

UNIVERSITY OF MAINE SYSTEM
Board of Trustees Meeting

hosted by the University of Maine
January 27-28, 2019

Board of Trustees Meeting

Present: James Erwin, Chair; Kelly Martin, Vice Chair; Samuel Collins, Lisa Eames, Norman Fournier, Michelle Hood (by phone), Gregory Johnson (by phone), Ángel Loredó (on behalf of Robert Hasson), Karl Turner (by phone), Mark Gardner, James Donnelly, Trevor Hustus, David MacMahon and Betsey Timm. **Chancellor:** James Page. **Faculty Representatives:** Heather Ball, Timothy Surette, Clyde Mitchell, Patti Miles, Lisa Leduc, and Matthew Bampton. **Student Representatives:** Samuel Atwood, Teresa Plummer, Evan Zarkadas, Maggie Pommerleau, Duane Belanger and Abby Roche. **University Presidents:** Glenn Cummings, Joan Ferrini-Mundy, Ray Rice, John Short, Eric Brown, and Rebecca Wyke. **System Staff:** Dan Demeritt, David Demers, Ellen Doughty, Chip Gavin, Carol Kim, Ryan Low, Tamara Mitchell, Kay Kimball, Tracy Elliott, Robert Placido, Rosa Redonnett, James Thelen, Samantha Warren and Mark Schmelz.

Absent: Robert Hasson and Shawn Moody.

Sunday, January 27, 2019

Trustee Erwin, Chair, welcomed everyone and called the Executive Session to order.

EXECUTIVE SESSION

On a motion by Trustee Martin, which was seconded by Trustee Donnelly, and approved by all members present, the Board of Trustees meeting went into Executive Session under the following provisions:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, employment and duties.
- 1 MRSA Section 405 6-C to discuss or consider economic development only if premature disclosure of the information would prejudice the competitive or bargaining position of the System.
- 1 MRSA Section 405 6-E to have consultation with legal counsel concerning matters where premature general public knowledge would clearly place the System at a substantial disadvantage.

On a motion by Trustee Collins, which was seconded by Trustee Hustus, and approved by all members present, the Board of Trustees concluded the Executive Session.

Trustee Erwin, Chair, called the Public meeting to order and welcomed everyone. He stated that Trustees Gregory Johnson and Karl Turner would be participating in the meeting by telephone.

Meeting with the UM Board of Visitors.

Members of the UM Boards of Visitors (BOV) met with the Board of Trustees for a discussion of

campus BOV strategic goals and concerns. President Joan Ferrini-Mundy welcomed everyone including the UM Presidential Cabinet and UM BOV members, and thanked everyone for attending the meeting. UM BOV Vice Chair, Mr. Philip Hamilton, provided a brief overview of the role the UM BOV plays in supporting the UM campus and community. President Ferrini-Mundy and Mr. Hamilton presented information on the UM initiatives in process to help achieve certain actions outlined in the Board of Trustees [Declaration of Strategic Priorities to Address Critical State Needs](#) document. In specific much focus was on the first goal of Advancing Workforce Readiness and Economic Development. One of the immediate deliverables of this goal is for the UM President to deliver a multi-year plan for prioritizing expanded research and development across the UMS, by March 2019. President Ferrini-Mundy, Mr. Hamilton, UM BOV members, and UM staff members lead discussions on grand challenges for tomorrow, research and development initiatives, and commercialization for Maine and beyond.

Monday, January 28, 2019

Trustee Erwin, Chair, reconvened the meeting and welcomed everyone. He stated that Trustees Michelle Hood, Gregory Johnson, and Karl Turner would be participating in the meeting by telephone.

CITIZEN COMMENT

Citizen Comment is a time regularly set aside for comments from the public. The following individuals spoke during the Citizen Comment period:

Evan Zarkadas – Student Government Conference
Jim McClymer - Communication

CHAIR'S REPORT. Trustee James Erwin Trustee thanked President Ferrini-Mundy and the staff at UM for hosting the Board meeting. He also thanked the UM BOV members for the research and development information provided at the UM BOV and Board of Trustees meeting on January 27, 2019. Trustee Erwin stated that because Trustee Donnelly would need to leave the meeting early, the action item for Approval of UMS External Audit Services would be moved up in the agenda.

