December 20, 2018

TO: Members of the Human Resources & Labor Relations Committee

FR: Ellen N. Doughty, Clerk of the Board

RE: January 7, 2019 - Human Resources & Labor Relations Committee

The Human Resources & Labor Relations Committee will meet from **9:30 am to 11:30 am on January 7, 2019**. The meeting will be located at the University of Maine System Executive Offices, Rudman Conference Room, 253 Estabrooke Hall, 15 Estabrooke Drive in Orono. In addition to the Estabrooke Hall location, the following Polycom locations will also be available:

- UMA – Room 125, Robinson Hall
- UMF – Executive Conference Room, Merrill Hall
- UMFK – Alumni Conference Room, Nadeau Hall
- UMPI – Executive Conference Room, Preble Hall
- USM – 703 Law

Refreshments will be provided at the USM location. The meeting materials will be posted to the Diligent Board Portal as well as the Board of Trustees website (http://www.main.edu/about-the-system/board-of-trustees/meeting-agendas/human-resources-labor-relations/).

If you have questions about the meeting arrangements or accessing the meeting materials, please call me at 581-5840. If you have any questions or desire additional information about the agenda items, please call Mark Schmelz at 581-2365.

cc: James Page, Chancellor
    Trustees (who are not members of the HR/LR Committee)
    Presidents
    Ryan Low
    Mark Schmelz
University of Maine System
15 Estabrooke Drive, Orono

Directions to the UMS located on the UMaine Campus

From the South on I-95: take exit 191 to Kelly Road and turn right. Continue on Kelly Road for 1 mile until you reach the traffic light, then turn left onto Route 2 and go through downtown Orono. Cross the river. Turn left at the lights onto College Avenue. Buchanan Alumni House will be the first campus-related building on your right. Right after the Buchanan Alumni House, take a right onto Mason Road. Estabrooke Hall is the building on the right after Lengyel.

From the North on I-95: take exit 191 to Kelly Road and turn left. Continue on Kelly Road for 1 mile until you reach the traffic light, then turn left onto Route 2 and go through downtown Orono. Cross the river. Turn left at the lights onto College Avenue. Buchanan Alumni House will be the first campus-related building on your right. Right after the Buchanan Alumni House, take a right onto Mason Road. Estabrooke Hall is the building on the right after Lengyel.

The UMS is located on the 2nd floor of Estabrooke Hall. Enter Estabrooke Hall from the back of the building, the entrance closes to Deering Hall.
Board of Trustees

**Human Resources & Labor Relations Committee**

January 7, 2019  
9:30 – 11:30 AM

Law Building 703, University of Southern Maine  
Rudman Conference Room, 253 Estabrooke Hall, Orono

**AGENDA**

**Executive Session**

Action items within the Committee purview are noted in green.

Items for Committee decisions and recommendations are noted in red.

*Note: Times are estimated based upon the anticipated length for presentation or discussion of a particular topic. An item may be brought up earlier or the order of items changed for effective deliberation of matters before the Committee.*