic and Student Affairs
 Estabrooke Hall
 Orono, Maine 04469
 207-973-3211
 www.maine.edu

4.1

Date: October 17, 2024


To: Dannel Malloy, Chancellor
 University of Maine System (UMS)

From: Jeffrey St. John, VCASA }

Regarding: New Program Addition, Associate of Science in Cybersecurity, UMA

Please find the attached program proposal from the University of Maine at Augusta to offer the Associate of Science in Cybersecurity. The attached materials include documentation of university-level support, including approval from the President and the full program proposal.

The Chief Academic Officers Council reviewed and recommended the proposed addition of the Associate of Science in Cybersecurity on October 1, 2024. I also recommend this program addition.

I approve	I do not approve for the reasons listed below	Additional information needed for decision	Action
			Recommend the A.S. in Cybersecurity at UMA


 Chancellor Dannel Malloy

10.17.24
 Date

Maine's Public Universities

University of Maine • University of Maine at Augusta • University of Maine at Farmington
 University of Maine at Fort Kent • University of Maine at Machias • University of Maine at Presque Isle
 University of Maine School of Law • University of Southern Maine



OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS & PROVOST

207.621.3360 *office* / 207.621.3293 *fax*

46 University Drive, Augusta, Maine 04330-9488
www.uma.edu | 1.877.UMA.1234

4.1

MEMORANDUM

TO: Jeffrey St. John
Vice Chancellor of Academic Affairs

FROM: Joseph Szakas
Vice President of Academic Affairs/Provost

DATE: July 8, 2024

SUBJECT: Program Proposal (Steps 2 & 3): Associate of Science in Cybersecurity

The University of Maine at Augusta (UMA) is seeking approval of a program proposal for an Associate of Science in Cybersecurity to begin in the Fall of 2024.

Rationale:

The Associate of Science in Cybersecurity aligns with the UMS Strategic Plan, particularly the goals of enrollment, retention and workforce development. This degree will meet the demand of transfer students and non-traditional students who are returning to higher education and seeking a career change or advancement. The curriculum for the AS Cybersecurity degree is a subset of the current Bachelor's degree in Cybersecurity. Students will have the opportunity to earn industry certifications such as CompTIA Network+, Security+ and CySA+ which serve as a good starting point for entry-level positions.

APL X-P.1 "Academic Program Approval," Step 2: Development of Program Proposal, states that upon approval of an ITP from the VCASA office, a Program Proposal will be prepared and evaluated through the university's normal curricular process(es). After completion of the program proposal, the university-level evaluation is initiated by the distribution of the proposal to the university's normal curricular process.

UMA's Intent to Plan for an Associate of Science in Cybersecurity was reviewed by the Chief Academic Officers and approved by the Vice Chancellor of Academic Affairs on May 17, 2023. The AS Cybersecurity received full review and approval by the appropriate campus stakeholders including the Cybersecurity Department Coordinator, Dean of the College of Arts and Sciences, UMA Curriculum Committee, UMA Faculty Senate, myself and the President.



OFFICE OF THE PRESIDENT

207.621.3041 office | 207.621.3393 fax

46 University Drive, Augusta, Maine 04330-9488
www.uma.edu | 1.877.UMA.1234

4.1

MEMORANDUM

TO: Jeffrey St. John
Vice Chancellor of Academic Affairs

FROM: Jenifer Cushman, President
Joseph Szakas, Vice President of Academic Affairs/Provost

DATE: July 8, 2024

SUBJECT: Associate of Science in Cybersecurity

Please accept this memo as our full support and approval of an Associate of Science in Cybersecurity. The intent to plan was previously submitted and approved on May 17, 2023.

Please let us know if you need additional information.

Best,

A handwritten signature in black ink, appearing to read 'Jenifer Cushman', with a long, sweeping horizontal line extending to the right.

Jenifer Cushman, President

A handwritten signature in black ink, appearing to read 'Joseph Szakas', with a stylized, cursive script.

Joseph Szakas, Provost



Program Proposal
Associate of Science in Cybersecurity

I. Full Program Title:

Associate of Science in cybersecurity

II. Program objectives and content

In proposing a Cybersecurity Associate's degree, the faculty of the Cybersecurity and CIS program are mindful of a number of curricular, student-centered, and institutional benefits. The completion an Associate's Degree substantively represents a student's successful introduction to the subject matter in the cybersecurity field. An associate degree can be particularly important for non-traditional students for several reasons. Non-traditional students typically include those who are returning to education after a break, those balancing work and family responsibilities, and those seeking a career change or advancement. An associate degree can be particularly important for non-traditional students for several reasons. Non-traditional students typically include those who are returning to education after a break, those balancing work and family responsibilities, and those seeking a career change or advancement. Credits earned in an associate degree program can often be transferred to a four-year college or university, allowing students to pursue a bachelor's degree with some coursework already completed. It provides a solid foundation and eases the transition for those who decide to pursue further education later on. Many students either never complete a 4-year degree or take a significant period of their life to complete a 4-year degree. These students have nevertheless accomplished significant academic progress that is worthy of formal recognition. Research suggests that adding "milestone" markers of accomplishment along the path to a bachelor's degree (Moore and Shulock 2009) have the potential to increase the likelihood of 4-year degree completion among undergraduates (Taylor and Giani 2019). Cybersecurity Associate degree recipients will have the opportunity to participate in the "signature event" of a graduation ceremony, which itself has been shown to reinforce a sense of positive affiliation with the university and to thereby contribute to student retention (Kulp et al. 2021). Overall, an associate degree offers a practical, accessible, and flexible educational pathway that aligns with the unique needs and goals of non-traditional students, empowering them to enhance their careers and personal lives.

Please see the *Appendix* for the proposed program check sheet.

No new support is needed. This program leverages existing faculty and courses at UMA.

