Executive Director of Professional/Graduate Initiative

This position is full-time, at-will, exempt position with an initial two-year appointment. Continuation of the position is contingent upon need and availability of funding. The position is located in Greater Portland with statewide travel required.

The University of Maine System seeks a dynamic and innovative professional who will drive the creation of a multi-disciplinary professional and graduate center in partnership with Maine’s business and professional community. The Professional/Graduate Center Initiative (PGCI) is grounded on The Parthenon Group’s Study conclusions that the creation of multi-disciplinary graduate business and legal programs, housed together, would meet critical statewide workforce needs, catalyze economic development, and provide a transformative concept and collaborative curricular model for the University of Maine System. The Chancellor and his business member Steering Committee determine that engaging a seasoned and strategic leader is the next crucial implementation step.

The Executive Director of the Professional and Graduate Center Initiative will complete the PGCI’s strategic business and operation plan including meeting clear and attainable success metrics. The ED will establish and mobilize core internal and external stakeholder partnerships and direct successful pilot programs. The ED will be an individual with demonstrated and strong entrepreneurial leadership skills that have resulted in sustainable consensus of multiple interest groups around change. He or she will have a knowledge of and commitment to the role of higher education in economic development. The ED will be a dynamic innovator with very strong communication savvy across all media to bring diverse groups to the table. This is a unique opportunity for the right person to transform professional and graduate education and advance economic development for Maine people, businesses and communities.

The Position Statement is linked here.

Required Qualifications:
● MBA, J.D. or equivalent graduate or professional degree;
● A significant record of achievement as a business executive, NGO executive, legal practitioner or graduate education administrator with major private sector experience, or equivalent professional positions;
● Very strong oral and written communication skills across all stakeholder groups, and the ability to articulate and market a clear vision for the System Initiative reflective of its mission;
● Demonstrated leadership success in complex organizations that use both hierarchical and influence governance and management systems;
● A record of strong entrepreneurial leadership, including innovation, a history of building and sustaining consensus around change and demonstrated concrete outcomes;
● Knowledge of, or a serious commitment to, higher education and its role in economic development;
● A record of successful grant, corporate, and foundation fund raising.

The complete Job Description is linked here.

The salary will be based on the qualifications and experience of the successful applicant. Benefits include medical, retirement and tuition waiver programs. The UMS is a recipient of the Wellness Councils of America’s Well Workplace Award and offers wellness programs.
The position is open until filled; however, applications received after the first screening date on March 6, 2015 will be considered at the discretion of the university. To apply, send a complete application packet consisting of a cover letter addressing your experience as it relates to the requirements of this position, specifically the and qualifications, along with a resume and contact information for three professional references to: Executive Director of Professional/Graduate Initiative Search, Office of Human Resources, 16 Central Street, Bangor, ME 04401 or e-mail to umsjobs@maine.edu referencing job code 32-08-15. Only complete applications will be considered.

The University of Maine System is an EEO/AA employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, age, disability, protected veteran status, or any other characteristic protected by law.