Approval of UMS External Audit Services. Trustee Donnelly reported that in November 2018, the University of Maine System (UMS) issued Requests for Proposals (RFP) for UMS external audit services for the purpose of conducting the financial statement and Uniform Guidance audits. After an in-depth review of the responses, the search committee forwarded the top two scoring proposals to the Audit Committee for interview at its January 18, 2019 meeting. The Audit Committee determined that both firms were qualified to perform external audit services for the UMS; therefore, the Audit Committee recommended that the lower cost and higher scoring firm, CliftonLarsonAllen LLP (CLA), be engaged as the UMS external audit firm.

On a motion by Trustee Hustus, which was seconded by Trustee Gardner, the Board of Trustees agreed with the Audit Committee's selected respondent, CliftonLarsonAllen LLP, for appointment as the UMS external audit firm for audit years 2019 through 2025, at the fees indicated in their December 14, 2018 fee proposal.

Chancellor Search Committee Update

Trustee Samuel Collins, Chair of the UMS Chancellor Search Committee, provided an update to the Board about the UMS Chancellor Search progress. Trustee Collins reported that Chancellor Search Committee had their first meeting on January 25, 2019. During that meeting they received the

official charge to the Committee and discussed policy and procedures for completing the Chancellor Search. Other members of the Committee include UMF Faculty Representative to the Board, Mr. Clyde Mitchell; UMPI Student Representative to the Board, Mr. Evan Zarkadas; Trustee Erwin, Trustee Eames, and Trustee Gardner. The Committee has selected the search consultant firm Academic Search LLC to help administer the search. Additionally, UMS Special Assistant for Executive Employment, Ms. Tracy Bigney, is the staff support to the Committee.

Prior to and immediately following the January 25, 2019 Chancellor Search Committee meeting, Academic Search had several listening sessions with UMS staff, campus staff, faculty, students, UMS presidents, Trustees and campus BOV members to collect information on the priorities and characteristics needed in the next UMS Chancellor. During the January 25th Committee meeting, the Search Committee discussed the feedback from the listening sessions and adjusted the Chancellor Search Priorities and Preferred Characteristics document to reflect the UMS community feedback. That document along with Board Policy 203 – *Chancellor Appointment and Responsibilities* will be before the Board for approval later in the meeting.

Since the announcement of the UMS Chancellor Search at the December 19, 2018 Board of Trustees meeting, the Search Committee has been in discussions about whether to have the final stage of candidate vetting in public or confidential session. After consultation with Academic Search and much deliberation between the Board of Trustees and the Chancellor Search Committee, the Committee has decided that in order to obtain the best candidate pool they must have a hybrid of the two types of search models. When the final two to four candidates are selected, there will be an Advisory Committee comprised of representation from faculty, staff, students, BOV members, UMS presidents, and System staff brought in for the final process of the interviews in order to provide feedback to the Search Committee. The people chosen for this Advisory Committee will be selected by the groups they represent and will be asked to sign a non-disclosure agreement in order to protect the identity of the final candidates. The Chancellor Search Committee has chosen this option to protect the identity of potential candidates in order to expand the candidate pool to get the best candidates possible, as many candidates will not apply if they fear putting their current position in jeopardy. Next steps include advertising the position in the traditional higher education career advertising areas and providing a link for the public where they can complete a survey about the Chancellor Search and provide candidate nominations.

CHANCELLOR'S REPORT. Chancellor James Page commented on a story published by the Bangor Daily News, recounting very personal and painful experiences that two students from the UMF campus reported involving allegations of sexual assault. According to the story published, neither student believes the UMF campus processes reached a correct or fair final outcome. Both situations are the subject of pending legal complaints before state and federal civil rights agencies, and UMS will continue to respond there as appropriate. UMS, campus student affairs, and Title IX personnel are seriously committed to their responsibilities to maintain safe campus environments for all students and community members. Additionally, the UMS student code of conduct is under regular review to maintain compliance with evolving national standards and best practices.

