July 8, 2015

TO: Members of the Finance/Facilities/Technology Committee

FR: Tracey B. Bigney, Clerk of the Board

RE: July 15, 2015 Finance/Facilities/Technology Committee Meeting

The Finance/Facilities/Technology Committee will meet from **9:00 am to 12:00 am on Wednesday, July 15, 2015**. In addition to the Rudman Board Room at the System Office in Bangor, the following Polycom locations and a conference call connection will also be available:

- UMA – Room 111, Robinson Hall
- UMFK – Alumni Conference Room
- UMPI – Executive Conference Room, Preble Hall
- USM – 419/427 Wishcamper Center, Portland
- PHONE: 1-800-605-5167 code 743544#

The meeting materials will be posted to the Diligent Board Portal as well as the Board of Trustees website (http://www.maine.edu/about-the-system/board-of-trustees/meeting-agendas/finance-facilities-committee/). If you have questions about the meeting materials please call me at 973-3234.

If you have any questions or desire additional information about the agenda items, please call Rebecca Wyke at 973-3351.

Encl.

cc: James Page, Chancellor
    Presidents
    David Stevens
    Dick Thompson
    Tracy Elliott
    Chip Gavin
    Miriam White
    Ryan Low
    Vendean Vafiades
Board of Trustees

Finance/Facilities & Technology Committee

July 15, 2015
9:00 am – 12:00 pm
Rudman Board Room, 3rd Floor, Bangor

AGENDA

9:00 am – 9:10 am    Finance Items

Tab 1  Establishment of the Irving Woodlands Professor of Forestry, UMFK

9:10 am – 9:50 am    Technology Items

Tab 2  Review of Projects with a Value of $250,000 or Greater
Tab 3  CIO Report on Wireless Implementation for Residence Halls at USM
Tab 4  Chief Information Officer Report on University Services: Information Technology (US:IT) Changes, Focus on Academic Environment Improvements and Project Backlog

9:50 am – 10:00 am    Break

10:00 am – 12:00 pm    Facilities Items

Tab 5  Capital Project Status Report
Tab 6  Cooperative Extension Diagnostic and Research Center, UM
Tab 7  Space Reduction Request by Demolition, UMA
Tab 8  University College Lease Renewal in Ellsworth, UMA
Tab 9  Updated Use of Donated Property Sale Proceeds, UMPI
Tab 10  Space Reduction Request by Disposal, USM
Tab 11  Softball Facility Improvements, USM
Tab 12  Update to Bio-Science Chemistry Lab, USM
**AGENDA ITEM SUMMARY**

1. **NAME OF ITEM:** Establishment of the Irving Woodlands Professor of Forestry, UMFK

2. **INITIATED BY:** Norman L. Fournier, Chair

3. **BOARD INFORMATION:** BOARD ACTION: X

4. **BACKGROUND:**

   The Irving Woodlands Professorship of Forestry is presented to the Board for approval. This professorship is supported by a generous gift of one million dollars in 2015 to establish the Irving Woodlands Professorship of Forestry, to be held by the University of Maine at Fort Kent Foundation.

   This non-endowed gift is an exception to Board of Trustees Policy Section 711 on Named Chairs and Professorships which stipulates that named professorships be endowed.

   Fund monies will be used to create endowed Professorship(s) in Forestry to support (a) the education and training of forest workers, and (b) research and monitoring of “Outcome-Based Forestry” management in the State of Maine (“Research”), including landscape level water, wildlife and biodiversity research projects that are coordinated with the Cooperative Forest Research Unit (“CFRU”) at the University of Maine in Orono.

   The Irving Woodlands Professorship of Forestry shall enable UMFK to honor and reward outstanding faculty members, visiting faculty, and/or key academic leaders for the institution who have demonstrated exceptional teaching or scholarly prowess. This endowment will support our retention and allow us to maintain teaching and research capacity in fields important to the University’s mission.

   The fund shall be administered by the University of Maine at Fort Kent’s Foundation.

5. **TEXT OF PROPOSED RESOLUTION:**

   That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustees meeting for approval of the following resolution:

   That the Board of Trustees approves the establishment of the Irving Woodlands Professorship of Forestry.

7/7/15
July 2, 2015

Dr. James Page, Chancellor
University of Maine System
16 Central St.
Bangor, ME 04401

Dear Dr. Page:

I respectfully request that the University of Maine System approve establishment of the Irving Woodlands Professorship of Forestry.

This professorship enables the University of Maine at Fort Kent to support (a) the education and training of forest workers, and (b) research and monitor of “Outcome-Based Forestry” management in the State of Maine (“Research”), including landscape level water, wildlife and biodiversity research projects that are coordinated with the Cooperative Forest Research Unit (“CFRU”) at the University of Maine in Orono.

Funding: In June 2015, Irving Woodlands signed an Agreement to establish a limited term endowment with the University of Maine at Fort Kent Foundation for one million dollars expendable over a five to ten year period. This fund will have a life of at least five years and no more than ten years from the date of the Agreement.

Criteria: The holder of the Professorship shall be an outstanding faculty member, visiting faculty members, and/or a key academic leader of the institution with a demonstrated exceptional teaching or scholarly prowess.

Procedures for Appointment: The selection of the recipient(s) of the Irving Woodlands Professorship of Forestry and the portion of monies in the Fund to be distributed for same shall be determined by the President of the University of Maine at Fort Kent (or their designee) in consultation with a jointly appointed advisory committee made up of six members as noted in the Agreement.

Thank you for consideration of the Irving Woodlands Professorship of Forestry.

Sincerely,

Wilson G. Hess
President

Cc: J. Roy, UMFK Foundation
    J. Murphy, UMFK

A Member of the University of Maine System
Irving Woodlands Professorship of Forestry

The Irving Woodlands Professorship in Forestry was established at the University of Maine at Fort Kent, Maine in 2015 with a generous gift from J.D. Irving, LLC. J.D. Irving was a son of enterprising immigrants from Dumphries, Scotland that originally owned several mills, a general store, a lumber business, and three farms. J.D. was innovative and invested in new equipment that would improve service and productivity. J.D. Irving, Limited was founded in 1882 and has operations in Canada and the United States, where his descendants continue to lead a world-class organization and the family's entrepreneurial spirit to this day, a true tribute to their family heritage.

UMFK currently offers the only Society of American Foresters accredited Applied Forest Management program in New England, offering courses such as forest firefighting or forest management, as well as business management and geospatial engineering. This gift will allow the University of Maine at Fort Kent to enhance forestry research and education programs by honoring and rewarding outstanding faculty members, visiting faculty, and key academic leaders who have demonstrated exceptional teaching or scholarly proficiency.

The selection of the recipient(s) and the portion of monies to be distributed shall be determined by the University of Maine at Fort Kent’s President (or designee) in consultation with a jointly appointed advisory committee made up of six members including: one representative appointed by J.D. Irving, LLC, one forestry faculty representative from the University of Maine at Fort Kent (appointed by the President), the Director of the Cooperative Forest Research Unit at the University of Maine at Orono, the Director of the Maine Forest Service (or their designate), and two at-large members appointed by the University of Fort Kent’s President. Fund monies may be distributed annually or accumulated for use in subsequent years, provided, in all circumstances, the Fund has a life of at least five years and no more than ten years from the date of the Agreement. Amounts distributed in any given year may vary. The Committee will recommend to the President what portion of Fund monies to be distributed are to support he salary and operating funds of a Professorship, and what portion is to be used to support Research. Notwithstanding the foregoing, under no circumstances will less than 30% of Fund monies distributed in any given year be allocated to Research.

Should future circumstances change that make it impractical to continue using all or part of the Fund monies for the Purposes and the Donor is no longer in existence or unable to consent to an amendment of this Agreement, then the Foundation may re-designate all or part of the Fund monies provided any such re-designation will adhere as closely as is reasonably possible to the Donor’s original intent and purposes.

The fund shall be administered by the University of Maine at Fort Kent’s Foundation.

Wilson G. Hess, President, University of Maine at Fort Kent

July 2, 2015

Date
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Review of Projects with a Value of $250,000 or Greater

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: X  BOARD ACTION:

4. BACKGROUND:

Richard Thompson, Chief Information Officer, will provide information on the following projects with a value of $250,000 or greater:

- Data Center Capacity and Security
- Facilities Software Project – IWMS
- VoIP (Telecommunications) for UMaine

07/07/2015
Status Update

Data Center Project, UM

Overall status: Change from previous report: None
Budget status: Change from previous report: None
Schedule status: Change from previous report: None

Overview

This project consolidates several initiatives that impact the data centers. The projects are being combined for coordination and management of the projects collectively. These initiatives will build upon the facilities renovation of the data centers in Orono and Portland and will respond to the information security recommendations provided by Presidio.

The data center expansion is funded at $250,000. It will provide support for additional servers and data storage equipment in the Orono data center in order to consolidate current campus-based services as outlined in the IT Transformation plan. The project provides two additional 10 Gigabit per second switches; an additional 16 terabytes of storage and five server blades are needed.

The information security projects funded at $410,000 include secure network engineering and boundary controls; configuration and account management; and centralized logging.

Initiation Date  Sponsor  Original Estimated Completion Date  Current Estimated Completion Date  Estimated Budget  Comments
7/1/14  6/30/15  $660,000

Status

New Network Attached Storage (NAS) equipment purchased to address capacity and performance shortages. Installation has begun and is due to be completed by end of summer. Centralized logging and configuration management solutions have been identified and are in the process of being acquired.

Risks

- Lack of staffing
- Inability to fill open position due to compensation well below market
Overview

The purpose of this project is to acquire and implement an integrated workplace management system to replace the current UMS work management, space management, utility management, asset management and, ultimately, capital planning systems to support facility management activities, planning and decision-making statewide. The system must be able to interface with existing MaineStreet systems.

Outcomes will include a solution scalable enough for the smallest and largest of campuses to use efficiently, better integration between general ledger, procurement and human resources, and provide standards and a system of record for space, which today is stored in several systems in varying, inconsistent, ways.