IV. Program Overview

Outline of the future program evaluation process

Per UMA guidelines, the Cybersecurity program will submit annual reports for the proposed associate's degree, along with our reports for the existing baccalaureate degree. These reports include standard quantitative metrics such as enrollment data, student headcounts, number of majors, and number of graduates as well as detailed qualitative information on areas such as program growth and identifying and addressing student barriers.

In addition to annual reports, the degree would undergo an external review every 5 years that guides the program. These external reviews provide feedback from major stakeholder groups including students, graduates, content experts, local workforce and agency partners, and Maine legislators.

Accommodations for diverse accessibility needs under Americans with Disabilities Act (ADA)

The proposed degree would leverage existing support structures at both the program and institution level.

- University of Maine at Augusta's Student Support Services office ([link](#))
- Brightspace, course management software, has an embedded tool called "Ally" which reviews the accessibility of our Brightspace websites. UMA is a leader.

Documentation of the university's approval process, including letters of support from the university president and provost

Attached Appendix.

V. Program Resources

Pro Forma statement (maintained by the VCASA office)

This Pro Forma statement aims to justify the creation of this degree:

1. Market Demand and Student Interest:

- The field of Cybersecurity continues to grow in relevance and importance, addressing critical issues and presenting job opportunities in Maine and beyond.
- Analysis of market data indicates an increased demand for professionals with foundational knowledge in cybersecurity disciplines.
- There is a strong interest in pursuing degrees such as the Associate's

- Since the proposed degree leverages existing faculty and requires no new courses, the degree will be financially self-sustaining, only contributing positively to the university's enrollment and retention of degree-seeking students.

7. Conclusion:

- In summary, the introduction of an Associate's Degree in Cybersecurity aligns with the UMA's academic mission and the UMS Strategic Plan -- it responds to market demand for workforce skills, addresses student needs for a comprehensive cybersecurity education, promotes transferability and adult degree completion, and will sustainably contribute to enrollment and retention.

Cybersecurity, AS**Delivery Area: Online****Associate Degree Requirements:**

- Minimum 61 Credit Hours
- Writing Intensive Course
- Minimum Cumulative G.P.A.: 2.00
- 15 Credit Hours of Residency Courses
- 9 Credits of Major Residency Courses
- Minimum G.P.A. in the Major: 2.00

Program Major Requirements (36 Credit Hours):

Course Name	CR	Term Taken	Grade	Gen Ed
CIS 101 - Introduction to Computer Science	3 CR			
CIS 110 - Programming Fundamentals	3 CR			
CIS 220 - IT Hardware and Systems Software	3 CR			
CIS 221 - Linux	3 CR			
CIS 240 - Networking Concepts	3 CR			
ISS 210 - Introduction to Information Systems Security	3 CR			
ISS 212 - Cybersecurity Scripting	3 CR			
ISS 232 - Introduction to Cyber Forensics	3 CR			
ISS 240 - Security Policy and Governance	3 CR			
ISS 282 - Cyber Operations	3 CR			
MAT 115 - Elementary Statistics I	3 CR			
BUA 223 Principles of Business Management	3 CR			

Other Program Requirements (25 Credit Hours)

Course Name	CR	Term Taken	Grade	Gen Ed
Complete any 100-level Communications course (3)				
ENG 101 - College Writing	3 CR			
ENG 317W - Professional Writing	3 CR			
MAT 111 - Algebra II or higher	3 CR			
• Complete any 100-level Laboratory Science course 4 CR				

Complete one of the following Fine Arts electives (3):

Course Name	CR	Term Taken	Grade	Gen Ed
ARC 100 - Architectural Design Studio for the Non-Majors	3 CR			
• ARH xxx any Art History course • ART xxx any Art course • DRA xxx any Drama course				
ENG 351W - Creative Writing	3 CR			
ENG 452W - Creative Writing II	3 CR			
• MUH 1xx any 100-level Music History course • MUS 1xx any 100-level Music course				

Complete one of the following Humanities electives (3):

Course Name	CR	Term Taken	Grade	Gen Ed
AME xxx any American Studies course				
ARH 105 - History of Art and Architecture I	3 CR			
ARH 106 - History of Art and Architecture II	3 CR			
• ASL 1xx/2xx any 100- or 200-level ASL course • DRA xxx any Drama course • ENG xxx any English course (except ENG 100, ENG 101, ENG 210W, ENG 317W or ENG 320W) • FRE xxx any French course • HGH xxx any Holocaust, Human Rights & Genocide course • HTY xxx any History course • HUM xxx any Humanities course				

Email address	uma.curriculum@maine.edu
Curriculum Proposal Name	AS Cybersecurity
Curriculum Proposal File	<u>File 1</u>
Transmitting Faculty	Henry Felch
Transmitting Faculty Signature Date	Mar 29, 2023
Dean	Brenda McAleer
Dean Signature Date	Mar 29, 2023
Curriculum Committee Chair	Matt Dube
Curriculum Transmittal Date	Apr 12, 2023
Secretary of the Senate	Jessica Winck
Senate Approval Date	Apr 21, 2023
Provost	 5/10/2023
President	

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University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: New Academic Program Proposal: B.S. in Computer Science and Business, UM

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION:

BOARD ACTION: X

BOARD POLICY:

305.1 Program Approval, Review & Elimination Procedures

UNIFIED ACCREDITATION CONNECTION:

As emphasized in the 2023-28 University of Maine System Strategic Plan, unified accreditation is "the mechanism through which our universities and law school are able to maximize resources and capitalize on opportunities for growth and collaboration."

The Academic and Student Affairs Committee of the Board ensures that every effort is made to operationalize unified accreditation in its review of proposed academic programs.

