



Board of Trustees
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August 10, 2018

TO: Members of the Finance/Facilities/Technology Committee

FR: Ellen N. Doughty, Clerk of the Board

RE: **August 20, 2018 Finance/Facilities/Technology Committee Meeting**

The University of Maine

University of Maine
at Augusta

University of Maine
at Farmington

University of Maine
at Fort Kent

University of Maine
at Machias

University of Maine
at Presque Isle

University of
Southern Maine

The Finance/Facilities/Technology Committee will meet from **9:30 am to 12:30 pm on August 20, 2018**. The meeting will be located at the University of Maine System Executive Offices, Rudman Conference Room, 253 Estabrooke Hall, 15 Estabrooke Drive in Orono. In addition to the Estabrooke Hall location, the following Polycom locations and a conference call connection will also be available:

UMA – RM 125, Robinson Hall

UMF – Executive Conference Room, Merrill Hall

UMFK – Alumni Conference Room, Nadeau Hall

UMPI – Executive Conference Room, Preble Hall

USM – 211/211A Wishcamper

Phone: 1-800-605-5167 code 743544#

Refreshments will be provided at the UMS and the USM locations. The meeting materials will be posted to the Diligent Board Portal as well as the Board of Trustees website (<http://www.maine.edu/about-the-system/board-of-trustees/meeting-agendas/finance-facilities-committee/>).

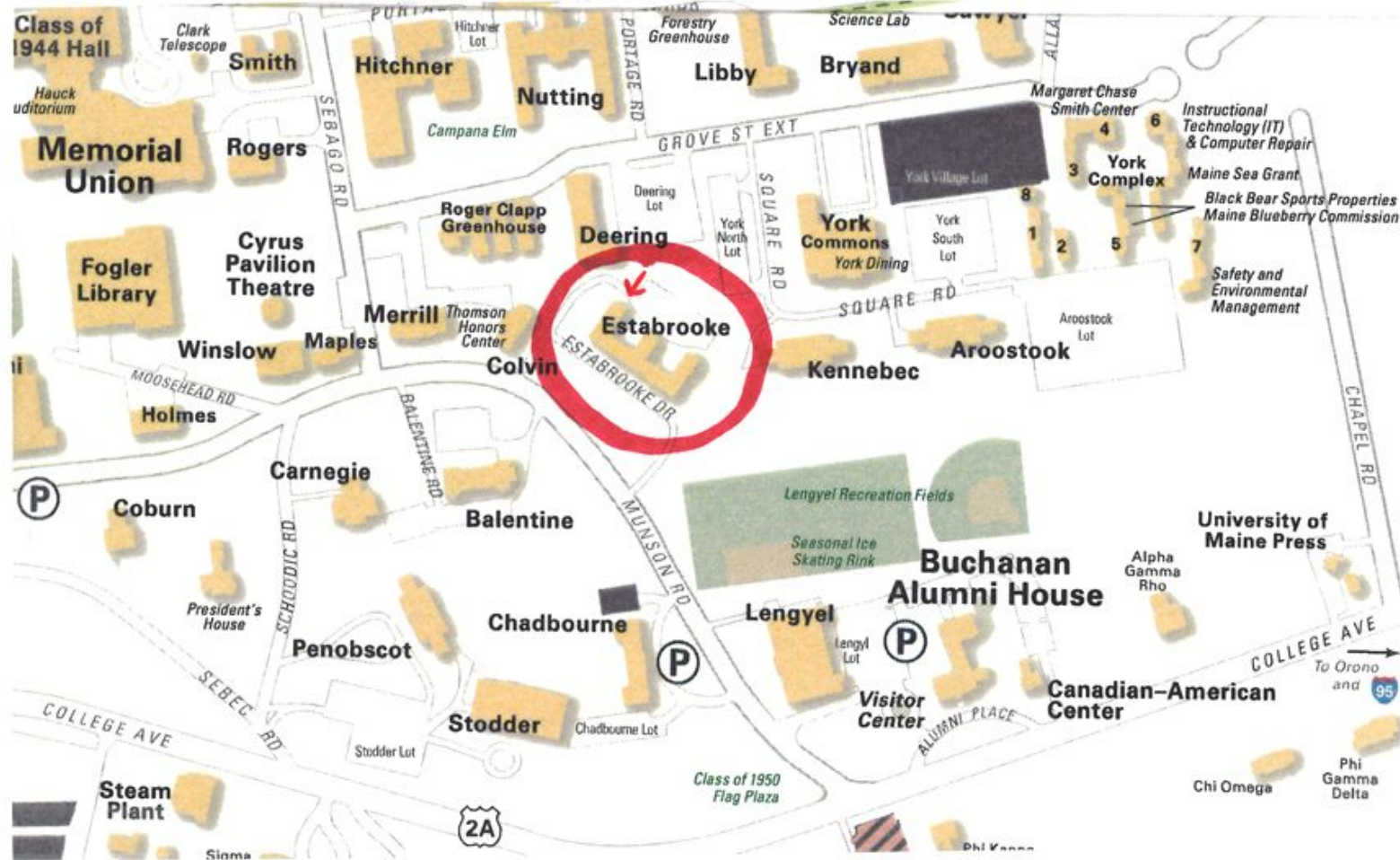
If you have questions about the meeting arrangements or accessing the meeting materials, please call me at 581-5840. If you have any questions or desire additional information about the agenda items, please call Ryan Low at 581-1541.

cc: James Page, Chancellor
Trustees who are not members for the FFT Committee
Presidents
Robert Neely
Ryan Low
David Demers
Tracy Elliott
Chip Gavin
Miriam White

University of Maine System

15 Estabrooke Drive, Orono

Rudman Conference Room
253 Estabrooke Hall, 2nd Floor
15 Estabrooke Drive, Orono



Directions to the UMS located on the UMaine Campus

From the South on I-95: take exit 191 to Kelly Road and turn right. Continue on Kelly Road for 1 mile until you reach the traffic light, then turn left onto Route 2 and go through downtown Orono. Cross the river. Turn left at the lights onto College Avenue. Buchanan Alumni House will be the first campus-related building on your right. Right after the Buchanan Alumni House, take a right onto Muson Road. Estabrooke Hall is the building on the right after Lengyel.

From the North on I-95: take exit 191 to Kelly Road and turn left. Continue on Kelly Road for 1 mile until you reach the traffic light, then turn left onto Route 2 and go through downtown Orono. Cross the river. Turn left at the lights onto College Avenue. Buchanan Alumni House will be the first campus-related building on your right. Right after the Buchanan Alumni House, take a right onto Muson Road. Estabrooke Hall is the building on the right after Lengyel.

The UMS is located on the 2nd floor of Estabrooke Hall. Enter Estabrooke Hall from the back of the building, the entrance closes to Deering Hall.



Board of Trustees

Finance, Facilities & Technology Committee

AGENDA

- 9:30 am Technology Items
- Review of Projects with a Value of \$250,000 or Greater..... TAB 1
- 9:45 am Finance Items
- Establishment of Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness at UMPI..... TAB 2
 - FY2019 Finance, Facilities & Technology Committee Work Plan..... TAB 3
- 10:15 am Break
- 10:30 am Facilities Items
- Master Plan Acceptance, UMPI..... TAB 4
 - Lease Request, UM, Cooperative Extension..... TAB 5
 - Greenhouse construction, UMPI..... TAB 6
 - Capital Project Status Report..... TAB 7
- 12:00 pm **Executive Session**
- Executive Session Regarding Real Property..... TAB 8

Action items within the Committee purview are noted in green.

Items for Committee decisions and recommendations are noted in red.

Note: Times are estimated based upon the anticipated length for presentation or discussion of a particular topic. An item may be brought up earlier or the order of items changed for effective deliberation of matters before the Committee.



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Review of Projects with a Value of \$250,000 or Greater
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **OUTCOME:** **BOARD POLICY:**
5. **BACKGROUND:**




Dr. David Demers, Chief Information Officer, will provide information on the following projects with a value of \$250,000 or greater:

- Classrooms for the Future
- UMS Wireless Infrastructure
- HR Upgrade
- MaineStreet Improvements

08/10/2018

Status Update – August 2018

Classrooms for the Future

Overall status:		Change from previous report:	None
Budget status:		Change from previous report:	None
Schedule status:		Change from previous report:	None

Overview

This project will involve renovations to existing classrooms across the entire University of Maine System. The project team will focus on the data obtained during the earlier classroom assessment phase and resulting classroom ratings in order to prioritize work at each campus. The team will also develop standards for equipment in all classrooms. Vendors will be used for the larger renovations and campus services/classroom technology staff will be used for minor renovations and upgrades. Once the rooms have been updated, they will be re-assessed and scored accordingly.

Initiation Date	Sponsor	Original Estimated Completion Date	Current Estimated Completion Date	Estimated Budget	Budget Committed to date	Budget % Committed	Project % Complete	Comments
4/2016	David Demers	12/2018	12/2018	\$4,362,345	\$4,272,690	98%	79%	Total project budget reflects additional allocation provided Dec. 2017

Status

Equipment orders have arrived for most campuses and furniture orders will be arriving between now and August 24, 2018. Internal installs and vendor installs are taking place on the UMA, UMaine and USM campuses. Status updates for each project are being recorded in Smartsheet for tracking purposes.

Ceiling tiles are being tested for asbestos in five classrooms at USM. The ITS project team has been working with Facilities Management to prepare spaces in several buildings for fall upgrades. In particular, Capital Planning and Project Management, USM Facilities Management, ITS and Safety Management are all collaborating to determine the scope and cost of the Bailey remediation project. Once that information is known, USM FM will work to identify funding for the project, which USM intends to accomplish to accommodate the ITS project as well as other work planned in the building. The remediation could be undertaken as soon as post-graduation in spring 2019. Confirmation of the timeline and funding source remain to be confirmed.

A member from the core team is reaching out to campus instructional designers to obtain feedback from faculty on renovated classrooms and discuss any changes in teaching styles and its impact on students.

BUDGET SUMMARY

Campus	Allocation	% Committed to Date	\$\$ Not Yet Budgeted	% Complete
PROJECT TOTAL	\$4,362,345	98%	\$89,655	79%
UMM	\$195,900	100%	-0-	81%
UMF	\$379,896	100%	-0-	89%
UMaine	\$1,578,220	100%	-0-	83%
UMPI	\$257,276	100%	-0-	60%
USM	\$1,124,080	100%	-0-	75%

UMFK	\$245,768	100%	-0-	78%
UMA	\$581,205	85%	\$89,655	85%

Summary by Campus and Classroom ProjectReference: [Campus Room Renovations](#)

Campuses	Rooms By Project Setup	% Complete
UMA	Music Arts 124	100%
	RRSC 248 & 255	100%
	UC Bath/Brunswick 114	100%
	UC Norway SoPar 114 & 206	100%
	UC Saco 111	100%
	UC Ellsworth 2 & 7	100%
	UC Rockland 410 & 413	100%
	Jewett 124, 180, 189, 190 & 291	100%
	RRSC 246	76%
	UC Rockland 403, 410, 412	48%
	Fine Arts 122	90%
	Jewett 297	59%
	Jewett 284 & 293	48%
	Katz 5, 51	95%
	Katz 15 & 53	49%
	UMA Bangor 135, 142	95%
UMF	Roberts 205 & 207	100%
	Ricker Addition 202, 205	100%
	Roberts C23 & 131	100%
	Ricker Addition 217	100%
	Preble 117	100%
	Roberts 105, 107, 201, 203	100%
	South 115	100%
	Education Center 6 & 113	100%

	Tech Commons Fusion Center	48%
	Roberts 3, 101, 103	48%
UMaine	Shibles 202	100%
	DPC 105	90%
	Neville 101	100%
	Estabrook 130, 152	100%
	Bennett 215	100%
	Dunn 315 & 316	100%
	South Stevens 106D	100%
	DPC 107, 115, 117	90%
	Boardman 116	100%
	Boardman 118	100%
	Shibles 217, 313, 316	100%
	Nutting 100	100%
	Aubert 354	100%
	Hitchner 157	100%
	Jenness 102, 104, 108	100%
	Lengyel 127	100%
	Libby 220	100%
	Little 110, 120, 202, 206, 220	100%
	Lord 200	100%
	Colvin 401	100%
	Memorial Gym Complex 106 & 110 (ROTC Army)	100%
	Merrill 228a	100%
	Murray 102 & 106	100%
	N Stevens 235	100%
	Rogers 206	100%
	ROTC Navy 201	90%

	ROTC Navy 203	48%
	Deering 101c	100%
	Barrows 123, 131, 133	100%
	Balentine 129	100%
	Dunn 1, 401	85%
	Dunn 44	46%
	Barrows 124	46%
	Bryand Global 100	97%
	Deering 17	57%
	North Stevens 235	54%
	South Stevens 232-B	48%
	Neville 116, 118	82%
	Neville 120	46%
	Little 212	48%
	Aubert 165	48%
	Barrows 126	88%
	Class of 44 100	48%
	Colvin 401	100%
	DPC 111	82%
	Little 350	54%
	Center Stevens 155	48%
	Darling Marine Center Brooke Hall	48%
	PAIL Necropsy Lab	48%
UMM	Torrey Hall 230, 232, 234 - Phase 1	100%
	Torrey Hall 106	100%
	Powers 208 & 209	100%
	Science 114	100%
	Science 102 & 120	100%

	Powers Music	48%
	Torrey 230, 232 - Phase 2	48%
	Reynolds Center 14, Conference	48%
UMFK	Powell 123	100%
	Cyr 113	100%
	Old Model School 11	100%
	Cyr 200 & 201	100%
	Cyr 200, 201, 203, 204, 205, 209	48%
	Nadeau Telecom Room	48%
	Powell 123 - Phase 2	48%
UMPI	Folsom 206	100%
	Houlton 120 & 125	49%
	Pullen 113, 212, 216	100%
	Folsom 204 & 205	100%
	Houlton 110	10%
	Folsom 203	48%
	Pullen 212, 213, 214, 215	48%
	Preble 239	48%
	Gentile Athletic	48%
	Weidan Training	48%
USM	405 Bailey	100%
	John Mitchell 217	100%
	Payson Smith 301A	100%
	LB 103	100%
	Masterson 113	100%
	Bailey 320	100%
	Bailey 10, S113, 201, 202, 204, 205, 206, 207, 208, S213, S215, 218, S312, S313, 315, L319, 320, L321, C402, C403, C, 405,	100%
	Corthell 112, 211, 212	100%

	John Mitchell 151, 164, 181, 233, 235, 242, 252, 265, 270	48%
	LAC 287	100%
	LAC 210, 211, 212, 214, 216, 218, 224	100%
	LB 208, 209, 241, 302, 303, 310, 326, 327, 402, 403, 410, 424, 425, 502, 503, 509, 510, 523, 524	100%
	Payson Smith 1, 41, 42, 44, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 211, 303, 304, 306	100%
	Wishcamper 103, 113, 417, 419/427	48%
	Science 203, 403	48%
	Law 506	48%
	Payson Smith 42, 44, 201, 206, 304, 306 - Phase 2	48%
	Bailey 218 & 312	48%
	Bailey 313	68%
	Bailey 402	68%
	LAC 104	48%
	Glickman Library 423/424	80%
	Luther Bonney 209	57%
	Science 157, 533	48%
	Russell 1 and Dance Studio	48%
	Masterton G38	48%




*Summary Table Note - Phase 1 refers to Summer 2017 projects and Phase 2 refers to Summer 2018 projects.

Risks

- Renovations and improvements to classrooms are limited to summer and school breaks. In addition, vendors need advance notice to schedule larger renovations due to the competitive nature of this work and the lead time for ordering equipment.
- Wireless and network infrastructure will not be upgraded in classrooms at UMPI, UMFK and UMF
- The discovery of asbestos containing materials at USM will lead to more thorough testing prior to starting work in a building. The need to complete more testing than anticipated and possibly conduct additional abatement poses a risk to both project schedule and cost.

Status Update – August 2018

UMS Wireless Infrastructure

Overall status:		Change from previous report:	None
Budget status:		Change from previous report:	None
Schedule status:		Change from previous report:	None

Overview

This project is a wireless technology connectivity Initiative to upgrade wireless service and associated cabling and equipment at all campuses to bring wireless capacity to gigabit speeds to support learning and living spaces.

Initiation Date	Sponsor	Original Estimated Completion Date	Current Estimated Completion Date	Estimated Budget	Budget Committed to date	Project % Complete	Comments
4/2016	Jeffrey Letourneau	12/2018	12/2018	\$12,800,000	\$8,918,997.19 (\$466,869.92 encumbered)	74%	

Status

The additional funds allocated in December 2017 have allowed the project team to plan upgrades for Blake Library at UMFK and Wieden Hall at UMPL. Facilities management has prepared space in both buildings and cabling will begin in August. The additional funds also allowed the completion of Dorward and Sennett at UMM. Sennett is nearly complete and Dorward will be completed mid-August.

Scott North and Scott West have been completed at UMF and Scott South will be done by mid-August. Planning is underway to upgrade older fiber infrastructure this fall.

For the summer, work at UM has shifted to residence hall upgrades funded by auxiliary services. While not technically part of this project, the work uses the same resources and has slowed work on classroom buildings though several were completed this spring including Lord, Class of 1944, Little and Murray. Cabling in Hitchner Hall is planned to begin when the residence halls are completed. The project team has also supported Classrooms for the Future installations this summer.

Cabling has begun in Glickman Library at USM and will take 2-3 months. Work in Bailey Hall is still suspended pending asbestos assessment and clearance from facilities management. The ITS project team has been working with Facilities Management to prepare spaces in several buildings for fall upgrades. Capital Planning and Project Management, USM Facilities Management, ITS and Safety Management are all collaborating to determine the scope and cost of the Bailey remediation project. Once that information is known, USM FM will work to identify funding for the project, which USM intends to accomplish to accommodate the ITS project as well as other work planned in the building. The remediation could be undertaken as soon as post-graduation in spring 2019. Confirmation of the timeline and funding source remain to be confirmed.

BUDGET SUMMARY

Campus	Allocation	% Budgeted to Date	\$\$ Not Yet Budgeted	% Expended & Encumbered to Date	\$\$ Expended & Encumbered	\$\$ Not Yet Expended/Encumbered
PROJECT TOTAL	\$12,800,000	96%	\$455,905	73%	\$9,385,867	\$3,414,133
Equipment in Inventory					\$1,849,274	

System-wide Services	\$620,000	100%	\$0	100%	\$620,452	-\$452
UM - Machias	\$653,200	100%	\$0	89%	\$584,356	\$68,844
UM - Farmington	\$1,674,800	100%	\$0	88%	\$1,471,083	\$203,717
UMaine	\$3,189,600	97%	\$103,380	57%	\$1,816,288	\$1,373,312
UM - Presque Isle	\$615,200	100%	\$0	84%	\$517,704	\$97,496
USM	\$5,017,600	93%	\$352,525	31%	\$1,551,868	\$3,465,732
UM - Fort Kent	\$469,600	100%	\$0	96%	\$449,074	\$20,526
UM - Augusta	\$560,000	100%	\$0	94%	\$525,767	\$34,233

(*) = original \$11.2M allocation plus reallocation of \$980k plus \$620K required from contingency funding for system-wide licensing.

