

UNIVERSITY OF MAINE SYSTEM  
Board of Trustees Meeting

Zoom Meeting  
May 5, 2021

**Finance/Facilities/Technology Committee**

**Present: Committee Members:** James Donnelly, Chair; Timothy Doak, Peggy Rotundo, Mark Gardner, David MacMahon, Trish Riley, Emily Cain, James Erwin, and Kelly Martin. **Other Trustees:** Irene Neal. **Chancellor:** Dannel Malloy. **Presidents & Dean of the Law School:** Leigh Saufley, Joan Ferrini-Mundy, Edward Serna, Ray Rice, Deborah Hedeon, Rebecca Wyke, and Glenn Cummings. **Faculty Representative:** Clyde Mitchell. **System Staff:** Ryan Low, Ellen Doughty, Robert Placido, James Thelen, Chip Gavin, Sam Warren, Miriam White, Jeff St. John, and David Demers. **Other Participants:** Joanne Yestramski, Laurel Hyle, Carolyn McDonough, Stewart Harvey, Habib Dagher, Jacob Olsen, Betsey Sawhill, Laurie Gardner, Debbie Roark, Buster Neel, Jonathan Henry, Alec Porteous, Joseph Moir, and Peter Mills.

**Committee Members Absent:** None.

Trustee Donnelly, Chair, called the meeting to order and welcomed everyone. The Clerk performed a roll call of the Committee members present.

**EXECUTIVE SESSION**

On a motion by Trustee Erwin, which was seconded by Trustee Gardner, and approved by a roll call vote of all Trustees present, the Finance, Facilities and Technology Committee agreed to go into Executive Session under the provision of:

- 1 MRSA Section 405 6-C to discuss the condition, acquisition or disposition of real property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the UMS.

On a motion by Trustee Erwin, which was seconded by Trustee Riley, and approved by a roll call vote of all Trustees present, the Committee concluded Executive Session.

Following the Executive Session, Chair Donnelly reconvened the public meeting. The following items were discussed:

**Lease Authorization Request, UM, 167 Fore St., Portland, ME**

Chair Donnelly announced that per UM's request, this item was removed from the agenda.

**Lease Request, UMS for the University of Maine School of Law**

Vice Chancellor for Strategic Initiatives and Chief Legal Officer Jim Thelen provided an overview of the UMS request to negotiate and enter into a lease for space in Portland, Maine for use as a temporary home for the University of Maine School of Law. The subject property, at 300 Fore Street in Portland, is currently occupied and owned by CIEE and includes sufficient square footage of facility space for law school operations and some additional UMS staff to be identified yet. The lease would be for a term of up to 5 years with a single 5-year optional renewal and a right of first refusal along with a purchase option. The law building was constructed nearly 50 years ago and has not been meaningfully updated or renovated since construction. The current independently estimated asset reinvestment need approaches \$20 million and that likely is a conservative estimate. For these reasons, UMS has been exploring alternative sites for the law school to occupy for the next several years. On November 10, 2020, UMS issued RFI # 2021-013 to invite competitive proposals for lease or purchase options for Class A Office/Classroom Space in Portland that