Status

The IWMS Project Team completed the following milestones during this report period:

- Implemented AiM operations & maintenance modules for UMFK, UMM, & UMPI.
- Conducted Kick-off session for AiM Fixed Assets implementation.
- Conducted Initial Fixed Asset data review session.
- Tested Utility billing for UMA, UMF, USM, & UM.
- Implemented AiM Customer Request web form (see below for more information).
- Enabled AiM auto-email notifications.
- Kicked-off Work Control Center pilot with UMPI and UMaine.

Work continues to implement the AiM Utility Management and Key & Access Control modules. Given the effort required to implement the maintenance & operations modules and the extensive effort required to collect and verify utility meter and key data, the implementation of the Utility and Key modules continues to run behind schedule. The current implementation target is August 2015. Although the overall project schedule remains on track, the schedule status is set to yellow until we are confident the Utility and Key module implementations will meet the August deadline date.

The IWMS project technical team developed and implemented the following AiM-related components that will further streamline facility operations and advance the adoption of AiM:

- A customer request web form that will greatly reduce work order data entry for facilities staff, and expedite the submission and receipt of requests for services. The form is being piloted at UMPI and will be rolled-out to all campuses by end of July.
- AiM email notifications that automatically send email updates to customers when the requests they submit via the web form are received in AiM, when a work order is created for the customer, and when the work order is closed.

The Project team is testing the recently purchased iDesk application, with the goal of gradually rolling-it out to campus staff this summer. The iDesk app will reduce manual data entry in AiM by enabling Facility Management technicians in the field to update work order-related data in AiM via an Apple iOS device.

A Work Control Center (WCC) pilot is being conducted with UM’s Facilities Management Work Control Center and UMPI’s Facilities Management department. The pilot kicked-off on June 8 in
conjunction with UMPI’s AiM implementation. During the pilot, work requests submitted by UMPI’s customers are received and processed by UM’s WCC. An overview report about the pilot can be accessed via the following link: Facilities Management Work Control Center Pilot

In an effort to help the project team further review and address the risks identified in the Barkley Group report (see below), the IWMS Project Core Team engaged with Facility Engineering Associates (FEA) to: (1) Analyze current data validation reports and management metrics reports to establish a baseline and validate adherence to the processes; (2) Interview Facilities staff to better understand what is working well and what could be working better, and identify any constraints or opportunities in utilizing the AiM. The Core Team is currently reviewing FEA’s final report. In summary, FEA gave us high marks and believe good progress has been made since Barkley Group’s Readiness Assessment was generated, but they also provided recommendations for how to address areas where improvements are warranted.

Risks

• The recent resignation of two technical team members (1 DBA & 1 Support Analyst) impacts the US:IT teams’ ability to provide support in a timely manner, especially in regards to production support. US:IT leadership is working to quickly fill the vacant positions, and is conducting knowledge transfer sessions with departing and remaining staff.

• Attention needs to be given to how Aim will be supported both technically and functionally after all components are in production. There is a growing concern that the system requires a level of support that the campuses and US:IT currently do not have the capacity to manage.

• Barkley Group’s readiness assessment noted potential risks in regards to governance and business-related Change Management. The project Core Team and FMPATT reviewed the recommendations to determine what adjustments to governance and change management are necessary in order to address the risks. Additionally, we engaged with Facility Engineer Associates to help us further review and address the risks identified in the Barkley Group report.
Status Update

Upgrade Telecommunications Services, UM

<table>
<thead>
<tr>
<th>Overall status:</th>
<th>Change from previous report: None</th>
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<tbody>
<tr>
<td>Budget status:</td>
<td>Change from previous report: None</td>
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<tr>
<td>Schedule status:</td>
<td>Change from previous report: None</td>
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Overview

The project includes the upgrade of the local area network (LAN) wiring infrastructure within buildings as well as the purchase of telephones, licenses, LAN switches, and power protection to serve these remaining locations.

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<thead>
<tr>
<th>Initiation Date</th>
<th>Sponsor</th>
<th>Original Estimated Completion Date</th>
<th>Current Estimated Completion Date</th>
<th>Estimated Budget</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td>Q3 2014</td>
<td></td>
<td>12/31/15</td>
<td>12/31/15</td>
<td>$2,100,000</td>
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Status

- All life-safety functions have been moved to VoIP (E-911, blue light safety phones, elevator, etc…)
- Contract with wiring contractor renewed

Risks

- Telecommunication Manager retired June 30
- Delays in equipment installation
- Delays in re-wiring buildings
- Lack of staffing
- Inability to fill open position due to compensation well below market
- On-site support contract for legacy NorTel phone system not renewed
AGENDA ITEM SUMMARY

1. NAME OF ITEM: CIO Report on Wireless Implementation for Residence Halls at USM

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: X

4. BACKGROUND:

   Dick Thompson, Chief Information Officer, will provide information related to a project to implement wireless services in six residence halls at USM. To date, network connection, including internet services, are only available through a wired connection to a port in each room. Students now use devices whose only mechanism to connect to these services is wireless. This project will address this issue for USM using the latest in technology and with necessary wiring upgrades to support the service.
Status Update

Residence Hall Wireless Installation Project, USM

Overall status: New
Budget status: New
Schedule status: New

Overview
This proposed project will install and implement wireless services in six residence halls at USM. To date, network connection, including internet services, are only available through a wired connection to a port in each room. Students now use devices whose only mechanism to connect to these services is wireless. This project will address this issue for USM using the latest in technology and with necessary wiring upgrades to support the service, providing needed high quality student experience and seamless access to a growing online environment.

This project will impact students directly, allowing them access to UMS network and services with any device. It will also indirectly impact those who recruit by modernizing, creating an improved student experience.

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<th>Initiation Date</th>
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<th>Original Estimated Completion Date</th>
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<th>Estimated Budget</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>7/1/15</td>
<td></td>
<td>09/01/2016</td>
<td></td>
<td>$1,900,000</td>
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Status
Design work is currently underway. The proposed project will be put forward for approvals in September and if approved, bidding for a contractor will begin in early fall.

Risks
The risk to this project is timing. The most appropriate time to do this work is during significant breaks between semesters when the rooms are vacant. Planning and schedule will have to be tightly managed to accommodate the USM schedules. The expectation is to complete two dorms during winter break and during the summer, prior to the next academic year.
1. **NAME OF ITEM:** Chief Information Officer Report on University Services: Information Technology (US:IT) Changes, Focus on Academic Environment Improvements and Project Backlog

2. **INITIATED BY:** Norman L. Fournier, Chair

3. **BOARD INFORMATION:** X

4. **BACKGROUND:**

   Dick Thompson, Chief Information Officer, will provide information related to recent changes to the management structure at US:IT, a significant focus on classroom and video environments, and a report on the volume of current projects across the University of Maine System and a growing backlog of requests pending action and funding.
Finance/Facilities/Technology Committee - Chief Information Officer Report on University Services: Information Technology (US:IT) Changes, Focus on Academic Environment Improvements

### US:IT Proposed Projects

- **Finance & Administration**: 2 projects (8%)
- **Human Resources**: 3 projects (11%)
- **Information Technology**: 18 projects (69%)
- **Academic**: 3 projects (12%)

### US:IT Active Projects

- **Finance & Administration**: 8 projects (24%)
- **Human Resources**: 3 projects (9%)
- **Information Technology**: 14 projects (41%)
- **Academic**: 9 projects (25%)

**Budgets**

- **Academic Projects Total Budget**: $923,490
- **Finance & Administration Projects Total Budget**: $3,094,606
- **Information Technology Projects Total Budget**: $4,994,575
- **Human Resources Projects Total Budget**: $0
### IWMS
**Category:** Finance & Administration  
**% Complete:** 85%  
**Stage:** Executing  
**Sponsor:** Chip Gavin  
**Project Description:** Implement IWMS to support facility management activities, planning and decision-making statewide.  
**Summary Status:** The IWMS Team completed the following milestones during this report period:  
* Implemented AIM operations & maintenance modules for UMFK, UMM, & UMPI.  
* Implemented AIM Customer Request web form (see below for more information).  
**Project Manager:** Robin Sherman  
**Start Date:** 01-Apr-11  
**End Date:** 30-Sep-15  
**Budget:** $2,220,000

### Travel Services
**Category:** Finance & Administration  
**% Complete:** 80%  
**Stage:** Executing  
**Sponsor:** All  
**Project Description:** Implement Concur system to provide system-wide travel services at a lower cost and with improved traveler experience.  
**Summary Status:** With the initial wave of travel cards now distributed, the AP group is now distributing individual travel card PINs to the card holders who have received their cards.  
**Project Manager:** Corine Crossman/Robin Sherman  
**Start Date:** 30-Jun-15  
**End Date:** $277,297

### PCard
**Category:** Finance & Administration  
**% Complete:** 40%  
**Stage:** Executing  
**Sponsor:** All  
**Project Description:** Implement system to deliver university-wide procurement card services at lower cost and with improved transaction processes.  
**Summary Status:** Testing is underway with completion targeted by July 1st and preparing to go live August 1st. Due to a recent retirement and staff vacation time, IT has had limited resources to work on any issues with the USBank systems setup and the PCard data integration from USBank. As a result, testing has been slowed, including delays in preparing documentation. On the technical side, the final testing of the travel authorization and guest traveler modules has been completed and the IT group is in the process of finalizing and preparing the documentation.  
**Project Manager:** Corine Crossman/Robin Sherman  
**Start Date:** 30-Jun-15  
**End Date:** $0

### UMaine Advancement CEM
**Category:** Finance & Administration  
**% Complete:** 60%  
**Stage:** Executing  
**Sponsors:** UM & USM  
**Project Description:** Implement Encompass, an iModules Constituent Engagement Management solution to enhance the ability for UM and USM to engage and communicate with alumni and donors.  
**Summary Status:** The organizational changes happening within the various Advancement teams at Orono continue to create uncertainty around the Modules implementation. The Foundation recently put a lot of work into updating their website, and given the probable collaboration on this project, the team is concerned about potential delays.  
**Project Manager:** Robin Sherman  
**Start Date:** 01-Jun-15  
**End Date:** $122,589

