

UNIVERSITY OF MAINE SYSTEM  
Board of Trustees Meeting

at the University of Maine System  
253 Estabrooke Hall, Orono

March 5, 2018

**Academic and Student Affairs Committee Meeting**

**Present: Committee Members:** Gregory Johnson, Chair; James Erwin (by phone), Michelle Hood (by phone) Karl Turner (at USM), Betsy Timm (at USM), and Lisa Eames (by phone). **Chancellor:** James Page (at USM). **Presidents:** Glenn Cummings (at USM), Kate Foster (at UMF), and Ray Rice (at UMPI). **Faculty Representatives:** Ray Albert (at UMFK), Liz Turesky (at USM), Uriah Anderson (at UMM), Lisa Leduc (at UMPI), Patti Miles, and Tim Surrette. **Student Representatives:** Sam Atwood and Abby Roche. **System Staff:** Dan Demerit, David Demers (at UMA), Ellen Doughty, Carol Kim, Robert Neely, Robert Placido, Rosa Redonnett, Jim Thelen, and Samantha Warren (at USM). **Others Present:** Steve Gammon, Jeff St. John, Jeannine Uzzi (at USM), David Fiacco, Sarah Mlynarchek, Kay Kimball (at UMM), Clyde Mitchell (at UMF) and Nina Lavoie (at UMA).

**Committee Members Absent:** Jason Coombs and Shawn Moody.

Trustee Johnson, Chair of the Academic & Student Affairs Committee, called the meeting to order.

**UMS Student Conduct Code.**

Trustee Johnson thanked Trustee Erwin for serving on the Review Team on his behalf. Ms. Rosa Redonnett, Chief Student Affairs Officer, thanked the other members of the Review Team for their efforts. Mr. David Fiacco, Director of Community Standards, Rights and Responsibilities at the University of Maine and Ms. Sara Mlynarchek, Assistant General Counsel updated the Committee on the review process, changes/clarifications to the Code. The UMS Student Conduct Code applies to the entire University of Maine System. As mandated by Board policy, the Code is reviewed and updated every three years, and is ultimately approved by the Board of Trustees. The last regular review occurred during the spring of 2015; Board approval occurred at the May 2015 Board meeting.

The changes go into effect on July 1, 2018 instead of directly after ratification at the Board meeting to lessen any issues that may arise if the code was to go into effect mid-semester.

**General Changes**

Some of the general changes are enhanced readability, updated definitions, and updated wording to ensure gender neutrality. The non-discrimination regulations were moved to the front of the book. A clause was added that states a qualified student with a disability is entitled to a reasonable accommodation if need. In addition all violations were brought in line with Board Policy 402.

**Procedural Changes**

Procedures were updated that included added interim measures available before a hearing and a final decision is made. A change to the Code states that the first level hearing will be with the Officer only. Clarification was given concerning limitations on what violations could move on to a full committee review after the first level hearing. If after the committee review sanction is won, that qualifies the respondent to a right to review beyond the committee on the Presidential or Presidential designee level. This level can be one person or a panel of three. This will be decided by the President.

On a motion by Trustee Erwin, which was seconded by Trustee Timm, the Academic and Student Affairs Committee approved the following resolution to be forwarded to the Consent Agenda for Board of Trustees approval at the March 18-19, 2018 Board meeting:

**Spring 2018 Enrollment Update.**

Ms. Redonnett provided a brief update on the status of enrollment at our campuses for Spring 2018 based on the findings within the Enrollment Report. The Spring 2018 Enrollment Report is historically run after our census date of February 15. It was stated that due to several factors Spring enrollment has historically been lower than Fall enrollment.

**General Enrollment**

Spring headcount enrollment increased 0.2%. Spring full time equivalent and credit hours increased 1.2% and 1.1% respectively. Of this, with the exception of associate degree level credit hours and non-degree graduate credit hours, all degree levels increased. Associate degree levels continued to decline – 17.6%. Baccalaureate degrees increased slightly 0.6%. Non-degree undergraduate levels continued to increase 13.4%. Graduate enrollment increased 5.9% and law increased 5%. Overall, undergraduate credit hours increased 0.7% and graduate credit hours increased 5.1%.

**Early College Enrollment**

Early College enrollment credit hours increased by 38.9% which represents 2.5% of all undergraduate credit hours. Distance education increased 5.8% while traditional on-campus course credits decreased slightly 0.3%. Online credit hours in the spring semester increased 8.0% and account for 21.7% of total credit hours and exceeded the strategic outcome goal of 20%.

**Program Suspension – Education, UMFK.**

Dr. Robert Neely, Vice Chancellor for Academic & Student Affairs explained that pursuant to Board of Trustee Policy 305.4, Academic Program Suspension, the University of Maine at Fort Kent is proposing to suspend offering degrees in Education (elementary and secondary). He then turned the discussion over to UMFK Vice President of Academic Affairs and Provost Mr. Steve Gammon, who explained that the program has had very low enrollments and the last full-time faculty member in the program left UMFK last summer. In order to maintain the program and meet State accreditation requirements, UMFK would need to hire three full-time faculty. Given the low program enrollments and the other opportunities within the UMS for students to seek an education degree, it is difficult to justify expending the resources to maintain degrees in Education at UMFK. Thus, beginning Fall, 2018, the University of Maine at Presque Isle will offer the Education degree on the UMFK campus in support of UMFK students interested in pursuing careers in Education.

