## ChartFields

### Business Unit *
- Organizational unit that maintains its own set of books
- Each University Unit is a Business Unit

### Department ID *
- Tracks information according to divisional breakdown of Business Unit
- Indicates who is responsible for or who is affected by transaction

### Account *
- User-defined
  - Comparable to third digit of FAST Object Code
  - Enables users to further qualify the Account
  - Usage guidelines determined by Business Unit CFOs

### Class
- Can be generally compared to FAST Object Codes
- Classifies nature of transaction into assets, liabilities, fund balances, revenues, expenses and transfers

### Fund *
- Tracks reserves, endowments, designated funds, loans, gifts and other sources of funds that need to be tracked across multiple Departments or Projects
- Used to track various fees and waiver programs

### Program
- Used for financial reporting
  - Will vary based on different Projects and Programs
  - Examples: Perkins Loan, Nursing Loan, University Loan

### Project
- Required for all capital projects, grants and contracts and any other projects that accumulate revenues and expenses over multiple fiscal years

### Operating Unit
- Used with Department to indicate a location, such as a center or campus

* = Required Field