The Vice Chancellor for Academic and Student Affairs has actively explored multi-university collaboration(s) for this proposed academic program with the system-wide Chief Academic Officers Council. The proposed program

X represents a multi-university collaboration in the following way(s):

X may represent a future multi-university collaboration under the following condition(s) and in the following way(s):

___ does not represent a multi-university collaboration for the following reason(s):

In the past year, representatives from computing programs across UMS have come together to form a grass-roots UMS Computing Consortium to discuss vision, solve problems, and pursue common goals. One product of those collaborations has been the alignment of technical courses across the five UMS institutions that have such a course (UMaine, USM, UMA, UMF, UMPI). By aligning courses, upper-level electives at one campus become more accessible to students at others, especially since such courses are often available by distance. UMS Computing Consortium representatives have been actively collaborating to smooth the path for students wanting to take advantage of this flexibility. Through this mechanism, upper-level computing courses at any of these five campuses may be counted toward the computer science elective requirement of the Computer Science and Business (CSB) degree. UMS Computing Consortium representatives have discussed the CSB combined major and the potential for such cross-campus registrations, and have indicated their support.

If the proposed academic program fulfills/advances one or more actions or goals in the UMS Strategic Plan, please indicate by name which action(s) and/or goal(s) that is, and how the proposed program will fulfill or advance it/them:

This proposal meets and advances the goal articulated in the Strategic Plan's Commitment 2 (Effective Academic Portfolio Actions section), Action 1:

Develop innovative programs and curricula responsive to changing economic and workforce needs, data-driven projections of growth areas, and technological innovation.

BACKGROUND:

The Maine Business School, Maine College of Engineering and Computing, and College of Liberal Arts and Sciences at the University of Maine propose a B.S. in Computer Science and Business, offered jointly by the School of Computing and Information Science and the Maine Business School. This program is designed to teach students how technical and computing activities and solutions fit into enterprise-scale and small-business organizations to drive firm performance. The combination of strong technical computing skills, foundational knowledge of business functions, and experience using technical skills for organizational improvement will meet the workforce needs of business and computing professionals seeing administrative roles in all organizations.

TEXT OF PROPOSED RESOLUTION

That the Academic and Student Affairs Committee forwards this item to the November 17-18, 2024, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Academic and Student Affairs Committee, and approves the Bachelor of Science in Computer Science and Business at the University of Maine.

Attachment

[New Program BS in Computer Science and Business UM](#)



UMS Academic and Student Affairs

Estabrooke Hall
Orono, Maine 04469
207-973-3211
www.maine.edu

5.1

Date: October 17, 2024

To: Dannel Malloy, Chancellor
University of Maine System (UMS)

From: Jeffrey St. John, VCASA *JS*

Regarding: New Program Addition, Bachelor of Science in Computer Science and Business, UM

Please find the attached program proposal from the University of Maine to offer the Bachelor of Science in Computer Science and Business. The attached materials include documentation of university-level support, including approval from the President and the full program proposal.

The Chief Academic Officers Council reviewed and recommended the proposed addition of the Bachelor of Science in Computer Science and Business on October 1, 2024. I also recommend this program addition.

I approve	I do not approve for the reasons listed below	Additional information needed for decision	Action
<i>✓</i>			Recommend the Bachelor of Science in Computer Science and Business at UM

Dannel Malloy
Chancellor Dannel Malloy

10.17.24
Date

Maine's Public Universities

University of Maine • University of Maine at Augusta • University of Maine at Farmington
University of Maine at Fort Kent • University of Maine at Machias • University of Maine at Presque Isle
University of Maine School of Law • University of Southern Maine

Office of the Executive Vice President
for Academic Affairs & Provost



5703 Alumni Hall, Suite 201
Orono, Maine 04469-5703
Tel: 207.581.1547
Fax: 207.581.1633
umaine.edu

5.1

MEMORANDUM

June 13, 2024

TO: Jeff St. John
Vice Chancellor for Academic & Student Affairs (UMS)

FROM: John C. Volin
Executive Vice President for Academic Affairs & Provost (UM)

SUBJECT: Program Proposal: Combined Computer Science and Business major (CSB)

The Maine Business School, Maine College of Engineering and Computing, and College of Liberal Arts and Sciences at the University of Maine proposes a B.S. in Computer Science and Business offered jointly by the School of Computing and Information Science and the Maine Business School with a proposed launch date of spring 2025.

Rationale

The ITP was approved by the CAOC September 2, 2022 (see attached). A combined Computer Science and Business degrees would address urgent workforce needs for employees with strong technical and professional skills while providing promising opportunities for graduates. The new major would build upon an existing partnership between the two academic units and will attract new enrollment. The CSB degree is unique from the degrees offered by the School of Computing and Information Sciences and other UMS computing degrees. Where the computer science programs focus primarily on algorithms, software development and foundations and applications of computing technology and IT/IS degrees focus on supporting and maintaining IT and information systems, the CSB major provides students with software development skills and adds business acumen, soft skills, teamwork and problem-solving skills into the curriculum.

In the past year, representatives from computing programs across UMS have come together to form a grass-roots UMS Computing Consortium to discuss vision, solve problems, and pursue common goals. One product of those collaborations has been the alignment of courses in Data Structures across the five UMS institutions that have such a course (UMaine, USM, UMA, UMF, UMPI). Data Structures is typically a third or fourth-semester course that serves as a gateway and prerequisite to upper-level electives. By aligning Data Structures courses, upper-level electives at one campus become more accessible to students at others, especially since such courses are often available by distance. UMS Computing Consortium representatives have been actively collaborating to smooth the path for students wanting to take advantage of this flexibility. Through this mechanism, upper-level computing courses at any of these five campuses may be counted toward the CS elective requirement of the CSB degree. UMS Computing Consortium representatives have discussed the CSB combined major and the potential for such cross-campus registrations and indicated their support.

BS Computer Science and Business (Combined Major)
Intent to Plan, April 2022 (revised May 2024)

The School of Computing and Information Science and the Maine Business School jointly request permission to plan a **BS in Computer Science and Business**. The proposed launch date is spring 25. Courses to begin the major are available now.