BUILDING SUMMARY

Complete¹		Installation & Deployment Scheduled / In Progress²		Planning - Not yet Budgeted
University of Maine at Augusta				
Lewiston Katz Jewett Randall	Eastport Camden Belfast Civic Center College Center			
University of Maine at Farmington				
Mantor Library Dakin Black Mallett	Lockwood Purington Stone Scott North Scott West	Scott South Campus Fiber		Roberts Learning Center³
University of Maine at Fort Kent				
Powell The Lodge Crocker		Blake Library		Old Model Sch³ Cyr³
University of Maine at Machias				
Torrey Hall / Merrill Library Reynolds	Powers Science Kilburn	Dorward Sennett		
University of Maine at Presque Isle				
Park Emerson	Merriman Folsom-Pullen	Wieden		
University of Maine				
Fogler Library Shibles Bennett Rogers Jenness Lord	Bryand Global Science Boardman Murray Hall⁴ Little Aubert Class of 1944	<u>In Progress</u> Estabrook Core (60%) <u>Begin 0-3 months</u> Hitchner Lengyel (50%)	<u>Begin 3-6 months</u> Nutting (85%) Fernald (60%) Neville (90%) Barrows (50%) <u>Begin 6-9 months</u>	Colvin Hall Sculpture Building Dunn

			Donald P Corbett (0%) Winslow (85%) Crosby Lab	
University of Southern Maine				
Drawing Studio Print Studio Academy Building <u>Wireless Only</u> Wishcamper John Mitchell Cen Law Building	Abromson	<u>In Progress</u> Bailey (85%) Payson-Smith (15%) Science (60%) Glickman Library (10%) <u>Begin 0-3 months</u> Luther-Bonney Masterton Hall Wishcamper (wired) JMC (wired)	<u>Begin 3-6 months</u> Corthell Brooks Dining Costell Complex Sullivan Complex <u>Begin 6-9 months</u> Lewiston-Auburn Woodbury	

¹ Networks are online and functioning; some testing and close-out paperwork may remain to be done

² Dates are estimated start dates for cable installation & deployment – subject to change




³ Insufficient funding to upgrade entire building; minimal upgrades to support Classrooms for the Future or future upgrades

⁴ Partial upgrade due to building limitations

Risks

- Lack of clarity concerning asbestos management on the USM campus continues to be a challenge and has significantly slowed progress.
- Identification of asbestos containing materials (ACBM) at USM in an area that was not anticipated has led to a higher awareness of and need to test for ACBM. Both the need for increased testing and the probability of higher than anticipated abatement needs will impact both project schedule and cost. The degree of impact will not be known until test results are completed.
- The project team is working closely with the Classrooms for the Future project team to coordinate efforts. Campus decisions to prioritize upgrades in residence halls over classroom buildings may negatively impact the Classrooms for the Future project.
- Many of the buildings require modifications by Facilities Management prior to network installation. The project team is working with each campus to plan this work. Resource availability and scheduling for this work may cause project delays.
- A risk to perceived success is unreasonable stakeholder expectations. Although a ubiquitous system-wide upgrade is needed, this project will only partially meet that need given the constraints of limited resources (schedule, budget, staffing, construction limitations, and coordination with other campus resources).
- Many buildings have network infrastructure that will need to be upgraded before new wireless networks can be installed. In some cases, this may include new fiber installation and/or the need for facility renovations.
- The phased funding approach will necessitate maintaining two separate WiFi networks on most if not all campuses driving up the ongoing operational costs and efforts for US:IT while creating inconsistent wireless service levels building to building on the campuses.
- There are a large number of factors and variables that will affect this project's timeline. There are other sizeable projects taking place at the same time. Another factor affecting the timeline will be the coordination among involved entities in setting priorities and timing.

Status Update – August 2018**HR 9.2 Upgrade**

Overall status:		Change from previous report:	None
Budget status:		Change from previous report:	None
Schedule status:		Change from previous report:	None

Overview

This project will upgrade the UMS PeopleSoft (MaineStreet) Human Capital Management (HCM) system from version 9.1 to version 9.2, the HCM PeopleTools from version 8.53 to version 8.55. The upgrade will maintain Oracle compliance and continued support of the system. To expedite and achieve economies of scale, the project will also cover improvements in interfaces and systems that support the Benefits and Payroll Center of Excellence. In addition to the HR application and PeopleTools upgrades, the scope includes transitioning the HR PeopleSoft environments from the legacy Solaris architecture to Linux architecture.

Initiation Date	Sponsor(s)	Original Estimated Completion Date	Completion Date	Estimated Budget	Budget Expended to Date	Project % Complete	Comments
6/2017	David Demers Mark Schmelz	May 2018	June 12, 2018	\$769,230 (Upgrade)	\$746,273 (final)	100%	Project Complete
				\$480,000 (HR Enhancements)	\$272,960		

Status

All components of the HR 9.2 Upgrade project were successfully completed on Sunday, June 10, and the upgraded environment was open to all employees on Tuesday, June 12 on schedule. The project is now closed. As is true with any project of this scope and complexity, a few post go-live issues were encountered (mainly related to security and navigation), but the majority were minor and quickly resolved. More critical post go-live issues were related to accessing ImageNow from the upgraded HCM environment and uploading Novatime file feeds. Both issues were quickly mitigated and are now fully resolved. Although US:IT Support Center staff were prepared to answer post go-live tier one questions and manage a higher than usual call volume, the Support Center reported relatively few upgrade-related calls. The project team's significant efforts and regular communications about the upgrade, especially during the month leading up to go-live, helped to reduce the number issues and calls for support.

HR and IT resources are now focused on refining and prioritizing the list of desired HR enhancements (listed below) and developing plans to implement highly prioritized items this fiscal year. To expedite planning and development efforts, a Statement of Work was executed to extend through October the services of ERP Analysts' lead consultant during the HR Upgrade project. Additionally, the contract with a former US:IT HR developer was extended through December.




HR Enhancements

- HireTouch integration - in progress
- Roth IRA - in progress
- eStudent rehire and new hire process expansion
- Activity Guides to support employee onboarding
- Online Forms with workflow (Terminations, POI requests, Additional Pay, Pay Change, Data Change, Tuition waiver requests)
- Work Center to support payroll processes
- Time Reporter profile panel

- Auto-notifications for the following: when a benefit event is finalized, self-service changes to voluntary deduction and direct deposit, when employee submits intent to retire via self-service when end user submits intent to retire via self-service, when new hire is created, when a POI is added.
- Benefits auto-enrollment
- Automated Life Event processing
- Automated I-9 form processing

Status Update – August 2018

MaineStreet Improvements

Overall status: 
 Budget status: 
 Schedule status: 

Change from previous report: None

Change from previous report: None

Change from previous report: None

Overview

This project will engage with faculty and students to find ways to improve their experience working with MaineStreet including bringing MaineStreet functions to mobile platforms, which can subsequently be extended to a variety of uses. We also will engage with decision makers in the One University initiative to discover and understand changes in business process that will need support in MaineStreet. Once these changes have been identified, we will work with affected functional areas to plan, implement, and test the specific MaineStreet changes that are required.

Initiation Date	Sponsor	Original Estimated Completion Date	Current Estimated Completion Date	Estimated Budget	Budget Committed to date	Project % Complete	Comments
4/2016	David Demers	2019	2019	\$2,000,000	\$98,389	??%	

Status

After conferring with UMS leadership and Oracle, the recommended path forward for this project is to focus on two primary components:

- Completing a technical upgrade of the PeopleSoft Campus Solutions module from version 9.0 to 9.2. This upgrade will bring the Campus Solutions version in line with the HCM and FN modules while providing access to several features that are currently unavailable within the 9.0 environment. Version 9.2 standardizes interface navigation using Oracle's "Fluid" design framework, resulting in an overall enhancement of usability. Additionally, this upgrade is considered critical as it will permit the migration of the CS database from the legacy Sun Solaris server over to the current infrastructure standard (Intel/Linux). This move will result in greater system stability, resilience, and performance.
- Acquiring and deploying a 3rd party PeopleSoft UX enhancement tool to streamline and improve usability, navigability, and utility of the MaineStreet environment for students and faculty alike. These tools will allow for initial deployment in the Campus Solutions 9.0 environment with portability to the CS 9.2 environment post-upgrade. Enhanced Single Sign-On capabilities would be deployed to support a secure, fully integrated user environment.

In addition to Campus Solutions 9.2 upgrade and deploying 3rd party PeopleSoft UX tools to enhance the MaineStreet environment, the project team will continue exploring new options available from Oracle to provide overall enhancements for the Financial Aid student interface that will improve packaging and awarding of aid, and student acceptance of aid.

Timeline

Campus Solutions 9.2 Upgrade - The upgrade is a key priority and work is currently underway to align internal and external resources required to implement all components of the upgrade. A MSA is in place with our ERP consultants allowing for rapid initiation of the project. The upgrade project will kick-off in October 2018 and commence over the duration of 8-9 months. Targeted go-live for CS 9.2 would occur in early summer 2019.

PeopleSoft UX enhancements - It was recently determined that an RFP process will be required to acquire a 3rd party UX enhancement tool. The project team is currently drafting the RFP document that will be posted by late August. Barring any delays during the RFP process, deployment could begin late fall 2018 term with a launch of a subset of features late Spring 2019 term.

Recently Completed

- Approval of MaineStreet Improvements strategy and plan

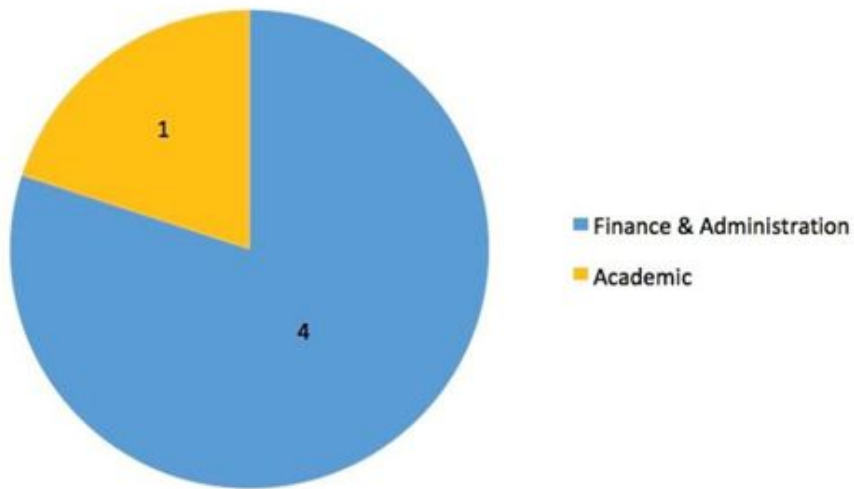
In Progress

- Statement of Work (SOW) with ERP Analysts for Campus Solutions upgrade services is being drafted.
- 3rd party PeopleSoft UX tool RFP document

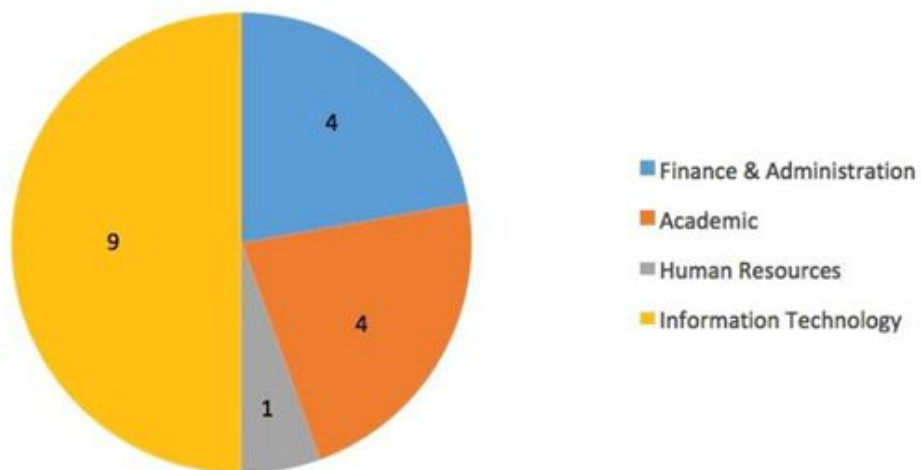
Risks

- The Campus Solutions Upgrade timeline assumes participation and engagement of functional offices for testing and validation as we approach go-live. Selection of the final go-live date will be discussed and negotiated with functional offices before final determination.

US:IT PROPOSED PROJECTS



US:IT ACTIVE PROJECTS



Finance & Administration Projects Total Budget = \$180,000

Academic Projects Total Budget = \$902,515

Human Resources Projects Total Budget = \$10,000

Information Technology Projects Total Budget = \$17,009,926



US:IT Project (>\$250,000) Review

**Finance – Facilities – Technology
Committee**


August 20, 2018



**Maine's
Public
Universities**


UNIVERSITY OF MAINE SYSTEM

**University Services
Information Technology**



US:IT Project (>\$250,000) Review

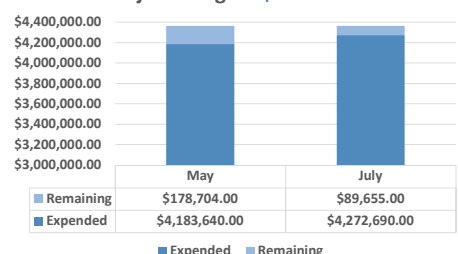
Classrooms for the Future (Tab 1.1; Page 5)



**Maine's
Public
Universities**

UNIVERSITY OF MAINE SYSTEM

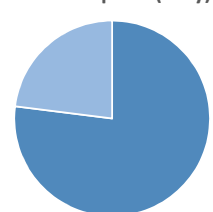
Project Budget - \$4.362M**



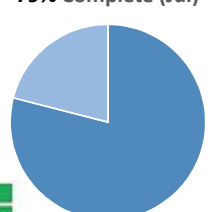
	May	July
Remaining	\$178,704.00	\$89,655.00
Expended	\$4,183,640.00	\$4,272,690.00

■ Expended ■ Remaining

77% Complete (May)



79% Complete (Jul)




Overall status: ■








Budget status: ■

Schedule status: ■

****Additional \$526K allocated Dec'17**


Initiation Date	Sponsor	Original Estimated Completion Date	Current Estimated Completion Date	Estimated Budget	Budget Committed to date	Budget % Committed	Project % Complete
4/2016	David Demers	12/2018	12/2018	\$4,362,345	\$4,272,690	98%	79%



US:IT Project (>\$250,000) Review








Classrooms for the Future (Tab 1.1; Page 5)











Maine's
Public
Universities

UNIVERSITY OF MAINE SYSTEM

• **2017 & 2018 Classroom Upgrades**


Campus	July	
UMA	85%	
UMF	89%	
UMFK	68%	
UMM	84%	
UM	87%	
USM	85%	
UMPI	64%	



US:IT Project (>\$250,000) Review

Classrooms for the Future (Tab 1.1; Page 5)



Maine's
Public
Universities

UNIVERSITY OF MAINE SYSTEM

• **Summer '18 Equipment orders received; Furniture orders arriving before 8/24**


- Installations scheduled for all campuses

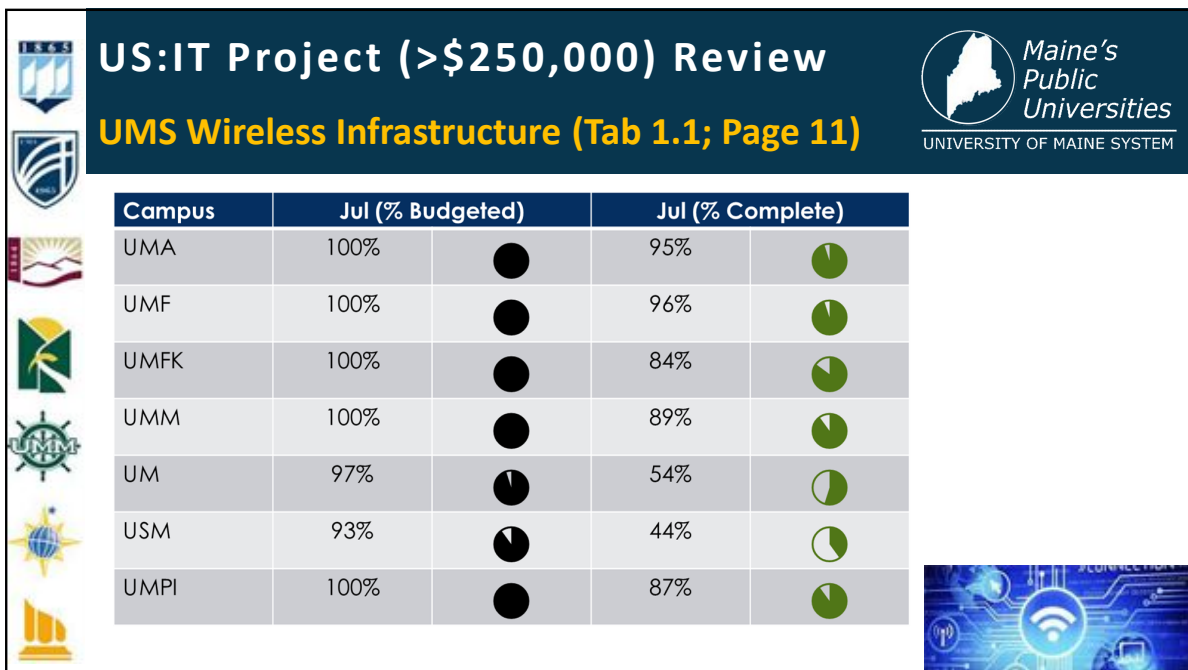
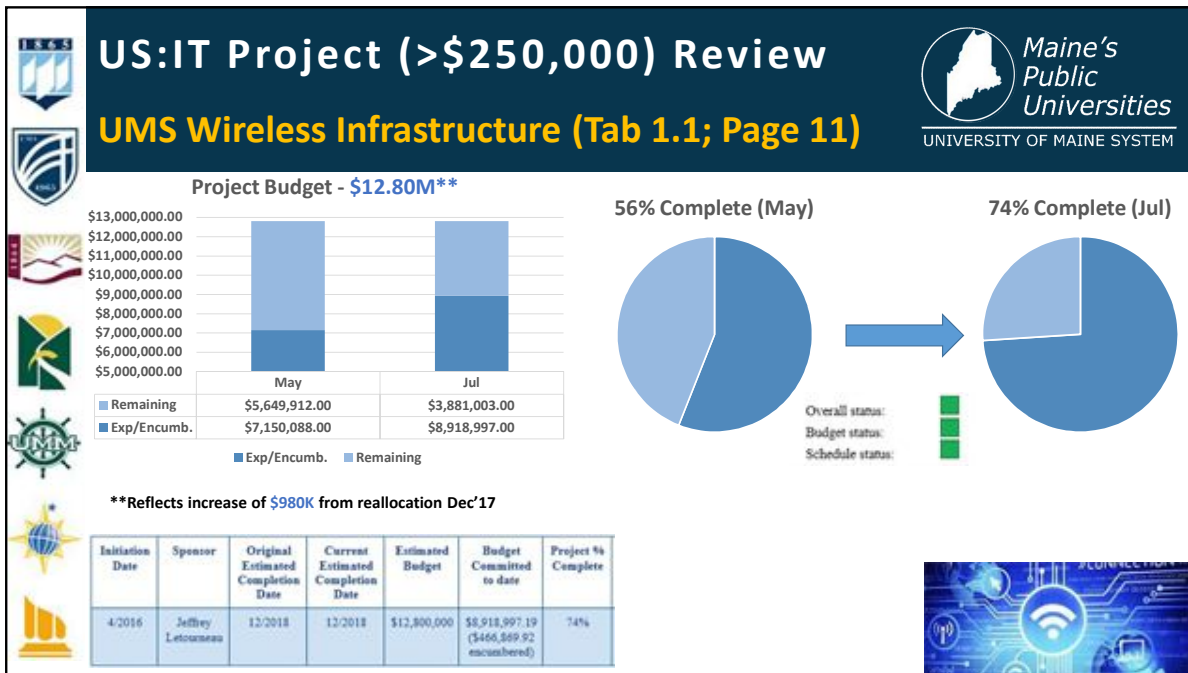
• **Summer '18 Classroom Targets (87 Classrooms)**