would be suitable for the Law School's use (and house additional UMS and supporting staff as space permitted). UMS received two responses, but neither was deemed sufficient for the Law School's needs. UMS continued to consider options and learned through engagement with Portland-area real estate brokers that Malone Commercial Brokers would be marketing potentially suitable space for lease in the units owned and occupied by CIEE, Inc. at 300 Fore Street in Portland. Discussions have since progressed between UMS and CIEE through Malone Commercial Brokers to the point where a non-binding confidential Letter of Intent has been signed between UMS and CIEE, with each agreeing to seek authorization from their respective Boards to negotiate and execute a 5-year lease, with 5-year renewal, right of first refusal, and purchase options. The potential lease, if approved by Trustees, would permit the Maine Law School to begin operating from 300 Fore Street as early as the start of the Fall 2021 semester. The cost of the lease remains at this time subject to the confidentiality terms in the non-binding Letter of Intent with CIEE, though UMS seeks approval to execute the lease at a "not to exceed" annual lease cost of \$960,000 or less. Leasing space at 300 Fore Street in Portland for this purpose would temporarily increase UMS overall square footage in use, but that temporary increase would be offset and eliminated by the removal-by-demolition of 246 Deering Avenue. With Finance, Facilities and Technology Committee and Board approval, moving the Maine Law School and current University of Maine Graduate and Professional Center staff to leased space at 300 Fore Street is expected to be temporary until a new Maine Center building is constructed at the USM campus, as anticipated in the 2020 Harold Alfond Foundation grants. UMS expects that it would be responsible for making any necessary improvements at 300 Fore Street to permit use by the Maine Law School. These costs are expected to be less, and likely substantially less, than the investment that would be necessary to renovate 246 Deering Avenue to the same standards. While no City of Portland zoning changes are necessary, UMS will seek endorsement for its intended uses from the City of Portland.

Dean of the Law School Leigh Saufley explained that the age, design, and condition of the current building used and occupied by the University of Maine School of Law unreasonably limits the size of Maine Law classes, limits the technology, and has prevented Maine Law School from allowing many of its students to engage in high-flex classes. Its design is functionally obsolete for the educational needs of the 21st century. The building also is challenged from a core infrastructure perspective. The opportunity to take advantage of the proposed lease will change the trajectory of Maine Law and allow them to grow their classes and provide instruction on par with current technological advances.

Trustee Erwin stated that the agenda item should be removed from the Consent Agenda and presented as a regular action item at the May Board of Trustees meeting. The Trustees agreed that it should be removed from the Consent Agenda. Trustee Erwin explained the Board of Trustees previously approved a number of recommendations by the Law School Advisory Board Ad hoc Committee. He stated that approval of this lease is a good first step; however, UMS needs a plan to fund the Maine Law School at a competitive level in order to fully realize the commitment that the Board made to the future success of the law school in approving the Ad hoc Committee's recommendations. Trustee Gardner thanked Dean Saufley and System leadership for their efforts to find a suitable interim solution for the law school. He echoed Trustee Erwin's concerns and stated that it will be important to ascertain how this move fits into the overall long-term plan for the law school, the graduate center, and UMS as a whole.

On a motion by Trustee Erwin, which was seconded by Trustee Riley, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee, and authorizes the University of Maine System to negotiate and execute a lease agreement at or below the "not to exceed" cost stated herein as a temporary home for the Law School, contingent on and subject to review and approval of the terms and conditions by the UMS

General Counsel and Treasurer and the Finance, Facilities and Technology Committee and Board of Trustees.

**FY2022 Proposed Operating Budget and Student Charges – Second Reading, UMS**

Vice Chancellor for Finance and Administration and Treasurer Ryan Low presented the FY2022 proposed unified operating budget and the Governance and University Services budgets. This is the second reading of the FY2022 proposed operating budget and upon approval this request will be submitted to the Board of Trustees at the May 24, 2021 meeting for final approval. Federal funding is being used in FY2021 and FY2022 to cover Covid-19 related expenses and-or lost revenue. FY2022 State Appropriation has held at FY2021 pre-Covid levels. Although increased above FY2021 levels, residence hall occupancy rates remain below full capacity, contributing to auxiliary budget challenges. Gordian (Sightlines) data continues to show declines in campus Net Asset Value (NAV) and increases in renovation age across UMS facilities. UMS received \$14.9 million in Coronavirus Relief Funds from the State of Maine to partially offset testing, personal protective equipment (PPE), and quarantine costs. The enrollment budgeting process focused on returning students and realistic enrollment goals adjusted for potential Covid-19 impact.