UMS Director of Community and Government Relations, Ms. Sam Warren provided a legislative update for the Board. Chancellor Page and other UMS Senior Leadership staff members have been engaging with Governor Mills and the other new legislative members over the past few weeks. More than one third of the legislature are new members. Governor Mills has restarted the State Planning Office and has renamed it the Office of Innovation and the Future. Over two thousand new bills have been introduced this session. UMS has historically been involved with the State

Education Committee, however going forward UMS is looking for ways to be more proactive and get involved with other State Policy Committees. The Labor, Commerce, Research, and Economic Development Committee has been split into two Committees; one being the Labor Committee and one being the IDEA Committee. The IDEA Committee is focused on workforce and economic development. UMS has been working with the State Education Committee and the IDEA Committee on issues such as student debt and affordability and workforce attraction. The first bill to be heard by the new IDEA Committee is the initiation of a long-range economic improvement plan for the State of Maine and Chancellor Page will be testifying in strong support of this bill. UMS has submitted a bill to form a Study Committee and a bill to increase the UMS borrowing authority. UMS is also exploring paths to be a better partner to the State by researching ways to help the State receive additional federal funding. Over the next few months there will be additional opportunities for UMS to engage with the State Legislature including the State of Higher Education Address later this Spring.

Chancellor Page gave a brief update on the Board of Trustees Declaration of Strategic Priorities to Address Critical State Needs document deliverables. Six of the ten deliverables outlined in the document will be due by the March 2019 Board of Trustees meeting. Working groups, steering committees, and appropriate governing groups have been set up for many of the deliverables, with only two remaining that need to be finalized. Going forward UMS expects to report out information on student debt and workforce development as information is gathered from the legislature. A report on the Declaration of Strategic Priorities deliverables will be presented at the March 24-25, 2019 Board of Trustees meeting.

Chancellor Page presented the UMS Spring 2019 Hiring Guide for Maine Employers to the Board, which is a report that includes a schedule of career fairs and networking opportunities across UMS campuses where employers can connect with professionally prepared, job-seeking students. The Hiring Guide for Maine Employers also provides links for posting available positions online and contact information for career service offices at each of the campuses. UM Director of the Career Center, Ms. Crisanne Blackie, provided information to the Board about the various career fairs, recruiting sessions, and on campus informational sessions that UM has planned for the upcoming months.

Trustee David MacMahon provided an update on the UMF Presidential Search. The search for the next UMF President is well underway. The UMF Presidential Search Committee has enlisted the help of the search consultant firm Storbeck Pimentel, which was also the search consultant firm for the UM Presidential Search. Currently Storbeck Pimentel is proactively recruiting and developing a solid candidate pool by leveraging their extensive network of contacts. The UMF Search Committee met with the consultants and discussed the feedback from the marketplace, the critical success factors for ideal applicants, and the review process for candidate materials using the presidential qualifications and priorities put in place by the Board of Trustees. The Search Committee has decided to have a paperless process to ensure confidentiality and public information will be posted to the UMF Presidential Search website as it becomes available.

VICE CHANCELLOR FOR FINANCE, ADMINISTRATION, AND TREASURER'S REPORT.

Vice Chancellor for Finance and Administration & Treasurer Mr. Ryan Low provided the following financial update. The Managed Investment Pool has a current market value of \$318 million. It gained 0.8% for the month of November, bringing the fiscal year to date return total to negative 3.4%, which decreased even further in December to negative 6.9%. The Pension Plan has a current market value of \$27 million. It gained 0.6% for the month of November, bringing the fiscal

year to date return total to negative 2.1%, which decreased even further in December to negative 3.5%. The Operating Fund has a current market value of \$289 million. It gained 0.2% for the month of November, bringing the fiscal year to date return total to negative 0.1%, which decreased even further in December to negative 0.5%. Annual investment income is budgeted at \$4.4 million, had losses of \$2 million through the end of December, bringing UMS \$6.4 million under budget for FY2019. January has brought some relief as the market is in the fifth week with gains and all three UMS investments have had increases for the month of January.