### Advancement CEM Data Mapping
**Category:** Finance & Administration  
**% Complete:** 70%  
**Stage:** Executing  
**Sponsors:** UM & USM  
**Project Description:** UM is in the process of implementing Encompass, a Constituent Engagement Management solution that will enhance their ability to engage and communicate with alumni and donors. USM is already using Encompass but currently does not exchange data between Encompass and Advance. This project is to test and verify the data synchronization between these systems.  
**Summary Status:** The team is close to signing off on the data. Once sign off is received Modules will begin the transition to production. We’ve asked them to provide a more detailed project plan around this work that includes specific tasks, resources and timelines.  
**Project Manager:** Robin Sherman  
**Start Date:** 01-Jul-15  
**End Date:** $14,720

### Commitment Control
**Category:** Finance & Administration  
**% Complete:** 12%  
**Stage:** Executing  
**Sponsor:** All  
**Project Description:** This is a first phase in exploring commitment control and setting up a test environment to use in order to scope the full implementation.  
**Summary Status:** The team is focusing on the testing processes that will need to be implemented in July 2015. Several tickets have been logged with IT for the new Fiscal year that begins July 2015. Those that are key requests are currently in process. The IT group is balancing their efforts between several projects and is looking to prioritize the tasks.  
**Project Manager:** Corine Crossman/Robin Sherman  
**Start Date:** 01-Aug-15  
**End Date:** $260,000

### Academic Margin BI
**Category:** Finance & Administration  
**% Complete:** 80%  
**Stage:** Executing  
**Sponsor:** All  
**Project Description:** This project will create academic margin analysis financial models across the UMS leveraging the model previously developed for USM. Each campus will be provided a deliverable which will contain the academic margins as well as recommendations to improve the overall data integrity and consistency.  
**Summary Status:** McGladrey & UMS IT Team were unable to begin internal data validation due to an issue with the link between “QA Staging” and “QA” databases. A resolution to the issue was delayed due to the misplacement of the PeopleSoft ID information. The linkage issue was originally identified during testing and required the involvement of the PeopleSoft ID team.  
**Project Manager:** Robin Sherman  
**Start Date:** 01-Aug-15  
**End Date:** $0
<p>| Sponsored Programs Technology | Finance &amp; Administration | N/A | N/A | Initiating | All | Implement a grants and sponsored research management system that will provide a sustainable infrastructure for supporting grants and contract management. | The exploration team is researching potential solutions and meeting with stake holders to identify system requirements. To help further define solution requirements, demos of Grants Management are being scheduled. | Robin Sherman/Cindy Brooks | Q4 2015 | $200,000 |
|---|---|---|---|---|---|---|---|---|---|
| Infosiem | Academic | 35% | Executing | UMaine, USM | Rosa Redonnet | Implement the Infosiem system for USM and UMaine. Infosiem is a course and space scheduling solution that will support curriculum and graduation requirements. | UMaine and USM have an almost complete Spring 2016 production database ready to go. After the download files are completed and the transfer utility is working, the download files for each University can be imported into their respective databases. Robin Sherman | 01-Jul-16 | $214,000 |
| UMA CRM (TargetX) | Academic | 60% | Executing | UMA | | Implement TargetX recruitment system to improve student recruitment efforts. | Work continues to be focused on updates to the inquiry and events forms and workflows, building additional email campaigns and testing of the PeopleSoft data. | Karen Walsh | TBD | $38,580 |
| UMF CRM (TargetX) | Academic | 30% | Executing | UMF | TBD | Implement TargetX recruitment system to improve student recruitment efforts. | The system office was contacted by TargetX and the Project Management office to get UMF’s nightly extract running. UMF is currently reviewing and validating data. They are testing. | Karen Walsh | 30-Mar-15 | $43,580 |
| UMM CRM (TargetX) | Academic | 90% | Executing | UMM | Melvin Adams | Implement TargetX recruitment system to improve student recruitment efforts. | Machias is very close to going live with TargetX. A few minor data mapping issues are still being resolved for search files, but the PeopleSoft and EMAS data is ready. Steps to go live: | Karen Walsh | 30-Mar-15 | $34,500 |
| UMPI CRM (TargetX) | Academic | 5% | Executing | UMPI | Erin Benson | Implement TargetX recruitment system to improve student recruitment efforts. | TargetX weekly check-in meetings and virtual trainings are underway. TargetX has made updates to the Discovery Report and is awaiting sign-off from UMPI. | Karen Walsh | TBD | $34,500 |
| UMFK CRM (TargetX) | Academic | 5% | Executing | UMFK | TBD | Implement TargetX recruitment system to improve student recruitment efforts. | TargetX weekly check-in meetings are underway and virtual training is taking place. Testing has started on the Inquiry Form and Territory Assignments and UMFK will provide feedback to EAB. | Karen Walsh | TBD | $34,500 |
| Student Success Collaborative (EAB) | Academic | 15% | Executing | All | Rosa Redonnett, Rebecca Wyke | The Student Success Collaborative is a business intelligence offering from the Educational Advisory Board centered on student retention. It differs from MapWorks in that produces data from 10 years of history to predict paths to success for students based past student’s performance in courses and provides tools to address retention risks beyond the first and second typical retention risks. | Work continues on the PeopleSoft scripts. In addition to ongoing technical meetings with the US:IT team, EAB’s Data Acquisition Team (DAT) has begun weekly meetings with the Registrars. Tri-weekly leadership calls are underway. At the next meeting a decision should be made about how frequently we will meet with the Campus Sponsor and Owners. | Robin Sherman | Spring 2015 | Fall 2015 |
| Retention | Academic | 15% | Executing | UMaine, USM, UMF, UMA, UMPI | Rosa Redonnett | Implement MapWorks, a student retention solution. Due to increased concerns about the MapWorks solution and the vendor’s performance, UMaine is taking steps to not move forward with the implementation. The remaining campuses are on hold. | Robin Sherman | Fall 2015 | $505,830 |
| Adult/Short Application | Academic | 95% | Executing | All | Rosa Redonnett | For accreditation purposes, implementing TK20 course evaluation system for all degree programs. Current effort focused on setup and configuration | Project Lead: Ray Rice | Fall 2015 | $0 |
| Remote Exam Proctoring Pilot | Academic | 60% | Executing | Bonnie Sparks | | This is effort is to pilot an online exam proctoring tool that provides verification of identity, monitors students physical and virtual testing environment, and includes documentation of the testing event. | The pilot team will work with ProctorTrak to pilot remote proctoring. The courses participating in the pilot commence week of May 11. | Robin Sherman | 11-May-15 | $10,000 |
| TK20 | Academic | Executing | UMPI | | | | | | |
| Title IX Academic | Academic | 80% | On Hold | All | Sexual harassment training for students and staff. | Manual data upload completed. Exam is in production. Effort is now focused on storing test results in Mainestreet. This project has been placed on hold while other projects of higher priority are completed. | Summer 2015 | $0 |
| Credit Transfer III | Academic | 20% | Planning | All | Rosa Redonnett | Enhance current transfer equivalency lookup tool, automate the replication of UMA degree program sheets for all campuses. Allow multiple plan models (double majors, major w/ minor, etc.), provide Maine Community College advisors with access to the same data available to UMA advisors. | N/A |
| ABCDE Scholarship Database | Academic | 0% | Initiating | All | Rosa Redonnett | The purpose of this project is to create a database for the Maine Legislative funds appointed to the Adult Baccalaureate Completion and Distance Education (ABCDE) Scholarship. The database is needed to link form data from a digital application to relevant information for the scholarship recipient, which is then used for future funding. | Finalizing contract. | TBD | $8,000 |
| NR Self-Service | Human Resources | 100% | Closing | All | Lynda Dec | Implement an automated tracking system for campuses to log, provide status updates, track responses, attach written responses and arbitration decisions, and provide a platform to electronically house and retrieve current and past grievance across the system. | Project went live on 7/2/15. The project team is now considering phase II high priority items. | Kristine LeBlanc | 02-Jul-15 | $0 |
| NR Dependent Audit | Human Resources | 75% | Executing | All | Lynda Dec | This project will build a method to electronically track submission of dependent documentation within PeopleSoft. | Work is underway to finalize functional and technical specifications. Willis provided two vendor responses to their RFP prior to open enrollment. Because there is a guaranteed ROI and cost per dependent, both vendors requested new dependent counts after open enrollment. Those numbers have been provided to Willis and Willis is in contact with both vendors requesting refreshed proposals. Once provided, Willis will create and executive summary for UMS. | Kristine LeBlanc | 01-Oct-15 | $0 |
| Hire Touch | Human Resources | 90% | Executing | UMA, UMF, UMP, UMM, UMPI | Lynda Dec | UMS HR will implement HireTouch for the campuses that do not currently have an automated Applicant Tracking S system. HireTouch is currently used at USM and UM and will be expanded to the other 5 campuses as well as the System office. | The project team is reviewing funding strategies for centralized logging and server configuration systems. Considerations include batching and continuing models. What is required to log now and what is required for potential for growth. | Jeff Letourneau, John Grover | 31-Jul-15 | |
| Data Center | Information Technology | Executing | All | Richard Thompson | This project consolidates several initiatives which impact the data centers. These initiatives will build upon the facilities renovation of the data centers in Orono and Portland and will respond to the information security recommendations provided by Presidio. | The project team is reviewing funding strategies for centralized logging and server configuration systems. Considerations include batching and continuing models. What is required to log now and what is required for potential for growth. | Jeff Letourneau | 30-Jun-15 | $660,000 |
| UMaine Telephone VOIP | Information Technology | Executing | UMaine | Richard Thompson | Phase II of the VOIP project | Work continues on rewiring buildings that lack a cable plant sufficient to support VoIP. So far all rewiring efforts have come in under estimates. 900 phones have been purchased and are in the process of being installed. Network switches have been purchased and are being installed to support the IP phones. An RFP has been released to get better pricing on Uninterruptible Power Supplies for building telecommunications rooms. | Jeff Letourneau | 31-Dec-15 | $2,100,000 |</p>
<table>
<thead>
<tr>
<th>Project</th>
<th>Task Status</th>
<th>Task Type</th>
<th>Owner(s)</th>
<th>Details</th>
<th>Responsible Party</th>
<th>Due Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active Directory</td>
<td>TBD</td>
<td>Executing</td>
<td>Richard Thompson</td>
<td>Establish one Active Directory for all campuses. The focus of this project now is to complete the Active Directory migration for UMA and UC. This primarily means migrating labs and classrooms. A meeting was held to begin scoping what it would take to complete a lab/classroom migration for UMA &amp; UC. A team from End User Technology will meet to compile the list of needs, and suggest what would be in scope and manageable with the staff and timelines we currently have.</td>
<td>Karen Walsh</td>
<td>31-Jul-15</td>
<td></td>
</tr>
<tr>
<td>Canon Multi-Function Device</td>
<td>90%</td>
<td>Executing</td>
<td>Richard Thompson</td>
<td>The University of Maine System signed a contract with Canon for Multi-function Devices. This project will install or replace more than 600 printers across all UMS locations. The USM deployment wrapped-up Friday, June 26th. At that point, all of the main campus deployments were completed. Effort is underway to identify all remaining off-campus installations that need to be done, as well as where we need to go back and make updates to existing Canon units. Canon will reach out soon to begin planning for the Uniflow implementation. In the meantime Mike Noblet is doing what he can to get work started on the PeopleSoft billing process.</td>
<td>Robin Sherman</td>
<td>30-May-15</td>
<td></td>
</tr>
<tr>
<td>Liferay</td>
<td>95%</td>
<td>Executing</td>
<td>Richard Thompson</td>
<td>The purpose of this project is to upgrade our current CampusEAI myCampus portal to the current open-source Liferay 6 Enterprise Edition and engage with a new Liferay partner at the end of the CampusEAI contract in January 2015. This will mitigate a constant increase in institutional risk, keep current with trending portal technology, and regain cost advantages over time. As cited last report, we still see a project launch risk on the infrastructure / VM side. The database server is still under-provisioned compared to today’s production system and falls significantly short of vendor and partner recommendations.</td>
<td>Dan Tyger</td>
<td>01-Aug-15</td>
<td></td>
</tr>
<tr>
<td>GroupWise Conversion</td>
<td>0%</td>
<td>Planning</td>
<td>Fred Brittain</td>
<td>USM currently uses Novell’s Groupwise for its email, calendaring and departmental resource management application. The campus needs to move to the currently supported Smail system provided centrally by the Enterprise Application team. USM does not have access to the latest versions of Groupwise software including all security patches and no longer has the level of Novell expertise necessary to resolve critical problems in a timely manner. The necessary Procurement form has been submitted to determine whether we will be going through a bid or proposal process with vendors. A budget account is in the process of being set up with $35,000 being transferred from the USM Campus Services and End User Technology accounts. A short notification will go out to the USM campus providing an update on the status of the Groupwise Migration, information relating to frequently asked questions and reference to training sessions available through Campus Services. A meeting will take place with Muskie to address their migration concerns. Muskie may need their own id so they can create and manage their calendars. The project team will create a checklist of items that are outside the scope of vendor work but will need to be addressed.</td>
<td>Karen Walsh</td>
<td>01-Jun-15</td>
<td>01-Jul-15</td>
</tr>
</tbody>
</table>