**FY2022 Budget Overview**

Vice Chancellor Low outlined the broad assumptions that were included in the budgets including the impact of State Appropriations, tuition changes, budget stabilization funds, and enrollment. The enrollment budgeting process focused on returning students and realistic enrollment goals adjusted for potential Covid-19 impact. FY2022 budgeted credit hours are 1.5% above FY2021 budget and 0.6% above FY2021 actuals. Unrestricted capital investments are increasing by \$4.5 million or 20% over FY2021 budget. UMFK and UMPI are relying on CARES funds to offset their budgeted operating losses in FY2022. UMF is utilizing CARES funds and requesting the utilization of previously approved Budget Stabilization Funds to balance their budget. Maine Law has minimal CARES funds and no reserves, so is requesting Budget Stabilization Funds to offset their operating loss. UMA is budgeting a slight operating surplus; UM, UMM and USM budgets are balanced. UMS Residence Hall Occupancy is projected at 81% for normal occupancy and 89% for Covid occupancy. Normal occupancy rates range from 56% at UMM to 95% at USM. Based on Covid capacity, UMA, UMF & USM occupancy is at 100%. The in-state, undergraduate average tuition increase is proposed at the Consumer Price Index (CPI) at 2.5%. A UMS Task Force is exploring restructuring of tuition & fees and ways of simplifying bills for transparency. UM is proposing consolidating some mandatory fees into the FY2022 tuition rate as part of a UMS pilot. UM's per credit hour tuition would increase by approximately \$80 (UMM by \$34) if all but two mandatory fees were rolled into a single tuition rate. Excluded fees would include the student activity fee and the technology fee, which is designated to support campus technology and educational environment.

Depreciation expense decreased by \$0.6 million. It went from \$40.4 million in FY2021 to \$39.8 million in FY2022. The E&G and Auxiliary budgeted capital investment is \$15.6 million; an increase of \$3.0 million. Funding through Debt Service will be increasing by \$1.5 million. 67% of the total depreciation expense is funded in the FY2022 budget, which is up 12% from the FY2021 budget. The UMS Governance budget is \$5.4 million and is funded directly by State appropriation.

On a motion by Trustee Cain, which was seconded by Trustee Rotundo, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee, and approves the FY2022 Proposed Operating & Capital Budget, Recommended Student Charges, and proposed transfers from Institutional Reserves including Budget Stabilization Funds.

**Wieden Hall Renovation, UMPI**

UMPI President Ray Rice, UMPI Executive Director of University Advancement and External Affairs Deb Roark, and UMS Project Manager Jacob Olsen provided information on UMPI's request to expend up to \$3,757,000 for renovations needed to Wieden Hall. This renovation is to be funded by the 2018 Facilities and Infrastructure Improvement Bonds. Wieden Hall serves as the home of the Owls' men's and women's basketball teams and women's volleyball. It also houses an indoor batting cage for the baseball team, a state-of-the-art athletic training facility, and classrooms for the athletic training, physical education, and new physical therapy programs. Currently Wieden Hall supports the academic programs of Exercise Science, Physical Education, Physical Therapist Assistant program, Business Administration with a Recreational Concentration and a Bachelor of Science in Health Administration. Wieden Hall is 61 years old with a 2020 net asset value of 36%. The building requires significant structural, mechanical and electrical upgrades for it to continue as the heart of UMPI's athletic programs and in direct support of their relevant academic programs. The full renovation costs will exceed the amount available to UMPI from the 2018 Facilities and Infrastructure Improvement Bonds. UMPI acknowledges its obligation to solicit the additional funds for completion of this project and additional authorizations will be requested as those funds are identified and as necessary. The project is expected to improve the building's net asset value and will not change the building square footage. Operating costs for the building are not expected to increase as a result of this project. The first phase of the work will begin this summer and be complete this fall. Design for phase two will take place during the summer/fall of 2021 with construction starting in the spring of 2022 and completion in early 2023. The building is expected to be at least partially occupied during most of the construction.