UM	21	UMM	5
UMA	18	UMPI	9
UMF	4	USM	21
UMFK	9		

• **Risks**

- Asbestos testing/abatement considerations at USM
 - Coordinating with Facilities Management on abatement strategy for Bailey Hall
- Coordination with Wireless Infrastructure Project






US:IT Project (>\$250,000) Review


UMS Wireless Infrastructure (Tab 1.1; Page 11)










**Maine's
Public
Universities**

UNIVERSITY OF MAINE SYSTEM


- **Summer Focus:**
 - Residence Halls (UMF – Scott N-W-S; UMM - Dorward, Sennett)
 - UMFK - Blake Library
 - UMPI - Wieden Hall
 - USM – Science Building, Glickman Library
 - UM – Residence Hall Upgrades (*Funded through Auxiliary Services)
- **Risks**
 - Asbestos testing/abatement considerations at USM
 - Coordinating with Facilities Management on abatement strategy for Bailey Hall
 - Stakeholder expectations vs. funding reality
 - Phased funding will necessitate maintaining parallel wireless networks for period of time



US:IT Project (>\$250,000) Review

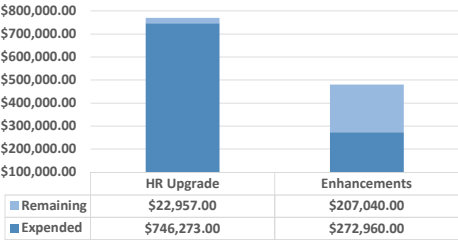
HR Upgrade (Tab 1.1; Page 14)



**Maine's
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Project Budget - \$769K*

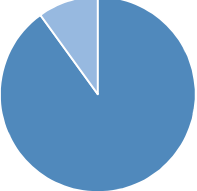


	HR Upgrade	Enhancements
Remaining	\$22,957.00	\$207,040.00
Expended	\$746,273.00	\$272,960.00

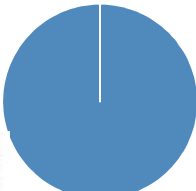
■ Expended ■ Remaining

*Reflects Budget Increase of \$196K

90% Complete (May)



100% Complete (Jul)





Overall status: ■








Budget status: ■

Schedule status: ■

Initiation Date	Sponsor(s)	Original Estimated Completion Date	Completion Date	Estimated Budget	Budget Expended to Date	Project % Complete
6/2017	David Demers Mark Schmeitz	May 2018	June 12, 2018	\$769,230 (Upgrade)	\$746,273 (final)	100%
				\$480,000 (HR Enhancements)	\$272,960	






US:IT Project (>\$250,000) Review



HR Upgrade (Tab 1.1; Page 14)










**Maine's
Public
Universities**

UNIVERSITY OF MAINE SYSTEM


- **HR Upgrade Project successfully completed on June 12, 2018**
 - Project is now CLOSED
- **HR & IT resources currently focused on prioritized HR Enhancements**
 - **Budget: \$480,000**
 - **Examples:**
 - HireTouch integration - in progress
 - Roth IRA - in progress
 - eStudent rehire and new hire process expansion
 - Activity Guides to support employee onboarding
 - Online Forms with workflow (Terminations, POI requests, Additional Pay, Pay Change, Data Change, Tuition waiver requests)
 - Work Center to support payroll processes
 - Time Reporter profile panel

US:IT Project (>\$250,000) Review

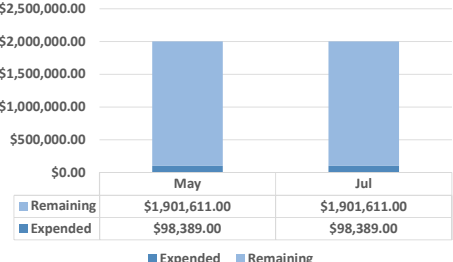
MaineStreet Improvements (Tab 1.1; Page 16)



**Maine's
Public
Universities**

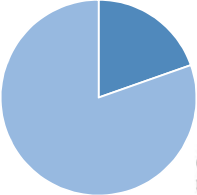
UNIVERSITY OF MAINE SYSTEM

Project Budget - \$2.000M

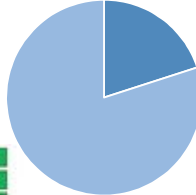


	May	Jul
Remaining	\$1,901,611.00	\$1,901,611.00
Expended	\$98,389.00	\$98,389.00

20% Complete (May)



20% Complete (Jul)






Overall status: ■

Budget status: ■


Schedule status: ■

Initiation Date	Sponsor	Original Estimated Completion Date	Current Estimated Completion Date	Estimated Budget	Budget Committed to date	Project % Complete
4/2016	David Demers	2019	2019	\$2,000,000	\$98,389	20%








US:IT Project (>\$250,000) Review





Maine's
Public
Universities

UNIVERSITY OF MAINE SYSTEM

MaineStreet Improvements (Tab 1.1; Page 16)

- **Campus Solutions 9.2 upgrade Scope of Work completed**
 - **Goals:**
 - Complete migration (Sun/Solaris > Intel/Linux)
 - Leverage embedded tools/features available in CS 9.2
 - Leverage improved user interface ("Fluid")
 - Inventory current catalog of customizations to the platform
 - Target go-live – Spring 2019
- **RFP for 3rd Party PeopleSoft UX enhancements in development**
 - Improve usability, navigability and utility of MS environment
- **Risks**
 - Participation and engagement with functional offices for testing and validation of tools



AGENDA ITEM SUMMARY

- 1. NAME OF ITEM: Establishment of the Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness, UMPI
- 2. INITIATED BY: Karl W. Turner, Chair
- 3. BOARD INFORMATION: BOARD ACTION: X
- 4. OUTCOME: BOARD POLICY: 711- Named Chairs & Professorships
- 5. BACKGROUND:

The Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness was established at the Foundation of the University at Presque Isle in June 2018, with a gift from Mary Barton Akeley Smith, in honor of her father, Dr. Robert Vinton Akeley, and in memory of her husband, Rodney Smith.

A native of Presque Isle, Dr. Robert Vinton Akeley, started his career with potatoes at an early age since he was raised on a potato farm. He attended the University of Maine, graduating in 1937 with a B.S. degree in Agronomy, and in 1942 received the M.S. degree in Botany. Akeley was associated with the Federal Program of Potato Investigations as early as 1932, including conducting the Potato Breeding Program at the Aroostook Farm in Presque Isle. In 1956, he was transferred to Maryland as leader of the National Potato Breeding Program. Akeley was directly or indirectly responsible for the release of numerous new potato varieties, including but not limited to Boone, Cherokee, Delus, Early Gem, Kennebec, Merrimack, Pungo, Plymouth, Saco, and others. His work in potato breeding received international recognition, and he authored more than eighty publications. In 1967, the University of Maine recognized Dr. Akeley’s leadership and conferred on him an Honorary Doctor of Science degree and the Potato Association of America presented Dr. Akeley for Honorary Life Membership.

The purpose of this endowed chair is to build upon the new academic program of Agricultural Science and Agribusiness within the College of Arts and Sciences at the University of Maine at Presque Isle. The initial gift will provide seed funding to support start-up costs of the program over a four-year period, with the balance to be held in an endowment. Critical seed funding will support the initial salary and benefits for the Named Chair during the first four years, as well as equipment for the program and the greenhouse, and summer research fellowships. The endowed resources will guarantee a strong future for the program, providing the person holding the Chair with additional resources for research (to include financial support for student research), industry partnership, and program development and delivery.

8/10/2018

The position will be awarded to an outstanding scholar recruited to the University of Maine at Presque Isle or awarded on a competitive basis. Associate or full professors with specialization in any area of agricultural research and agribusiness shall be eligible. Successful candidates will have shown a consistently outstanding record of teaching, research, service to industry, and scholarship within the agricultural sciences field.

Appointments shall be for a term of five years, renewable. Current and previous holders of the chair are eligible without prejudice. Selection will be based on the professional credentials of the applicant and on the anticipated positive and meaningful impact of their future research endeavors. The Chair holder will be expected to maintain regular and substantive involvement in the University of Maine at Presque Isle's greenhouse and Agricultural Science & Agribusiness Department. Application letters will identify proposed contributions to research and scholarship in the field, both at UMPI and externally.

A selection committee will be formed and charged according to the University of Maine's standard policies and practices for such committees. This committee will include at least two University of Maine at Presque Isle faculty members, one representative from University of Maine Cooperative Extension, and one member of the University of Maine at Presque Isle Agricultural Advisory Council, to represent local agribusiness interests.

The principal shall be endowed and the distributions, as established by the Board of Directors of the Foundation of the University at Presque Isle, shall be used to support the needs of the Chair of the Agricultural Science and Agribusiness Program. Additionally, during the first four years of the new academic program, UMPI can request a distribution not to exceed the maximum amounts established in the gift agreement. Distributions from the endowed portion will begin to be paid out in the fifth year of the new program (FY2023). The administration of the fund shall be by the Dean of the College of Arts & Sciences, in consultation with the Chair of the Agricultural Science and Agribusiness Program.

Should it ever become impossible or impractical to carry out the purposes of this fund as described above, an alternative purpose that best fits the donor's intent and wishes shall be designated by the President of the Foundation at the University of Presque Isle in its sole discretion after consulting with the President of the University of Maine at Presque Isle.

6. TEXT OF PROPOSED RESOLUTION:

That the Finance/Facilities and Technology Committee forwards this item to the Consent Agenda at the September 16-17, 2018 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees approves the establishment of the Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness, University of Maine at Presque Isle.



Office of the President
181 Main Street
Presque Isle ME 04769-2888 USA
www.umpi.edu
VOICE 207 768.9525
FAX 207 768.9527

July 31, 2018

Dr. James Page, Chancellor
University of Maine System
15 Estabrooke Drive
Orono, ME 04469

RE: Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness

Dear Chancellor Page:

I respectfully request that the University of Maine System approve establishment of the Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness at the University of Maine at Presque Isle.

Purpose: The purpose of this endowed chair is to build upon the new academic program of Agricultural Science and Agribusiness within the College of Arts and Sciences at the University of Maine at Presque Isle. The initial gift will provide seed funding to support start-up costs of the program over a four-year period, with the balance to be held in an endowment. Critical seed funding will support the initial salary and benefits for the Named Chair over the first four years, as well as equipment for the program and the greenhouse, and summer research fellowships. The endowed resources will guarantee a strong future for the program, providing the person holding the Chair with additional resources for research, industry partnership, and program development and delivery.

Funding: Mary Barton Akeley Smith, daughter of Dr. Akeley, has generously granted this \$1,000,000 gift in honor of her father, and in memory of her husband, Rodney Smith. The Foundation of the University at Presque Isle will hold the restricted account for the initial operating expenses and endowment to support activities in perpetuity under this Named Chair agreement.

Criteria: The position will be awarded to an outstanding scholar recruited to the University of Maine at Presque Isle or awarded on a competitive basis. Associate or full professors with specialization in any area of agricultural research and agribusiness shall be eligible. Successful candidates will have shown a consistently outstanding record of teaching, research, service to industry, and scholarship within the agricultural sciences field.


Procedures for Appointment: Appointments shall be for a term of five years, renewable. Current and previous holders of the chair are eligible without prejudice. Selection will be based on the

professional credentials of the applicant and on the anticipated positive and meaningful impact of their future research endeavors. The Chair holder will be expected to maintain regular and substantive involvement in UMPI's Zillman Family Greenhouse and Agricultural Science & Agribusiness Department. Application letters will identify proposed contributions to research and scholarship in the field, both at UMPI and externally.

Selection Committee: A selection committee will be formed and charged according to UMS standard policies and practices for such committees. This committee will include at least two UMPI faculty members, one representative from University of Maine Cooperative Extension, and one member of the UMPI Agricultural Advisory Council, to represent local agribusiness interests.

Thank you for your consideration of the ***Dr. Robert Vinton Akeley Chair of Agricultural Science & Agribusiness.***

Sincerely,



Raymond J. Rice, PhD
President

Cc: Jason Johnston, Dean of College of Arts & Sciences
Deborah Roark, Executive Director of University Advancement & External Affairs
Benjamin Shaw, Chief Business Officer
Brett Varnum, President, Foundation for the University at Presque Isle



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** FY2019 Finance, Facilities & Technology Committee Work Plan
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **OUTCOME:** **BOARD POLICY:**
5. **BACKGROUND:**

Annually, a work plan for the Finance, Facilities & Technology Committee is formulated. The work plan is intended to cover both action items required for governance of the University of Maine System and those topics of importance and interest to the Board. Trustee Turner and Vice Chancellor Ryan Low will review the draft plan with the Committee in preparation for inclusion in the September Board of Trustee meeting materials.

University of Maine System
Board of Trustees

**Finance, Facilities & Technology Committee
Work Plan FY2019**

Standing Agenda

1. Finance, Facilities or Technology items requiring Committee and/or Board approval
2. Updates from staff on finance, facilities and technology informational items, as needed
3. Capital Projects Status Report (all projects requiring Committee and/or Board approval)
4. Major Technology Projects Status Report (all projects requiring Committee and/or Board approval)

Ad Hoc Agenda

- Periodic updates on the Unified Budget implementation
- Request for Appropriation (September meeting)
- **Joint Meeting of the Audit Committee and the Finance/Facilities/Technology Committee** (late October/early November meeting)
 - External Auditor Report including Required Communications Letter and Summary of Audit Results
 - Presentation of the Annual Financial Report (Audited Financial Statements)
 - Update on Internal Audit
- Annual State of IT Report (February meeting)
- Sightlines Report on the status of the facilities portfolio (February meeting)
- First reading of the Annual Operating, Capital Budget and Tuition Charges (March meeting)
- Approval of Annual Operating Budget, Capital Budget and Tuition Charges (May meeting)
- Multi-Year Financial & Structural Gap Analysis (May meeting)
- Review of 5-year Capital Plan (May meeting)

Note: Items in red require a vote of the Committee

Informational Reports to the Board

Every Board Meeting

Financial Update

September Meeting

Annual Report on Acquisition & Disposition of Real Property

November meeting

Annual Report on Gifts, Fund Raising and Endowments
Current Fiscal YTD Forecast to Budget

January Meeting

Maine Economic Improvement Fund Report
Student Financial Aid Report
State of IT Report
Sightlines Report

March Meeting

Student Charges Report
Current Fiscal YTD Forecast to Budget

May Meeting

Multi-Year Financial Analysis
5-year Capital Plan
Current Fiscal YTD Forecast to Budget

Meeting Schedule

The Committee meets six times during the year in advance of the Board of Trustees meetings. In March, the Committee schedules a full day meeting to review, in depth, the Annual Operating Budget and Tuition Charges for the upcoming fiscal year.

Additional meetings may be scheduled as required.



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Master Plan Acceptance, UMPI
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **OUTCOME:** **BOARD POLICY:**
All Primary & Secondary Outcomes
5. **BACKGROUND:**

The Board of Trustees has encouraged all campuses to adopt master plans for their respective physical campuses as part of a series of facility-related recommendations adopted in March 2015. The University of Maine at Presque Isle initiated a master planning process in the fall of 2016 and completed this process with a final presentation to the campus community in August 2018.

The master plan is part of a three-tiered planning process which Trustees have directed be undertaken and which requires a master plan, a 5-year capital plan and a 1-year capital work plan be maintained by each University and, taken together, for the System. Six of seven such campus master plans are either completed or in progress, including the plan from UMPI which is before the committee here.

In summary, the UMPI Campus Plan was developed from several concept alternatives that explored different configurations and responses to planning goals and drivers. The merits of each alternative were discussed with the Campus Master Plan Steering Committee and shared with the larger UMPI community through multiple open forum sessions held throughout the process. The preferred components of each alternative were assembled into a campus plan that was further refined into the final plan.

This plan establishes general concepts of site and facility organization to be undertaken on the campus over time. An underlying structure in the plan is as each project is implemented the project is evaluated to ensure it accomplishes the intended goals of the Master Plan.

The Campus Plan balances transformative aspirations and strategic improvements to key areas of the campus that are realistically achievable within the financial and operational constraints of a public university.