Since October 2018 the UMS Finance Department has been working on the campus budget development for FY2020 and have provided preliminary budget information to the UMS campuses. Meetings with the campuses to have initial budget conversations are scheduled for later in the week. The campuses will take the feedback from these budget conversations back to develop a draft budget that will be presented at the March 19, 2019 full day Finance, Facilities, & Technology Committee meeting as a first reading of the campus budgets. The biggest outstanding piece of the UMS budget is whether or not the 3% annual increase in State appropriation will be approved.

VICE CHANCELLOR FOR ACADEMIC AFFAIRS' UPDATE. Vice Chancellor for Academic Affairs (VCAA) Dr. Robert Neely provided an update on the following Academic Affairs items.

2018-2019 Program Innovation Fund. UMS Deputy Vice Chancellor for Academic Affairs, Dr. Kay Kimball provided an update on the 2018-2019 Program Innovation Fund (PIF). The UMS 2018-2019 PIF process formally began on September 21, 2018 with a request for pre-proposals from interested faculty on each of the seven campuses. A total of twenty pre-proposals were submitted. The Chief Academic Officers Council (CAOC) and members of the Vice Chancellor for Academic Affairs' office reviewed each and scored them based on how well they met the criteria. The CAOC met and discussed the relative merits of each at the December 6, 2018 meeting, and selected fifteen to move forward to the full proposal stage. The pre-proposals selected have emphasized the workforce, collaboration, and adult learning initiatives outlined in the Board of Trustees Declaration of Strategic Priorities to Address Critical State Needs document. Dr. Kimball will inform applicants of the collective recommendations from the CAOC, and ask for full proposals for those selected for further development by the end of December. Full proposals with budgets will be due March 11, 2019 for consideration and final selection at the May 2, 2019 CAOC meeting.

Academic Partnership Update. Associate Vice Chancellor for Academic Affairs, Dr. Robert Placido, provided an update on the UMS progress with Academic Partnership (AP). The implementation process began in November with a review of the readiness of the programs that will be transformed into the new approach. The agreement included an initial list of sixteen programs. The results of the review revealed that some programs could be launched in Summer 2019, more in the Fall 2019, and the rest of the programs will come online as soon as possible. UMS and AP have been reviewing resources, establishing an organizational structure, appraising program readiness and studying course inventory. They have also held on-site UMS campus implementation kick-off meetings and performed process analysis. After review, various recommendations on ways to decrease UMS application acceptance from eight weeks to seven days start to finish, were made. Other future progress recommendations include changing the part-time/full-time definitions, providing online orientation, and aligning the financial aid and bursar calendars to include six start dates with seven-week sessions each.

Programs for Examination. Vice Chancellor Neely provided an update on the progress of the UMS Programs for Examination. Initially there were 130 programs identified for examination and currently there are still 33 programs that require further examination. Of the initial programs identified, approximately 30 programs were removed for a variety of reasons including programs already eliminated or merged, programs recently launched, as well as various individualized study programs requiring no additional faculty or courses. The remaining programs removed from the list were overlapping master's/doctoral programs or judged to generally meet a critical university, community or regional need. From the examination process, five program areas have emerged as programs that are having difficulty maintaining enrollment across UMS campuses. The VCAA and UMS Provosts are looking for ways to collaborate these programs with existing programs that have better enrollment numbers. Vice Chancellor Neely emphasized that this process is about program examination and not about program elimination. In March 2019, the UMS Chief Academic Officers will identify specific actions for the programs and will present their final findings and recommendations in May 2019.

ACTION ITEMS

Acceptance of Minutes

On a motion by Trustee Fournier, which was seconded by Trustee Hustus, the minutes from the following meetings were unanimously approved as presented:

November 18-19, 2018 – Board of Trustees Meeting

December 19, 2018 – Special Board of Trustees Meeting

December 20, 2018 – Investment Committee Meeting

January 7, 2019 – Human Resources & Labor Relations Committee Meeting

January 8, 2019 – Academic & Student Affairs Committee Meeting

January 10, 2019 – Finance, Facilities, Technology Committee Meeting

January 14, 2019 – Investment Committee Meeting

January 18, 2019 – Audit Committee Meeting

Approval of Appointment to the University of Maine Board of Agriculture. Chancellor Page reported that Dr. M. Susan Erich, one of the UM Board of Agriculture research faculty members term will expire on January 29, 2019. The research faculty member recommended to succeed Dr. Erich is Dr. Robert Causey, Interim Director of the School of Food and Agriculture and Associate Professor of Animal and Veterinary Sciences. Dr. Causey will serve as a research faculty representative to the Board of Agriculture for a five-year term beginning January 30, 2019.