Trustee Riley stated that while she can see that this project is important and needed, there is a lack of information provided to the Trustees concerning where in the grand scheme System needs, this project falls. She stated that Trustees need to have better information provided concerning how projects such as this can be prioritized in a way that benefits the bigger System-wide initiative to improve infrastructure. Vice Chancellor Low stated that some of that information is provided in the UMS Five-Year Plan, but that he will look at how to add more details to that the Five-Year plan to provide Trustees with the information they need to make these kinds of decisions. Trustee Gardner agreed with Trustee Riley and Vice Chancellor Low and stated that providing this type of information is critical in helping the Trustees make strategic decisions.

On a motion by Trustee Riley, which was seconded by Trustee Gardner, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through the University of Maine at Presque Isle to expend up to \$3,757,000 from 2018 bond funds to begin the renovation of Wieden Hall.

**Steam and Condensate Line Replacement, USM**

USM Chief Business Officer (CBO) Alec Porteous provided information on USM's request to expend up to \$600,000 to replace approximately 575 linear feet of the underground steam and condensate lines located between the Central Heat Plant and the Science and Masterton buildings on the Portland campus. This project would be funded with unrestricted university E&G funds. USM's Portland campus utilizes a Central Heat Plant, which produces steam that is transported to the buildings serviced from the Central Heat Plant through an underground heat distribution system. The Central Heat Plant was replaced in 2016 but the underground heat distribution system was not and is 40-50 years old and in need of replacement. With construction of the Career and Student Success Center (CSSC) in close proximity to a large section of the underground heat and condensate line it was determined that replacement of this section of line was warranted at this time. Given the age of the system and the proximity to the construction, the risk of failure to this system either during construction or soon after completion is increased. This section of the system is

directly after the Central Heat Plant and a failure would result in an inability to provide heat to 5 of 6 buildings serviced by the Central Heat Plant. If authorized, the work would be started after the Portland Central Heat Plant is shut down for the heating season, near the beginning of June of 2021, and the work would be completed before the plant needs to be started back up in the fall. To enable coordination of this project with the CSSC construction project, bids were received, and the work will be performed by the same contractors.

On a motion by Trustee Gardner, which was seconded by Trustee Doak, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the Consent Agenda at the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities, and Technology Committee authorizes the University of Maine System acting through the University of Southern Maine to expend up to \$600,000 to replace approximately 575 linear feet of the underground steam and condensate lines located between the Central Heat Plant and the Science and Masterton buildings on the Portland campus.

**Randall Student Center Renovation, UMA**

UMA President Rebecca Wyke, UMA Vice President of Enrollment Management and Marketing Jonathan Henry, and CBO Buster Neel provided information about UMA's request to spend up to \$2,150,000 for a renovation of the Richard J. Randall Student Center to create improved spaces to serve University students. In January 2020, the Board of Trustees approved an addition to and renovation of the Randall Student Center with a budget of \$6,850,000. As the pandemic unfolded, UMA placed the project on hold and worked with the designer, Harriman Associates, to explore a renovation-only approach enabled by moving the bookstore operation online and converting the space to a much needed student lounge. The current proposed project has significant savings and is in lieu of the project proposed in 2020. It will be funded through the 2018 voter approved general obligation bond and institutional funds will not be required. The renovations create a "hub" for student spaces and services, including improved spaces for Admissions, Advising, Registrar and Student Financial Aid. Additionally, these newly renovated spaces are co-located with the Moose Tracks Café and Spirit Store, and newly renovated Student Lounge and offices for Student Life and the Augusta Student Government Association. Bids will be obtained shortly after Board of Trustees approval, and construction will begin immediately pending a successful bid. The project is anticipated to be complete by December. As necessary, partial occupancy may occur in time for the Fall 2021 semester. Operating costs will not be impacted by the renovation.

On a motion by Trustee Riley, which was seconded by Trustee Rotundo, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities, and Technology Committee and authorizes the University of Maine System acting through the University of Maine at Augusta to expend up to \$2,150,000 in funds from the 2018 general obligation bond to renovate the Richard J. Randall Student Center. This project replaces the Randall Student Center Renovation & Addition project authorized in January of 2020.