Technical computer skills have become increasingly important for business students wishing to address problems in for-profit and non-profit organizations throughout their careers. Similarly, business knowledge is valuable for students studying computer science to understand how their activities fit into the focus of the organization on driving firm performance. This major will address both interests by infusing a computing degree with a sense of the challenges of working within business contexts. This combination of strong technical skills, foundational knowledge of business functioning, and experience using those technical skills to improve their organizations will be attractive to prospective students and employers alike.

The requirements for the Computer Science and Business major would include core courses in each domain, electives chosen to complement the combination, and coursework that integrates the disciplines. This is different from a double major in that the courses from each discipline respond to the other to create a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a Business degree in terms of employment destinations for students. A Lightcast market analysis for CS and Business combined find approximated 7,500 (Maine), 100,000 (New England), and 2,000,000 (nationally) annual openings, with a positive growth outlook in all three geographic areas.

College Deans: Dr. Jason Harkins, Dr. Giovanna Guidoboni, Dr. Emily Haddad

Proposed New Degree Summary

The School of Computing and Information Science (SCIS) and the Maine Business School (MBS) jointly request permission to create and offer a **BS in Computer Science and Business (CSB)**. The proposed launch date is fall 2024. This new major will build upon the foundations of the existing Computer Science (CS) and Business Administration (BUS) majors, expanding upon an existing partnership between the two academic units. As a major, Computer Science and Business will attract new enrollment and produce graduates with cutting-edge skills, fulfilling a growing need among Maine employers.

1. The Opportunity

A combined Computer Science and Business degree would address urgent workforce needs for employees with strong technical and professional skills while providing promising opportunities for graduates.

The Need

Technical computer skills have become increasingly important for business students wishing to address problems in for-profit and nonprofit organizations throughout their careers. Similarly, business knowledge is valuable for computer science students to understand how their activities fit into the organization's focus on driving firm performance. For example, CompTIA, a leading technology association, reported that a “fusion of technical skills and business skills” is essential for success in the field of computer science and that computer science professionals should possess a strong combination of technical and soft skills. This major will address both interests by infusing a computing degree with a sense of the challenges of working within business contexts. This combination of strong technical skills, foundational knowledge of business functioning, and experience using those technical skills to improve their organizations will be attractive to prospective students and employers alike.

The Computer Science and Business major requirements include core courses in each domain, electives chosen to complement the combination, and coursework that integrates the disciplines. This is different from a double major in that the courses from each discipline respond to the other to create a unified whole. This combined major would support the integration of concepts in a way that a double major would not necessarily require courses in the intersection of the two disciplines and foster a cohort of students with a foundation in both. No such program exists elsewhere in UMS.

Opportunities for graduates

Today's digital world has a wealth of data from various new and emerging sources. These sources include the Internet of Things (IoT) data, business data, health data, mobile data, urban data, security data, and many more data sources. Employers seek graduates who can make sense of this data and effect change, improvements, and new innovations with smarter decision-making skills. The demand for graduates with a combined computer science and business degree is experiencing significant growth due to several key factors:

- **Technological integration in business:** Businesses increasingly rely on technology for operations, marketing, data analysis, and customer engagement. Companies seek individuals who can effectively integrate technical solutions with business strategies.

and 497) or the CS research capstone (six one-credit courses: COS 501, INT 601, COS 503, COS 504, COS 505, and COS 493). Projects in the CS development capstone are group efforts to prototype a system for a client; for groups including CSB students, the client should be a Business client.

Collaboration with other UMS Computing programs

In the past year, representatives from computing programs across UMS have come together to form a grass-roots UMS Computing Consortium to discuss vision, solve problems, and pursue common goals. One product of those collaborations has been the alignment of courses in Data Structures across the five UMS institutions that have such a course (UMaine, USM, UMA, UMF, UMPI). Data Structures is typically a third or fourth-semester course that serves as a gateway and prerequisite to upper-level electives. By aligning Data Structures courses, upper-level electives at one campus become more accessible to students at others, especially since such courses are often available by distance. UMS Computing Consortium representatives have been actively collaborating to smooth the path for students wanting to take advantage of this flexibility. Through this mechanism, upper-level computing courses at any of these five campuses may be counted toward the CS elective requirement of the CSB degree. UMS Computing Consortium representatives have discussed the CSB combined major and the potential for such cross-campus registrations and indicated their support.

2. Program Overview

Learning Objectives and Program-Level Learning Outcomes

- Use technology and analytical techniques to analyze complex information, draw appropriate conclusions, and solve problems.
- Design and develop effective software solutions using software development frameworks and technical skills.
- Demonstrate an understanding of the impact businesses and technologies have on society and the environment and be able to address ethical dilemma situations in business contexts.
- Reason about robustness, efficiency, and correctness of computing algorithms, systems, and approaches.
- Describe terms and concepts related to business, including management, marketing, accounting, operations, and information systems.
- Demonstrate effective communication and teamwork skills to collaborate with colleagues from different backgrounds and cultural perspectives, bridging the gap between technology and business.

Curriculum Content

Required Courses in Computer Science (27 credits)

- COS 100 Success in Computer Science (1)
- COS 121 Coding for Everyone or an upper-level COS elective (3)
- COS 125 Introduction to Problem-Solving using Computer Programming (4)
- COS 225 Object-oriented Design, Programming, and Data Structures (3)
- COS 226 Introduction to Data Structures and Algorithms (3)
- COS 250 Discrete Structures (4)
- COS 420 Introduction to Software Engineering (3)

Option 3: MGT 449 Strategic Management and BIS 468 Information Systems, Strategy and Security Management

The CSB major may not be combined as a double major with the BS or BA in CS, a minor in CS, or any Business majors or minors.