On a motion by Trustee Collins, which was seconded by Trustee Gardner, the Board of Trustees approved the following research faculty appointment to the UMaine Board of Agriculture: Dr. Robert Causey for a five year term effective January 30, 2019.

Recommendation for Private Equity Asset Allocation for the Managed Investment Pool. Trustee Martin reported that during the last three Investment Committee meetings, New England Pension Consultants (NEPC) had provided information and education on private equity investing. At the December 20, 2019 Committee meeting, NEPC presented two asset allocation mixes – one with Private Equity and one without. No action was taken at the December 20th meeting as the Committee opted for further discussion at a future meeting. At the January 14, 2019 Investment Committee conference call meeting, the Committee members raised several concerns about investing in this asset class. Among those concerns are the increased risk and liquidity considerations given that the Managed Investment Pool includes third party funds that are not held

in perpetuity. As a result, the Committee members recommended no increase in the Private Equity allocation for the Managed Investment Pool but rather allow the two current private market investments to continue in the portfolio until those investments wind down or until other due diligence action is appropriate.

On a motion by Trustee Gardner, which was seconded by Trustee Collins, the Board of Trustees approved the Investment Committee's recommendation to make no additional investment in Private Equity in the Managed Investment Pool, beyond those related to the two existing private market investments.

Osher Map Library Foundation Ratification. UMS Chief of Staff and General Counsel, Mr. James Thelen reported that on June 22, 2018, USM announced a new agreement between UMS, Dr. Harold L. Osher, and other parties that committed \$12 million in new funds that, along with other funds already held by the USM Foundation, would be transferred to a new foundation to support the development of the Osher Map Library collection held at USM. The agreement also provides for the significant expansion of the Osher map collection and transfer of title to UMS of Dr. Osher's maps upon USM's successful development of the collection and its use over a five-year evaluation period. A requirement of the June 22, 2018 Agreement was that UMS staff incorporate the USM Osher Map Library Foundation as a separate, non-profit 501(c)(3) public benefit entity that will be managed by an 11-member board. Mr. Thelen prepared and executed Articles of Incorporation to establish the USM Osher Map Library Foundation, which were filed with the State of Maine on December 6, 2018. UMS Treasurer Mr. Ryan Low executed a certificate attesting to General Counsel Thelen's authority to execute and file the Articles of Incorporation. As a measure of public accountability, Mr. Low and Mr. Thelen requested the UMS Board of Trustees' ratification of the execution of the Articles of Incorporation for the USM Osher Map Library Foundation.

On a motion by Trustee Martin, which was seconded by Trustee Hustus, the Board of Trustees ratified the execution and December 6, 2018 filing of Articles of Incorporation for the USM Osher Map Library Foundation to be in compliance with the June 22, 2018 UMS-Osher Agreement.

Approval of the Maine Economic Improvement Fund Annual Report. UM Vice President for Innovation and Economic Development, Mr. Jake Ward presented the Maine Economic Improvement Fund (MEIF) annual report for Board approval. Maine statute requires the UMS to provide an annual report to the Governor and Legislature in January each year. In addition to listing the annual financial data, the report also includes an assessment of the achievement of the annual goals and objectives, and a summary of the research and development projects that have been funded.

On a motion by Trustee Fournier, which was seconded by Trustee Timm, the Board of Trustees approved the 2018 Maine Economic Improvement Fund Annual Report as presented.

Confirmation of Student Representative to the Board of Trustees. USM President Glenn Cummings presented a brief biography on Mr. Nathan Carlow, the proposed new USM Student Representative to the Board of Trustees.