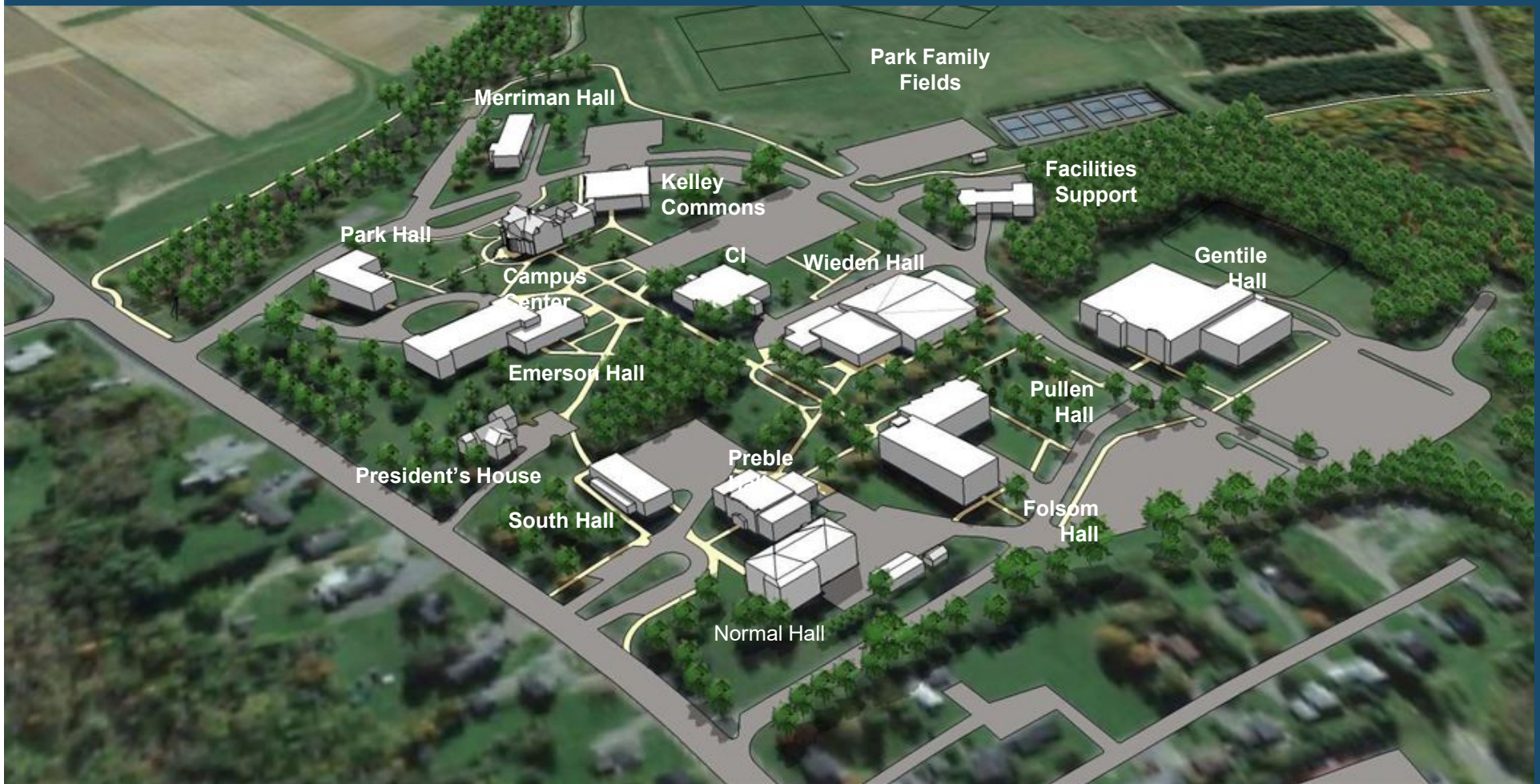
8/10/2018

6. TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities, and Technology Committee forwards this item to the Consent Agenda at the September 16-17, 2018 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees acknowledges the campus master plan from UMPI and without granting Trustee approval for any specific expenditure or capital project that would otherwise require Trustee consideration accepts the plan and encourages the University to continue its efforts to maintain and act in accordance with the plan as well as other applicable directives of the Trustees.

8/10/2018



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



1. INTRODUCTION
2. PUBLIC PROCESS AND STEERING
COMMITTEE SUMMARY
3. REVIEW PREFERRED OPTION DRAFT
4. PUBLIC FEEDBACK AND COMMENTS
5. NEXT STEPS

University of Maine Presque Isle
Facility Master Plan

July 20, 2018



AGENDA

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



	Program	Facilities	Campus	Energy
Maximize Asset Utilization				
Determine Best Use of Normal Hall	✓	✓	✓	✓
Address Rickes Associates Space Needs	✓	✓		
Renovate CIL	✓	✓		✓
Renovate Student Residence Halls		✓	✓	✓
Address Deferred Maintenance				
Normal Hall	✓	✓	✓	✓
Renovate Wieden Hall	✓	✓	✓	✓
Enhance Campus Organization/Function				
Flag Circle/South Hall Parking Lot			✓	
South/Preble Campus Entrance Improvements			✓	
Connect Merriman & Gentile Halls to Core Campus			✓	
Future Building Locations	✓	✓	✓	✓

MASTER PLAN | DRIVERS

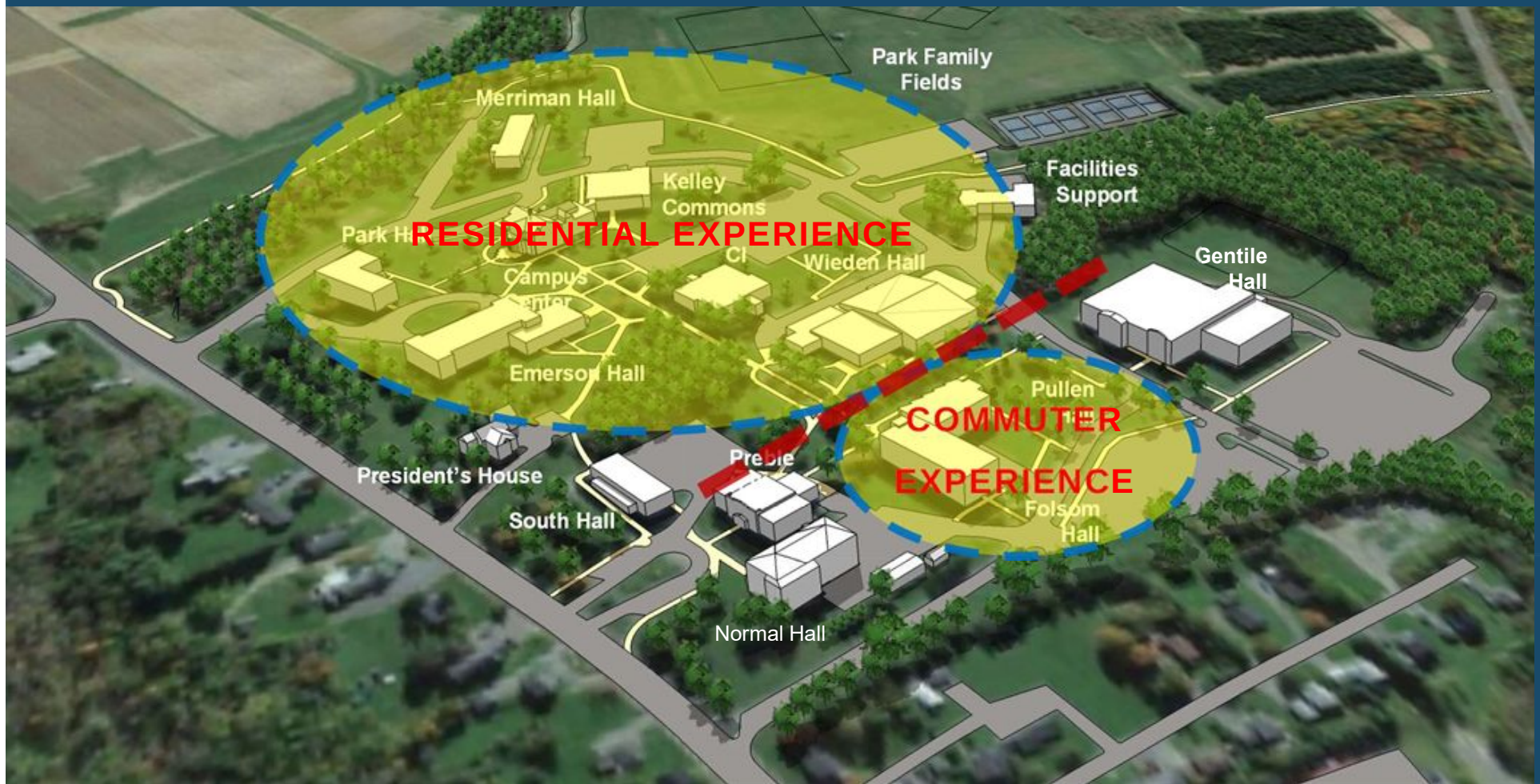
- Size & Character of Campus
- Connection to Downtown Presque Isle
- Social Spaces on Campus
- Residential Experience
- Academic Experience
- Wieden Hall
- Accessibility
- Underutilized Areas
- Site / Campus Improvements