**Replacement name for former Clarence C. Little Hall, UM**

Chair Donnelly stated that it was requested that this item be removed from the Consent Agenda and presented as a regular action item at the May 24<sup>th</sup> Board of Trustees meeting. UM President/Vice Chancellor for Research & Innovation Joan Ferrini-Mundy provided an overview of UM's request to rename the building formerly named Clarence C. Little Hall as Beryl Warner Williams Hall. At its September 28, 2020 meeting, the UMS Board of Trustees approved the recommendation from the Finance, Facilities and

Technology Committee to authorize UM to remove Clarence C. Little's name from the building on the Orono campus, which bears his name pending a recommendation for a replacement name. UM President Joan Ferrini-Mundy commissioned a renaming taskforce that submitted its final report on September 28, 2020 with proposed names. After due diligence and careful deliberation and consultation, in accordance with Board Policy Section 803, President Ferrini-Mundy recommended the name of Beryl Warner Williams for the building to Chancellor Malloy on February 25, 2021 and he accepted the recommendation on March 8, 2021. Beryl Elizabeth Warner Williams is a native of Bangor, Maine. She earned two degrees from the University of Maine (a BS in Mathematics with honors and minor in English in 1935 and a Master's in Mathematics in 1940) as well as an honorary Doctorate of Pedagogy from UMaine in 1972. A lifelong educator, Beryl Williams made significant contributions to higher education. She was the first woman to be appointed to a deanship at Morgan State University and was recognized as the "Mother of Continuing Education". Outside of her professional accomplishments, she committed herself through civic engagement in Baltimore and the state of Maryland, holding affiliations in organizations such as the NAACP, National Council of Negro Women and the American Red cross just to name a few.

On a motion by Trustee Erwin, which was seconded by Trustee Cain, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities, and Technology Committee, and authorizes the University of Maine System acting through the University of Maine to rename the former Clarence C. Little Hall as Beryl Warner Williams Hall.

### **Repaving MaineStreet Initiative**

Chief Information Officer David Demers provided an overview of the UMS request to expend up to \$7.8 million to support the first two years of the 5-year 'Repaving MaineStreet' Enterprise Resource Planning (ERP) reimplementation initiative. Approval is sought to initiate the 'Repaving MaineStreet' Initiative based on the final ERP assessment report completed during the Spring 2021 term. The ERP assessment report articulates the key opportunities, recommendations, timelines and projected costs for achieving a transformational overhaul of the current UMS Peoplesoft ERP solution (MaineStreet) to achieve significant operational efficiencies, improve business processes, improve self-service options and expand educational opportunities. This work will enable UMS to fulfill the goals and objectives of the Unified Accreditation Initiative. The proposal outlines a 5-year project timeline with a projected cost of up to \$16.8 million. The University of Maine System seeks approval to commit \$7.8 million to fund the first two years of the project with the intent to pursue external funding opportunities to cover the remainder of project costs. Budget requirements for the first two years of the 5-year project is estimated at \$7.8 million. Funding to cover this amount is to come from the following sources: Temporary Investment Income - \$6.81 million, Revenue Bond Interest - \$0.54 million, Capital Project Contingency Fund Balances - \$0.35 million, and FY2021 UMS IT Attrition and Operational Savings - \$0.1 million.

The Trustees asked Dr. Demers to provide metrics and data concerning how this initiative will save time and funds and improve the overall UMS student experience. They expressed concerns that the proposal before them today only provides information for partial funding of the project. The concern is that approving this project is setting a multi-year priority for funding to be directed to the project because it will be partially complete and so funds that could go to other projects would have to be put into this project instead to ensure completion. Dr. Demers explained that the funding that is in the proposal is for the first two years of the project and at completion of those two years the UMS Human Resource and Finance solutions will have gained substantial functionalities and improvements. Meaning that the initial effort and funding will have been beneficial, even if the rest of the project cannot be funded after the initial two years. Trustees also asked if there is a plan to obtain the additional funding needed to complete the project in the coming years. Dr. Demers stated that he has been working closely with Vice Chancellor Low and his team to find pockets of

money that could possibly be used for this project in the future. He also stated that they are looking into federal grants such as Title III, to provide some of the funding.

