OVERVIEW
The 2012-2013 Academic Year focused on the advocacy role of boards of visitors in the University of Maine System, on the Board of Visitors’ internal structure, role in institutional planning, and launch of special projects.

The Board of Visitors also reached out to the University of Maine at Fort Kent Foundation and University of Maine a Fort Kent Alumni Association to foster an atmosphere of broader collaboration, financial support, and advocacy.

MEETING SUMMARIES

At the October 2012 meeting the Board received reports from President Hess on increases at UMFK; projected revenues and expense; the new Learning Center on campus; and progress towards the Cloche de Fer endowment and capital campaign goals. They also received updates on System-wide administrative reviews and initiatives on performance-based funding, distance learning, and credit transfer.

Members reflected upon recent campus visits by Chancellor Page, plans to send representatives to the November Board of Trustees meeting at UMPI, heard reports on bridging efforts with local schools, and established a Special Projects Committee for ad hoc Board of Visitors initiatives.

At the January 2013 meeting, the Board ratified an organizational restructuring, including a new Executive Committee and revised committee descriptions. The Advocacy Committee reported on the Business Breakfast with Commissioner of Education Stephen Bowen and its outreach efforts with the UMFK Foundation and Alumni Association, the Education and Development Committee reported on plans of the Annual Retreat, and the Planning Committee reported on its role in the upcoming work on the UMFK strategic planning process and NEASC self-study.
The newly established Special Projects Committee reported on the initial efforts of its sub-committees on Armed Forces Recruiting, economic development, and biomass.

At its April 2013 meeting, the Board of Visitors welcomed student representative Irene Levesque-Rowe. Vice President Murphy provided a finance and budget report. The finance report included a presentation on outcome-based funding and a discussion on the impact of "zero-zero" impacts of state appropriations and flat tuition rates. New program options in Conservation Law Enforcement and Allied Health were reviewed. Continuous quality improvement reports on the very successful nursing program accreditation (CNE) and upcoming business program program accreditation (IACBE) were very positively received.

Feedback from the Annual Retreat, facilitated by former Chancellor Terry MacTaggart, included a continued interest in exploring the relationship between the System's governing board (Board of Trustees) and the campus advisory boards (Boards of Visitors), the impact of flat funding and outcome-based funding on campuses, and the importance of distance education.

The board heard reports from the Advocacy Committee relating to a Business Breakfast featuring Commissioner of Transportation David Bernhardt on the Fort Kent International Bridge, from the Education and Development Committee on the Annual Retreat results, and from the Planning Committee on the Annual Retreat recommendation to hold a mini-retreat to develop a Two-Year Action Agenda for the Board of Visitors. The Special Projects Committee heard action reports from its sub-committees: biomass presented information relating to the selection of pellets as the fuel type for the boiler and the progress made on the selection of a project contractor; Armed Forces Recruiting (a.k.a. "Stripes") the pending designation of UMFK as a "Military Friendly Campus" and on a fall 2013 initiative to recruit veterans at Camp Lejuene, NC; and on expanding relations with the UMFK Foundation and Alumni Associations.

The board also approved the creation of a new Special Projects sub-committee to explore a BOV-funded endowed scholarship.

The July 2013 meeting focused on its planning function results of the Mini-Retreat which were adopted.

Two-Year Action Agenda

To increase enrollment to record levels by:

- Emphasizing the small college, personal attention brand
- Diversifying academic and program services to address workforce needs and adult learners
- Continuing to improve on the quality and range of online program offerings and services

Specific outcome targets included:

- total headcount enrollment of 1300
- Graduation rate (6 year measure) to exceed the regional public benchmark of 72%
- Average time to graduation of 10 semesters or less
- Continued regional and national recognition of institutional quality

The Board also had an extensive discussion on the need for a “bridge” between the boards of visitors and the Board of Trustees to enable smooth and timely mutual and direct communication between the two groups in service to Maine’s public universities. The Board approved a motion to formally communicate the important of this agenda to the Chancellor via letter.

The Board heard reports from its Advocacy Committee on a Business Breakfast highlighting the 2014 World Acadian Congress; from its Planning Committee on participation on the campus Planning Steering Committee and a campus-wide planning retreat; and approved an amendment by the By-laws Committee to allow participation at meetings by electronic means.

The Subcommittee on Endowed Scholarship recommended and received approval of a motion to establish and endowed scholarship with the UMFK Foundation on behalf of the Board of Visitors.

The Subcommittee on Economic Development reported on a new business expanding to Fort Kent from Ohio that will conduct two-weeks of initial training of its employees on the Fort Kent campus in September.

The UMFK Board of Visitors closed this year’s focus on planning and outreach with a renewed sense of energy, focus, and purpose.