PUBLIC EVENTS FEEDBACK

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018

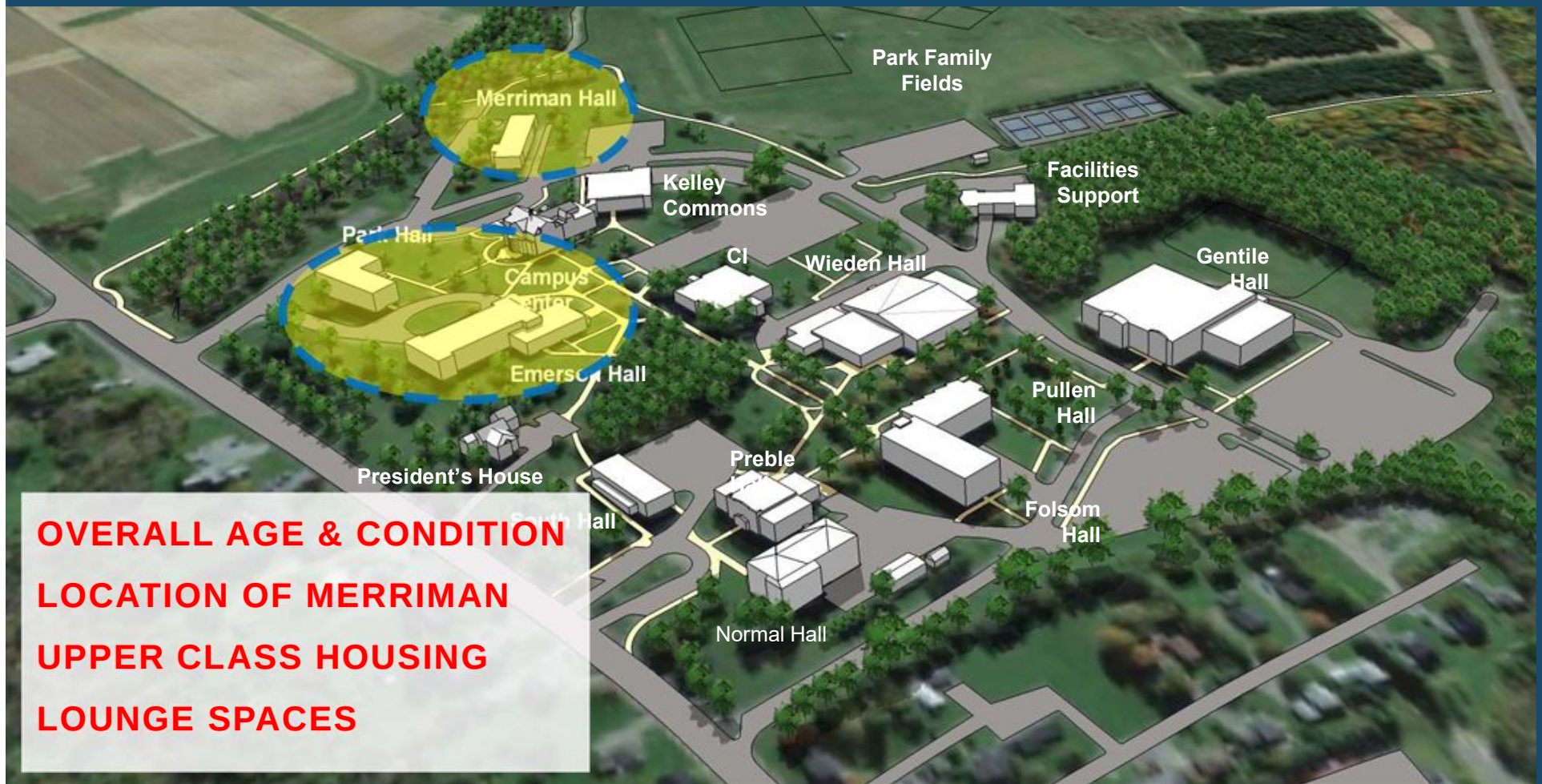




THE GREAT DIVIDE

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



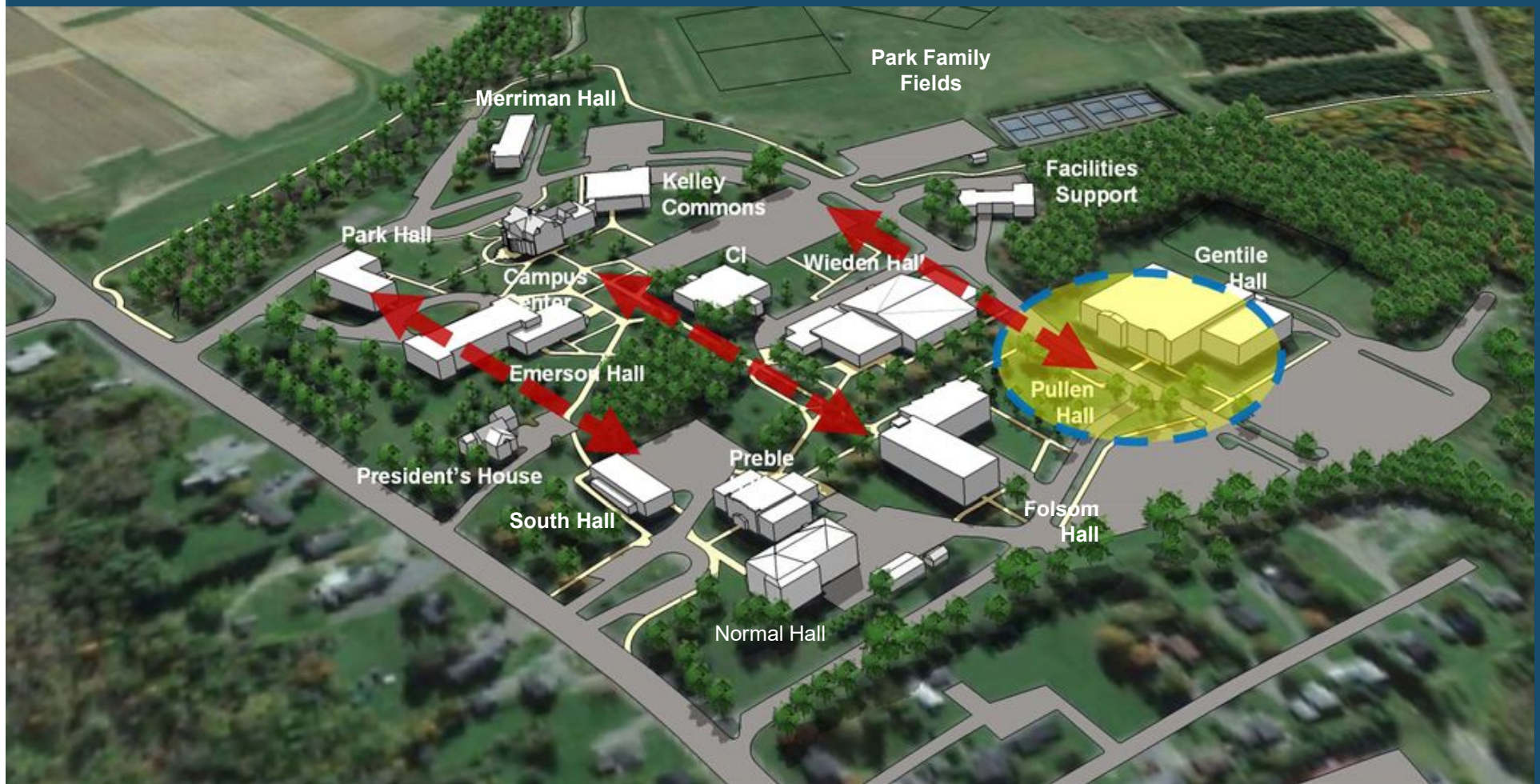


OVERALL AGE & CONDITION
LOCATION OF MERRIMAN
UPPER CLASS HOUSING
LOUNGE SPACES

RESIDENCE HALLS



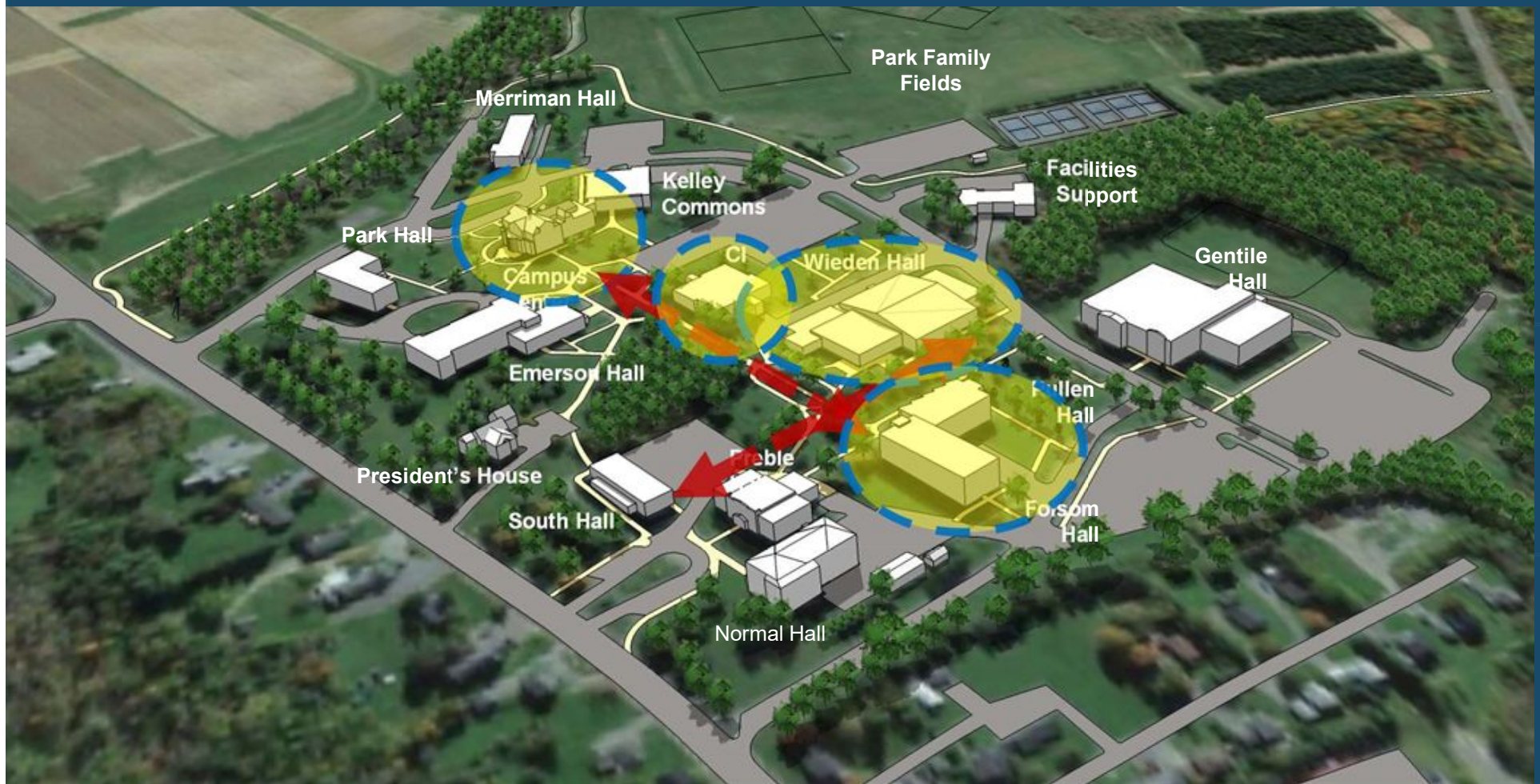
UNDERUTILIZED AREAS



CAMPUS ACCESSIBILITY - ADA

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018





HEART OF CAMPUS

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



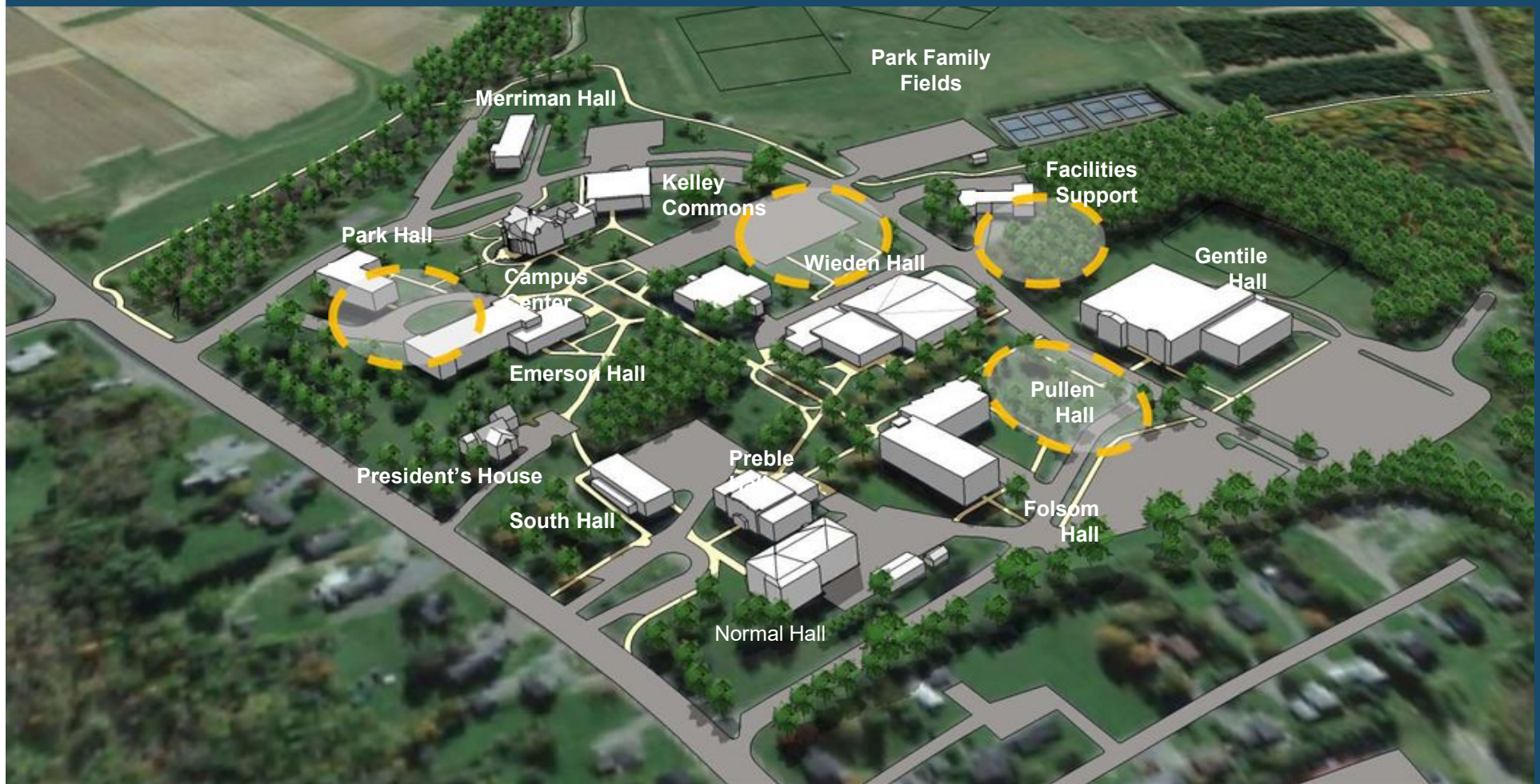
- Build Upon a Strong Existing Campus
- Improve on Site Lighting
- Address Deferred Maintenance Needs
- Increase Density & Identity From Route One
- Improve Public Assembly Spaces
- Identify Best Locations for Future Growth
- Leverage Existing and Future Facility Square Footage Wisely
- Reduce '2 campus' (Residents vs Commuters) paradigm



CAMPUS OPPORTUNITIES

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018

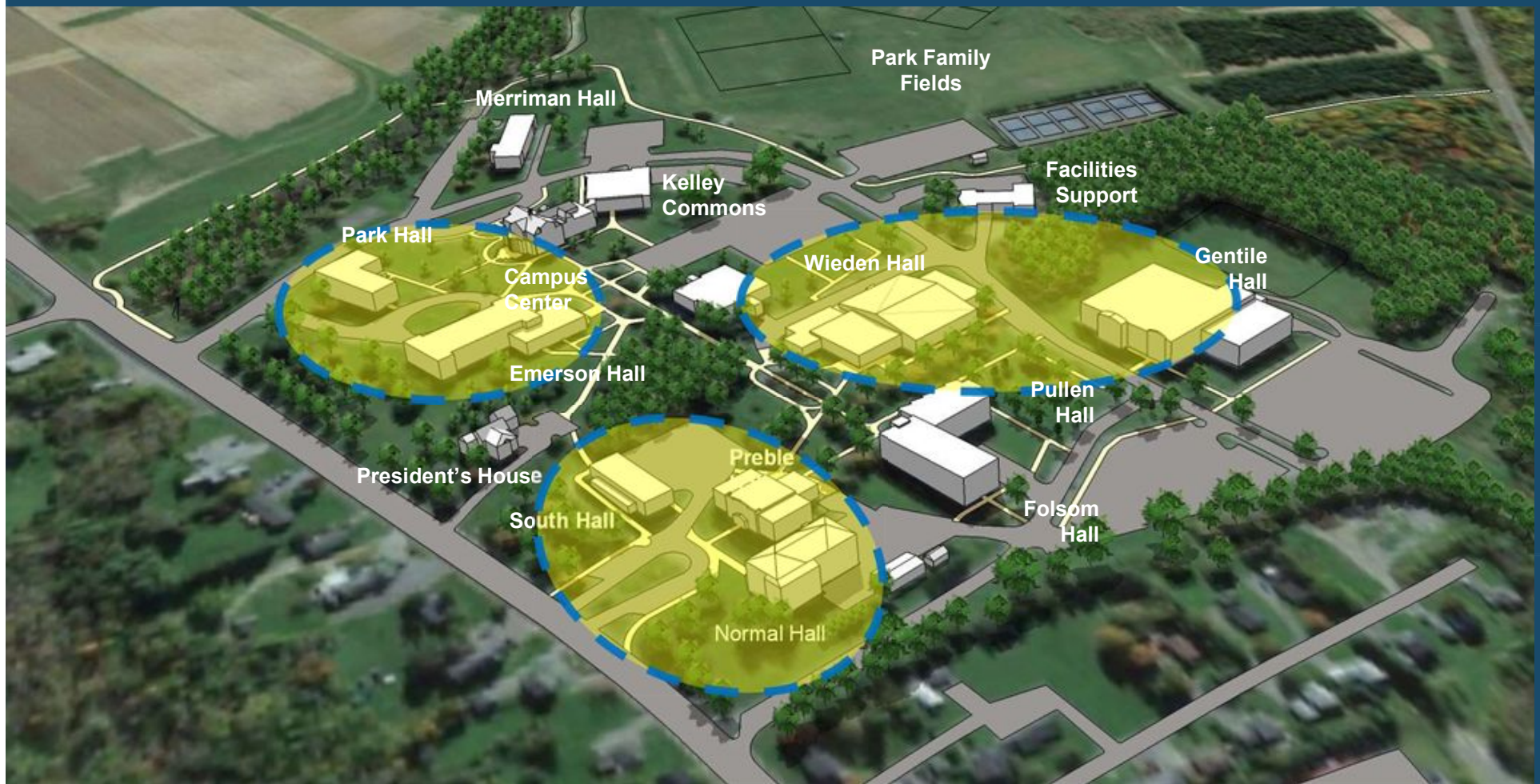




FUTURE GROWTH LOCATIONS

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018





IMPROVED VISIBILITY / IMAGE

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



UMPI Campus Master Plan

ELEMENTS:

A. Renovate Wieden Hall

- Phased building renovation; funding dependent
- Focus of potential bond proceeds
- Addresses deferred maintenance and potential nursing and allied health program growth

B. Greenhouse

- Provides program space for Ag Science

C. Preble Hall Parking

- Phased increase of spaces: 55 total
- Phase 1: Reconfigure lot: +11
- Phase 2: Remove Normal Hall: +40

D. Central Quadrangle

- Develop formal central quad to better connect campus
- Three separate options provided with variation to how parking is impacted



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



ELEMENTS:

E. Create a Student Center

- Addresses '2 Campus' paradigm
- Phase 1: Renovations to Owls Nest (in progress)
- Phase 2: Move Owl's Nest to central campus locations (i.e. CIL)

F. Improve the Residential Campus

- Redefine the residential core of campus through a series of phased projects
- Phase 1: Renovate Park Hall, first floor
- Phase 2: New drop-off and short-term parking
- Phase 3: Create Residential Quadrangle
- Phase 4: New Residence Hall; growth dependent
- Phase 5: Renovate Emerson Hall/Complete Park Hall
- Phase 6: Remove Merriman Hall if capacity isn't required



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



ELEMENTS:

G. Improve Academic Core: Addition to Folsom Hall

- Creates “Front Door” to Folsom Hall
- Addresses classroom spaces in need of improvement
- Flexible based on available funding

H. Improve Athletics Fields

- Phase 1: Add designated pathways for improved access
- Phase 2: Improve fields for competition events

I. Facilities Addition: Maintenance fleet garage required prior to existing building demolition

J. Parking Lots Expansion / Improved Vehicle Circulation

- Vehicle Drop-off at Gentile Hall
- Reshape CIL parking lot, support community events
- Additional parking outside loop road

K. Campus Improvements:

- Site lighting, landscaping, paths
- Improve Campus visibility to Route 1



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



ELEMENTS:

G. Houlton Center:

- Address deferred maintenance
- Facility in good condition

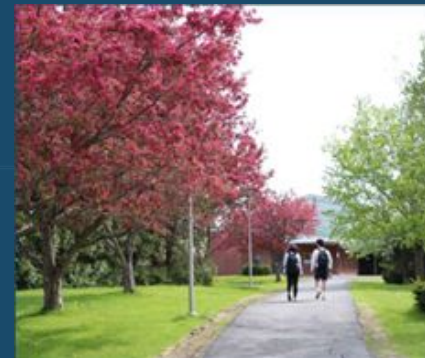


UMPI CAMPUS MASTER PLAN

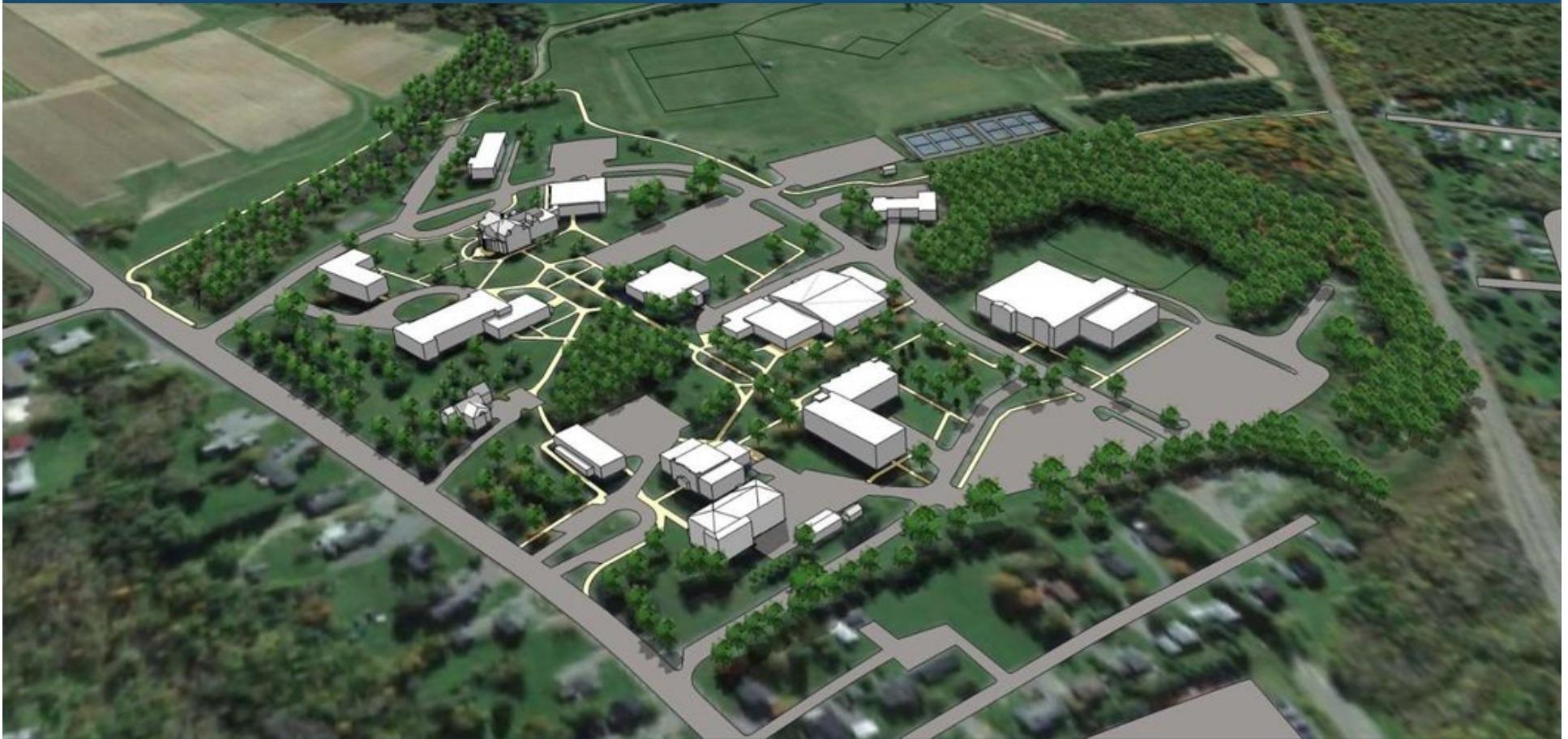
FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



- Developed using an inclusive, community-based process
- Planning recommendations include solutions that identify an alignment of space needs, facility needs, and campus needs
- Result is a series of elements, each of which address multiple issues simultaneously to affect transformational change on the UMPI campus
- Recommendations consider funding and potential timing for implementation
- Most recommendations are, by design, modest and practical while a few are intended to be more aspirational in nature



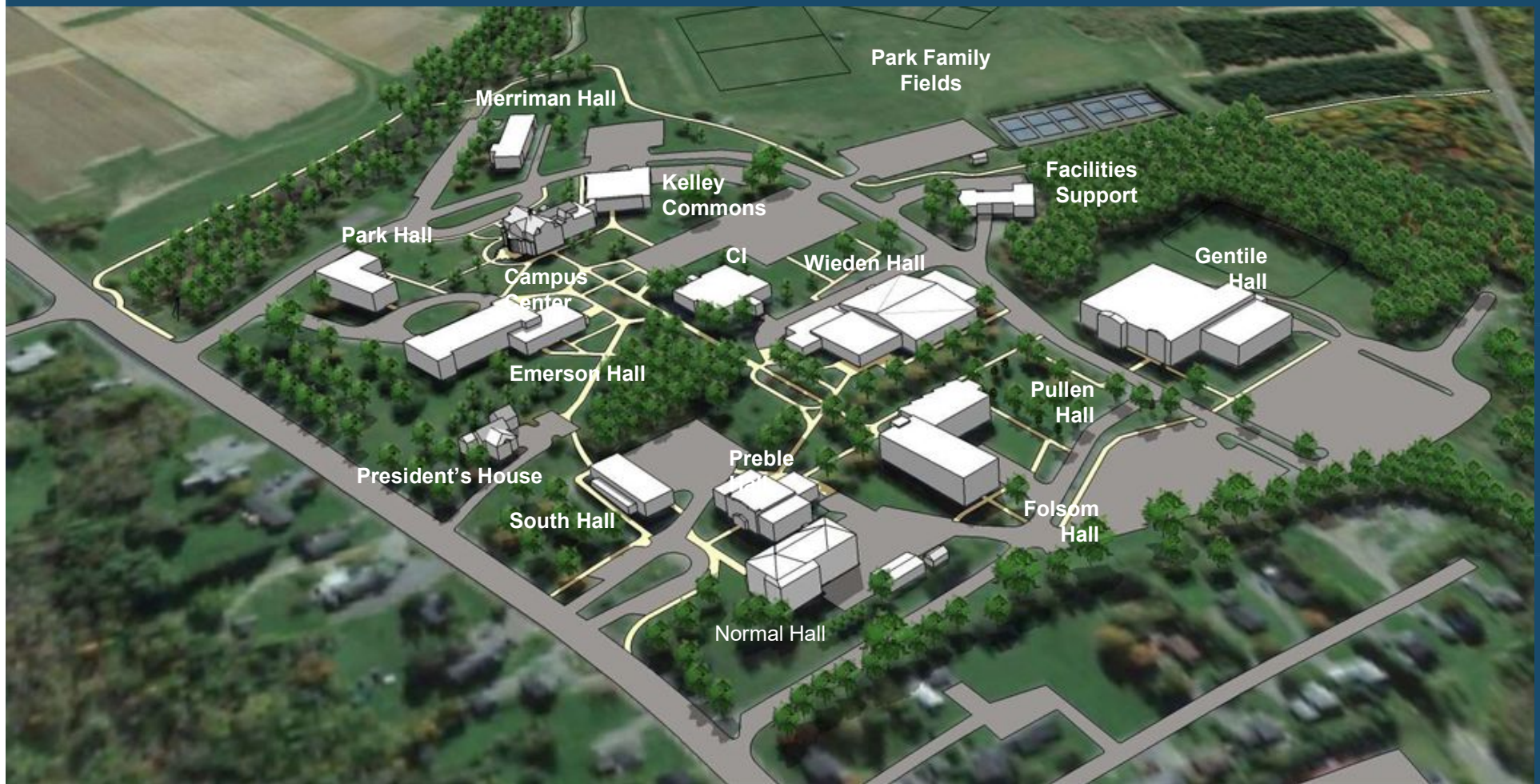
SUMMARY



THANK YOU

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018





UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



1. INTRODUCTION
2. PUBLIC PROCESS AND STEERING
COMMITTEE SUMMARY
3. REVIEW PREFERRED OPTION DRAFT
4. PUBLIC FEEDBACK AND COMMENTS
5. NEXT STEPS