On a motion by Trustee Collins, which was seconded by Trustee Gardner, the Board of Trustees approved the appointment of the following Student Representative to the Board of Trustees, as amended:

Student Representative:

Nathan Carlow, USM – appointed for a two year term – Jan. 2019 to Jan. 2021

New Academic Program Proposal: Bachelor of Science in Public Health, USM. Vice Chancellor Neely and USM President Cummings provided information to the Board about USM’s academic program proposal request for a Bachelor of Science in Public Health (BSPH). The request was first proposed at the January 8, 2019 Academic and Student Affairs (ASA) Committee, but the appropriate background materials for the request were not provided at that meeting. The Board requested that the proposal be removed from the consent agenda and submitted at the January 27-28, 2019 Board of Trustees meeting, as a regular action item with the appropriate background materials.

On a motion by Trustee Timm, which was seconded by Trustee Hustus, the Board of Trustees approved the recommendation of the Academic & Student Affairs Committee and authorized the creation of the Bachelor of Science Degree in Public Health for the University of Southern Maine.

New Academic Program Proposal: Ph.D in Leadership Studies, USM. Vice Chancellor Neely and USM President Cummings provided information to the Board about USM’s academic program proposal request for a Ph.D in Leadership Studies. Usually new academic program proposals are submitted to the ASA Committee before they are submitted to the full Board for approval. However, this program proposal was submitted to Vice Chancellor Neely after the January 8, 2019 ASA Committee meeting had passed. To avoid waiting for approval until the March 24-25, 2019 Board of Trustees meeting, Vice Chancellor Neely presented the USM Ph.D in Leadership Studies academic program approval request with the appropriate background materials to the Board of Trustees for approval at the January 24-25, 2019 Board of Trustees meeting.

On a motion by Trustee Fournier, which was seconded by Trustee Hustus, the Board of Trustees authorized the creation of the Doctor of Philosophy degree in Leadership Studies for the University of Southern Maine.

Revised Board of Trustee Policy 203 Chancellor – Appointment & Responsibilities. Trustee Collins provided information on the proposed revised Board of Trustees Policy 203 – *Chancellor Appointment & Responsibilities*. With a search underway for the next Chancellor, the Board is developing priorities and expectations for the position. Board Policy 203 is part of the proposed changes to the Policy will bring it into line with current expectations of the Chancellor under the One University initiative and the needs of Maine for higher education leadership. The proposed changes to Policy 203 were initially presented at the December 19, 2018 meeting of the Board for information. The draft revised policy was reviewed by staff and by the Chancellor Search Committee at their January 25, 2019 meeting.

On a motion by Trustee Collins, which was seconded by Trustee Martin, the Board of Trustees adopted the proposed changes to Board Policy 203, Chancellor—Appointment and Responsibilities as presented.

Chancellor Search – Priorities and Preferred Characteristics. Trustee Collins reported that at the December 19, 2018 Board of Trustees meeting the Board adopted the priorities and preferred characteristics for the next chancellor to guide the work of the Chancellor Search Committee. Since then, the Chancellor Search Committee and search consultants have conducted listening sessions to

provide opportunities for members of the UMS community and stakeholders to provide input to the Chancellor Search Committee for their use in assessing candidates. The Search Committee met on January 25, 2019 and reviewed the input from the listening sessions. The Search Committee recommend changes to the Priorities and Preferred Characteristics to reflect input from the listening sessions, and requested that the Board adopt the revised statement of Priorities and Preferred Characteristics.

On a motion by Trustee Collins, which was seconded by Trustee Fournier, the Board of Trustees adopted the revised Priorities and Preferred Characteristics for the Chancellor as discussed.

CONSENT AGENDA

On a motion by Trustee Martin, which was seconded by Trustee Hustus, the items on the Consent Agenda were unanimously approved by the Board of Trustees as follows:

The Board of Trustees reviewed the following agenda items as forwarded by the Finance, Facilities, and Technology Committee to the Consent Agenda from its meeting on January 10, 2019:

Cyberbit Range, UMA.

The Board of Trustees authorized the University of Maine at Augusta, to expend up to \$855,000 over three years in grant and campus funds for the acquisition of the Cyberbit Range security training and simulation platform.

Machine Tool Lab Building Replacement, UM.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee for the University of Maine System acting through the University of Maine to expend up to \$1.5 million from funds to be identified by the University of Maine Chief Business Officer and the University of Maine System Treasurer to construct a new facility of up to 5,900 square feet.

