

## EXHIBIT I

### Instructions for Electronically Transferring Stock

To donate a gift of stocks which are in the possession of donor's stockbroker, please have the broker electronically transfer the corporate stock to the **University of Maine System account** which has been established at:

- E\*TRADE DTC #0385**  
For further credit to:

**University of Maine System**  
**Account Number: 5568-6868**

- UMS Broker:**

**E\*TRADE Securities, LLC**  
[www.etrade.com](http://www.etrade.com)  
**800-822-2021**  
**866-650-0003 Fax**

With the transfer, please include information about what the donor would like the proceeds to support at which System campus. Also please notify the respective campus's development office when the transfer is expected to take place - (when the order for transfer has been executed).

#### **To send certificates via regular mail:**

E\*TRADE Securities LLC  
P.O. Box 1542  
Merrifield, VA 22116-1542

#### **To send securities via overnight mail:**

E\*TRADE Securities LLC  
671 N. Glebe Road, 11<sup>th</sup> Floor  
Arlington, VA 22203