University of Maine Presque Isle
Facility Master Plan

July 20, 2018



AGENDA

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018



	Program	Facilities	Campus	Energy
Maximize Asset Utilization				
Determine Best Use of Normal Hall	✓	✓	✓	✓
Address Rickes Associates Space Needs	✓	✓		
Renovate CIL	✓	✓		✓
Renovate Student Residence Halls		✓	✓	✓
Address Deferred Maintenance				
Normal Hall	✓	✓	✓	✓
Renovate Wieden Hall	✓	✓	✓	✓
Enhance Campus Organization/Function				
Flag Circle/South Hall Parking Lot			✓	
South/Preble Campus Entrance Improvements			✓	
Connect Merriman & Gentile Halls to Core Campus			✓	
Future Building Locations	✓	✓	✓	✓

MASTER PLAN | DRIVERS

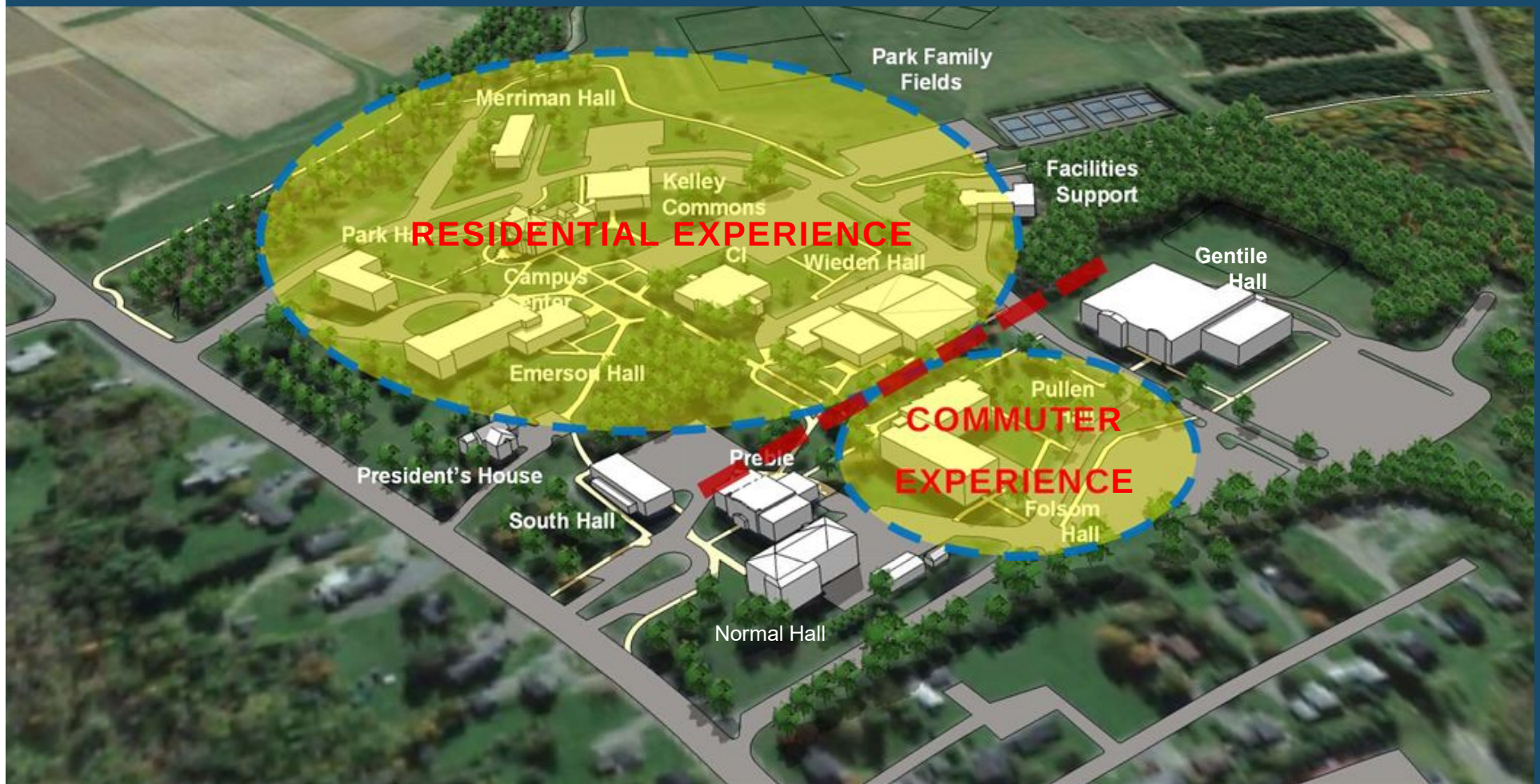
- Size & Character of Campus
- Connection to Downtown Presque Isle
- Social Spaces on Campus
- Residential Experience
- Academic Experience
- Wieden Hall
- Accessibility
- Underutilized Areas
- Site / Campus Improvements



PUBLIC EVENTS FEEDBACK

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
08.20.2018

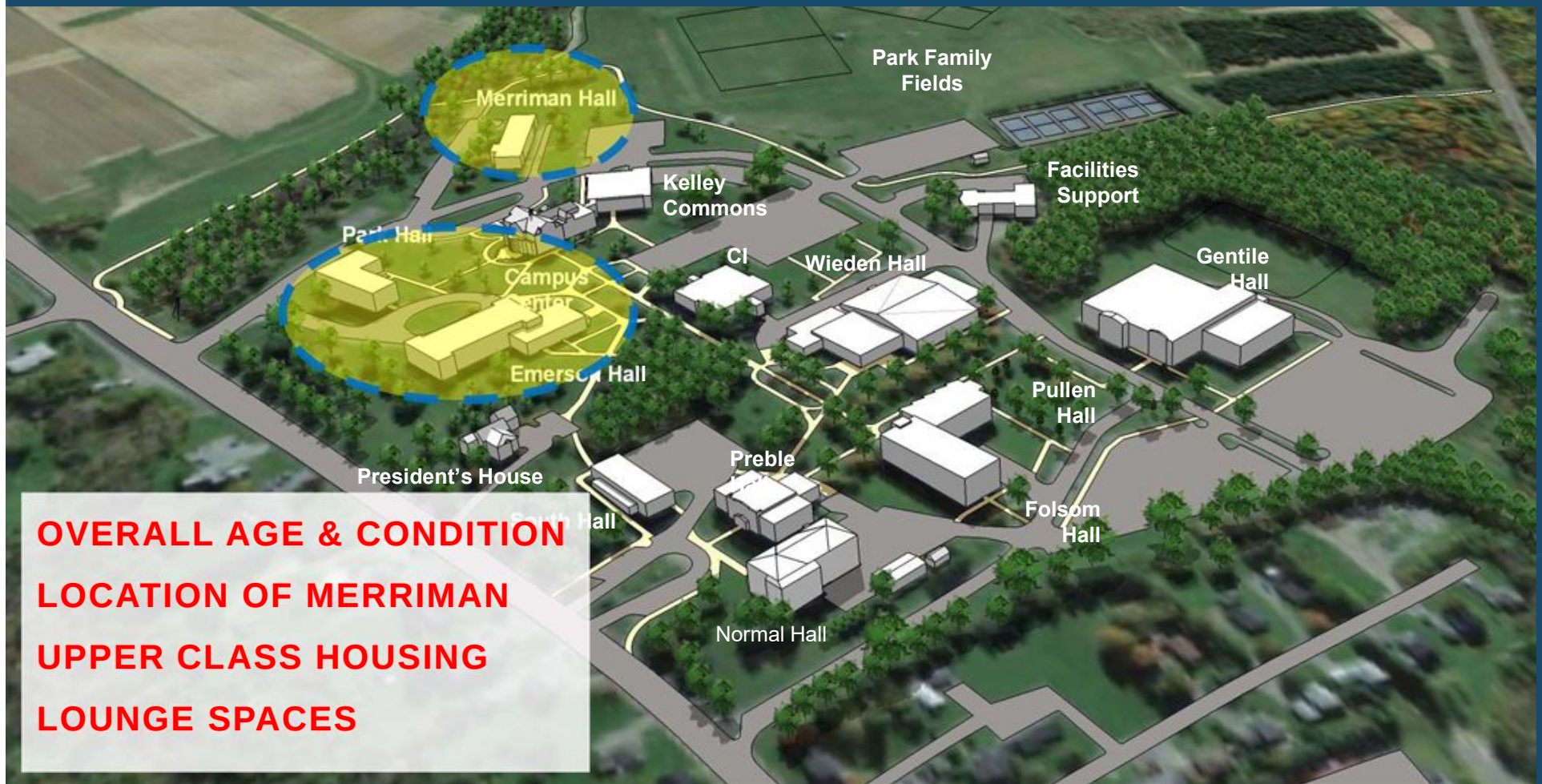




THE GREAT DIVIDE

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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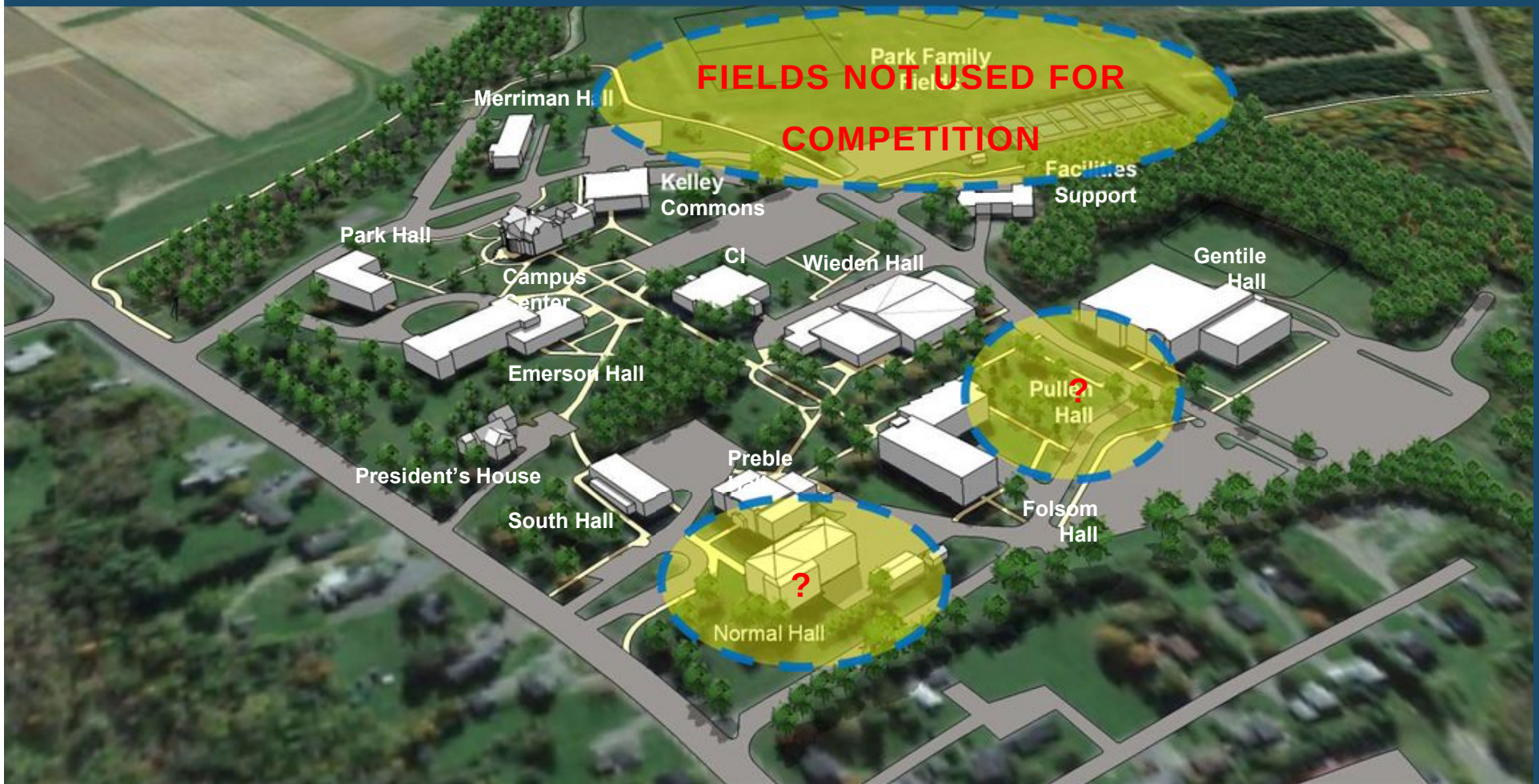


OVERALL AGE & CONDITION
LOCATION OF MERRIMAN
UPPER CLASS HOUSING
LOUNGE SPACES

RESIDENCE HALLS

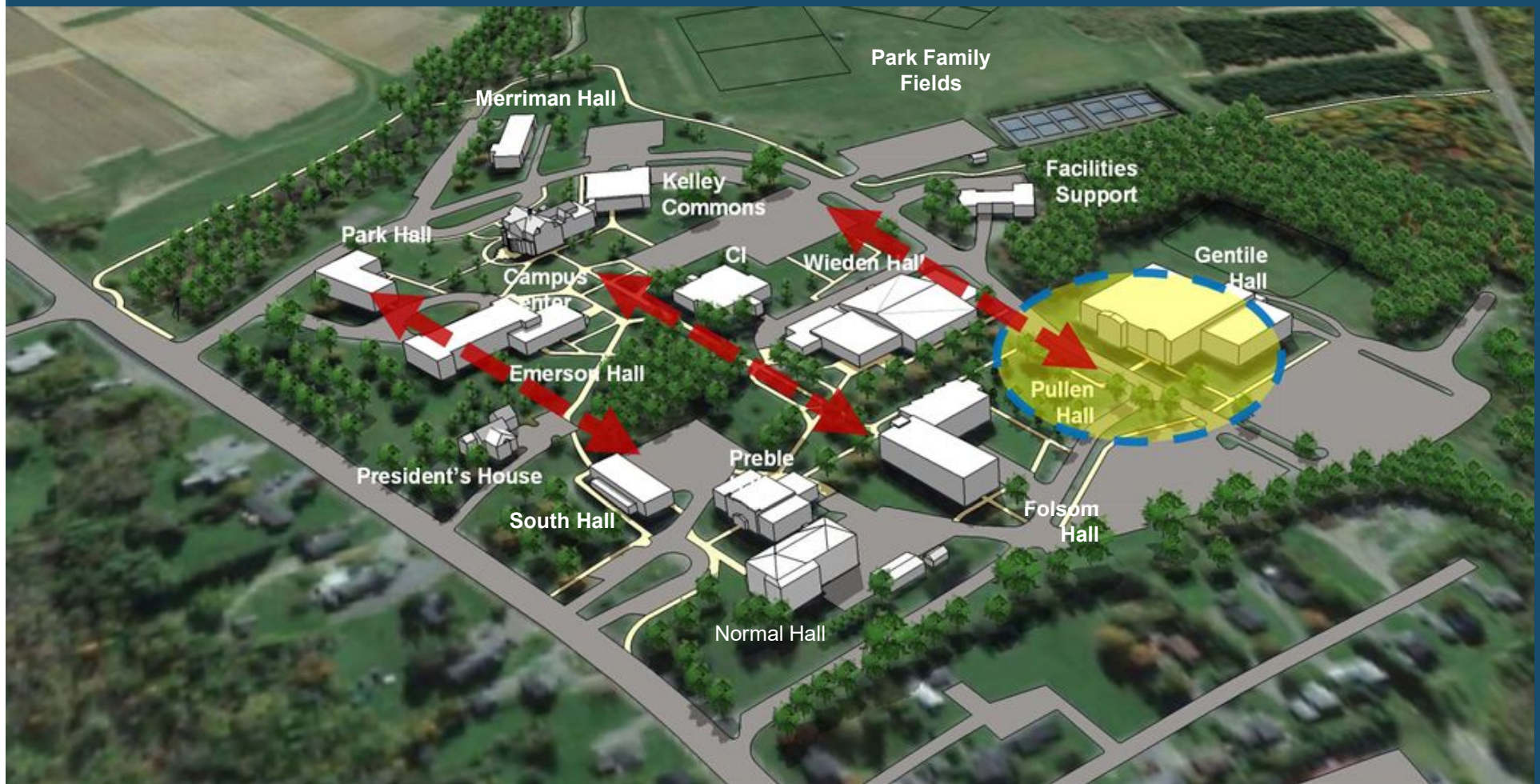
FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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UNDERUTILIZED AREAS

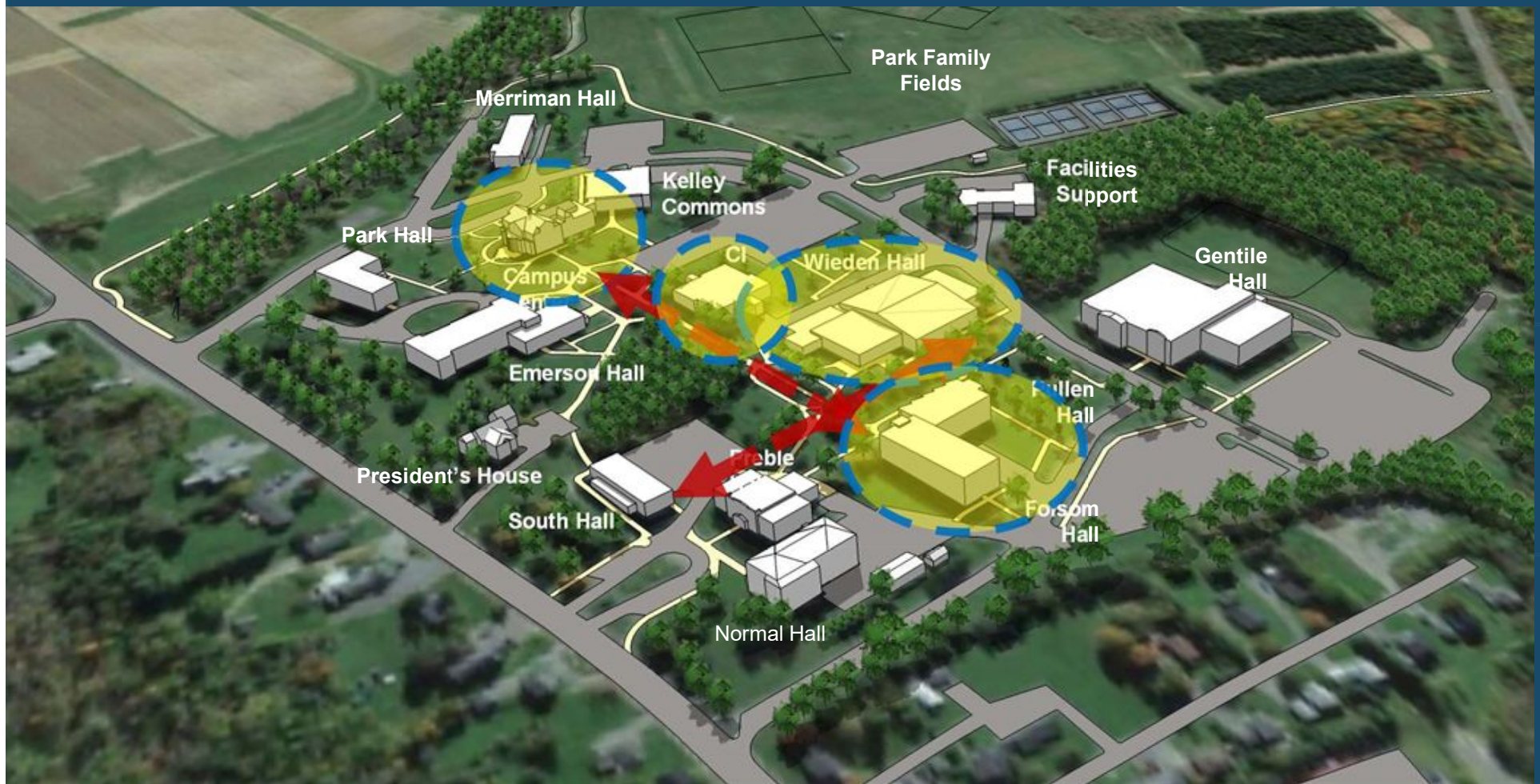
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CAMPUS ACCESSIBILITY - ADA

