UNIVERSITY OF MAINE SYSTEM
Board of Trustees
AGENDA CALENDAR

A working calendar for developing agendas and submitting various reports to the Board has been designed in order to allow maximum planning in organizing presentations and reference materials. The calendar identifies the timetable for submission of items and reports which recur every six to 24 months as well as special reports with specific time lines. It does not include general items which are ordinarily on each Board meeting agenda; e.g., Personnel Appointments. The following agenda is subject to change consistent with scheduling, reporting, and other factors that the Chancellor deems necessary to consider such matters.

The Calendar will be updated and included in the Board Meeting materials on a regular basis.

**JANUARY:**

- **Academic Affairs**
  - Academic Year Calendar
  - Honorary Degree Nominations
- **Fiscal Matters**
  - State Research Report

**MARCH:**

- **Academic Affairs**
  - Tenure Nominations
  - Tenure Report
- **Governance/Administration**
  - Board Calendar
  - Establishment of Nominating Committee
- **Student Affairs**
  - Spring Enrollment Update

**MAY:**

- **Fiscal Matters**
  - Budgets and Student Charges
- **Governance/Administration**
  - Election of Board Officers
  - Confirmation of Board of Visitors

**JULY:**

- **Governance/Administration**
  - Appointment of Standing Committees
- **Human Resources**
  - Annual Report on Named Chairs and Professorships

**SEPTEMBER:**

- **Fiscal Matters**
  - Appropriation Request

**NOVEMBER:**

- **Academic Affairs**
  - Awarding of Academic Degrees
- **Fiscal Matters**
  - Review of Annual Financial Report
- **Student Affairs**
  - Official Fall Enrollment Update

November 2013