**Finance/Facilities/Technology Committee - Chief Information Officer Report on University Services: Information Technology (US:IT) Changes, Focus on Academic Environment Improvements and Project Backlog**
<table>
<thead>
<tr>
<th>Project Description</th>
<th>Information Technology</th>
<th>Budget Percentage</th>
<th>Status</th>
<th>Owner(s)</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maine Law WordPress Hosting</td>
<td>Executing</td>
<td>30%</td>
<td>Micheline Decrow</td>
<td>1) Assume maintenance responsibility for Wordpress server for Maine Law. 2) To rebuild Wordpress Maine Law website platform, design templates and migrate content for our external marketing website. 3) To migrate content from current mainelaw.maine.edu Wordpress website to newly built Wordpress website. (USIT Web Technologies Wordpress server an option?). 4) To comply with ABA accreditation requirement by supplying required disclosures.</td>
<td></td>
</tr>
<tr>
<td>Financials Upgrade</td>
<td>Initiating</td>
<td>N/A</td>
<td>Tracy Elliot</td>
<td>To stay under current support with Oracle, regular updates are necessary to receive critical tax updates. The upgrade will also allow us to implement new features such as Commitment Control, Grants, and Projects.</td>
<td></td>
</tr>
<tr>
<td>USM Residence Hall Wireless Installation</td>
<td>Initiating</td>
<td>0%</td>
<td>USM President Cummings/CBO Neal</td>
<td>This project will install and implement wireless services in six residence halls at USM. To date, network connection, including internet services, are only available through a wired connection to a port in each room. Students now use devices whose only mechanism to connect to these services is wireless. This project will address this issue for USM using the latest in technology and with necessary wiring upgrades to support the service, providing needed high quality student experience and seamless access to a growing online environment.</td>
<td></td>
</tr>
</tbody>
</table>

**US:IT ACTIVE PROJECTS**

- Finance & Administration: $375,000
- Academic: $1,184,516
- Human Resources: $4,984,543
- Information Technology: $5,000,000