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HEART OF CAMPUS

FFT PRESENTATION
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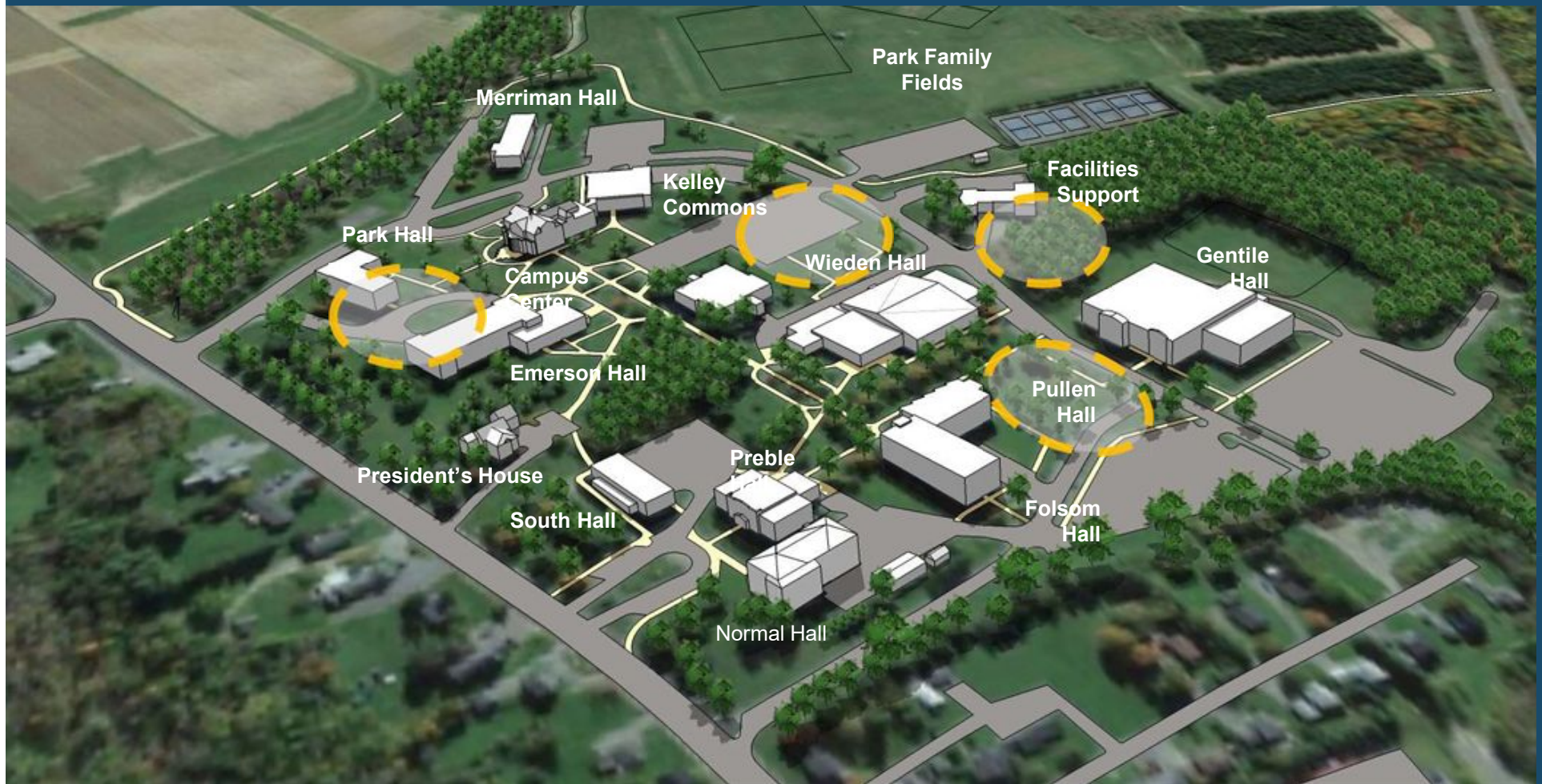
- Build Upon a Strong Existing Campus
- Improve on Site Lighting
- Address Deferred Maintenance Needs
- Increase Density & Identity From Route One
- Improve Public Assembly Spaces
- Identify Best Locations for Future Growth
- Leverage Existing and Future Facility Square Footage Wisely
- Reduce '2 campus' (Residents vs Commuters) paradigm



CAMPUS OPPORTUNITIES

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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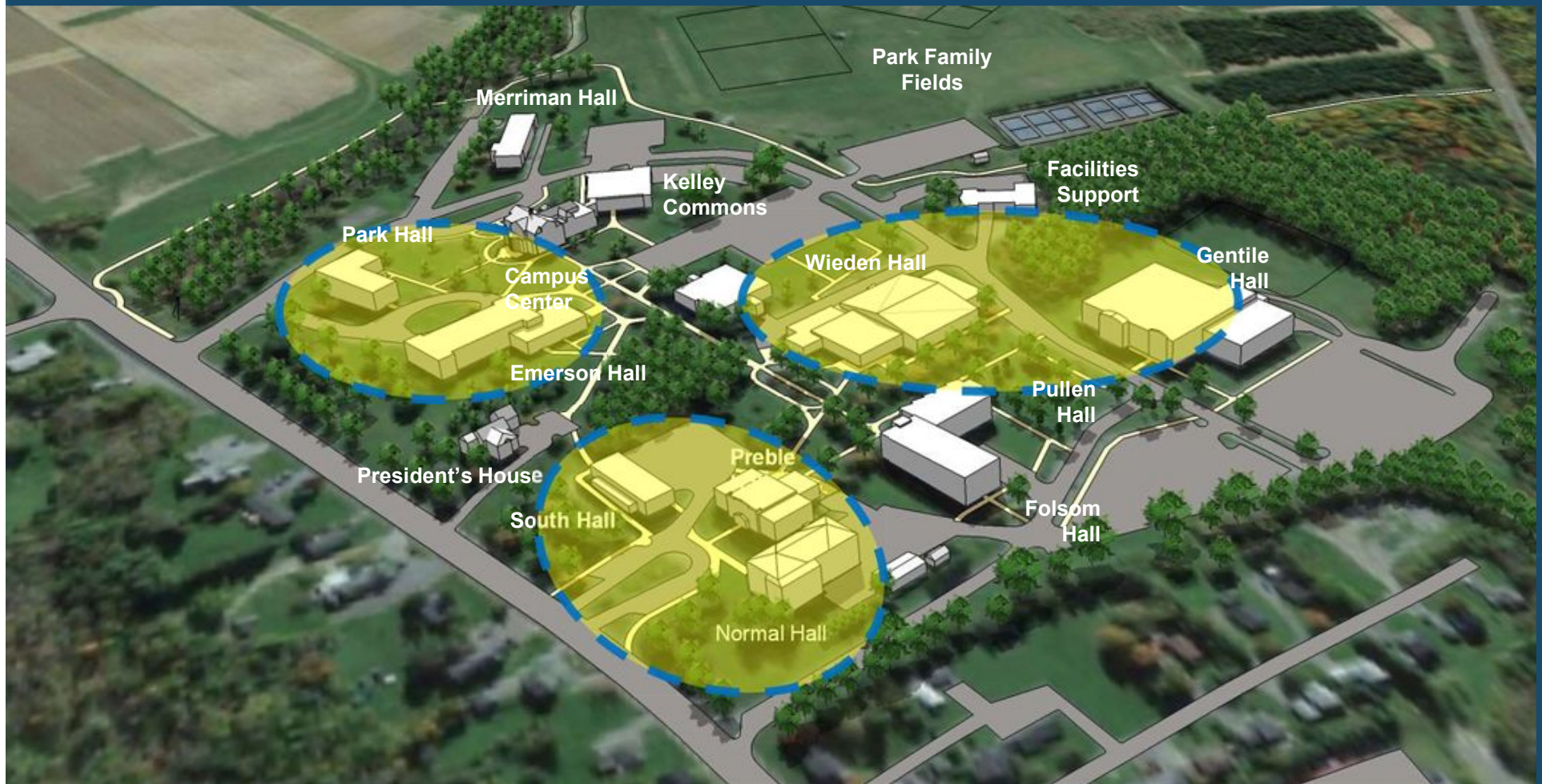




FUTURE GROWTH LOCATIONS

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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IMPROVED VISIBILITY / IMAGE

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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UMPI Campus Master Plan

ELEMENTS:

A. Renovate Wieden Hall

- Phased building renovation; funding dependent
- Focus of potential bond proceeds
- Addresses deferred maintenance and potential nursing and allied health program growth

B. Greenhouse

- Provides program space for Ag Science

C. Preble Hall Parking

- Phased increase of spaces: 55 total
- Phase 1: Reconfigure lot: +11
- Phase 2: Remove Normal Hall: +40

D. Central Quadrangle

- Develop formal central quad to better connect campus
- Three separate options provided with variation to how parking is impacted



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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ELEMENTS:

E. Create a Student Center

- Addresses '2 Campus' paradigm
- Phase 1: Renovations to Owls Nest (in progress)
- Phase 2: Move Owl's Nest to central campus locations (i.e. CIL)

F. Improve the Residential Campus

- Redefine the residential core of campus through a series of phased projects
- Phase 1: Renovate Park Hall, first floor
- Phase 2: New drop-off and short-term parking
- Phase 3: Create Residential Quadrangle
- Phase 4: New Residence Hall; growth dependent
- Phase 5: Renovate Emerson Hall/Complete Park Hall
- Phase 6: Remove Merriman Hall if capacity isn't required



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
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ELEMENTS:

G. Improve Academic Core: Addition to Folsom Hall

- Creates “Front Door” to Folsom Hall
- Addresses classroom spaces in need of improvement
- Flexible based on available funding

H. Improve Athletics Fields

- Phase 1: Add designated pathways for improved access
- Phase 2: Improve fields for competition events

I. Facilities Addition: Maintenance fleet garage required prior to existing building demolition

J. Parking Lots Expansion / Improved Vehicle Circulation

- Vehicle Drop-off at Gentile Hall
- Reshape CIL parking lot, support community events
- Additional parking outside loop road

K. Campus Improvements:

- Site lighting, landscaping, paths
- Improve Campus visibility to Route 1



UMPI CAMPUS MASTER PLAN

FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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ELEMENTS:

G. Houlton Center:

- Address deferred maintenance
- Facility in good condition

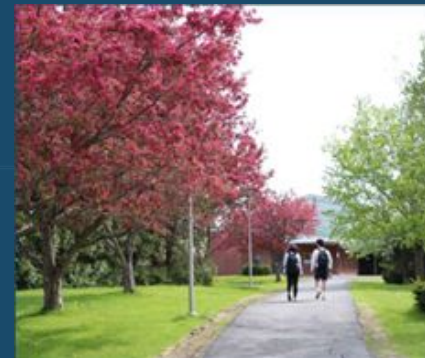


UMPI CAMPUS MASTER PLAN

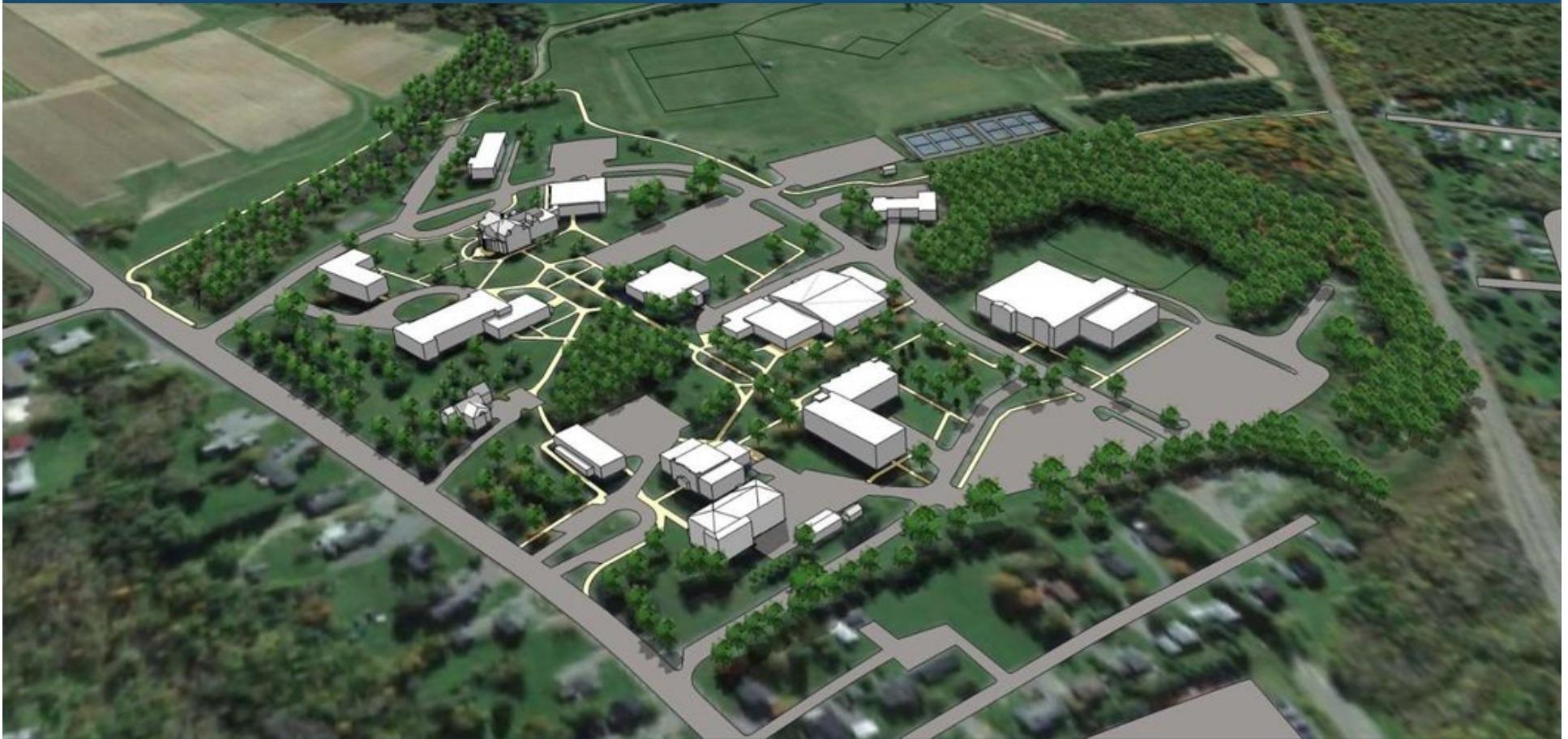
FFT PRESENTATION
UMPI CAMPUS MASTER PLAN
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- Developed using an inclusive, community-based process
- Planning recommendations include solutions that identify an alignment of space needs, facility needs, and campus needs
- Result is a series of elements, each of which address multiple issues simultaneously to affect transformational change on the UMPI campus
- Recommendations consider funding and potential timing for implementation
- Most recommendations are, by design, modest and practical while a few are intended to be more aspirational in nature



SUMMARY



THANK YOU



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Lease Request, UM, Cooperative Extension
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **OUTCOME:** **BOARD POLICY:**
Increase enrollment 802 – Disposition of Real Property
5. **BACKGROUND:**

The University of Maine System acting through the University of Maine requests authorization to enter into a lease with the University of Maine Foundation for existing and additional space at the Tidewater Village site at 75 Clearwater Drive, Falmouth, Maine. This represents an annual increase in revenue to the University, the lessor in this instance, and recognizes changes that have been separately approved and implemented related to the unification of certain Foundation and Development office staff.

This request is pursuant to Board of Trustees Policy 802, which requires leases with a total value equal to or greater than \$100,000 or a term equal to or greater than five years to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. This lease has a potential term of as long as 12 years and a value of as much as approximately \$322,000. In this case, the request is to approve and to forward this matter to the consent agenda of the Board of Trustees.

The foundation in the past has leased approximately 350 square feet at the site from the University and also has use of common spaces that are shared with the University's cooperative extension offices at the same site. The original lease started in 2011 and has been extended and modified from time to time since then as provided in the original agreement. The current annual cost after annual increases as provided in the lease is approximately \$13,500.

The proposal is to renew and formally increase the space subject to the agreement to 718 square feet starting this year and ending 2021, with three discretionary extensions of three years each. The University specifically proposes to lease office numbers 7, 8 and 9 along with an office/reception area within Unit 8-A in the Tidewater Village at a starting annual base rent of \$26,840.

No increase in cost to the University is anticipated.

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6. TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the September 16-17, 2018, Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees authorizes the University of Maine System acting through the University of Maine to enter into a lease as the lessor with the University of Maine Foundation as the lessee for space located in the Tidewater Village Condominium in Falmouth, Maine, specifically office numbers 7, 8 and 9 along with an office/reception area within Unit 8-A, subject to review and approval of all final terms and conditions by the University of Maine System Treasurer and General Counsel.



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Greenhouse Construction, UMPI
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **OUTCOME:** **BOARD POLICY:**
 Support Maine through research and economic development
 Increase Enrollment
 Improve Student success and completion
 701 Financial Affairs –Operating & Capital Budgets
5. **BACKGROUND:**

The University of Maine System acting through the University of Maine at Presque Isle requests authorization to expend up to a maximum of \$850,000 to construct a new teaching and research greenhouse on the main campus in Presque Isle. Funding for this will be covered primarily through private gifts, grants and campus resources, \$575,000 of which already has been secured from various sources.

