



Board of Trustees
15 Estabrooke Drive
Orono, ME 04469

Tel: 207-581-5840
Fax: 207-581-9212
www.maine.edu

May 5, 2017

TO: Members of the Academic & Student Affairs Committee

FR: Tracy *T.B.* Bigney, Clerk of the Board

RE: **May 16, 2017 Academic & Student Affairs Committee Meeting**

The University of Maine

University of Maine
at Augusta

University of Maine
at Farmington

University of Maine
at Fort Kent

University of Maine
at Machias

University of Maine
at Presque Isle

University of
Southern Maine

The Academic & Student Affairs Committee will meet from **9:00 am to 12:00 pm on Tuesday, May 16, 2017**. The meeting will be held at the University of Maine System Executive Offices in the Rudman Conference Room, 253 Estabrooke Hall, 15 Estabrooke Drive in Orono. The following Polycam sites are available:

- UMA – 125 Robinson Hall
- UMF – Executive Conference Room, Merrill Hall
- UMFK – Alumni Conference Room
- UMM – Executive Conference Room, Powers Hall
- UMPI – Executive Conference Room, Preble Hall
- USM – 419/427 Wishcamper Center, Portland

Refreshments will be available at the UMS and the USM locations. The meeting materials are posted to the Diligent Board portal under the Academic and Student Affairs Committee section. In addition, the materials are posted on the Board of Trustees website (<http://www.maine.edu/about-the-system/board-of-trustees/meeting-agendas/academic-student-affairs-committee/>). If you have questions about the meeting arrangements or accessing the meeting materials, please call me at 581-5841.

If you have any questions or desire additional information about the agenda items, please call Robert Neely at 581-5843 or Rosa Redonnett at 621-3419.

cc: Trustees not on the Academic and Student Affairs Committee
James Page, Chancellor
Faculty & Student Representatives
Presidents
Rebecca Wyke
Robert Neely
Rosa Redonnett

**Board of Trustees
Academic and Student Affairs Committee
May 16, 2017 9:00 am-12:00 pm
University of Maine System Executive Offices
253 Estabrooke Hall, University of Maine**

- Tab 1** Board Policy 402 and UMS Implementation: Resolution Discussion
9:00-9:15am
- Tab 2** Amendment to Appointment End Date for the University of Maine Board of Agriculture
9:15-9:20am
- Tab 3 Update: Active Shooter Training
9:20-9:25am
- Tab 4** Reorganization: University of Maine at Presque Isle
9:25-9:50am
- Tab 5 VCAA Update: New Initiatives Related to Academic Transformation:
Statewide Nursing Summit
Administrative Program Integration Teams
Programs: Annual examination & Review of Approval Process
9:50-10:20am
- Tab 6 Update: Unified Online/Distance Education
10:20-10:45am
- Tab 7 Update: "One University" and NEASC
10:45-11:15am
- Tab 8** Faculty Representatives: Duties & Obligations
Tab 9 Faculty Representatives: Discussion
11:15-11:30am
- Tab 10** Student Representatives: Discussion
11:30-11:45

Executive Session to discuss personnel matters

11:45-11:55pm

The Academic and Student Affairs committee will come out of executive session to discuss the following:

- Tab 11** Tenure Request: Vice President for Research and Dean of the Graduate School
Tab 12 Tenure Request: Stephen E. King Chair in Literature
11:55-12Noon

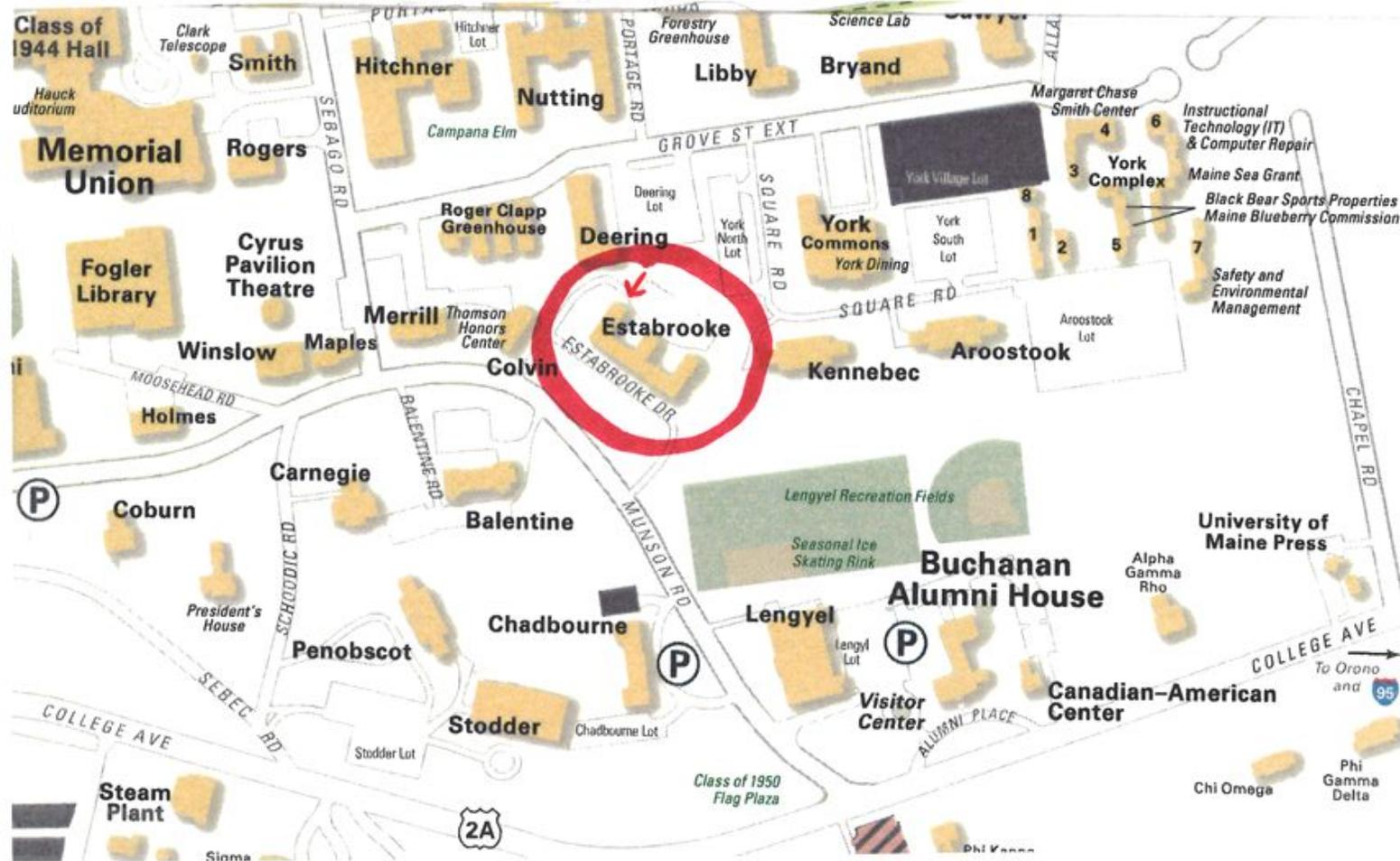
Action items are noted in red.