**Total Budget**: $11,623,559

**TBD FY16 $250,000**

**TBD $1,900,000**
<table>
<thead>
<tr>
<th>Project Title</th>
<th>Category</th>
<th>Status</th>
<th>Campuses</th>
<th>Project Sponsor</th>
<th>Date Submitted</th>
<th>Project Description</th>
<th>Preferred End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CollegeNet Live</td>
<td>Academic</td>
<td>Business Case in progress</td>
<td>UM, UMF, UMM, USM, UMPI</td>
<td>Mary Stover</td>
<td></td>
<td>Campus Registrars and ad hoc schedulers are requesting an upgrade to CollegeNet's</td>
<td>ASAP</td>
</tr>
<tr>
<td>Migrate Retiree Records to MaineStreet</td>
<td>Human Resources</td>
<td>PMO review/requirements gathering in progress</td>
<td>All</td>
<td>Lynda Dec</td>
<td>3/1/2015</td>
<td>Automation/streamlining the collection of benefits premiums during periods of unpaid payroll status aligns with the UMS HR strategic plan by avoiding/eliminating the time and effort of benefits staff setting up and creating invoices/statements, collecting/data entering/depositing of personal checks; manually tracking coverage &amp; payments for vendor remittances; and</td>
<td>Prior to Self-service Retirement go-live</td>
</tr>
<tr>
<td>PPAC Reporting</td>
<td>Human Resources</td>
<td>PMO review/requirements gathering in progress</td>
<td>All</td>
<td>Lynda Dec</td>
<td>3/1/2015</td>
<td>Development of electronic PeopleSoft forms required to be transmitted to IRS; development of paper forms required to be provided to employees</td>
<td>1-Jan-16</td>
</tr>
<tr>
<td>HR Payroll</td>
<td>Human Resources</td>
<td>PMO review/requirements gathering in progress</td>
<td>All</td>
<td>Lynda Dec</td>
<td>12/29/2014</td>
<td>The UMS HR Payroll project will have several different IT components spread across several Office of Innovation &amp; Development</td>
<td>1-Jan-16</td>
</tr>
<tr>
<td>Office of Innovation &amp; Development ImageNow</td>
<td>Finance &amp; Administration</td>
<td>PMO review/requirements gathering in progress</td>
<td>UM</td>
<td>Jake Ward</td>
<td>5/1/2015</td>
<td>The main objective for this project is to streamline document handling within ORED in order to better handle the newly expanded service offerings across the system related to industrial contracts.</td>
<td>1-Jan-16</td>
</tr>
<tr>
<td>Advanced Structures Project Tracking Software</td>
<td>Finance &amp; Administration</td>
<td>Business Case in progress</td>
<td>UM</td>
<td>Habb Dagher</td>
<td></td>
<td>A business case is under development. This project seeks to support financial reporting, and track time for employees being billed to particular projects. This project's goal is to improve the toolset for more effective and efficient reporting for its many funded projects.</td>
<td>1-Jan-16</td>
</tr>
<tr>
<td>24/7 Help Desk</td>
<td>Information Technology</td>
<td>Requirements gathering in progress</td>
<td>UMaineOnline</td>
<td>Monique Laroque</td>
<td>10/31/2014</td>
<td>DLL's new UMaineOnline, seeks a partnership with USEIT to pilot an extension of DLL's current services to a 24/7 model of support for the 2015-2016 academic year. The enhanced services will be available to UMaineOnline students as well as students throughout the UMS campuses. Working together, we believe we can offer 24/7 HelpDesk support at minimal cost.</td>
<td>1-Jul-15</td>
</tr>
<tr>
<td>Cloud-based Collaborative Storage</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>All</td>
<td>Jeff Letourneau</td>
<td>4/13/2015</td>
<td>This project is to provide collaborative storage to faculty/staff/departments that can be accessed from any place, at any time, on any device in a secure manner.</td>
<td>Summer 2015</td>
</tr>
<tr>
<td>Learn.Maine.Edu WordPress improvements</td>
<td>Information Technology</td>
<td>Approved</td>
<td>University College</td>
<td>Jim Knight/BJ Kitchen</td>
<td>5/6/2015</td>
<td>This is a request to repair basic functionality, website security and create an ongoing maintenance procedure that minimally identifies who is responsible to monitor the University College website, learn.maine.edu, a WordPress installation, and provide updates as needed to the WordPress core and any plugins in use on the site.</td>
<td>1-Aug-15</td>
</tr>
<tr>
<td>Panopto Consolidation</td>
<td>Information Technology</td>
<td>Requirements gathering in progress</td>
<td>US:IT</td>
<td>Dick Thompson</td>
<td>5/1/2015</td>
<td>Currently Panopto is run on 2 different sets of servers and under 2 different contracts with 2 different support levels. Maintenance of the systems and providing support to our users has been fractured, confusing, difficult and sub par. This project endeavors to consolidate panopto into one system - preferably as SaaS - with a single contract.</td>
<td>Mid-summer 2015</td>
</tr>
<tr>
<td>vVision Upgrade</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>US Budget</td>
<td>Miriam White</td>
<td>5/1/2015</td>
<td>This is a project to deploy new version of vVision and expand its use to more campus people.</td>
<td>Prior to end of FY 2015</td>
</tr>
<tr>
<td>Project Name</td>
<td>Discipline</td>
<td>Progress Status</td>
<td>Owner</td>
<td>Start Date</td>
<td>Description</td>
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<tr>
<td>Netbackup Upgrade</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>US:IT John Grover</td>
<td>5/1/2015</td>
<td>This project will upgrade Netbackup software to latest version. Review server environment to ensure it is in shape for the new version as well as capable of handling increased backup traffic.</td>
<td></td>
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</tr>
<tr>
<td>Support via Remote Access</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>All Lauren Dubois</td>
<td>5/6/2015</td>
<td>This project proposal is to provide Faculty, Staff and Students with more direct, prompt, and effective support on computing issues that is less dependent on the physical location of the people involved. This will be accomplished by standardizing on a single remote support solution that is used universally across UMS and replaces the multitude of other site-specific legacy products and processes used across the system. (e.g. Remote Desktop, VNC, various web-based “screen sharing” apps).</td>
<td></td>
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</tr>
<tr>
<td>WordPress Course Search API Plugin</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>All John Grover</td>
<td>6/6/2015</td>
<td>Creation of a Wordpress Plugin for dynamically interacting with Maineset module and having it displayed on the web. The Wordpress plugin will interface with a new application program interface (API) developed for Maineset module integration. The plugin may, as part of development, produce a higher level PHP Class API for interfacing with the course search API, which would result in other PHP based tools and websites (Drupal based sites, for example) being able to access it with relatively little effort.</td>
<td></td>
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</tr>
<tr>
<td>Muskie HIPAA Audit</td>
<td>Information Technology</td>
<td>Requirements gathering in progress</td>
<td>USM Fred Brittain</td>
<td>6/25/2015</td>
<td>The federal government will conduct an HIPAA audit for the state of Maine. It is likely the Muskie School will be included in that review. Many IT parts are in play spanning many teams. It is important that Muskie is in good shape before the potential arrival of the auditors.</td>
<td></td>
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</tr>
<tr>
<td>UMaine Wordpress Plugin</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>UM Monique LaRacoque</td>
<td>6/27/2015</td>
<td>Creation of a Wordpress Plugin for dynamically interacting with Maineset module and having it displayed on the web. The Wordpress plugin will interface with a new application program interface (API) developed for Maineset module integration. The plugin may need its own API to assure maximum flexibility/usability for search and display of data via custom short code in Wordpress. This project will replace manual processes with a modern toolset that enhances student services, and marketability of UMS programming.</td>
<td></td>
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</tr>
<tr>
<td>FirstClass to Google</td>
<td>Information Technology</td>
<td>PMO review/requirements gathering in progress</td>
<td>UM Cindy Mitchell</td>
<td>7/6/2015</td>
<td>The University of Maine is currently in an unmanaged, individually driven transition away from FirstClass to Google. As employees make the transition they are seeking individual help on how to get there and how to transition all of their First class email, calendar, and contacts to Gmail. The University would like to escalate a process to decommission first class and moving people to google is a major part. This request doesn't address the need to move classes and special folders. That will be a separate initiative. We are looking for a formal process to provide IT staff and the UTSC to support users in their move from First class to Google.</td>
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<tr>
<td>Project Title</td>
<td>Category</td>
<td>Status</td>
<td>Campuses</td>
<td>Project Sponsor</td>
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</tr>
<tr>
<td>MaineStreet Portal Upgrade</td>
<td>Information Technology</td>
<td>Pending Resources</td>
<td>All</td>
<td>John Grover</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HR PeopleTools Upgrade</td>
<td>Information Technology</td>
<td>Pending Resources</td>
<td>All</td>
<td>John Grover</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Revamp Password Reset procedures</td>
<td>Information Technology</td>
<td>Pending Resources</td>
<td>All</td>
<td>Aaron Gagnon</td>
<td></td>
<td>This request is to streamline the password reset and forgotten password process for students, staff, faculty, and support staff.</td>
<td>TBD</td>
</tr>
<tr>
<td>Replace Discoverer with Cognos</td>
<td>Information Technology</td>
<td>Pending Resources</td>
<td>All</td>
<td>John Grover</td>
<td>11/3/2014</td>
<td>Replace Discoverer with Cognos as a reporting tool for financial, human resources, and student information report writers.</td>
<td>TBD</td>
</tr>
<tr>
<td>ImageNow Document Retention</td>
<td>Information Technology</td>
<td>Pending Resources</td>
<td>All</td>
<td>John Grover</td>
<td>10/21/2014</td>
<td>The document management system employed by UMS, ImageNow, currently does not have an automatic document retention mechanism in place. In order to be in compliance with UMS document retention policies, as outlined in the Record Retention Practices APL, as well as legislative guidelines (FERPA), and the general needs of the offices we serve, a process for the destruction of imaged documents residing within ImageNow should be implemented. Percative Software, the ImageNow vendor, has a tool (Retention Policy Manager) that can be added to the system that will largely automate the document retention/destruction process. The request is to acquire and implement the tool.</td>
<td>TBD</td>
</tr>
<tr>
<td>HR Upgrade</td>
<td>Information Technology</td>
<td>Pending Resources</td>
<td>All</td>
<td>Lynda Dec</td>
<td>1/15/2015</td>
<td>To stay under current support with Oracle, Regular updates are necessary to receive critical tax updates. The upgrade will also allow us to implement new features from the vendor such as workflow, dashboards and self-service.</td>
<td></td>
</tr>
</tbody>
</table>
ITEM SUMMARY

1. NAME OF ITEM: Capital Project Status Report
2. INITIATED BY: Norman L. Fournier, Chair
3. BOARD INFORMATION: X BOARD ACTION:
4. BACKGROUND:

Attached is the Capital Project Status Report for the July 15, 2015 meeting of the Finance/Facilities/Technology Committee. The report reflects a total of 23 projects.

One project has been indicated for replacement on the next report pending Committee and Board Action. That project is the Payson Smith Lab Renovation (6100236). It will be replaced by Bio Science Chemistry Lab Renovation, USM (6100250). This is more fully explained in the applicable agenda sheet.

Also, please note the biomass project at UMFK (3100026) appears in this month’s report to be narrowly over-expended. However, the issue in this case is a data inaccuracy that is being corrected as part of fiscal year-end closing. In brief, the error involves certain expenses at UMFK being incorrectly assigned to this project. This was identified and is being corrected. The project in fact is expected to finish within the $5.5 million limit established by Trustees. The correction will be reflected on the next report.