This request is pursuant to Board of Trustees Policy 701 Financial Affairs, which requires projects with a total cost of more than \$500,000 to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. In this case, the request is within the purview of the Finance, Facilities and Technology Committee.

The project involves the construction of an approximately 2,400 square foot 4-season research grade greenhouse. In August of 2016, the Board approved the additional square footage, (agenda item attached for reference). The matter before Trustees today is the estimated cost.

At that time the project was approved, the University believed the cost would be no more than \$220,000. In fact, the cost of the greenhouse structure itself is currently estimated at approximately \$200,000. However, additional project costs, including design, siting, utilities and other project costs – based on actual bids received by the University in May of 2018, based on the Trustees prior approval, have required the University to update its estimated cost to the current amount.

The project has not proceeded, pending this updated consideration by Trustees. Further,

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the University intends to rebid the project in an effort to lower costs and to proceed with construction in 2019.

As described in the August 2016 Finance, Facilities, Technology Committee agenda, the construction of the greenhouse is being requested to support growth in the Sustainable Agriculture program and to attract new students who are interested in agriculture. The agricultural program, and specifically the greenhouse, is consistent with the geographic location of the University and the role of agriculture in the region and its economy. The greenhouse will be used in formal courses, professional development, grower demonstrations, and undergraduate and faculty research to support a variety of local agriculture activities. These will include support for emerging needs in Aroostook County's traditional crops (potatoes and their rotation crops), as well as new crops and agricultural activity to expand economic opportunity.

The actual facility will include two research labs, a teaching classroom, and a faculty office. It will have full-spectrum high-intensity discharge (HID) lamps, an advanced climate control system and sensor capacity, along with full-scale watering and ventilation systems.

Additionally, to offset the square footage increase, Norton Museum (384 sq. ft.) has been demolished, the Gauvin property (1,276 sq. ft.) has been sold, and the three Skyway duplexes (2,066 sq. ft. per unit) are in the final stages of being transferred, thus removing them from UMPI's facility inventory.

To date, nearly \$575,000 has been secured from external sources, including the Maine Economic Improvement Fund (MEIF), with additional amounts slated to be finalized in the coming weeks and months. Construction of the greenhouse will not commence until sufficient external resources have been raised to cover the entire cost of the construction. Pending this approval, the project will be re-bid with intent to begin construction during the spring or summer of 2019.

6. TEXT OF PROPOSED RESOLUTION:

That the Board of Trustees, acting through the Finance/Facilities/Technology Committee authorizes the University of Maine at Presque Isle to expend up to \$850,000 in grant, private gifts and campus funds for the construction of a new teaching greenhouse.



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Greenhouse Construction, UMPI
2. **INITIATED BY:** Norman L. Fournier, Chair
3. **BOARD INFORMATION:** **BOARD ACTION:** X
4. **BACKGROUND:**

The University of Maine System acting through the University of Maine at Presque Isle requests authorization to construct a 2,400 square foot greenhouse to support its Sustainable Agriculture major. The request is pursuant to Trustee policy prohibiting net increases in space without Trustee authorization.

The construction of the greenhouse is being requested to support growth in the Sustainable Agriculture program and to attract new students who are interested in agriculture. The agricultural program, and specifically the greenhouse, is consistent with the geographic location of the University and the role of agriculture in the region and its economy. The greenhouse will be used in formal courses, professional development, grower demonstrations, and undergraduate and faculty research to support a variety of local agriculture activities.

Currently, 10 students are enrolled in the new Sustainable Agriculture program. The greenhouse is an integral component of this program. The growth potential is significant given that over half of the state's high school Future Farmers of America chapters are located in Aroostook County.

UMPI estimates at least 30 students per year will use the greenhouse through agricultural or plant biological coursework and faculty-mentored research. In addition, along with collaborators, we hope to establish workshops or other short courses that are open to the public.

Local agribusinesses have expressed enthusiasm about this new academic program and its need locally, including McCain's Foods, Crop Production Services, Pineland Farms, Farm Credit and others. This program will grow through connections to these businesses as well as through collaboration with UMaine and its Aroostook Research Farm, UMaine Cooperative Extension, Maine Potato Board, Maine Organic Farmers and Gardeners Association, and other local agricultural entities.

This greenhouse will complement the structures that already exist at the Aroostook Research Farm and will not create a duplication of efforts. Teaching will be one of the primary focuses of the new greenhouse and will need to remain flexible to the needs of the curriculum, which the controlled environment of the existing greenhouses cannot provide. UMPI investigated collaborative use of the nearby Aroostook Farm greenhouse facilities, but determined the different purposes and activities at each site make the existing and proposed facilities incompatible for shared use.

Primary construction and start up resources will be funded by a \$145,000 grant from the Maine Economic Improvement Fund Small Campus Initiative. Current preliminary costs are estimated to be up to \$220,000 for project completion. If approved, the design and costs will be assessed by Dirigo Architectural Engineering to refine the preliminary plans and cost estimates. The University intends to raise private funds and, if needed, to identify funds from existing University resources to meet any gap up to \$75,000 between the grant funds and the total project cost up to a maximum project of \$220,000. University funds could be identified by re-prioritizing other existing capital projects and \$5,000 in private funding already has been pledged.

To address the increase in space, the University is assessing possible offsets. Specifically, UMPI already has begun the process of removing the Norton Museum (384 sq. ft.) from its portfolio by way of demolition or other removal. Additionally, the campus is conducting an in-depth review of space that could be removed. This includes the active pursuit of the sale of the Gauvin property (1,276 sq. ft. and already approved for sale by Trustees) along with the divestiture of, at a minimum, two of the three units located at the Skyway complex (2,066 sq. ft. per unit).

Pending the further assessment referenced above, the increased operating costs are uncertain, but UMPI intends to cover those costs from existing resources.

The greenhouse project was not contained in the UMPI capital plan as approved during the FY17 budget process as it was not fully defined at the time of plan submission and was unclear whether any campus resources would be required.

The University will not proceed with complete or phased construction until it has sufficient funds in hand to complete whatever project or phase is begun.

5. TEXT OF PROPOSED RESOLUTION:

That the Finance/Facilities/Technology Committee forwards this item to the Consent Agenda at the September 18-19, 2016, Board of Trustees meeting for the following resolution:

That the Board of Trustees authorizes the construction of a greenhouse facility of up to 2,400 square feet at the University of Maine Presque Isle, contingent on the demolition of the Norton Museum and on further disposal activities being completed as soon as is practicable.

8/12/2016



ITEM SUMMARY

1. **NAME OF ITEM:** Capital Project Status Report
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **OUTCOME:** **BOARD POLICY:**
5. **BACKGROUND:**

Attached is the Capital Project Status Report Executive Summary for the August 20, 2018 meeting of the Finance, Facilities, and Technology Committee.

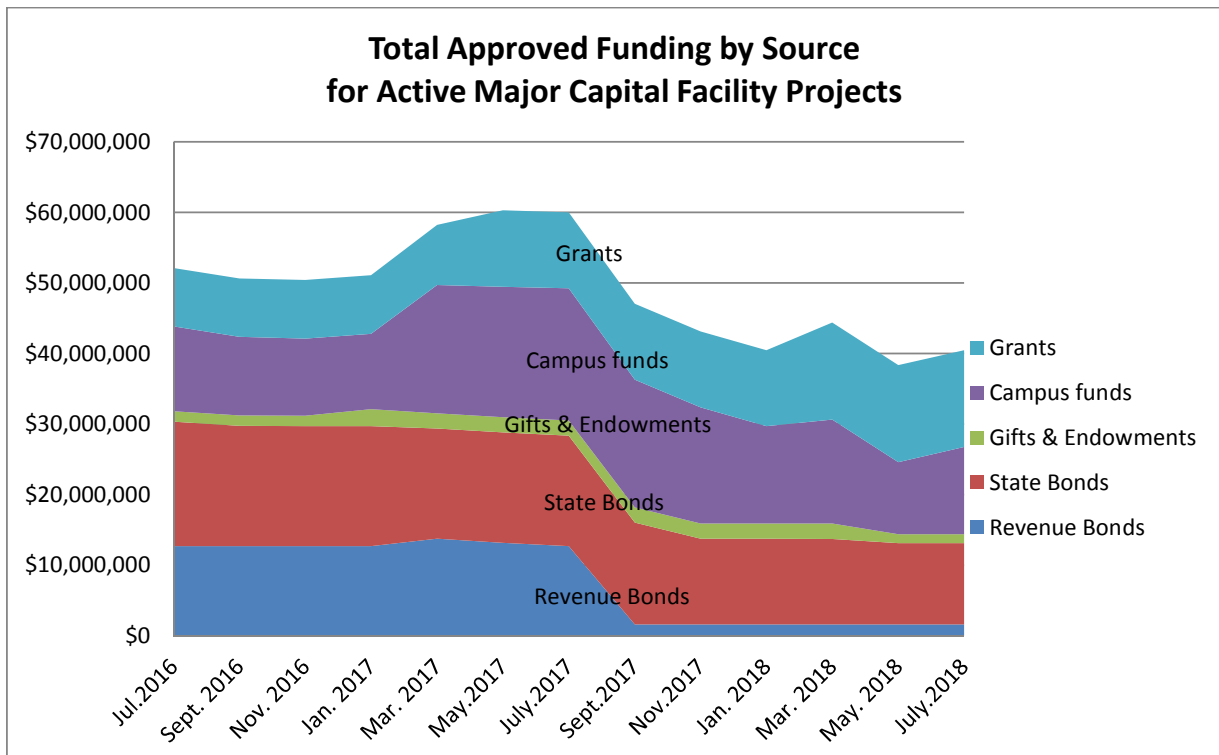
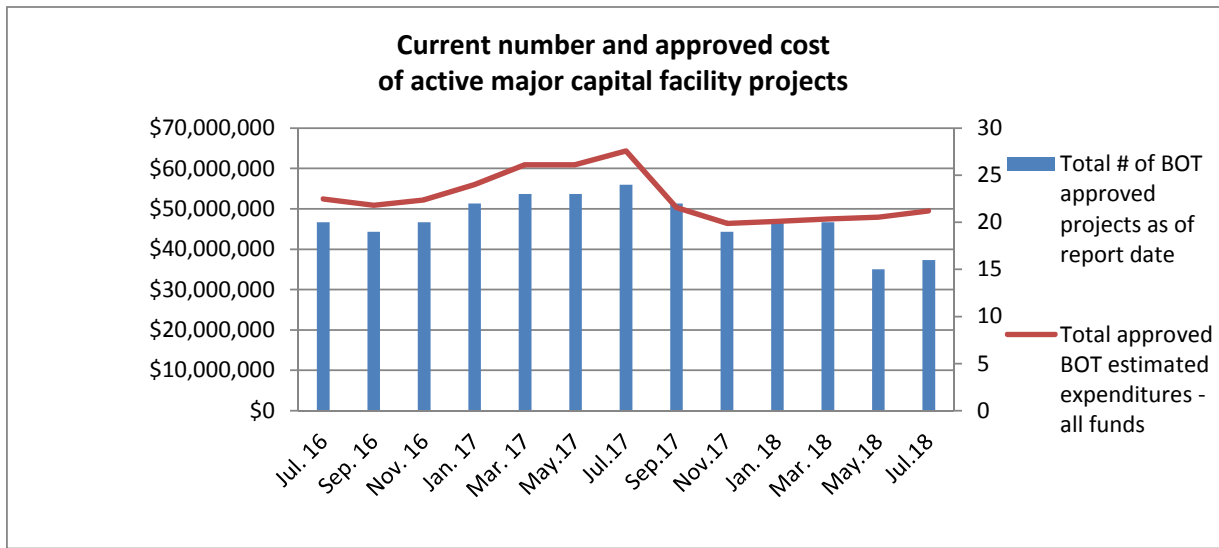
The report reflects a total of 16 projects, with one project new project having been added since the previous report.

The new project is the EDA Hatchery Building Roof Replacement (5100456) which was approved for expenditures up to \$562,000 at the June 2018 Finance, Facilities and Technology Committee meeting.

Two projects will be removed from the next subsequent report due to completion. They are: UMaine's Memorial Union Bear's Den Renovations (5100427) project, and UMM's Card Access Project (4100036, 4100037). That removal status is indicated on the report listing.

The largest single project currently in the portfolio is the Engineering Education and Design Center. The project continues in the design stage working toward a completion of Schematic Design in the coming months. As the project moves into final estimating of the Schematic Design phase the team is working to hire a construction manager at risk firm, sometimes referenced as a CM@Risk to provide pre-construction services and serve as a team member alongside the designers and campus committee members. The committee is using the CM@Risk method of delivery for the project based on a number of factors which lend this process to this type of project including but not limited to technical complexity, cost control and schedule control. A third-party review concurred with this approach. The interested firms provided submissions for review on July 24th, 2018 and the building committee is in the selection process for a finalist.

8/10/2018



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Capital Project Status Report
Board Approved Projects
August 2018 - Finance, Facilities, and Technology Committee
With Grand Totals and % of Current Approved Estimates

Campus, Project Name (Project ID)	Funding Source(s) & each source's share of expenditures to date	Status	Original Estimated Completion	Current Est. Completion	Original Approved Estimate	Current Approved Estimate	% Expended of Current Approved Estimate	Prior Actions, Information & Notes
UM								
Advanced Structures and Composites Center Expansion/ASCC Equip W2-Thermoplastics Lab/ASCC Equip W2 Tow Carriage (5100316, 5100414, 5100432)	Grants (77%), 2010 State Energy Bond (11%), Gifts (12%)	Project 5100316 is Complete, Project 5100414 Design in Progress, Project 5100432 is Design in Progress	2014	2018	\$6,400,000	\$10,400,000	90%	Board Approved \$6.4M in November, 2012. Board approved \$1.6M in March 2014. Board approved increase of \$871,000 in March 2015. BOT approved additional \$1.5M in May 2016 for equipment project.
Cooperative Extension Diagnostic & Research Lab (5100387)	2014 State Bond (85%), Campus E&G Funds (10%), Grants (5%)	Substantially Complete	2016	2018	\$9,000,000	\$9,400,000	93%	BOT approved \$9M in July, 2015. Board approved increase of \$400,000 in July 2017.
Aquatic Animal Health Facility (5100440)	Grants (82%), Campus E&G Funds (18%)	Substantially Complete	2017	2018	\$2,300,000	\$2,800,000	51%	Board approved \$2.3M in January, 2017. Board approved increase of \$500,000 (8.6%) in project cost in November, 2017.
Barrows Hall ESRB Lab Renovations (5100424)	Campus E&G Funds (100%)	Complete	2017	2018	\$1,900,000	\$1,900,000	81%	Board approved \$1.9M in March, 2017
*** Memorial Union Bear's Den Renovations (5100427)	Campus AUX Funds (100%)	Complete	2017	2018	\$3,600,000	\$3,600,000	90%	Board approved \$3.6M in March, 2017
Darling Marine Center Waterfront Infrastructure (5100459, 5100460, 5100461)	Grants (100%), Campus Funds (0%)	Design in Progress	2017	2018	\$3,000,000	\$3,000,000	4%	Board approved \$3M in July, 2017.
** Engineering Education and Design Center (5100458)	Bond (0%), Campus E&G Funds (100%)	Design in Progress	2024	2024	\$1,000,000	\$9,000,000	9%	Board approved \$1M in September, 2017. Board approved \$8M in May, 2018.
Wells Commons Generator (5100433)	Campus Auxiliary Reserves (100%)	Construction in Progress	2019	2019	\$525,000	\$525,000	7%	Board approved \$525,000 January, 2018.
* CCAR EDA Hatchery Building Roof Replacement (5100456)	Campus Auxiliary Reserves (100%)	Construction in Progress	2019	2019	\$562,000	\$562,000	3%	Board approved \$562K in June, 2018.
UMF								
Science Labs Renovations (Preble & Ricker (2100065, 2100068)	2013 Lab & Class State Bond (100%)	Substantially Complete	2014	2018	\$1,377,000	\$1,377,000	89%	Board approved \$1.377M in July 2014.
UMFK								
Forestry Geographic Info Sys Tech Labs/Nursing Lab Renov/Teleconf Ctr Upgrades (3100029 3100030 3100031)	2013 Lab & Class State Bond (100%)	Substantially Complete	2014	2018	\$1,200,000	\$1,200,000	99%	Board approved \$1.2M in May 2014.
UMM								
Compressed Natural Gas Heating Conversion (4100028)	Revenue Bonds (100%)	Substantially Complete	2014	2018	\$1,800,000	\$1,800,000	84%	Board approved \$1.8M in July 2014.
*** Card Access Project (4100036, 41000037)	Campus E&G Funds (26%), Campus Auxiliary Funds (74%)	Complete	2018	2018	\$571,000	\$597,500	96%	Board approved \$571,000 in July, 2017. Change in project cost to \$597,500 (4.6% change) approved by Chancellor in October 2017 per Trustee policy 701.

Finance, Facilities, Technology Committee Meeting - Capital Project Status Report

Campus, Project Name (Project ID)	Funding Source(s) & each source's share of expenditures to date	Status	Original Estimated Completion	Current Est. Completion	Original Approved Estimate	Current Approved Estimate	% Expended of Current Approved Estimate	Prior Actions, Information & Notes
USM								
** Athletic Field Lighting (6100289, 6100305, 6100306)	Campus E&G Funds (44%), External Lease Financing (56%)	Construction in Progress	2018	2018	\$1,780,000	\$1,780,000	5%	Board approved \$1.78M in March, 2018. Board approved execution of a tax-exempt master lease financing agreement not to exceed \$1M in May, 2018
USM Center for the Arts (6100300)	Gifts (100%)	Pre-Design in Progress	2022	2022	\$1,000,000	\$1,000,000	0%	Board approved \$1M in January, 2018.
Corthell Hall HVAC Upgrades (6100295)	Campus E&G Funds (100%)	Construction in Progress	2018	2018	\$550,000	\$550,000	47%	Board approved \$550K in May, 2018.
Explanatory Notes: * Project is new as of this report. ** Details of this project include updates since the last report. *** This project has been completed since the last report and is not expected to appear on the next report.	Funding source(s) reflects primary source(s) for project.	Calendar Year unless otherwise noted.					Percentage expended reflects total expended as of July 31, 2018 as a percentage of the current approved project estimate.	



AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Executive Session Regarding Real Property
2. **INITIATED BY:** Karl W. Turner, Chair
3. **BOARD INFORMATION:** X **BOARD ACTION:**
4. **OUTCOME:**
Increase Enrollment
Improve Student Success and Completion **BOARD POLICY: 801 –**
Acquisition of Real Property
5. **BACKGROUND:**

The Committee will enter into Executive Session to discuss University business under the provision of:

 - 1 MRSA Section 405 6-C to discuss the condition, acquisition or disposition of real property or economic development if premature disclosure of the information would prejudice the competitive or bargaining position of the UMS

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