General Counsel

*Full-time, regular, exempt position*

The University of Maine System (UMS) is seeking to fill the position of General Counsel. UMS seeks a dynamic, engaged and proactive General Counsel (GC) to serve the seven-campus University System. Working as part of the executive, legal and compliance leadership teams, the successful candidate will serve as a strategic colleague assisting all University leadership in moving toward a more responsive, transparent, integrated, collaborative, cost effective and competitive public system of higher education. The GC is responsible for managing and providing legal services to the University and serves as the chief legal counsel to the Board of Trustees, Chancellor, and senior leadership.

The GC will be responsible for a wide range of legal, human resource, administrative, regulatory and compliance issues and will manage legal resources in a manner that supports the overall priorities of the institutions. The GC will be expected to provide a proactive, highly strategic and collaborative approach to the legal issues associated with a University faced with economic, demographic and competitive challenges. He or she will be innovative and entrepreneurial; a person who can develop solutions that are balanced with prudent legal advice and effective risk management.

The complete position statement is linked [here](#).

**Competencies:**

- Must demonstrate impeccable analytical, interpersonal, written and oral communication skills
- Must possess high ethical standards, mature judgment and the capacity to foster constructive outcomes in a complex and changing environment involving a variety of stakeholders
- Ability to respond to, work on and manage multiple and diverse legal issues by being proactive and strategic resulting in effective and timely outcomes

**Required Qualifications:**

- A law degree from an ABA accredited law school
- Membership in the State of Maine bar or eligibility based on reciprocity
- An outstanding record of achievement with at least 10 years’ experience as a practicing attorney or in-house counsel
- Experience in managing complex legal issues and serving as an effective member of a strategic leadership team
- Significant statewide business, risk management and human resource litigation experience

**Preferred Qualifications:**

- A diverse and broad legal background and experience representing higher education
- Experience with transactional, contract, regulatory, labor and employment law and risk management and safety assessment
- Working knowledge of the higher education legal environment and understanding of the dynamics and interests within a multi-campus university system

The complete job description is linked [here](#).
The salary will be based on the qualifications and experience of the successful applicant. Benefits include medical, dental, retirement and tuition waiver programs. The UMS is a recipient of the Wellness Councils of America’s Well Workplace Award and offers wellness programs.

The position is open until filled; however, applications received after the first screening date on March 6, 2015 will be considered at the discretion of the university. To apply, send a complete application packet consisting of a cover letter addressing your experience as it relates to the competencies and qualifications, along with a resume and contact information for three professional references to: General Counsel Search, Office of Human Resources, 16 Central Street, Bangor, ME 04401 or e-mail to umsjobs@maine.edu referencing job code 31-08-15. Only complete applications will be considered.

The University of Maine System is an EEO/AA employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, age, disability, protected veteran status, or any other characteristic protected by law.