Note: Times are estimated based upon the anticipated length for presentation or discussion of a particular topic. An item may be brought up earlier or the order of items changed for effective deliberation of matters before the Committee.

University of Maine System

15 Estabrooke Drive, Orono

Rudman Conference Room
253 Estabrooke Hall, 2nd Floor
15 Estabrooke Drive, Orono



Directions to the UMS located on the UMaine Campus

From the South on I-95: take exit 191 to Kelly Road and turn right. Continue on Kelly Road for 1 mile until you reach the traffic light, then turn left onto Route 2 and go through downtown Orono. Cross the river. Turn left at the lights onto College Avenue. Buchanan Alumni House will be the first campus-related building on your right. Right after the Buchanan Alumni House, take a right onto Muson Road. Estabrooke Hall is the building on the right after Lengyel.

From the North on I-95: take exit 191 to Kelly Road and turn left. Continue on Kelly Road for 1 mile until you reach the traffic light, then turn left onto Route 2 and go through downtown Orono. Cross the river. Turn left at the lights onto College Avenue. Buchanan Alumni House will be the first campus-related building on your right. Right after the Buchanan Alumni House, take a right onto Muson Road. Estabrooke Hall is the building on the right after Lengyel.

The UMS is located on the 2nd floor of Estabrooke Hall. Enter Estabrooke Hall from the back of the building, the entrance closes to Deering Hall.



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Board Policy 402 -Sex Discrimination, Sexual Harassment, Sexual Assault, Relationship Violence, Stalking and Retaliation: Resolution
2. **INITIATED BY:** Gregory G. Johnson, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **BACKGROUND:**

Board Policy 402, Sex Discrimination, Sexual Harassment, Sexual Assault, Relationship Violence, Stalking and Retaliation, was approved at the May 2015 Board of Trustees meeting. At the same time, we updated the Student Conduct Code and several other related policies.

At the March 2017 meeting of the Academic and Student Affairs Committee, a full briefing was provided to the Committee. Since our last report (June 2016), much activity has occurred, including launching the third year of our online training, the delivery of comprehensive training for all Title IX and Student Conduct staff, focused training for specific campuses (including Student Conduct Review Boards), and the implementation of a System-wide case management system for our student conduct cases (and associated behavioral intervention tracking) and for our internal investigations specific to HR which is leading to a better alignment of practices across our campuses and to the potential for sharing cases as necessary. In addition, the Department of Learning and Organizational Development, led by Megan Clough, is developing a comprehensive approach to employee training and tracking which will further the important training already conducted specific to Board Policy 402; an overview of this was presented to the Academic and Student Affairs Committee at its January 2017 meeting.

At the May 2017 meeting of the Committee, we will revisit a suggested resolution to clarify and confirm our commitment to ensuring that our employees and students receive appropriate training and educational programs related to this important issue. Presidents and staff who work with these situations agree that this is the best and most logical approach for the UMS at this time, and this approach is one which, when training is required, is the most common approach at campuses across the country. Language already contained within the policy permits this clarification so there is no need to change the language within the policy.

5. TEXT OF PROPOSED RESOLUTION:

The Academic and Student Affairs Committee forwards this item to the Consent Agenda at the May 21-22, 2017 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees and the campuses of the University of Maine System reaffirm their commitment to ensuring that all employees and students participate in appropriate training and educational programs connected to Board policy 402. As mandatory reporters, all employees are required to participate in this training and/or other equivalent educational program. Participating in appropriate training and/or other educational programming is required of all newly matriculated students as well as any other key populations as indicated by each campus and is strongly recommended for all other students.

05/05/17

Policy 402: Training Resolution

ACADEMIC AND STUDENT AFFAIRS COMMITTEE OF THE BOARD

MAY 16, 2017

Policy 402: Training Resolution

- ▶ We are coming back to you to clarify our stance on training and to ask that you recommend the resolution to the BOT at its May meeting
 - ▶ Quick review of current status
 - ▶ Law requires that campuses offer relevant training to employees and students
- For UMS:
- ▶ All employees are mandatory reporters – training required, every three years (currently the majority of campuses have trained over 80% of their employees)
 - ▶ Employees in key roles (title ix, deputy title ix, etc) are required to have yearly training
 - ▶ All students are told they have to take the training, numerous follow ups
 - ▶ Training available: online, face-to-face via orientation and other special presentations to different student populations – presented every semester and during summer orientation programming

Policy 402: Training Resolution

- ▶ Presidents and Staff who work with these programs recommend the following resolution for these reasons:
- ▶ Employees:
 - ▶ Reinforces mandatory training for all employees
- ▶ Students:
 - ▶ Focuses our efforts on the most at-risk population: newly matriculated students (freshmen and transfers)
 - ▶ Within 4 years, would have the vast majority of our students trained
 - ▶ Most of our campuses report that this is the key population as cases occur
 - ▶ All campuses are formulating strategies to accomplish the training
 - ▶ Can impose a penalty for non-completion (registration hold)
 - ▶ Matches what many institutions are doing nationally (the majority of institutions seem to either take this approach or not require at all)

Policy 402: Training Resolution

- ▶ Requiring of all students extremely difficult to implement – limited staff which also needs to develop and provide programs and supports as well as potentially investigate and adjudicate any cases; non-matriculated students would be most difficult (need email address to track training, are not enrolled continuously, may be a high school student that needs parental approval, etc.); enforcement difficult; increases risk (if say “required” and can’t accomplish), difficult technically to impose a penalty
- ▶ Focus on new students: Can train via online and face-to-face, can accomplish through including in “to do” list prior to enrollment/start of school, orientation, special presentations during school year, etc.
- ▶ Can set up our tracking with our online vendor to specifically track this population (as well as the general population) – will need to work through how to handle placing/removing holds
- ▶ Campuses can add populations to the “required” subset dependent on their specific campus need (residence students, athletes, Greeks, etc.)
- ▶ Would still communicate with all students about their need to complete and would track this

Policy 402: Training Resolution

That the Academic and Student Affairs Committee approve the following resolution to be forwarded to the consent agenda of the May 21-22 Board of Trustees meeting:

That the Board of Trustees and the campuses of the University of Maine System reaffirm their commitment to ensuring that all employees and students participate in appropriate training and educational programs connected to Board policy 402. As mandatory reporters, all employees are required to participate in this training and/or other equivalent educational program. Participating in appropriate training and/or other educational programming is required of all newly matriculated students as well as any other key populations as indicated by each campus and is strongly recommended for all other students.