The data in this report is effective as of May 31, 2015. Other updates are as noted on the list.
<table>
<thead>
<tr>
<th>Campus, Project Name (Project ID)</th>
<th>Funding Source(s) &amp; each source's share of expenditures to date</th>
<th>Status</th>
<th>Original Estimated Completion</th>
<th>Current Est. Completion</th>
<th>Original Approved Estimate</th>
<th>Current Approved Estimate</th>
<th>% Expended of Current Approved Estimate</th>
<th>Prior Actions, Information &amp; Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UM</strong></td>
<td></td>
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</tr>
<tr>
<td>Advanced Structures and Composites Center Expansion (5100316)</td>
<td>Grants (92%), 2010 State Energy Bond (8%)</td>
<td>Construction in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$6,400,000</td>
<td>$8,900,000</td>
<td>56%</td>
<td>Board Approved $6.4M in November, 2012. Board approved $1.6M in March 2014. Board approved increase of $871,000 in March 2015.</td>
</tr>
<tr>
<td>Wells Commons Dish Room Renovation (5100358)</td>
<td>E&amp;G Funds (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$1,300,000</td>
<td>$1,300,000</td>
<td>9%</td>
<td>BOT approved $1.3M in September, 2014.</td>
</tr>
<tr>
<td>Boardman Hall STEM Laboratory Renovation (5100361)</td>
<td>2013 State Bond (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$610,000</td>
<td>$610,000</td>
<td>13%</td>
<td>Financial Facilities/Technology Committee approved $610K in September 2014.</td>
</tr>
<tr>
<td>Little Hall STEM Classroom Renovation (5100362)</td>
<td>2013 State Bond (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$1,740,000</td>
<td>$1,740,000</td>
<td>8%</td>
<td>BOT approved $1.74M in September, 2014.</td>
</tr>
<tr>
<td>Aubert STEM Classroom Renovation (5100357)</td>
<td>2013 State Bond (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$2,700,000</td>
<td>$2,700,000</td>
<td>19%</td>
<td>BOT approved $2.7M in November, 2014.</td>
</tr>
<tr>
<td>Estabrooke 3rd &amp; 4th Floor Renovation (5100379)</td>
<td>Campus Funds: E&amp;G Funds (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$5,000,000</td>
<td>$5,000,000</td>
<td>22%</td>
<td>BOT approved $5M in November, 2014.</td>
</tr>
<tr>
<td><strong>UMF</strong></td>
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</tr>
<tr>
<td>**Merrill Hall Heating Boiler Replacement (2100039)</td>
<td>Campus Funds: E&amp;G Funds (100 %)</td>
<td>Complete</td>
<td>2012</td>
<td>2015</td>
<td>$650,000</td>
<td>$710,666</td>
<td>98%</td>
<td>Board approved $650K in January 2013. Total current approved estimated to $710,666 to accurately report pre-existing feasibility costs.</td>
</tr>
<tr>
<td>**Dearborn Gymnasium Renovation (2100035)</td>
<td>Campus Funds: E&amp;G Funds (100 %)</td>
<td>Substantially Complete</td>
<td>2014</td>
<td>2015</td>
<td>$1,200,000</td>
<td>$1,200,000</td>
<td>92%</td>
<td>Board approved $1.2M in March 2014.</td>
</tr>
<tr>
<td>**Science Labs Renovations (Preble &amp; Ricker (2100065, 2100068)</td>
<td>2013 Lab &amp; Class State Bond (91%), Campus Funds: E&amp;G Funds (9%)</td>
<td>Construction in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$1,377,000</td>
<td>$1,377,000</td>
<td>7%</td>
<td>Board approved $1.377M in July 2014.</td>
</tr>
<tr>
<td>**Central Heating Plant (2100066)</td>
<td>Revenue Bond (100%)</td>
<td>Construction in Progress</td>
<td>2014</td>
<td>2017</td>
<td>$11,000,000</td>
<td>$11,000,000</td>
<td>0%</td>
<td>Board approved $11M in July 2014. Board approved change of Energy Type in January 2015.</td>
</tr>
<tr>
<td><strong>UMFK</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Renewable District Biomass Heating Plant (3100026)</td>
<td>Federal Grant (52%), System Loan (41%), Campus Funds: E&amp;G Funds (7%)</td>
<td>Substantially Complete</td>
<td>2013</td>
<td>2015</td>
<td>$3,000,724</td>
<td>$5,500,000</td>
<td>101%</td>
<td>Board approved $3M in May 2012; Change in project cost to $5.5M approved by Board in September, 2013 and estimated completion updated to 2014.</td>
</tr>
<tr>
<td>**Forestry Geographic Info Sys Tech Labs/Nursing Lab Renov/Teleconf Ctr Upgrades (3100029 3100030 3100031)</td>
<td>2013 Lab &amp; Class State Bond (100%)</td>
<td>Construction in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$1,200,000</td>
<td>$1,200,000</td>
<td>57%</td>
<td>Board approved $1.2M in May 2014.</td>
</tr>
<tr>
<td>Campus, Project Name (Project ID)</td>
<td>Funding Source(s) &amp; each source's share of expenditures to date</td>
<td>Status</td>
<td>Original Estimated Completion</td>
<td>Current Est. Completion</td>
<td>Original Approved Estimate</td>
<td>Current Approved Estimate</td>
<td>% Expended of Current Approved Estimate</td>
<td>Prior Actions, Information &amp; Notes</td>
</tr>
<tr>
<td>---------------------------------</td>
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</tr>
<tr>
<td><strong>UMM</strong></td>
<td><strong>Powers Hall Exterior and Masonry (4100026)</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2013 Lab &amp; Class State Bond (45%), Campus Funds: E&amp;G Funds (55%)</td>
<td>Substantially Complete</td>
<td>2014</td>
<td>2015</td>
<td>$680,000</td>
<td>$1,508,221</td>
<td>89%</td>
<td>Finance &amp; Facilities Committee Approved $680K in January, 2014. Board approved increase to $1,508,221 in May 2014.</td>
</tr>
<tr>
<td><strong>Science Building Laboratory Upgrades (4100027)</strong></td>
<td>2013 Lab &amp; Class State Bond (98%) E&amp;G Funds (2%)</td>
<td>Substantially Complete</td>
<td>2014</td>
<td>2015</td>
<td>$600,000</td>
<td>$600,000</td>
<td>96%</td>
<td>Finance &amp; Facilities Committee Approved $600K in January, 2014.</td>
</tr>
<tr>
<td>Compressed Natural Gas Heating Conversion (4100028)</td>
<td>Revenue Bonds (100%)</td>
<td>Design in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$1,800,000</td>
<td>$1,800,000</td>
<td>1%</td>
<td>Board approved $1.8M in July 2014.</td>
</tr>
<tr>
<td><strong>UMPI</strong></td>
<td><strong>Folsom/Pullen Science Classroom &amp; Laboratory Upgrades (7100009)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2013 Lab &amp; Class State Bond (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$1,200,000</td>
<td>$1,200,000</td>
<td>19%</td>
<td>Board approved $1.2M in March 2014.</td>
</tr>
<tr>
<td><strong>USM</strong></td>
<td><strong>Central Heat Plant Replacement - Portland (6100195)</strong></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Campus E&amp;G Funds (100%)</td>
<td>Construction in Progress</td>
<td>2015</td>
<td>2015</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td>17%</td>
<td>Board approved $3M in September, 2014. Board approved change of Funding Source in January 2015.</td>
</tr>
<tr>
<td><strong>Payson Smith Lab Renovation (6100236+)</strong></td>
<td>2013 Lab &amp; Class State Bond (0%), Campus E&amp;G Funds (100%)</td>
<td>Design in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$1,250,000</td>
<td>$1,250,000</td>
<td>8%</td>
<td>Board approved $1.25M in May 2014.</td>
</tr>
<tr>
<td>Bailey Hall Lab Renovation (6100237)</td>
<td>2013 Lab &amp; Class State Bond (100%)</td>
<td>Design in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$1,250,000</td>
<td>$1,250,000</td>
<td>9%</td>
<td>Board approved $1.25M in May 2014.</td>
</tr>
<tr>
<td>LAC Nursing Lab Renovation (6100238)</td>
<td>2013 Lab &amp; Class State Bond (100%)</td>
<td>Design in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$600,000</td>
<td>$600,000</td>
<td>14%</td>
<td>Board approved $600K in May, 2014.</td>
</tr>
<tr>
<td>Science Building Lab Upgrade (6100240)</td>
<td>2013 Lab &amp; Class State Bond (100%)</td>
<td>Design in Progress</td>
<td>2014</td>
<td>2015</td>
<td>$700,000</td>
<td>$700,000</td>
<td>16%</td>
<td>Board approved $700K in May, 2014.</td>
</tr>
<tr>
<td>Improvements to existing space for the relocation of personnel from perimeter &amp; lower density facilities (6100246)</td>
<td>Campus E&amp;G Funds (100%)</td>
<td>Preliminary design in progress</td>
<td>2016</td>
<td>2016</td>
<td>$1,500,000</td>
<td>$1,500,000</td>
<td>1%</td>
<td>Board approved $1.5M in March 2015.</td>
</tr>
<tr>
<td><strong>UMS</strong></td>
<td>Improvements to existing space for relocation of personnel from 16 Central Street (8100022 8100023 8100025 8200053)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Campus E&amp;G Funds (100%)</td>
<td>Preliminary design in progress</td>
<td>2016</td>
<td>2016</td>
<td>$1,000,000</td>
<td>$1,000,000</td>
<td>4%</td>
<td>Board approved $1M in March, 2015.</td>
</tr>
</tbody>
</table>

Explanatory Notes:
* Project is new as of this report.
** Details of this project include updates since the last report.
*** This project has been completed since the last report and is not expected to appear on the next report.

Funding source(s) reflects primary source(s) for project.
Calendar Year unless otherwise noted.
Percentage expended reflects total expended as of May 31, 2015, as a percentage of the current approved project estimate.
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Cooperative Extension Diagnostic and Research Center, UM

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

The University of Maine requests approval to expend up to $9 million to build the Cooperative Extension Diagnostic and Research Center. The funding sources include: $8 million from State of Maine General Obligation Bond funding (voter approved in November of 2014) plus $250,000 each from the University of Maine System and UMaine Cooperative Extension as match, and $500,000 for laboratory equipment in grant funds from the Maine Technology Institute.

This request is pursuant to Board policy 701 which requires projects with a total cost of more than $500,000 to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. In this case, the request is to approve and to forward this matter to the consent agenda of the Board of Trustees.

Additionally, increases in facility space now are presented to the Committee for consideration per the Administrative Review in Facilities Management. The final report, approved by the Board of Trustees in March, 2015, asked the University to adopt processes such that any project which would result in any net increase in the University of Maine System’s footprint, including new leases or renewals, would be considered by the Finance, Facilities and Technology Committee of the Board of Trustees or the full Board of Trustees before being authorized. The request involves an increase of approximately 12,000 square feet of building space on this campus. Maintenance and Utility costs are expected to be approximately $93,000 annually and will be covered centrally. Operating costs will be covered by Cooperative Extension operating budget and service revenue.

As part of Maine’s land-grant university, the mission of the University of Maine Cooperative Extension includes providing service to Maine businesses, farms, governments, and communities by developing research-based solutions to agricultural and economic challenges. The Cooperative Extension Diagnostic and Research Center will be a new, efficiently designed facility to improve delivery of the services currently offered. Given the importance of this facility to the citizens of Maine, the University continues to look for additional funding opportunities to enable the facility to provide the best, most comprehensive service. Future changes in scope are possible contingent on such funding.
The project includes the construction of a research and diagnostic laboratory for study of animal, plant and insect disease. The labs will provide a variety of diagnostic services including necropsy, microbiology, virology, pathology and special research support. The facility specifically will house Cooperative Extension’s Tick Identification Laboratory which will be the only lab in Maine able to test for disease-causing agents transmitted by ticks. The multi-use building will include biological laboratories, bio-containment laboratories, necropsy suite, teaching facilities, offices and public spaces. The facility will be located on existing University of Maine property served by University Park Road and existing infrastructure and will be apart from but proximate to the primary campus.

The proposed schedule for the project is to complete design during the fall and early winter of 2015 followed by construction from winter 2015/2016 to completion before the end of 2016.

5. TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustees meeting for the following resolution:

That the Board of Trustees authorizes the expenditure of up to $9,000,000 from State Bond, the Maine Technology Institute, and University funds to construct the Cooperative Extension Diagnostic and Research Center.
AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Space Reduction Request by Demolition, UMA

2. **INITIATED BY:** Norman L. Fournier, Chair

3. **BOARD INFORMATION:** X **BOARD ACTION:**

4. **BACKGROUND:**

   This is an information item alerting the Board of Trustees that the University, acting through the University of Maine at Augusta, intends to reduce approximately 10,300 square feet of space at the UMA-Bangor campus through the demolition of a facility.

   This demolition is pursuant to Policy 802. That policy, together with the delegation of authority matrix and associated administrative practice letters, grants to the Treasurer the authority to approve demolition of University facilities. That authority is reserved to the Trustees in certain circumstances, such as when the cost of the demolition project will exceed the standard $500,000 capital threshold requiring Trustee consideration.

   The cost of this project is estimated to be $100,000 and does not require Trustee action. This information item is presented to alert the Board to the project as it is in keeping with the recommendations approved by the Board of Trustees to reduce the University’s footprint and increase the utilization rate of facilities.

   Lincoln Hall, the building proposed for demolition, is a single story, concrete masonry unit building that is currently unoccupied. Constructed by the Air Force in 1953, Lincoln Hall has had no recent major improvements.

   The building was identified in the most recent Sightlines report as a potential for disposal. The net asset value is estimated by Sightlines at 57 percent and the capital investment needs, if the building were to be restored, are estimated by Sightlines at nearly $1 million. The University expects the cost of such a project actually would exceed that estimate, potentially substantially, for space that is not needed.

   Lincoln Hall had previously been used to house the UMA Dental Health programs and Dental Clinic. The Dental Health Programs and Clinic were relocated in 2012 to the fully renovated College Center; Lincoln Hall has since remained unoccupied. The campus has no long term need for Lincoln Hall and wishes to raze the building, thus saving approximately $35,000 annually in utility and maintenance costs. The location of the facility on campus makes it impractical to repurpose for non-University uses.

   The estimated cost to demolish Lincoln Hall is approximately $100,000. Final costs will be determined through a competitive bid process. UMA seeks to proceed with the building demolition expeditiously in order to save operating dollars and meet the Board of Trustees’ objective to reduce the campus facility footprint.

   07/07/15
AGENDA ITEM SUMMARY

1. NAME OF ITEM: University College Lease Renewal in Ellsworth, UMA

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

This is a request pursuant to Board of Trustees Policy 801 to enter a new lease for space currently occupied by University College’s Ellsworth Center to extend the Center’s long-standing tenancy at the existing location at a newly reduced rental rate.

The proposed lease is for a term of five (5) years at an annual rent of $84,000, with one option renewal term of an additional five years. This rate represents a reduction of $7,811 from the rate currently paid by the University and is fixed at that rate without increases for the five-year initial term of the new agreement. The lease can be terminated with 180 days notice.

Additionally, under an agreement between Eastern Maine Community College and the University as partners at the site, the community college pays the University approximately $75,000 per annum at this location for space and for other services provided by the University. The payment is not entirely facility-related, but it does off-set a substantial portion of the rent and space costs as well as other costs borne by the University.

The site is approximately 5,700 square feet and is located at 248 State Street in Ellsworth. The current lease for the Ellsworth Center expires July 31, 2015.

The University of Maine at Augusta administers six University College Centers: Ellsworth, Rockland, Saco, Brunswick, S. Paris, and Rumford/Mexico.

This lease request is for the Hancock County Higher Education Center/University College at Ellsworth which serves the higher education needs of the citizens of the Ellsworth region. The location has served the needs of the University well for the past 20 years and it is expected that it will continue to meet our needs.

The Center offers University courses and, in collaboration with Eastern Maine Community College, offers Community college course options. In 2013, the Ellsworth Center served more than 810 students and generated in excess of 5,200 credit hours using a variety of education delivery modalities. UC Ellsworth offers degree programs from all seven Universities.
UMA has worked diligently to reduce operating costs at the Centers by relocating or reducing the footprint of the centers wherever possible. However, the configuration of the Ellsworth Center would make it difficult to reduce the overall footprint of the Center without incurring significant capital costs. Therefore, the University has instead negotiated an annual rent reduction from the Center’s landlord effective August 1, 2015.

5. TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustees for approval of the following resolution:

That the Board of Trustees authorizes the University of Maine System acting through the University of Maine at Augusta to enter a 5-year lease at 248 State Street in Ellsworth at an annual rental rate of $84,000 with an optional five year renewal with all final terms and conditions subject to review and approval by the University Treasurer and General Counsel.
AGENDA ITEM SUMMARY

1. **NAME OF ITEM:** Updated Use of Donated Property Sale Proceeds, UMPI

2. **INITIATED BY:** Norman L. Fournier, Chair

3. **BOARD INFORMATION:**
   - **BOARD ACTION:** X

4. **BACKGROUND:**

   This is a request pursuant to Board of Trustees Policies 801 and 802 to update the permitted use of proceeds which may result from a previously authorized gift of real property from Ray and Sandy Gauvin and family members to the University of Maine System acting through the University of Maine at Presque Isle.

   Policy 802 states, in part: “The University of Maine System may acquire the use of real property through purchase, gift, bequest or lease. The Board of Trustees realizes the importance of voluntary charitable support of the University of Maine System and its programs, and recognizes that gifts of real property are an important form of giving. All acquisition of real property with a cost exceeding $50,000 must be approved by the Board of Trustees prior to transfer of title.” The value in this case is estimated at $278,000.

   In 2013, the Board of Trustees accepted the gift of 75-acres plus a residential style and scale facility from the Gauvins. The gift was accepted with the intention, shared by the donors, of selling the property and structures and then investing the proceeds in facilities at the University of Maine at Presque Isle. The gift and sale were authorized by the Board of Trustees. The Board’s action did not constrain the investment of proceeds to a specific facility, but the desire of the donors and the intention of the University of Maine at Presque Isle are to see the proceeds invested in Wieden Hall at UMPI. The prior agenda sheet is attached.

   UMPI took possession of the property, located in Mapleton, Maine in 2014. The University has advertised the property for sale, but no buyers have yet emerged.

   It remains the University’s intent to dispose of the facility and to invest the proceeds in facilities at UMPI, in particular Wieden Hall. Notwithstanding that intention, the donors in their ongoing communication with the University are requesting the gift agreement be updated to provide direction should the sale not materialize in the near term.

   If it is not possible to apply the proceeds of the property's sale to the renovation of the auditorium within 5 years of the execution of an updated agreement, the donors are asking for that updated agreement to direct that the proceeds be placed in the Ray and Sandy Gauvin Scholarship fund at the Foundation of the University of Maine at Presque Isle.
The University of Maine at Presque Isle supports the addendum. This constitutes a request for the Board of Trustees to sanction that change and the alternative purpose for the proceeds.

5. **TEXT OF PROPOSED RESOLUTION:**

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees authorizes the University of Maine System, acting through the University of Maine at Presque Isle, to enter an updated agreement with the Gauvin family donors of a previously accepted parcel of real property with the intention of directing any proceeds from the sale of that donated property which may be received after the date described herein to be provided to the Foundation of the University of Maine at Presque Isle to support the Raynold & Sandra Gauvin Scholarship Fund.

07/07/2015
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Acceptance and Sale of Gift of Real Estate, UMPI

2. INITIATED BY: James H. Page, Chancellor

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

The University of Maine at Presque Isle requests that the Board of Trustees pursuant to Board Policies 801 and 802 authorize the University to accept a gift of land and buildings in Mapleton, Maine, from Raynold and Sandra Gauvin of Mapleton and subsequently to dispose of the same.

Pending trustee approval the University intends to sell the property and invest the proceeds in existing facilities, most likely UMPI’s Wieden Auditorium for cultural enrichment. This intention is fully known and acceptable to the donors.

Trustee Policy 801 states in part that “the Board of Trustees realizes the importance of voluntary charitable support of the University of Maine System and its programs, and recognizes that gifts of real property are an important form of giving... All acquisition of real property with a cost exceeding $50,000 must be approved by the Board of Trustees prior to transfer of title.” The Trustees have further authorized the Finance, Facilities and Technology Committee to accept any real estate gift of up to $200,000 while gifts of more than that amount require action by the full Board.

The property in this instance includes a sugar camp and approximately 75 acres. The building has been appraised by the University with the permission of the donors at approximately $155,000. An appraisal of the value of the land, which was harvested for approximately 312 cords of wood in 2001-2002 in consultation with a professional forester and which has been managed since 2002 in accordance with a professional forester’s management plan, is pending. The appraised value may exceed $200,000 once the land appraisal is completed, so full Board approval is requested to ensure appropriate authority is in place should the value exceed $200,000.

Further, Board Policy 802 states that the disposal of real property shall be administered by the University System Office and presented to the Board for approval, accompanied by all information required to indicate the conditions of the disposition, as well as findings as to the appropriateness of the action.
In this instance, the University of Maine at Presque Isle has visited the site, reviewed a professional forester’s plan and assessment of the property and its condition, conducted its own environmental review, and obtained a copy of the current deed along with other information. A map and photos are attached.

No agreement yet exists between the parties. The donors have indicated in writing their desire and willingness to make the gift and the parties would pursue an agreement pending authorization to do so by Trustees.

The Finance/Facilities and Technology Committee shall forward this item to the Consent Agenda at the Board of Trustees meeting for approval.

5. TEXT OF PROPOSED RESOLUTION:

That the Board of Trustees authorize the University of Maine System, acting through the University of Maine at Presque Isle and subject to review and approval by the Treasurer and University Counsel of the necessary agreements and documents, to accept the real estate gift herein described and subsequently to dispose of the same in order to invest the resulting proceeds in improvements to existing facilities at the University of Maine at Presque Isle. The Board of Trustees by this action does not bind the University to accept this or any gift.