On a motion by Trustee Erwin, which was seconded by Trustee Martin, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee waived the current 3-step process for projects of \$5 million or more and approved this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System to expend up to \$7.8 million to support the first two years of the 5-year 'Repaving MaineStreet' ERP reimplementation initiative with the remaining funding to be derived from a variety of sources, including external funding agencies.

**ASCC Building Addition, UM: Green Engineering and Materials (GEM) "Factory of the Future"**

UM President/Vice Chancellor Ferrini-Mundy and UM Professor of Civil Engineering Habib Dagher provided information concerning UM's request to expend up to \$1.5 million to proceed with design of a Green Engineering and Materials (GEM) "Factory of the Future". GEM is a world-class research and educational facility that will provide access to academic programs across UMS through immersive research learning experiences and leverage unique regional assets of UMS campuses to enable richer educational programs and workforce training opportunities. GEM triggers the Harold Alfond UMS Transforms Strategy, helping to establish UM as a National Leader at the Intersection of Engineering and Computing. The Advanced Structures & Composites Center (ASCC) proposes to develop the 90,740 square foot GEM addition that will provide outstanding educational and economic opportunities in Maine by ushering in the next generation of large-scale bio-based additive manufacturing, also known as 3D printing. GEM is a timely national asset that will house the Factory of the Future, to design, manufacture and test new products constructed from wood-derived nanocellulose and other advanced materials, collaborate with industry, and train the next generation manufacturing workforce including undergraduates, graduate students and working professionals. The Factory of the Future consists of highly instrumented arrays of Artificial Intelligence (AI)-enabled 3D printers, high-performance computers, continuous fiber deposition heads, and machining systems and will enable research and development of novel bio-based feedstock materials as well as next generation digital manufacturing processes.

This project was presented as an information item at the January 6, 2021 Finance, Facilities, & Technology (FFT) Committee meeting and at the March 22, 2021 Board of Trustees meeting, in support of the three-step FFT approval process. The full budget for the project amounts to around \$71 million; however, this present request is only for the preliminary \$1.5 million in design funding. Further expenditures would require further Trustee consideration and approval before they could proceed. The timing of the request also is budget related, as UM has become aware of potential substantial federal funding being available from the U.S. Department of Defense within the next 14-18 months if they can be prepared to make timely application for it. The project design will begin upon approval of the initial \$1.5 million in expenditures being requested today. Assuming timely identification of funding sources and associated Trustee approval, it is estimated that design documents would be completed and the project ready to bid in late 2022 or early 2023. Assuming construction begins in the spring of 2023, occupancy would be anticipated in the fall of 2025. The schedule will be refined and confidence will increase as planning proceeds.

On a motion by Trustee Gardner, which was seconded by Trustee Cain, and approved by a roll call vote of all Trustees present, the Finance, Facilities, and Technology Committee agreed to forward this item to the May 24, 2021, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees accepts the recommendation of the Finance, Facilities and Technology Committee and authorizes the University of Maine System acting through

the University of Maine expend up to \$1.5 million to proceed with design of a Green Engineering and Materials (GEM) “Factory of the Future,” with all final terms and conditions subject to review and approval of the University of Maine System Treasurer and General Counsel.

**Projects with a Value of \$250,000 or Greater.** Chief Information Officer (CIO) Dr. David Demers provided information on projects with a value of \$250,000 or greater.

The Classrooms for the Future project completion is 99% as of April 2021. The revised budget of \$4.945 million for the project reflects the additional \$582,730 allocation provided from project contingency funds, which has allowed for additional sites and rooms to be included in the project. UMA will combine remaining contingency funds and RUS grant funds to update several rooms during winter break and into Summer 2021. Room selection is underway for the remaining contingency funds available for UM and UMPI. There is still high anticipation for Phase II funding needed to complete the remaining rooms.