AGENDA ITEM SUMMARY

- 1. **NAME OF ITEM:** Amendment to Appointment End Date for the University of Maine Board of Agriculture
- 2. **INITIATED BY:** Gregory G. Johnson, Chair
- 3. **BOARD INFORMATION:** **BOARD ACTION:** X

4. **BACKGROUND:**

At the January 2017 Board of Trustees meeting, the Board approved the appointment of Dr. Ellen Mallory, Associate Professor of Sustainable Agriculture and Extension Sustainable Agriculture Specialist, to the University of Maine Board of Agriculture.

Dr. Lois Berg Stack, Professor of Sustainable Agriculture/Ornamental Horticulture Specialist, was appointed to the Board of Agriculture for a five -year term beginning in 2015. Dr. Stack retired as of December 31, 2016.

This action is being presented to the Academic & Student Affairs Committee to amend the resolution that indicated Dr. Mallory’s five-year term to the Board of Agriculture will end on December 31 2021. Legislation dictates that Dr. Mallory will serve the balance of Dr. Stack’s term ending March 19, 2018.

5. **TEXT OF PROPOSED RESOLUTION:**

That the Academic and Student Affairs Committee forwards this item to the Consent Agenda at the May 21-22, 2017 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees approves Dr. Ellen Mallory as the research faculty appointment to the UMaine Board of Agriculture effective January 1, 2017. Dr. Ellen Mallory will complete the term of Dr. Lois Berg Stack.

5/8/17



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Active Shooter Training: Update
2. **INITIATED BY:** Gregory G. Johnson, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **BACKGROUND:**

In keeping with our University of Maine System commitment to maintain a safe and healthy work environment for all members of our common higher education community, access to a special emergency preparedness resource related to active shooter training was made available to employees and students beginning in the fall semester.

All employees and students were strongly encouraged to view the Safety and Environmental Management Office's Active Shooter Training video, *Shots Fired on Campus*.

This important resource is designed to help employees and students prepare and respond to active shooter incidents and to share critical information and guidance on how to both recognize and survive an active shooter situation.

The video is available at: <https://umaine.edu/police/active-shooter/>

Mr. Chip Gavin, UMS Chief General Services Officer, will update the Academic and Student Affairs Committee of the Board on the roll out of this training.

05/05/17



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Reorganization: University of Maine at Presque Isle
2. **INITIATED BY:** Trustee Gregory G. Johnson, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **BACKGROUND:**

The University of Maine at Presque Isle (UMPI) has completed a semester-long process of analyzing, collecting input and feedback, and developing recommendations for the University's organizational structure. In the proposed plan, the current format at UMPI of three "colleges," the College of Arts and Sciences, the College of Professional Programs, and the College of Education (with one chair currently assigned to both Professional Programs and Education), would formally be reduced to two colleges (Arts and Sciences; Professional Programs and Education) with an Academic Dean serving each. The new structure provides for greater organizational coherence and the minimization of potential unit silos, supports cross-functional collaborations, maximizes the effectiveness of continuous systems improvement initiatives, potentially reduces administrative costs, and reduces the number of direct reports to the President and Provost.

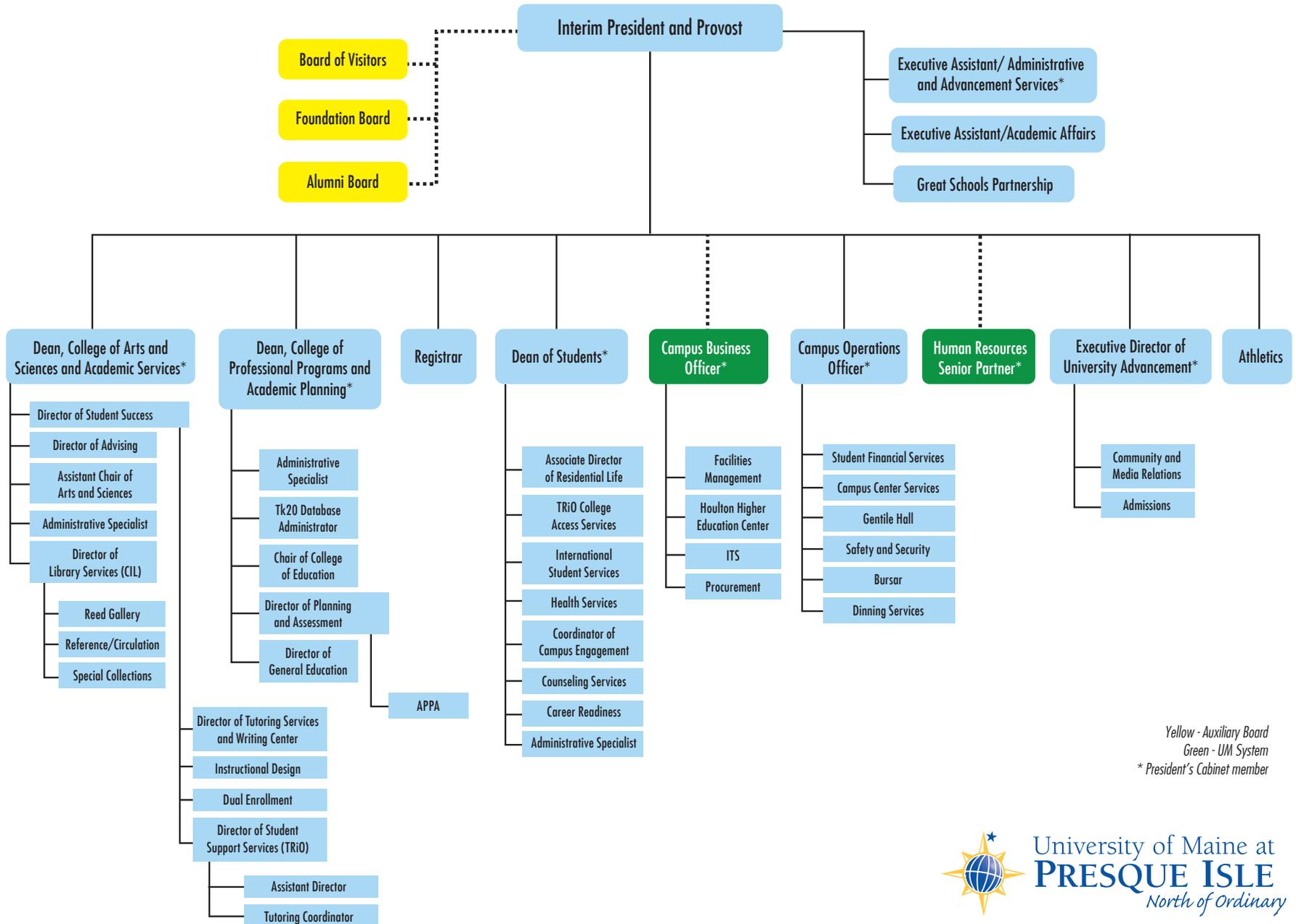
The proposed structure also allows for potential expansion of collaborative positions and shared programming with other UMS institutions (e.g., UMFK) by piloting a newly created position of the Executive Vice President for Collaboration and Strategic Alliances, reporting directly to both the UMPI and UMFK Presidents. This position ensures effective coordination of future and ongoing collaborative engagements in academic as well as administrative areas while ensuring institutional integrity and authority. This position is being piloted through July 2018 and will be evaluated in Spring 2018 for continuation.