3. Program Logistics and Administration

MBS will serve as the administrative lead for course offering coordination, advisor assignments, and graduation clearance. Students would have an advisor in each partner discipline. Students will have access to each of the three participating colleges' advising services, and the colleges' advising and student success centers will collaborate as needed to ensure that students are supported effectively. Each academic unit would have the final say over course offerings and instructor assignments in their courses. Credit for courses would be assigned to the home unit of their designator, while credit for majors would be assigned equally to both of the disciplinary partners. New courses created for this degree should be done so in collaboration with both MBS and CS curriculum committees. CSB will be accredited with other MBS programs.

4. Program Resources and Financial Considerations

a. Key Personnel:

- i. Dr. C. Matt Graham, Associate Professor of Business Information Systems & Security Management
- ii. Dr. Laura Gurney, Lecturer of Computer Science

b. There is no requirement for additional equipment or space.

c. CSB Course Schedule

- Required COS courses (100, 121, 125, 225, 226, 250, 420) are offered each regular semester. Elective COS courses, including the COS integrative courses, are generally offered every year or every two years.
- Required business courses (MGT 101, BIS 105, ACC 201, BUA 205, MGT 220, BIS 235, MGT 325, BIS 267, MKT 270, MGT 337, MGT 343, FIN 350).
- Two-semester COS capstone sequence starts only in the fall semester.

d. Total Financial Consideration

Since the program is created from existing courses, no additional faculty resources are needed initially. As the program attracts additional students to UMaine, it may need additional faculty and teaching assistant resources to satisfy growing enrollments. The traditional metrics of majors, SCH, and research activity would indicate such needs. No new administrative, support, or equipment resources are required. No other additional financial resources are required.

5. Program Evaluation

Curriculum and program-level learning outcomes assessment will be derived from an approved curriculum map (see Appendix) that will be used to establish metrics for course and program achievement

First Semester	15 Credits	Second Semester	15 Credits
COS 490 (COS 226)	3	MGT 337 (BIS 105, MGT 325, COS 250)	3
COS 420 (COS 225)	3	BIS 267 (BIS 235)	3
COS 250 (COS 125)	4	FIN 350 (MAT 116, ACC 201)	3
Professional Skills Course	1	Integrative Course	3
Science Lab	4	General Education (HVSC)	3
SENIOR YEAR			
First Semester	15 Credits	Second Semester	15 Credits
COS 397 (COS 420)	3	COS 497 (COS 397)	3
Business Elective	3	General Education (HVSC)	3
COS Elective	3	Elective	3
General Education (HVSC)	3	COS Elective	3
Additional WI, if needed	3	Elective	3

This program has a separate set of [Program Level Learning Goals](#), linked here. The students will also participate in the [MBS Assurance of Learning Outcomes](#), which is linked here. The short table for MBS is inserted below.

AoL Outcomes/Core Courses	MGT 101 Intro	BIS 105 Excel	ACC 201 Fincl	BIS 235 Digtl	MKT 270 Princ	MGT 325 Princ	MGT 337 Ops	FIN 350 Fin
1a. Knowledge	I		I	I	I	I	E	E
1b. Time-Value of Money			I					E
1c. Financial Statement Analysis			I					
2a. Oral communication					E	E		
2b. Written Communication	I					E		
3. Teamwork	I					E		
4. Ethics & Critical Thinking	I				I	I	E	
5. Global Perspectives	I					E		
6a. Tech Agility/Techniques				I			E	I
6b. Tech Agility/Excel		E	I	I			R	I
7. Indirect Survey of AOL								

I fully support the Programs Request for the six new combined majors housed jointly between the School of Computer and Information Science and their partners across the University of Maine and University of Maine System, and look forward to the full proposals, if approved.

APL X-P.1 “Academic Program Approval”, Section I. “Approval of Undergraduate Majors, graduate degree programs, and advanced certificates of study, Step 1: Program Request” is the relevant section of the University of Maine System Administrative Practice Letters. The policy indicates that the 250-word program request should be submitted electronically to the VCAA and Academic Officers for consideration. “Except under extenuating circumstances, formal response from a Provost Office and the VCAA office regarding the CAOC recommendation should occur within two weeks.”

Please let me know if you have any questions or if there is any additional information you require.

BS Computer Science and Biology (Combined Major)
Intent to Plan, March 2022

The School of Computing and Information Science and the School of Biology and Ecology jointly request permission to plan a **BS in Computer Science and Biology**. The proposed launch date is fall 2024.

5.1

Students studying computer science are increasingly interested in opportunities to use their computing skills to address important societal challenges ranging from understanding preventing human disease to understanding climate change and biodiversity threats. Biology students are looking for computer skills to accelerate scientific discovery. This major will address both of those interests by infusing a computing degree with a firm foundation in the biology essential to discovery in computational biology, bioinformatics, ecoinformatics, environmental data science, and a range of “-omics” fields. This combination will be attractive to prospective students and employers alike.

The requirements for the Computer Science and Biology major would include existing core courses in each domain, electives chosen to complement the combination, and coursework and capstone that integrate the two disciplines. This is different than a double major in that the courses from each discipline respond to the needs of the other in a way that creates a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a Biology degree in terms of employment destinations of graduates. A Burning Glass market analysis for CS and Biology combined finds 9175 (Maine), 295,424 (New England), and 5,124,393 (nationally) job openings in the last 12 months, with a growth outlook in all three geographic areas.

BS Computer Science and Business (Combined Major)
Intent to Plan, April 2022

The School of Computing and Information Science and the Maine Business School jointly request permission to plan a **BS in Computer Science and Business**. The proposed launch date is fall 2024.

Technical computer skills have become increasingly important for business students wishing to address problems in for-profit and non-profit organizations throughout their careers. Similarly, business knowledge is valuable for students studying computer science to understand how their activities fit into the focus of the organization on driving firm performance. This major will address both interests by infusing a computing degree with a sense of the challenges of working within business contexts. This combination of strong technical skills, foundational knowledge of business functioning, and experience using those technical skills to improve their organizations will be attractive to prospective students and employers alike.

