

**Imprest Fund Receipt and Agreement  
University of Maine System  
16 Central Street  
Bangor, Maine 04401**

I, \_\_\_\_\_, at \_\_\_\_\_, this  
date received the amount of \$\_\_\_\_\_ from the University of Maine  
System for imprest purposes.

These funds will be used for the sole purpose of expenditures for the  
University of Maine System and authorized change funds.

I hereby agree to assume full responsibility for the above funds, and will  
properly safeguard the funds from theft and misappropriation.

I acknowledge the right of the Treasurer or a duly authorized  
representative to audit this account at any time.

I agree to account for these funds and return any balances to the  
Treasurer, University of Maine System upon termination of my employment or  
upon demand by the Treasurer, University of Maine System.

\_\_\_\_\_

Date Signature