5. **Text of Proposed Resolution:**

That the Academic and Student Affairs Committee forwards this item to the Consent Agenda at the May 21-22, 2017 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees approves the proposed reorganization of the University of Maine at Presque Isle resulting in a structure of two academic colleges (Arts and Sciences; Professional Studies and Education), with an Academic Dean serving each college.

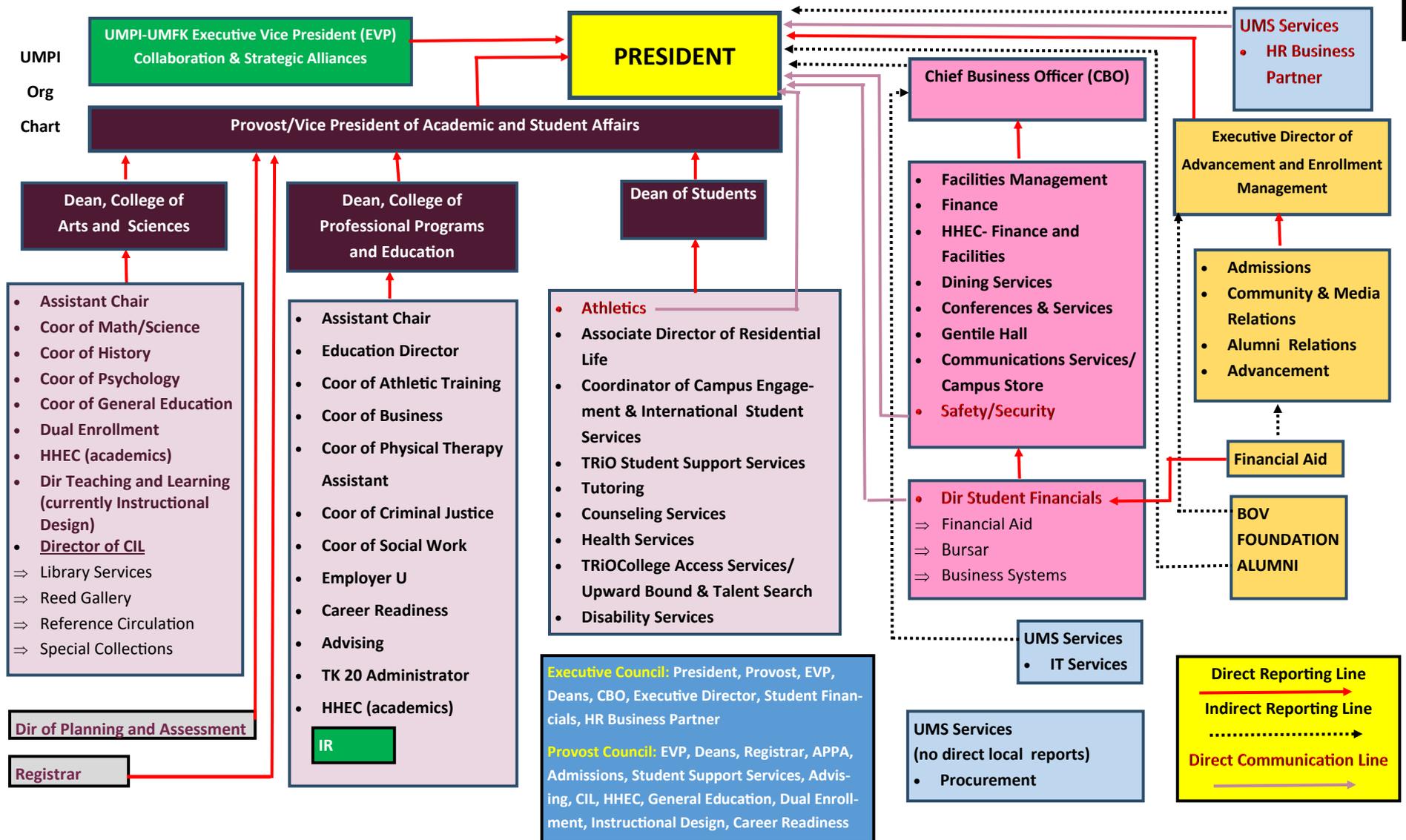
University of Maine at Presque Isle Organizational Chart