09/12/2013
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Space Reduction Request by Disposal, USM

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

This is a request pursuant to Board of Trustees Policy 802 for the University of Maine System, acting through the University of Southern Maine, to dispose of certain land and buildings at 11 Granite Street in Portland.

Policy 802 requires any sale or transfer of real property to be approved by the Board of Trustees if the value is greater than $50,000. An appraisal on this particular property is pending. The current municipal valuation of the entire parcel is $178,000 and the actual appraised value is likely to exceed the threshold set by policy.

This request is in keeping with the recommendations approved by the Board of Trustees to reduce the University’s footprint and increase the utilization rate of facilities. The facility was identified by a USM-initiated project as a potential candidate for disposal. This property also was previously approved for potential disposal by Trustees, but further approval was required to transfer the University’s permanent interest. An excerpt of the minutes regarding prior Trustee action is attached, along with an illustration showing the approximate general location of the property.

The building has been vacant and unused by the University of Southern Maine for the past three years because its condition renders it unusable. The facility has a current estimated net asset value of 53 percent and an estimated renovation age of 92 years old. It is approximately 1,800 square feet and the land is approximately 0.15 acres. The residential scale and style of the facility is not optimal for University use. All utilities have been turned off and disconnected.

Adjacent neighbors are interested in a real property exchange agreement. The exact amount and configuration of any property remains to be determined. Such an agreement could provide alternative contiguous abutting property to the University for potential future use, such as for additional or reconfigured parking adjacent to the Law School, while also removing the residential facility from the University’s portfolio.
The alternative property currently includes a residential-purpose garage of approximately 360 square feet which the University likely would remove in due course.

The two properties involved in this potential transfer also additionally are intertwined in the sense that the sewer utility lines for the University facility are installed across the other property and under the facility located on that property. This currently appears to be a historical circumstance of undocumented origin which the parties would like to resolve by or through the proposed agreement.

Upon approval by Trustees, the University would pursue direct discussions with these abutting owners in the mutual and potentially unique interest of both parties.

The University will seek approval from the UMS Treasurer and General Counsel for the final terms, conditions and specific disposal method.

5. TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustees meeting for approval of the following resolution:

That the Board of Trustees authorizes the disposal of all or a portion of the parcel known as 11 Granite Street in Portland subject to review and approval of the final terms and conditions by the University Treasurer and General Counsel.

07/07/2015
Excerpt of the minutes of the March, 2015 meeting of the Board of Trustees:

ACTION ITEMS

Authorization for Sale of Real Property. Trustee Fournier explained that an amendment to the resolution for the USM Sale of Real Property has been submitted to reflect concerns raised by President Flanagan. The other three resolutions remain unchanged. On a motion by Trustee Fournier, which was seconded by Trustee Medd, the Board of Trustees authorized the University of Maine System:

A. Acting through the University of Southern Maine, to sell, lease or otherwise transfer certain interests in real estate, buildings and land on Chamberlain Avenue, Deering Avenue and Granite Street in Portland including, without limit, the right to enter into long-term leases; provided, however, that the University may not sell or permanently transfer its interest in the underlying fee estate at these locations; that all transactions are subject to final review and approval of the University Treasurer and General Counsel; and to expend up to $1.5 million from University reserve funds identified by the University of Southern Maine to relocate personnel to other facilities.

B. Acting through the University of Maine, to sell or otherwise transfer up to approximately 30 acres in Old Town generally along Stillwater Avenue and being a portion of the DeMeritt Forest.

C. Acting through the University of Maine at Machias, to sell or otherwise transfer Kimball Hall in Machias; and,

D. To sell or otherwise transfer the real property and interests in the building known as 16 Central Street, Bangor, and to expend up to $1 million from funds identified by the University Treasurer, subject to future adjustment, to relocate personnel to other locations of the University of Maine System.
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Softball Facility Improvements, USM

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

This is a request pursuant to Board of Trustee policy 701 to expend up to $1.5 million to improve the women’s softball facilities at the USM campus in Gorham to further compliance with Title IX.

This request is pursuant to Board policy 701 which requires projects with a total cost of more than $500,000 to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. In this case, the request is to approve and to forward this matter to the consent agenda of the Board of Trustees.

In March of 2011 a committee was formed at USM to review gender equity and compliance with US DOE OCR Title IX in the athletic programs at USM. The report suggested inadequacies with regards to the women’s softball and men’s baseball facilities.

A further study was performed to address the Title IX equity issues of the softball and baseball outdoor facilities as a result of the report. This collaborative process involving the USM Athletics Department, Facilities Management, Office of Student Life and Administration developed a program of needs to address compliance as well as long term planned uses of the facilities. The resulting plans and cost estimates were presented internally at USM earlier this year.

Now the project seeks Trustee approval to proceed. The project would entail the creation of approximately 8,500 square feet of facility space plus improvements to the field itself:

- Construction of softball field grandstands seating for 330, including accessible seating areas (~3,900sf)
- Construction of dugouts/storage (~2,090sf)
- Construction of a press box (~450sf)
- Creation of pitching bullpens
- Leveling of playfield surface
- Construction of toilet facilities (~860sf)
- Construction of a concession stand facility (~1,200sf)
The funding for the project would come from existing E&G resources at USM to be identified by the Chief Business Officer.

In addition to Policy 701, this project is before Trustees because increases in facility space now are presented for consideration per the Administrative Review in Facilities Management. The final report, approved by the Board of Trustees in March, 2015 asked the University to adopt processes such that any project which would result in any net increase in the University of Maine System’s footprint, including new leases or renewals, would be considered by the Finance, Facilities and Technology Committee of the Board of Trustees or the full Board of Trustees before being authorized.

This project would create new space. However, as Trustees in March, 2015 provisionally also approved the elimination of slightly more than 25,000 square feet of facility space at USM and as USM, as part of the ongoing space reduction effort, has recently terminated and vacated approximately 25,000 square feet of leased space in Portland, this project would create less new space than is being eliminated. USM would still experience a net decrease in space.

5. TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustee meeting for approval of the following resolution:

That the Board of Trustees authorizes the expenditure of up $1.5 million in E&G resources for improvements to the softball facilities at the University of Southern Maine in Gorham.
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Update to Bio-Science Chemistry Lab, USM

2. INITIATED BY: Norman L. Fournier, Chair

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

This is a request pursuant to Board of Trustees Policy 701 to update project 6100236 to expend up to $1.25 million to improve approximately 3,100 square feet of existing but unfinished and unused space in the Bio-Science Building at the University of Southern Maine in Portland for use as a chemistry lab and for associated purposes.

Board Policy 701 requires Trustee approval of an existing project when its cost or other elements change by more than 10 percent from the project baseline as approved by the Trustees. In this case, the intent and cost of the project is unchanged, but the project is moving to a different facility. This updated project would replace Project 6100236. The prior agenda sheet is attached. The already-authorized funding level and purpose are unchanged. The location and timeline are proposed to change.

The requested change to the project is in part in connection with the increased utilization of other facilities at USM as separately and previously approved by Trustees, as well as with the ongoing strategic physical reorganizations of personnel and functions at USM.

The Payson Smith Chemistry lab (6100236) was built with the construction of the building in 1959 and has remained unimproved since then. The net asset value of the Payson Smith building overall is just 40 percent and the estimated renovation age is more than 50 years old, the oldest age category that is tracked.

The remainder of Payson Smith beyond the lab space serves as staff and faculty office as well as a number of classrooms unrelated to the Sciences. To support the further consolidation and use of the facility for those purposes and to consolidate science related functions, the updated project would make the chemistry lab improvements to space in the newer but unfinished areas of the Bio-Science building.

Approximately 1,800 square feet will be built-out for a new undergraduate chemistry lab complete with lab teaching stations, necessary fume hoods and equipment, a prep room and controller’s office. The remaining 1,300 square feet is intended for collaborative space, staff offices and departmental storage.
Funding will be from the previously approved 2013 General Obligation bond funds. The current schedule calls for project completion within Fiscal Year 2017.

5. **TEXT OF PROPOSED RESOLUTION:**

That the Finance, Facilities and Technology Committee forward this item to the Consent Agenda at the July 20, 2015 Board of Trustee meeting for approval of the following resolution:

That the Board of Trustees authorizes a change in location associated with original project to make the approved investment instead in the Bio-Science Building at USM in Portland.

07/07/2015
AGENDA ITEM SUMMARY

1. NAME OF ITEM: Payson Smith Hall Chemistry Lab Renovation, USM

2. INITIATED BY: James H. Page, Chancellor

3. BOARD INFORMATION: BOARD ACTION: X

4. BACKGROUND:

The University of Southern Maine requests approval to spend up to $1.25 million of General Obligation Bond Funds approved by voters in November 2013 to renovate the chemistry laboratory in Payson Smith Hall on the Portland campus.

This request is pursuant to Board policy 701 which requires a project with a total cost of more than $500,000 to be considered by the Board of Trustees or its Finance, Facilities and Technology Committee. In this case, the request is to approve and to forward this matter to the consent agenda of the Board of Trustees.

The Payson Smith Chemistry lab was built with the construction of the building in 1959. The 55 year old lab has never been renovated.

The University of Southern Maine requests approval to spend up to $1,250,000 of the State Bond Funds approved in November 2013 to renovate and modernize this lab, an adjacent lab materials storage area and a prep room. The scope of work includes the necessary abatement of hazardous materials.

This project does not increase facility space or change its use. Any change in operating costs is expected to be nominal. The project construction is expected to be complete by September 2015. Final project close-out is expected by September 2016.

The Finance, Facilities and Technology Committee approved this recommendation to be forwarded to the Consent Agenda for Board of Trustees approval.

5. TEXT OF PROPOSED RESOLUTION:

That the Board of Trustees approve the recommendations of the Finance, Facilities and Technology Committee and authorizes the expenditure of up to $1,250,000 from the proceeds of General Obligation Bond funds approved by voters in November 2013 to renovate the chemistry lab and other improvements at Payson Smith Hall in Portland.

05/08/2014