The requirements for the Computer Science and Business major would include core courses in each domain, electives chosen to complement the combination, and coursework that integrates the disciplines. This is different from a double major in that the courses from each discipline respond to the other to create a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a Business degree in terms of employment destinations for students. A Burning Glass market analysis for CS and Business combined find 17,979 (Maine), 586,875 (New England), and 10,492,920 (nationally) job openings in the last 12 months, with a positive growth outlook in all three geographic areas.

BS Computer Science and Chemistry (Combined Major)
Intent to Plan, April 2022

The School of Computing and Information Science and the Department of Chemistry jointly request permission to plan a **BS in Computer Science and Chemistry**. The proposed launch date is fall 2024.

As computer-based technologies become ever more essential in the chemical sciences, this degree will provide a crucial distinction for those who are interested in integrating their skills in chemistry and computer science to address important societal challenges such as climate change, drug design, nanomaterials, and cheminformatics. This major will combine substantive components of computer science and chemistry into a single integrated degree that will provide students with a firm foundation essential to discovery in computational chemistry, cheminformatics, molecular modeling, and instrumentation design and control. This combination of skills will be attractive to prospective students and employers alike.

The requirements for the Computer Science and Chemistry major would include existing core courses in each domain, electives chosen to complement the combination, and coursework and capstone that integrate the two disciplines. This is different than a double major in that the courses from each discipline respond to the needs of the other to create a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a Chemistry degree in terms of employment destinations of students. A Burning Glass market analysis for CS and Chemistry combined finds 6025 (Maine), 211,567 (New England), and 3,745,803 (nationally) job openings in the last 12 months, with a growth outlook in all three geographic areas.

BS Computer Science and History (Combined Major)
Intent to Plan, April 2022

The School of Computing and Information Science and the Department of History jointly request permission to plan a **BS in Computer Science and History**. The proposed launch date is fall 2024.

High-level computer skills have become important for humanities and social science students wishing to solve problems and have marketable skills for careers in the private sector, government, or the NGO world. Similarly, historical knowledge has the potential to enable students studying computer science to understand the roots of present-day problems. This major will address both interests by infusing a computing degree with a sense of the challenges of working with imperfect, all-too-human sources. This combination of strong technical skills, foundational knowledge of human society, and experience using those technical skills to increase discovery and impact will be attractive to prospective students and employers alike.

The requirements for the Computer Science and History major would include core courses in each domain, electives chosen to complement the combination, and coursework that integrates the disciplines. This is different than a double major in that the courses from each discipline respond to the other to create a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a History degree in terms of employment destinations of students. A Burning Glass market analysis for CS and History combined finds 5788 (Maine), 200,685 (New England), and 3,627,798 (nationally) job openings in the last 12 months, with a growth outlook in all three geographic areas.

BS Computer Science and Media Studies (Combined Major)
Intent to Plan, April 2022

The School of Computing and Information Science and the Department of Communication and Journalism jointly request permission to plan a **BS in Computer Science and Media Studies**. The proposed launch date is fall 2024.

High-level computer skills have become important for humanities and social science students wishing to solve problems and have marketable skills for careers in the private sector, government, or the academic world. Similarly, a broad understanding of the roles of media in society has the potential to enable students studying computer science to understand the societal impact of advances in digital media technology. This major will address both interests by infusing a computing degree with an understanding of how computing changes communication and how it can be used to better understand it. This combination of strong technical skills, foundational knowledge of media in society, and experience using those technical skills to increase discovery and impact will be attractive to prospective students and employers alike.

The requirements for the Computer Science and Media Studies major would include core courses in each domain, electives chosen to complement the combination, and coursework that integrates the disciplines. This is different than a double major in that the courses from each discipline respond to the other to create a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a Media Studies degree in terms of employment destinations of students. A Burning Glass market analysis for CS and Media Studies combined finds 6,136 (Maine), 213,540 (New England), and 3,863,596 (nationally) job openings in the last 12 months, with a growth outlook in all three geographic areas.

BS Computer Science and Physics (Combined Major)
Intent to Plan, April 2022

The School of Computing and Information Science and the Department of Physics and Astronomy jointly request permission to plan a **BS in Computer Science and Physics**. The proposed launch date is fall 2024.

As computer-based technologies become ever more essential in the physical world, this degree will provide a crucial distinction for those interested in integrating physics and computer science skills to address important societal challenges such as human health, nanomaterials design, and climate change. This major will combine substantive components of computer science and physics into a single integrated degree that will provide students with a firm foundation essential to discovery in computational and experimental physics and their applications, as well as instrumentation design. This combination of skills will be attractive to prospective students and employers alike.

The requirements for the Computer Science and Physics major would include existing core courses in each domain, electives chosen to complement the combination, and coursework and a capstone that integrate the two disciplines. This is different than a double major in that the courses from each discipline respond to the needs of the other to create a unified whole. No such program exists elsewhere in UMS.

This combined degree would function as both a CS degree and a Physics degree in terms of employment destinations of students. A Burning Glass market analysis for CS and Physics combined finds 5,920 (Maine), 207,437 (New England), and 3,705,226 (nationally) job openings in the last 12 months, with a growth outlook in all three geographic areas.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: Annual awarding of academic degrees

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION:

BOARD ACTION: X

BOARD POLICY:

303: Academic Degrees

UNIFIED ACCREDITATION CONNECTION:

None

BACKGROUND:

In accordance with Board of Trustees Policy 303, the UMS Board of Trustees annually approves the awarding of academic degrees.

TEXT OF PROPOSED RESOLUTION

That the Academic and Student Affairs Committee forwards this item to the November 17-18, 2024, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees of the University of Maine System authorizes the awarding of degrees during Commencement ceremonies for the 2024-2025 academic year to those students fully recommended by the appropriate faculties and the presidents of the respective institutions of the University of Maine System.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: UMF Name Change: B.A. in Visual Arts to B.A. in Art and Design

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY:

305.1 Program Approval, Review, & Elimination Procedures

UNIFIED ACCREDITATION CONNECTION:

This change reflects our universities' collaborative strengthening of academic program name recognition and resultant marketing/recruitment opportunities.