Wilson G. Hess, President
University of Maine at Fort Kent
September 2013

BOV Annual Report-BOT 2012-2013
AGENDA

I. Board of Visitors President’s Welcome and Remarks (D. Saucier)

II. Approval of Minutes of the July 13, 2012 Meeting (D. Saucier)

III. UMFK President’s Report (W. Hess) – including Annual Report to BOT

IV. Committee Reports:
   a. Education and Development Committee
      • Set date for Annual Retreat
   b. Advocacy Committee
      • BOT/Chancellor Outreach
      • Business Breakfasts
      • Fundraising
   c. Planning Committee
      • Accreditation Std. II – Planning
      • Role in Institutional Visioning Process
   d. Special Projects Committee
      • Armed Force Recruitment
      • Economic Development Project
      • Foundation Relations

V. OLD BUSINESS
   A. Committee Roles, Scope, & Authority
   B. Other Old Business

VI. NEW BUSINESS
   A. Executive Committee (potential by-law amendment)
   B. Other New Business

VII. Presentation: & Tour “Powell Hall Learning Center”

VIII. ADJOURNMENT to lunch

Next Meeting - January 25, 2013

BOV Agenda 10-19-12
UNIVERSITY OF MAINE AT FORT KENT
BOARD OF VISITORS
January 25, 2013
10:00 a.m.
Nadeau Hall Teleconference Room

AGENDA

I. Board of Visitors President’s Welcome and Remarks (D.Saucier)

II. Approval of Minutes of the October 19, 2012 Meeting (D.Saucier)

III. UMFK President’s Report (W.Hess)

IV. Committee Reports:
   a. Education and Development Committee (F.Desjardins)
   b. Advocacy Committee (R.Clark)
      - Includes guest remarks from UMFK Foundation Chair Carolyn Bouchard
   c. Planning Committee (B.Hansen)
   d. Special Projects Committee (J.Dubois)
      - Armed Forces Recruitment -- Sub-Committee
      - Economic Development Report
      - Biomass -- Sub-Committee
   e. Nominating Committee – Appointment & Charge

V. Old Business
   a. Committees of Board of Visitors – Ratification of Standing Committees
   b. Executive Committee (By-laws Amendment)

VI. Presentation: “Tech Sergeant Lorna Allen – Recruiting Department of the US Air Force”

VII. New Business

VIII. Adjournment to lunch

NEXT MEETING - APRIL 26, 2013
UNIVERSITY OF MAINE AT FORT KENT
BOARD OF VISITORS
April 26, 2013
10:00 a.m.
Nadeau Hall Teleconference Room

AGENDA

I. Board of Visitors Vice President’s Welcome and Remarks (J. Dubois)

II. Approval of Minutes of January 25, 2013 Meeting (J. Dubois)

III. UMFK President’s Report (W. Hess)

IV. Committee Reports:
   a. Education and Development Committee (F. Desjardins)
   b. Advocacy Committee (K. Martin)
   c. Planning Committee (M. Bernstein)
   d. Special Projects Committee (J. Dubois)
   e. Nominating Committee (K. Martin)

V. Old Business:
   a. BOV Endowed Scholarship
   b. Other Old Business

VI. New Business:
   a. Resolution to Chancellor
   b. Visioning Mini-Retreat
   c. Nominations
      • Returning Members
      • New Members
      • Officers
   d. Other New Business

VII. Presentation: UMFK Admissions (Jill Cairns)

VIII. Adjournment to lunch

NEXT MEETING HAS NOT YET BEEN DETERMINED. THIS WILL BE DONE AFTER TODAY’S APPROVAL OF PROPOSED SLATE OF OFFICERS. NAOMI WILL INFORM EVERYONE SOON OF JULY’S MEETING DATE.

BOV Agenda 4-26-13
AGENDA

I. Board of Visitors President's Welcome and Remarks (D. Saucier)

II. Approval of Minutes of the April 26, 2013 Meeting (D. Saucier)

III. UMFK President's Report (W. Hess)

IV. Committee Reports:
   a. Education and Development Committee (F. Dejardins)
   b. Advocacy Committee (K. Martin)
   c. Planning Committee (M. Bernstein)
   d. Special Projects Committee (J. Dubois)
      • Biomass Sub-committee (J. Dubois)
      • Veterans' Education (STRIPES) Sub-committee (R. Davis)
      • Economic Development Sub-committee (J. Dubois)
      • Endowed Scholarship (B. Hansen)

V. UMFK Foundation Representative (B. Paradis)

VI. Mini-retreat Report and Follow-up Discussion

VII. OLD BUSINESS
   A. BOV Endowed Scholarship
   B. Other Old Business

VIII. NEW BUSINESS
   A. By-Laws Review
   B. Other New Business

IX. Presentation – Pacific Partners in Nursing (Ellia Sablan-Zebedy)

X. ADJOURNMENT to lunch

NEXT MEETING: Friday, October 11, 2013