ATTACHMENT E
USE OF FACILITIES QUESTIONNAIRE

Fiscal Year Beginning: _____

Name of Person Completing this Form: _____ Signature of Person Completing this Form_____ Date Completed: _____

Instructions: Listed below are the facilities for your University that are funded in part or in whole by tax-exempt bonds. For each facility listed, please provide the information described below. Please return these forms to _____ no later than _____.

Column A Indicate the name of the Facility.

Column B Describe the primary uses of the Facility (e.g., classroom, dormitory, research, labs, offices).

Column C Indicate whether any portion of the Facility is leased to an external party. External parties include for profit and nonprofit entities, governmental entities, and individuals.

Column D Indicate whether there are any parties that provide management or other services with respect to the Facility. Examples of such arrangements include agreements with health service providers, building management providers, IT providers, and food service providers. If the Facility's only service contracts are limited to janitorial, security, pest control or equipment repair services, check "no."

Column E Indicate whether any portion of the Facility, such as dorm rooms, conference rooms, lobby space or an auditorium, is rented to third parties on a short-term or periodic basis.

Column F Indicate whether the Facility contains space in which research sponsored by an external party is performed.

Column G Indicate whether the Facility or any space within it is the subject of an agreement with a party to have a name associated with the Facility or space in return for a payment.

Column H Indicate whether the Facility is, or contains, a parking garage where spaces are used by persons other than the University's employees, students, or visitors.

Column I Indicate whether the answers indicated in columns C through H would have been different at any point since 1989. For example, if the Facility is not currently subject to a management or service contract but previously was so subject, indicate "yes" in column I.

Column J Indicate whether there are any current plans to change the use of the Facility in the next 1-5 years.

A	B	C		D		E		F		G		H		I			J	
Name of Facility	Primary Uses of Facility	Leases?		Management or Service Contracts?		Short-term or Periodic Rentals?		Sponsored Research?		Naming Agreement ?		Parking Garage Used by Third Parties?		Changes Since 1989?			Planned Change in Use of Building?	
		Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	Don't Know	No	Yes	No