BACKGROUND:

Following institutional consideration of curricular alignment, enrollment, and factors influencing potential growth, the University of Maine at Farmington submitted a request to change the name of the B.A. in Visual Arts to a B.A. in Art and Design. The new name, Art and Design, improves program marketability and recruitment opportunities and aligns more accurately with the current program curriculum.


Attachment

[Program Name Change BA in Visual Arts to BA in Art and Design](#)



Office of the Provost
224 Main Street
Farmington, Maine 04938

TO: Jeff St. John, Vice Chancellor for Academic Affairs

FROM: Katherine Yardley, Interim Co-Provost 

RE: Program Name Change: B.A. in Visual Arts to B.A. in Art and Design

DATE: May 8, 2024

7.1

The University of Maine at Farmington proposes to change the name of the B.A. in Visual Arts to the B.A. in Art and Design beginning August 15, 2024.

- Current Program/CIP: Visual Arts, Current Program CIP Code 50.0701
- Proposed Program/CIP: Art and Design, Proposed Program CIP Code 50.0499

Rationale for the Change

The Visual Arts major has a strong design element, with all students encouraged to include design as part of their program of study. In addition to including tracks related to studio arts, the program includes a track in graphic design and another in digital media, which includes user design, animation, and graphic design. The faculty wish to change the name of the B.A. in Visual Arts to a B.A. in Art and Design to professionalize its image and enhance its visibility. Our Admissions Office believes that the name Art and Design is more readily understood by prospective students interested in careers in both art and design.

No new faculty or material resources are associated with this change.

There are currently 37 active students pursuing this program. New Fall 2024 admits, current first-year students, and sophomores will be moved to the new program name. Juniors and seniors will be permitted to complete the program under the existing name of Visual Arts or under the new program name of Art and Design. Re-entry students who have been away for two years will automatically return under the new name.

This proposed name change has been approved and is recommended by the program and division, the Curriculum Committee, the Faculty Senate, and the Co-Provosts.



UMS Academic and Student Affairs

Estabrooke Hall
Orono, ME 04469

207-581-5842

7.1

Date: October 1, 2024

To: Joseph McDonnell, President
University of Maine at Farmington (UMF)

Katherine Yardley, Provost
University of Maine at Farmington (UMF)

From: Jeffrey St. John, VCASA }
The University of Maine System (UMS)

Regarding: Program Name Change – B.A. in Art and Design

The Chief Academic Officers Council (CAOC) reviewed the request submitted on May 16, 2024 by the University of Maine at Farmington for the name change from B.A. in Visual Arts to the B.A. in Art and Design. The CAOC was supportive of this request, I support and approve this name change

This memo serves as formal approval of the program name change to B.A. in Art and Design effective August 15, 2024.

Please let me know if you have questions.

Maine's Public Universities

University of Maine • University of Maine at Augusta • University of Maine at Farmington
University of Maine at Fort Kent • University of Maine at Machias • University of Maine at Presque Isle
University of Maine School of Law • University of Southern Maine

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: UMFK Name Change: B.S. in Behavioral Science to B.S. in Psychology

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY:

305.1 Program Approval, Review, & Elimination Procedures

UNIFIED ACCREDITATION CONNECTION:

This change reflects our universities' collaborative strengthening of academic program name recognition and resultant marketing/recruitment opportunities.

BACKGROUND:

Following institutional consideration of curricular alignment, enrollment, and factors influencing potential growth, the University of Maine at Fort Kent submitted a request to change the name of the B.S. in Behavioral Science to the B.S. in Psychology. The new name, Psychology, improves program marketability and recruitment opportunities.

Attachment

[Program Name Change UMFK B.S. in Behavioral Science to the B.S. in Psychology](#)



23 University Drive
Fort Kent, ME 04743-1292

1 (888) 879-8635 • Relay Service 711
www.umfk.edu

Program Name Change Memo

Date: 10/1/2024

To: Jeff St. John, VCAA

From: Deb Hedeem, President/Provost *Deb Hedeem*

Regarding: Program Name Change: B.S. in Behavioral Science to B.S in Psychology

8.1

The University of Maine at Fort Kent proposes to change the name of the B.S in Behavioral Science to the B.S in Psychology, beginning Fall 2025.

- Current Program/CIP: Behavioral Science, 30.1701
- Proposed Program/CIP: Psychology, 42.0101

As the Behavioral Science program has evolved, the focus of the program has organically become psychology. Approximately 80% of current course offerings are psychology courses. Declining enrollments, growing workforce demands, licensing requirements for behavioral health professionals, and considering that the B.S. program no longer has sociologist or anthropologist faculty members, have contributed to this shift. Considering the future growth of the program, marketability to potential students, and increasing opportunities to collaborate with other UMS campuses (currently planning online psychology program with UMPI), renaming the program as a Psychology program will strengthen and support areas of needed growth.

There are currently 20 active students pursuing this program. Since the program itself is not changing, just the name, current students will be permitted to maintain the Behavioral Science program name or opt to have the new program name of Psychology. Re-entry and new students will be required to enroll in the new program. Reporting entities, including those for International Students and Veterans, will be updated with the new CIP code as required by their respective processes.

This proposed name change has been approved and is recommended by the Behavioral Science Unit Chair; Nursing, Allied Health and Behavioral Science Division Dean; UMFk Academic Council; UMFk Faculty Assembly; and UMFk Provost.