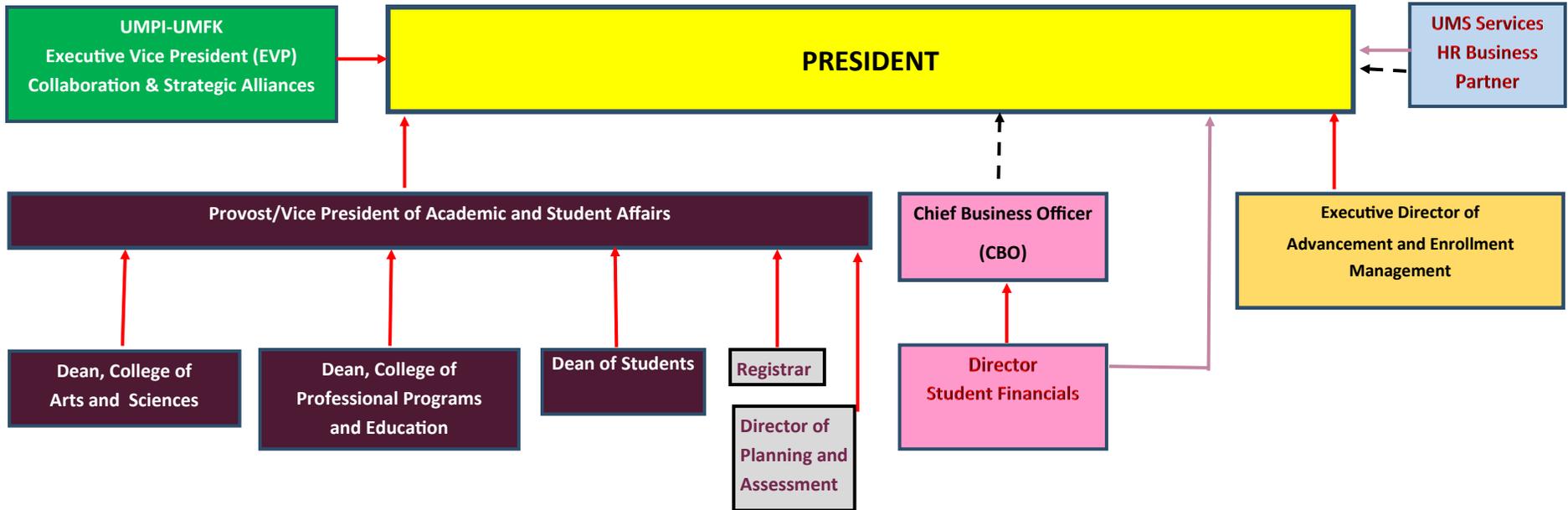


4.1

Yellow - Auxiliary Board
 Green - UM System
 * President's Cabinet member



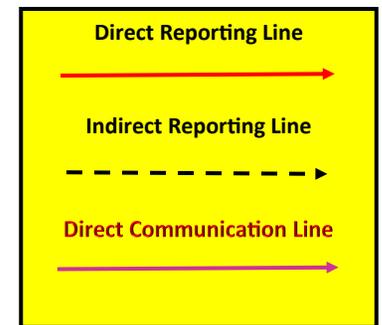




**UMPI
Organizational
Chart**

Executive Council: President, Provost, EVP, Deans, CBO, Executive Director, Student Financials, HR Business Partner

Provost Council: EVP, Deans, Registrar, APPA, Admissions, Student Support Services, Advising, CIL, HHEC, General Education, Dual Enrollment, Instructional Design, Career Readiness



Maine Nursing Summit
Draft Agenda

5.1

1. Identification of specific goals to meet Maine's nursing needs, such as:
 - # of nursing graduates needed
 - # of nursing faculty needed
 - # clinical placements needed
 - potential out-of-state recruitment of nurses and/or retention targets for Maine nurses
 - resource targets (facilities (shared or otherwise) and funding requirements)
 - targets around innovation (e.g., compressed courses, innovative use of faculty, etc.)

Productivity targets would likely change with time and be tailored to a growth phase followed by considerations of sustainability (see agenda item #3 below).

2. Identification and prioritization of actionable strategies to meet the productivity goals.
3. Framework and timeline - Strategies need to be linked to achieving the targets in the context of a specific timeline, with consideration of initial implementation, gaining support for the work, and perhaps a final stage of tapering as outcomes are achieved.
4. Next Steps - We would end the day with a consideration of action steps to move our recommendations forward. These actions are different from the strategies to meet targets. The question is what steps are needed for communicating and obtaining support for the targets, strategies, and other recommendations (i.e., How do we create buy-in on a broad level?). At a minimum, a report with recommendations will be needed - perhaps shared with the UMS BOT, Legislature, and others.

DATA NEEDS: To pursue the above agenda at the Summit, the background data that will need to be compiled includes at least the following:

- Maine's specific nursing needs, by region, sector, etc., as well as out-migration versus in-migration of the state's nursing workforce.
- data about Maine's nursing faculty (UMS can pull this together for our universities, but gaps may exist for community colleges, private colleges/universities, and any for-profit providers).
- data about Maine's student population (e.g., applicants, success rates, etc. - again, UMS can compile such information for our universities, but gaps may exist for community colleges, private colleges/universities, and any for-profit providers).
- information regarding the need versus availability of clinical placements for students in healthcare settings; this might include some consideration of the factors that impact the availability of clinical placements (financial or otherwise).

-if possible, it would be useful to have information about the availability of nursing teaching laboratories and simulation labs on college and university campuses to determine whether or not we might want to discuss targets for utilization or sharing of such facilities.

5.1

Ongoing Work Regarding Program Oversight

Programs for Examination: On April 13, 2017, the Chief Academic Officers of the universities in the University of Maine System (UMS) met for extended discussions of academic values, directions, and processes. From those deliberations, the CAOs agreed on a straightforward framework to gauge annually the vigor of academic programs. The framework, while necessarily simplistic, was considered in the context of shared values and directions, including academic quality, support of faculty and students, timely attention to programmatic indicators, sustainability, and programmatic nimbleness, among others.

Beginning in the 2017-2018 academic year, the following indicators will be produced for all academic programs within the UMS:

1. number of graduates per year for undergraduate and graduate programs (three year rolling average);
2. number of undergraduate majors;
3. number of tenure-track or fixed-length, just-cause faculty.

Minimum thresholds for these three criteria were identified by the CAOs, and are under discussion with the UMS President's Council. These three parameters are intended to prompt a collaborative discussion among faculty and academic administrators of facets of program size in the context of academic quality, mission, and sustainability. Simple measures of size are clearly only a subset of variables that might inform such a discussion. If a program's size is initially perceived to be a concern, then a broader conversation of other facets of the program would be particularly instructive, e.g., centrality to institutional mission or strategic plan, societal or workforce need, relevance and access to underrepresented groups, program uniqueness, K-12 or community college pathways, research impact, accreditation, etc. Similarly, in a more pragmatic context, details about such possibilities as total SCH, ratio of part-time to full-time instructors, graduation rates, assessment outcomes, cost of instruction, certification pass rates, etc. would be relevant.