The Classrooms for the Future (CFTF) Web-Conferencing Project is 95% complete as of April 2021. The budget for this project is \$2.564 million. This project was added to address the need for expanded availability of web-conferencing and video recording capabilities across UMS. UMF and UMFK are complete and all other campuses are over 90% complete. UM is reviewing their “on hold” rooms with the potential to reallocate equipment to other rooms. USM “on hold” rooms will be upgraded later. The concern for this project is the availability of equipment and resources needed to complete the work.

The MaineStreet Improvements project report shows that the Campus Solutions (CS) upgrade to move from version 9.0 to version 9.2 is 100% complete and the Peoplesoft User Experience (UX) enhancement project is at 88% complete as of April 2021. This project has a total budget of \$1.1 million. Recently completed work includes circulation of student surveys for the UMM pilot; UMM review meetings regarding status, communication, and feedback; and a technical review/consultation with HighPoint. In progress work includes communications with campus stakeholders, ongoing technical development, preparations for next release of HCX for production in May, and Summer soft launch planning. There is some concern around managing change in navigation and the interface for the MaineStreet environment.

The VoIP Implementation Project for UMF, USM, and UMPI continues to progress; however, Covid-19 impacts have delayed the project timeline. The overall budget for this project is \$1.599 million. The project is currently 99% completed at UMF, 80% completed at UMPI and 59% completed at USM. At UMF, clean up and eWaste disposal is planned for the end of the semester and upgrades in the Fusion Center and Mantor will be completed over the Summer. At UMPI, the academic and administration buildings are complete and residence hall work is underway. The Legacy system is projected to be turned off in early May and the anticipated project completion is by June 30<sup>th</sup>. At USM, IP phones have been deployed in most of the large buildings and planning is underway for the Law building deployment. A new public safety call recording service has been installed and is being tested. Two areas of concern are the on-going probability of future failures of legacy phone systems at UMF/USM and the poor network infrastructure on both campuses posing challenges to the project timeline.

The Brightspace Learning Management System (LMS) Implementation project with a budget of \$1.61 million was completed as of February 2021. Brightspace from Desire2Learn replaced Blackboard Learn, with a modern, mobile friendly, cloud-based platform. The final report was approved in February marking completion of implementation. The project was completed within the projected schedule, budget, and scope. Post-implementation efforts continue in order to leverage features and capabilities and to assess and deploy opportunities to support optimal user experience.

The ERP Assessment project with a budget of \$275 thousand has a completion of 98% as of April 2021. This is the third step in a four step process to evaluate the UMS MaineStreet (Peoplesoft) ERP to identify



functional gaps and opportunities to support unified accreditation by development of a road map or “Repaving MaineStreet”. Dr. Demers reviewed Huron’s draft roadmap recommendations with Vice Chancellor Low and Huron presented the information at the UMS Presidents Council meeting. Next steps include initial socialization of the roadmap recommendations and the presentation of the final roadmap recommendations to the Finance, Facilities, & Technology Committee and the full Board of Trustees at the respective May meetings. Additional funding will be needed to support the final step of this project.

The Northern Ring Optical Equipment Refresh Project with a total budget of \$1.35 million and is at a completion rate of 60% as of April 2021. This project was approved by Trustees at the September 2020 Board meeting and its purpose is to replace the optical network equipment supporting MaineREN’s Northern Ring in order to meet the advanced network requirements of the research and education institutions of downeast and northern Maine. All site surveys are complete and all equipment has been installed. Next steps include continuing service testing and hardware configurations, migration of services which is scheduled to begin on May 1<sup>st</sup>, and decommissioning which will begin once migration is complete. Concerns include Northern Maine weather affecting the schedule and the availability of equipment and human resources.