CCF Control #
To be assigned by Registrar's office



**UNIVERSITY OF MAINE AT FORT KENT
 CURRICULAR CHANGE FORM / APPROVAL SHEET**

Date: 9/11/23 **Division/Unit:** Behavioral Science **Contact Person:** Shawn Graham
Course Prefix & Number(s): N/A
Course Title(s): N/A
Program(s) Affected: Behavioral Science
Major, Concentration, Minor, Certificate or Course(s): Program name

TYPE(S) OF CHANGE(S) REQUESTED (check all that apply):

☒ ***UMS Substantive Change** ☐ ***UMFK Substantive Change** ☐ ***UMFK Non-substantive Change**

- ☐ ****New Program** ☐ **Program Revision** ☐ **Program Elimination** ☐ **Program Suspension**
☐ **New Course** ☐ **Course Revision** ☐ **Course Suspension**
☐ **Course Title/# Changes Only** ☐ **New/Modified Course Fee** (*see note below regarding course fees*)

EFFECTIVE DATE/TERM/YEAR: Fall ~~2024~~ 2025

DESCRIPTION OF & RATIONALE FOR CHANGE(S) REQUESTED:

As the program has evolved, the focus of the program has organically become psychology. Declining enrollments, growing workforce demands & licensing requirements for behavioral health professionals, and understanding the BS program no longer has a sociologist or anthropologist faculty members, have contributed to this shift. Considering the future growth of the program, marketability to potential students, and increasing opportunities to collaborate with other UMS campuses, renaming the program as a Psychology program will strengthen and support areas of needed growth. At this time, approximately 80% of current course offerings are PSY classes.

- **Attach Revised Course Information:** For a revised course, attach 1) the current catalog text and 2) the proposed text, reflecting the exact changes being proposed using word processing editing (track changes). Be sure to cross-check other courses and programs to ensure no residual impacts to the requested change (e.g., prerequisites).
- If adding any course fees, please visit with the campus CBO prior to submitting form to review the purpose and intent of the course fee. Please attach completed documentation (**Course Fee Creation and Modification Form**) along with submission.
- **Attach Revised Program Information:** For a revised program, attach 1) the complete, current program text [including vision and mission statements, course sequencing, etc.], 2) the complete, revised program text, reflecting the exact changes being proposed using word processing editing (track changes), and 3) how students in the current catalog will be handled and. Be sure to cross-check other courses and programs to ensure no residual impacts to the requested change (e.g., a proposed eliminated course is a requirement in another program).
- For any proposed changes to program curriculum, please attach reviewed and signed Admissions and Marketing Plans.

**See UMFK CURRICULUM REVIEW POLICY AND PROCEDURES for descriptions*

*** New Programs or titles require system approval. See Chief Academic Officer prior to proceeding.*

Revision date: 9/28/21

UMFK Curricular Change Form Page 1 of 3

8.1

DECISIONS & SIGNATURES (indicate approval or denial):

Unit Chair	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
Division Dean	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
N/A			
Division Dean of other impacted program(s) (if applicable)	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
Joseph Becker - see included meeting minutes			5/23/24
Chair of Academic Council (if applicable)	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
Shawn Graham - see included minutes			9/19/24
Chair of Faculty Assembly (if applicable)	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
Provost or Designee	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
UMS Approval (if applicable)	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Date
Admissions acknowledgment of intent to submit admissions plan (if applicable)			Date
<input type="checkbox"/> Admissions Plan Received by Registrar (will be received at a later date)			Date
Marketing acknowledgment of intent to submit marketing plan (if applicable)			Date
<input type="checkbox"/> Marketing Plan Received by Registrar (will be received at a later date)			Date

Reason for denial:

Distribution: President's Office, Academic Affairs Office, Registrar's Office, Division/Unit Chair(s), Program Coordinator (if applicable), Marketing, Communications & Website Office, Admission's Office, Enrollment Management, Executive Director of Academic Services (Professional Advisors)

*See UMFK CURRICULUM REVIEW POLICY AND PROCEDURES for descriptions

** New Programs or titles require system approval. See Chief Academic Officer prior to proceeding.

Revision date: 9/28/21

UMFK Curricular Change Form Page 2 of 3

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: UMS Strategic Plan update

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY: N/A

UNIFIED ACCREDITATION CONNECTION:

Pursuant to the aims of the 2023-28 University of Maine System Strategic Plan, Academic and Student Affairs staff will share updates on Actions and Goals associated with the work of the Vice Chancellor's office, the chief academic officers, and the Committee.

BACKGROUND:

Vice Chancellor St. John will update the Committee on a strategic plan initiative in progress:

- Commitment 1, Action 1, Goal 1.1: Surveying first-year students to gain information leading to the continuous improvement of academic programs and student outcomes (20 min.)

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: Enrollment update

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION: X

BOARD ACTION:

BOARD POLICY: N/A

UNIFIED ACCREDITATION CONNECTION:

Pursuant to the aims of the 2023-28 University of Maine System Strategic Plan, Academic and Student Affairs staff will share updates on Actions and Goals associated with the work of the Vice Chancellor's office, the chief academic officers, and the Committee.

BACKGROUND:

Vice Chancellor St. John will provide a brief enrollment update.

University of Maine System
Board of Trustees

AGENDA ITEM SUMMARY

NAME OF ITEM: Requested exception to Board Policy 310

INITIATED BY: David M. MacMahon, Chair

BOARD INFORMATION:

BOARD ACTION: X

BOARD POLICY:

UNIFIED ACCREDITATION CONNECTION:

BACKGROUND:

The University of Maine has requested a one-time exception to board policy for awarding prior credit toward tenure. According to section 310 (Tenure) of the University of Maine System Administrative Procedures Manual, “[the] time credited as probationary years with regard to service at other institutions of higher education, whether units of the University of Maine System or not, shall not exceed three years.” The faculty, dean, provost, and president at the University of Maine recommend this exception to policy for a four-year award of credit toward tenure.

TEXT OF PROPOSED RESOLUTION:

That the Academic and Student Affairs Committee forwards this item to the November 17-18, 2024 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Academic and Student Affairs Committee and approves an exception to BOT policy 310.

Attachment

[Requested Exception to Board Policy 310 \(Confidential\)](#)