CHANCELLOR SEARCH COMMITTEE MEETING
September 28, 2006

NOTES

Present: Trustees Weston (Chair), Johnson, McCrum, Medd, Murphy, and O’Leary; Clark, and Rice; MacTaggart, and Breece (recording).

1. Chair Meg Weston called the meeting to order at 3:30 and welcomed the committee members.

2. Reviewed and discussed the following:
   a. Procedures
   b. Rules
   c. Charge
   d. Maine’s Right to Know Law
   e. Equal Opportunity/Affirmation Action

3. Reviewed and confirmed the tentative timetable and associated events.

4. Reviewed the position announcement. Chancellor MacTaggart presented the strategy for media placement and personal letters to circulate the position announcement to a nation-wide audience.

5. Trustee Weston mentioned that the entire Board of Trustees will continue their dialog on the desired leadership skills for the next Chancellor – perhaps at the November meeting. This dialog will guide the screening process.

6. The Search Committee would like to meet again during the late part of October to plan the screening process that will occur in November.

7. The meeting adjourned at 4:40.
October 2, 2006

Dear Colleagues,

I’d like to take this opportunity to update you on the Chancellor’s search. The committee met for the first time last week in Augusta to kick off the search process. The committee consists of Trustees Johnson, McCrum, Medd, Murphy, O’Leary, and myself as chair. Also Robert Rice, of UMaine, is the faculty representative and Brian Clark, of University of Southern Maine, is the student representative. Furthermore, Chancellor MacTaggart is assisting the search along with Jim Breece.

Our first meeting was productive as we reviewed, refined, and confirmed the process, rules, charge, calendar and associated events. The position announcement has been placed in the media – to appear this week – followed by over 320 letters to academic administrative leaders throughout the country. In addition, Chancellor MacTaggart is making personal contacts with proven leaders within higher education. This should serve our purpose to foster a far reaching and intensive nationwide search.

The search committee will be meeting again at the end of October to plan the screening process that will begin early November. In order to guide our screening process, the Board will continue the dialogue we began in the June retreat defining the desired leadership characteristics of the next Chancellor. If possible, I’d like this to occur at the November Board meeting.

We plan to bring 3-4 final candidates to the System for on-site visits with the Board and the greater university community in mid to late January 2007. If you have any questions about the search and our progress, please don’t hesitate to contact me.

Sincerely,

Meg Weston, Chair