### **Parking Plan Update, USM**

USM President Glenn Cummings and CBO Porteous provided an update of the parking plan for the Portland campus as it relates in particular to the development project on Bedford Street and meeting the City’s requirement for additional parking spaces. This presentation serves as an update to the Structured Parking Facility project approved by the Board at the March 16, 2020 meeting and the Wishcamper Center Parking Lot Expansion project which the Board approved at the January 27, 2020 meeting. CBO Porteous reviewed the site analysis, conceptual/schematic designs, cost estimate, funding plan, and debt service payment plan with the Committee. Next steps include submission of the completed schematic design to USM and the City of Portland in early June, followed by the 6-8 month city permitting process. Bid solicitation and contracting would begin in December with construction project to begin in March 2022. The estimated construction timeline is 12-14 months, meaning the parking garage would be completed no later than the opening of the Career and Student Success Center (CSSC) and the Portland Commons Residence Hall.

### **Capital Project Status Report and Bond Projects Update, UMS**

UMS Director of Capital Planning and Project Management Ms. Carolyn McDonough provided an overview of the UMS Capital Project Status and Bond Project Status reports. The Report reflects a total of 18 projects; one project has been removed and one new project has been added since the last report. While most projects continue to move forward at this time under the various provisions of state and federal pandemic guidance, some impacts continue. Projects previously placed on hold have been re-visioned. Two of which are being addressed in agenda items at this meeting. One remains on hold. Previously reported impacts continue to be relevant. In particular, suppliers continue to notify contractors of material shortages and delays with potential schedule and cost impacts to our projects. Ms. McDonough explained that the status graphs at the end of this report noted an increase in the total approved Board estimated expenditures. This is mainly due to the recently approved budget increase for USM’s Portland development projects (Portland Commons and Career and Student Success Center). She also explained that the graph reflects the total approved funding by source lags behind the estimated expenditures graph as funding for the projects is set up in the financial system.

The Bond Project Status Report reflects 44 projects. One project was removed from the list as the funding sources changed and no longer included bond funds. The projects are currently estimated to account for more than \$41 million of the \$49 million in voter approved general obligation bond funding. Just over \$13 million of that has been expended. Supplemental funding is being leveraged for some of these projects and the total estimated project value across all funds currently stands at over \$61 million, including the bond funding and other project resources. UMS continues to invest in additional projects as well. 11 projects are complete. Additionally, two projects listed as complete remain in the active table while closeout is completed; and one project is substantially complete.

This report provides timely and appropriate disclosure of Chancellor-approved increases in University owned or occupied space when the space is for research purposes, as approved by the Board of Trustees at the January 2020 Board Meeting: Upstart Center location in Orono - Wet Lab with an annual cost of \$39,000 and a term from 4/15/21 to 4/15/22. The report also included a status update on the following projects:

Harold Alfond Foundation (HAF) Grant funded projects  
USM Portland Development Project  
UMF and UMPI Residential Housing P3 Initiative  
UM Historic Building P3 Initiative  
UM Ferland Engineering Education & Design Center Project  
UMFK Enrollment and Advancement Center Update

**One Year Capital Plan Summary – Operating**

Ms. McDonough provided a very brief overview of the UMS One-year Capital Plan. The FY2022 budget includes \$11,677,289 for capital investments from Operations and, of that amount, \$10,677,289 is slated for facility and infrastructure improvements, not including IT projects. Approximately 57% (\$6,126,153) of those facility and infrastructure related resources are dedicated for specific projects or spaces as shown on the FY2022 Operating one-year capital plan. The overall amount reflects a budgeted investment significantly higher than the FY2021 amount of approximately \$6.6 million and the FY2020 amount of approximately \$7.6 million.

Additional information about the meeting can be found on the Board of Trustees website:  
<https://www.maine.edu/board-of-trustees/meeting-agendas-materials/finance-facilities-technology/>

Adjournment.

Heather A. Massey for  
Ellen N. Doughty, Clerk