Programs not meeting these thresholds would be examined by each university's Provost, in collaboration with the faculty and VCAA, regarding other critical parameters of the program. If concerns remain about such programs after a broader discussion, a Provost will need to consider an action plan to address low numbers of graduates, majors and/or faculty, to be reviewed with the Chief Academic Officers Council.

Expedited Program Approval: The VCAA has met with all Faculty Senates/Assemblies over the past year, and inquired about a methodology to streamline program approval. Similarly, Kim Jenkins in the Office of Organizational Effectiveness completed an analysis of program approval processes on each of the seven UMS campuses, which was presented at the April 13, 2017 CAO retreat. The current thinking is to develop a methodology that would include:

- change to BOT policy regarding "Intent to Plan"
- CAO identification of academic programs needed in the UMS
- CAO identification of any other criteria needed for expedited program approval
- perhaps linking the 2017-2018 Program Innovation Fund for expedited programs
- streamlining of some campus processes
- faculty endorsement of a process for expedited program approval



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Update: Unified Online/Distance Education
2. **INITIATED BY:** Gregory G. Johnson, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **BACKGROUND:**

The intent of this informational item is to provide information to the Board of Trustees in several key areas related to distance education across the UMS. Thus, the following areas will be addressed by the Vice Chancellor for Academic Affairs:

1. Unified Online report and resultant work
2. Program integration and possibilities for new online programming
3. Online programs launched over the past two years
4. Trends in UMS online offerings
 - a. ten-year longitudinal patterns in SCH & % SCH production
 - i. by modality
 - ii. by campus
 - b. Online programs launched over the past two years
 - c. % of students enrolled in UMS programs from Maine
 - d. other
5. Future considerations regarding online offerings

05/05/17

UMS Board of Trustees

Academic and Student Affairs Committee

May 16, 2017

6.1

UMS Online Programming Update

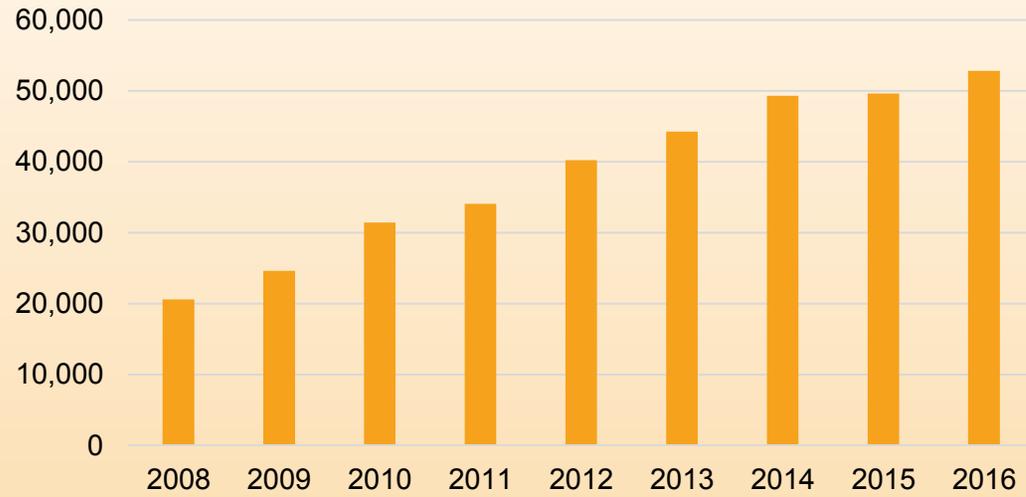


Bob Neely, VCAA
261 Estabrooke Hall
University of Maine System
robert.neely@maine.edu