**Five Year Plan to Build up Engineering within the University of Maine System.**

Vice Chancellor Neely and Mr. Terry Shahata, USM Senior Policy Associate; Research & Economic Development/MEIF Coordinator, explained the engineering faculties at UM and USM share a unified vision of UMS as a national leader in engineering research and education, and a driver of economic growth in Maine. To achieve this vision, USM, with the approvals of President Cummings and Chancellor Page, formed a planning committee with representatives of UM's College of Engineering.

The plan details five years of collaborative work between UM and USM to grow engineering, System-wide. It includes estimates of initial investments including complementary investments needed to ensure the continued success of UMS's flagship program. The Plan also projects the outcomes over the next decade to create a truly comprehensive, statewide system of engineering education. The specifics of the 5-Year Plan include:

- Increase the number of job-ready engineering undergraduates by 60% within a decade (1,200 more engineering undergraduates compared to today; 200 students at USM and 1,000 students at UM) through expanded as well as new programs at both UM and USM;
- Target the unmet needs of Southern Maine businesses by building or expanding three new programs at USM: Industrial Engineering, the only program of its kind in northern New England; Engineering Science; and expanding Electrical Engineering to include Computer Engineering;
- Build a robust K-12 pipeline of Maine students interested in engineering and ready to succeed at the post-secondary level;
- Expand pathways for Maine community college students to easily transition into UM's and USM's undergraduate engineering programs; and
- Help more engineering graduates launch their careers in Maine through internships and co-ops.

### Projected Investments

UM and USM propose to launch this initiative in the 2019-2020 fiscal year. The projected initial investment over the first five years is \$15.9 million. Over time higher revenue from tuition derived from student growth will strengthen the finances of both institutions. Capital investments in the amount of \$5,000,000 would be needed to support USM's engineering expansion. At UM, investment is needed in the near-term for the UM Engineering Education and Design Center. This project has partial funding of about \$50,000,000 from debt service authorized by the legislature and an internal commitment by UM. An additional \$30,000,000 is needed to complete this project which is now in the design phase. Starting in FY23, this must be followed by a \$70,000,000 investment to renovate five existing engineering education buildings.

### Next Steps

Following the March 18-19 meeting of the Board of Trustees, the Planning Committee will begin the process of developing an implementation plan. This process will include refining the academic programming, final costing, identification of funding sources, and following each campus' internal procedures for academic and budget planning and approvals. In Summer 2018, the final implementation plan will be submitted for review and approvals to the Chief Academic Officers Council, the Academic and Student Affairs Committee, and the Board of Trustees in that order.

### Academic Affairs Updates: Strategic Initiatives

Vice Chancellor Neely provided an update on the Early College. Since 2009, enrollments and credit hour production in Early College programs have continued to grow (+20.7%) through 2016/2017. For the 2016-2017 academic year, Early College enrollments produced 17,584 credit hours, with UMFK and UMPI accounting for 51% of the total credit hour production in Early College.

With respect to matriculation of high school students participating in Early College programming to postsecondary education, the rates are below our aspirations. First, on the basis of Fall, 2016 data, students are more likely to enroll at any university within the UMS than simply the institution from which they received Early College program. Second, overall matriculation rates to any USM institution average 28.4% across the System, with the highest rates to UMM (46.2%), UMF (37.5%) and UMPI (34.2%). In addition, another 34.3 % of students participating in UMS Early College programs enroll in post-secondary education at a non-UMS institution. The UMS is seeking to incentivize matriculation to its campuses with \$140 thousand dedicated to Early College scholarships in Fall, 2018.

Vice Chancellor Neely along with Associate Vice Chancellor Carol Kim have been visiting all of the UMS campuses to meet with each provost and talk about the program and the funding. It was stated that

last week \$281 thousand was released system wide for the program and that there is still at least \$2 million available however there is \$3.1 million in requested funding.

UMS campus proposals to support growth and/or enhanced quality standards in Early College were received on January 29, 2018 and have been reviewed by UMS staff.

#### UMS Early College Lead Coordinator

Earlier efforts to fill this position had failed so the search was reopened with a slight increase to the salary. There are now three qualified finalists in the pool all with substantial early college experience.

#### Next Steps

The process to develop an Early College website has begun. This will be a single portal systems website. Anyone including potential students, guidance counselors, and parents could click on various links to learn about the program or connect to one of the individual campus websites for more information and enrollment.

#### **Faculty Representatives: Discussion**

Several faculty representatives were present and voiced concerns about not having adequate time to review the final draft of the Board Policy 214 on Institutional Authority Political Matters and discuss it with the Faculty Senates. It was proposed that the vote on the Policy be postponed until the May 2018 Board of Trustees meeting. The Committee agreed that they would make a decision on whether to postpone the vote after the Review Team meeting on March 6, 2018.

#### **Student Representatives: Discussion**

The student representatives that were present had no new items to discuss.

Heather Massey for  
Ellen N. Doughty, Interim Clerk of the Board