Master Plan, USM.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee and acknowledged the campus master plan from USM and, without granting Trustee approval for any specific expenditure or capital project that would otherwise require Trustee consideration, accepted the plan and encouraged the University to continue its efforts to maintain and act in accordance with the plan as well as other applicable directives of the Trustees.

Lease Request, Cooperative Extension, Greenland Point, UM.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee for the University of Maine System acting through the University of Maine to enter into a lease agreement for the Greenland Point Center located in Princeton, Maine and its approximately 63 acres and approximately 9,500 gross square feet of facility space, for a term of up to thirty years including renewals, with all final terms and conditions subject to review and approval by General Counsel and University Treasurer.

Real Property Acquisition, UMF.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee for the University of Maine System acting through the University of

Maine at Farmington to purchase the property located at 274 Front Street in Farmington, Maine, comprised of approximately 10,384 square feet on 3.18 acres for the purpose of conducting a renovation by replacement of its Sweatt-Winter Childcare Center which includes early childhood programming and workforce training opportunities, with all final terms and conditions subject to review and approval of the University of Maine System Treasurer and General Counsel.

Bailey Hall Fire Protection and Electrical Upgrades, USM.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee for the University of Maine System acting through the University of Southern Maine to spend up to \$2,580,000 in various funding sources, including Information Technology Services, Campus E&G, and 2018 Bond funds, to upgrade the Bailey Hall Fire protection and electrical systems.

Woodward Hall Renovation, USM.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee for the University of Maine System acting through the University of Southern Maine to spend up to \$1,800,000 from various funding sources, including Bond and Campus E&G funds, on a renovation project for Woodward Hall.

Schematic Design of Career and Student Success Center, USM.

The Board of Trustees approved the recommendation of the Finance, Facilities and Technology Committee for the expenditure of up to \$1 million to begin the Schematic Design of the Career and Student Success Center at the University of Southern Maine with funding from the 2018 Facilities and Infrastructure Improvement Bonds.

DISCUSSION ITEMS

2018 State of IT Report. UMS Chief Information Officer, Dr. David Demers provided an overview of the UMS 2018 State of IT Report. The report highlights UMS IT key initiatives that have been completed over the last year and also indicates where UMS is headed as an organization for future directions. The UMS IT strategic plan is a year-long inclusive process to define the mission, vision, and values of the UMS IT team. The UMS IT strategic plan outlines a set of 17 strategic goals, organized into 6 service categories and 98 key objectives. Many of the strategic goals in the UMS IT strategic plan are aligned with the UMS Board of Trustees strategic goals listed in the Declaration of Strategic Priorities to Address Critical State Needs document.

EXECUTIVE SESSION

On a motion by Trustee Hustus, which was seconded by Trustee Collins, and by unanimous vote of Trustees present, the Board of Trustees meeting went into Executive Session under the following provisions:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, employment and duties.

On a motion by Trustee Gardner, which was seconded by Trustee Timm, and by unanimous vote of Trustees present, the Board of Trustees concluded the Executive Session.

Following the Executive Session, the public meeting was reconvened to take action on the following items:

Confirmation of Honorary Degree Nominations for 2020.

On a motion by Trustee Fournier, which was seconded by Trustee Gardner, the Board of Trustees approved the 2020 nominations for Honorary Degrees as presented.

Approval of Tenure at time of hire: Dean of the Undergraduate School of Business, UM.

On a motion by Trustee Collins, which was seconded by Trustee Martin, the Board of Trustees approved tenure at the rank of Professor to the candidate for Dean of the Undergraduate College of Business at the University of Maine, with tenure to be effective if and when the administrative position ends and the individual assumes a full-time faculty position in the Undergraduate College of Business, in accordance with Board policy.

Additional information about the meeting can be found on the Board of Trustees website:

<http://staticweb.maine.edu/wp-content/uploads/2019/01/MtgMat-BOT-January-27-28-2019-revised-013019.pdf?0d0f03>

DATE OF NEXT MEETING

The next meeting of the Board of Trustees will be held on March 24-25, 2019 at the University of Maine at Machias.

Adjournment

Heather A. Massey for
Ellen N. Doughty, Clerk