Maine's Public Universities ~ Building Futures, Strengthening Maine



UMS Online Fall Semester Credit Hours: 2008 - 2016

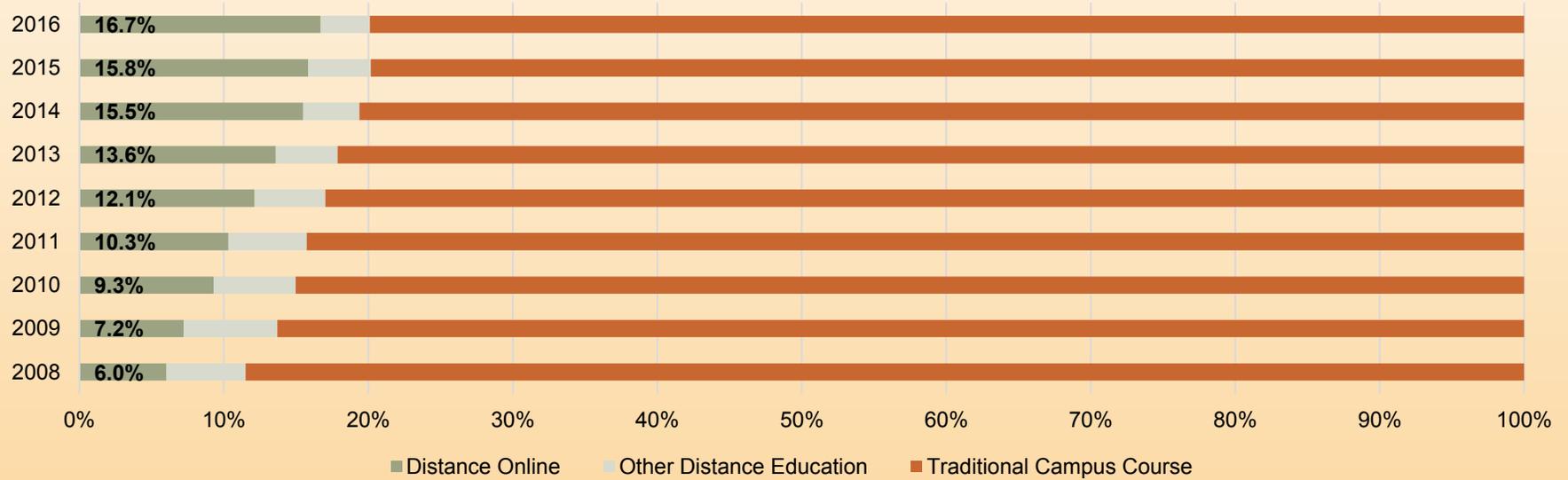


	2008	2009	2010	2011	2012	2013	2014	2015	2016	SCH Change from 2008
UM	7,686	8,534	9,581	8,805	8,878	9,631	10,773	10,929	11,825	4,139
UMA	4,935	6,520	8,348	9,113	11,638	13,757	15,314	15,569	16,383	11,448
UMF	141	153	216	336	174	147	179	222	201	60
UMFK	2,235	2,515	2,762	3,096	3,734	4,547	4,698	5,039	5,514	3,279
UMM	2,088	2,265	2,143	2,169	2,480	2,575	2,436	2,241	2,252	164
UMPI	423	909	1,962	3,492	4,038	3,255	3,324	3,211	2,797	2,374
USM	3,118	3,756	6,436	7,057	9,290	10,332	12,573	12,420	13,871	10,753
UMS	20,626	24,652	31,448	34,068	40,232	44,244	49,297	49,631	52,843	32,217 (156.2%)

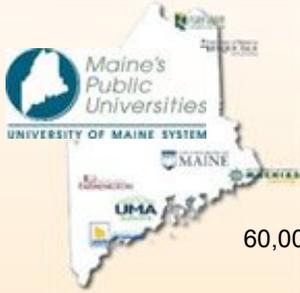
6.1



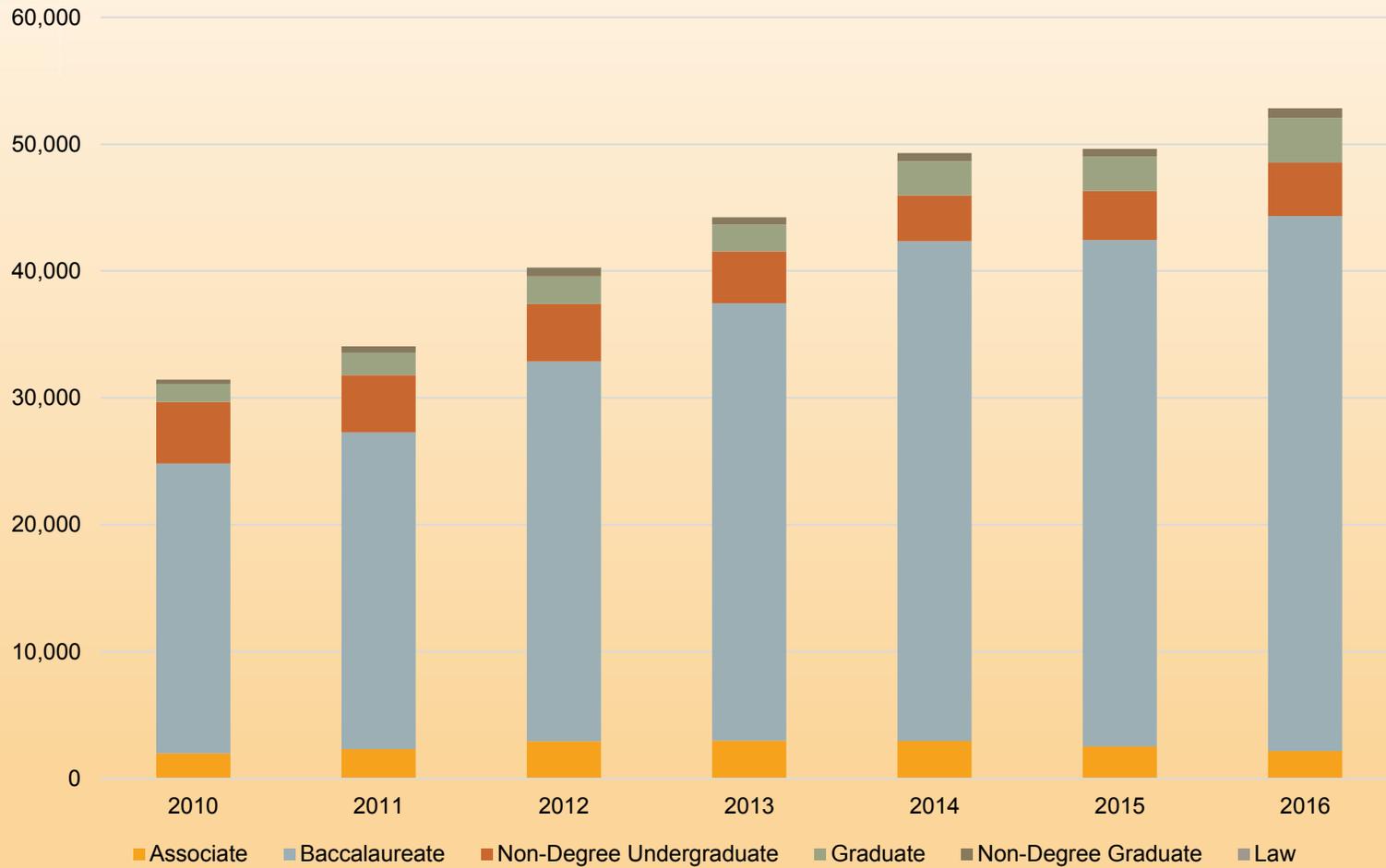
Share of UMS Fall Semester Credit Hours by Class Delivery Mode



6.1



UMS Online Fall Semester Credit Hours by Student Level: 2008 - 2016

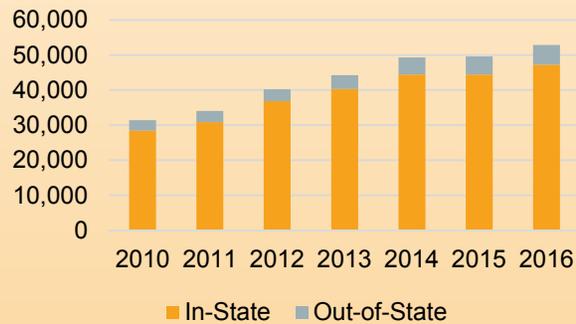


6.1

Online Fall Semester Credit Hours by Residence: 2008 - 2016



UMS Distance Online Fall Semester Credit Hours by Residence



		2010	2011	2012	2013	2014	2015	2016	% of Total
UM	In-State	8,411	7,708	7,553	8,246	8,781	8,752	9,344	79.0%
	Out-of-State	1,170	1,097	1,325	1,385	1,992	2,177	2,481	21.0%
	Subtotal	9,581	8,805	8,878	9,631	10,773	10,929	11,825	100.0%
UMA	In-State	7,654	8,274	10,820	12,851	14,304	14,364	15,373	93.8%
	Out-of-State	694	839	818	906	1,010	1,205	1,010	6.2%
	Subtotal	8,348	9,113	11,638	13,757	15,314	15,569	16,383	100.0%
UMF	In-State	216	336	174	147	179	218	198	98.5%
	Out-of-State	0	0	0	0	0	4	3	1.5%
	Subtotal	216	336	174	147	179	222	201	100.0%
UMFK	In-State	2,482	2,856	3,543	4,184	4,205	4,466	4,746	86.1%
	Out-of-State	280	240	191	363	493	573	768	13.9%
	Subtotal	2,762	3,096	3,734	4,547	4,698	5,039	5,514	100.0%
UMM	In-State	1,936	1,968	2,262	2,309	2,261	2,086	2,103	93.4%
	Out-of-State	207	201	218	266	175	155	149	6.6%
	Subtotal	2,143	2,169	2,480	2,575	2,436	2,241	2,252	100.0%
UMPI	In-State	1,677	3,102	3,689	2,949	3,007	2,951	2,594	92.7%
	Out-of-State	285	390	349	306	317	260	203	7.3%
	Subtotal	1,962	3,492	4,038	3,255	3,324	3,211	2,797	100.0%
USM	In-State	6,081	6,640	8,778	9,674	11,725	11,580	12,891	92.9%
	Out-of-State	355	417	512	659	831	840	980	7.1%
	Subtotal	6,436	7,057	9,290	10,332	12,537	12,420	13,871	100.0%
UMS	In-State	28,457	30,884	36,819	40,360	44,462	44,417	47,249	89.4%
	Out-of-State	2,991	3,184	3,413	3,885	4,818	5,214	5,594	10.6%
	Total	31,448	34,068	40,232	44,244	49,297	49,631	52,843	100.0%

6.1



UMS Online Programs

	UM	UMA	UMF	UMFK	UMM	UMPI	USM	Total
Associates	---	7	---	7	---	---	---	14
Bachelor's	2	11	---	6	4	3	6	32
Master's	11	---	1*	---			4	15
Post-Bacc.	---	5	---	---	---	---	---	5
Certificates	15	15	---	2	4		7	43
Total	28	38	*1	15	8	3	17	109
New Pgms.**	11	14	---	---	---	---	---	25

*collaborative program; **created in last two years

6.1



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** One University and NEASC
2. **INITIATED BY:** Gregory G. Johnson, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **BACKGROUND:**

The UMS is involved in ongoing discussions with the New England Association of Schools and Colleges (NEASC), including a UMS team visit to NEASC offices in early April, as well as other face-to-face and phone conversations.

Additionally, a UMS team is expected to provide a report to the Commission on Institutions of Higher Education (CIHE) on June 9, 2017. Chancellor Page will outline the outcome of these communications with NEASC and CIHE regarding the One University initiative, UMS shared services, and expectations regarding multi-campus academic programs.

05/05/17



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Faculty Representatives: Duties and Obligations
2. **INITIATED BY:** Gregory G. Johnson, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **BACKGROUND:**

The Faculty Representatives to the Board of Trustees (BOT) will present the final version of the recently developed and approved document regarding the Duties and Obligations for BOT Faculty Representatives. This document was developed by the Faculty Representatives to the Board of Trustees working with Chancellor Page. The document has been accepted by the Faculty Senate or Assembly at each of the seven universities.

5. **Text of the Proposed Resolution:**

That the Academic and Student Affairs Committee forwards this item to the Consent Agenda at the May 21-22, 2017 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees endorses the Duties and Obligations for Faculty Representatives to the University of Maine System Board of Trustees.

05/05/17

Duties and Obligations for Faculty Representatives to the University of Maine System Board of Trustees

Preamble

In order to fulfill the requirement for Faculty and campus representation to the Board of Trustees, the current Faculty Representatives working with the Chancellor and the Academic and Student Affairs Committee Chair have developed a set of goals and responsibilities. The aim is to foster better communication among the parties to better serve the Universities of Maine, their faculties, and their students.

This document outlines the basic responsibilities of the Faculty Representatives, along with the resources that are needed in order to meet these obligations. Having a description of expectations will help those who wish to undertake this role for their campus understand the commitment they are making and illustrate to local administration the need to have schedule flexibility and support. The duties and obligations defined below are intended to be consistent with the Board statement on shared governance as found in Board policy 205. (<http://staticweb.maine.edu/wp-content/uploads/2013/08/StatementofSharedGovernance.pdf?565a1d>).

This document is the product of several months of work by current and past Representatives, the Chancellor, Vice Chancellor for Academic Affairs, and Chair of the Academic and Student Affairs Committee. Once a final draft is accepted by the participants, the document will be shared with the Faculty Senates or Assemblies for their approval. This document will be the guidance by which success of the Faculty-BoT-Chancellor working relationship is determined.



AGENDA ITEM SUMMARY

- 1. **NAME OF ITEM:** Tenure Request: Stephen E. King Chair in Literature
- 2. **INITIATED BY:** Trustee Gregory G. Johnson, Chair
- 3. **BOARD INFORMATION:** **BOARD ACTION: X**
- 4. **BACKGROUND:**

President Susan J. Hunter has requested approval of tenure at the rank of Professor for the Stephen E. King Chair in Literature. Tenure will be effective upon the date of initial appointment, August 28, 2017.

Board tenure guidelines state: “At the time of initial appointment, exceptionally qualified individuals may be accorded tenure at the rank of full professor with the approval of the appointment by the Board of Trustees.” Thus, per policy and as would be expected for any tenure evaluation, the candidate’s credentials and academic productivity for tenure at the rank of Professor have been reviewed at all appropriate UMaine administrative levels, i.e., Department (Peer Committee and Chair), Dean Haddad, Provost Hecker and President Hunter.

5. **Text of Proposed Resolution:**

That the Academic and Student Affairs Committee forwards this item to the May 21-22, 2017 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees approves tenure at the rank of professor to the candidate for Stephen E. King Chair in Literature at the University of Maine, with tenure to be effective on the date of initial hire, August 28, 2017.

05/05/17