Board of Trustees Meeting


Trustee Collins, Chair, called the meeting to order and welcomed everyone.

EXECUTIVE SESSION
On a motion by Trustee Mitchell, which was seconded by Trustee Medd, the Board of Trustees meeting went into Executive Session under the following provisions:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, employment and duties.
- 1 MRSA Section 405 6-D to discuss continuing negotiations and arbitration with AFUM; and preparation for upcoming labor contracts and proposals with AFUM, UMPSA, COLT, Police, PATFA, and Service and Maintenance Units.

On a motion by Trustee Fournier, which was seconded by Trustee Medd, the Board of Trustees concluded the Executive Session.

ACCEPTANCE OF MINUTES
On a motion by Trustee Mitchell, which was seconded by Trustee Medd, the minutes from the following meetings were unanimously approved as presented:

June 24, 2013 – Technology Committee Meeting
June 27, 2013 – Finance/Facilities & Human Resources and Labor Relations Joint Session
July 15, 2013 - Board of Trustees Meeting
July 24, 2013 – Academic & Student Affairs Committee Meeting

COMMITTEE REPORTS/ACTION
Academic & Student Affairs Committee – Trustee Johnson reported that the Committee met on July 24, 2013 and received an update from the Credit Transfer Steering Committee, discussed the International Student Recruitment Strategies and President Wilson Hess stated that the Electronic Commerce program at UMFK will be suspended. The Committee is currently revising its work plan and it will be ready at the next Academic & Student Affairs Committee meeting which is scheduled for October 30, 2013 from 12:30 pm to 3:30 pm.
Finance/Facilities/Technology Committee – Trustee Norman Fournier reported that the Committee met on September 5, 2013 to review the following Information Technology issues: review of projects with a value of $250,000 or greater; report on the implementation of the Information Technology Administrative Review activities, and an Information Security update. The Committee approved the following Finance and Facilities items which were forwarded to the Consent Agenda for the September 23, 2013 Board meeting: Acceptance and Sale of Gift of Real Estate at UMPI and the Authorization of Financing for Energy Savings Projects at the UMS. The Committee reviewed the Capital Projects Status Report, received an update on the Implementation Activities for the Procurement Administrative Review Recommendations and Savings and received a briefing on the Facilities Administrative Review.

Human Resources & Labor Relations Committee – Trustee Marjorie Medd reported that the Committee met on September 5, 2013 to approve and forward to the Consent Agenda for the September 23, 2013 Board meeting the FY2014 Compensation and Benefit Changes for Non-Represented Employees.

CITIZEN COMMENT
Citizen Comment is a time regularly set aside for comments from the public. The following individuals spoke during the Citizen Comment period:
- Gerry LaSalle – Status of Physics Department issues at USM
- Ron Mosley – Shared Governance
- Hank Tracy – Status of Physics Department issues at USM
- Valerie Hart – Status of Physics Department issues at USM

CHAIR’S REPORT
Trustee Collins reminded the Trustees that the Board of Trustees Retreat is scheduled for October 6 & 7, 2013 at the UM Hutchinson Center in Belfast. The Retreat will provide an opportunity for the Trustees, Presidents and staff to further develop a common vision on where higher education is headed and that will be important as the Trustee look at the charter for the Administrative Review for Facilities. The Retreat will also provide an opportunity to review the Board of Trustee Goals and Actions that were established in 2011 to see if they need to be revised or prioritized and review the matrix for each of the goals according to the timeline.

He noted key discussions for the day are: how to engage the Faculty and Student Representatives in Board discussions and how to engage the campus Boards of Visitors? The Board will be asked to approve the appointment of a new Clerk of the Board and Trustee Collins thanked Mr. Kelley Wiltbank for his 11 years of service as the Clerk of the Board. Mr. Wiltbank will continue his role as General Counsel.

CHANCELLOR’S REPORT
Chancellor Page provided an update on the following topics:

Legislative Issues
Mr. Ryan Low, Executive Director of Governmental & External Affairs, provided an update on the bond questions that will be on the ballot for November. Five bond questions on the ballot for transportation and education are: question one is relating to the Maine Army National Guard, question two is for the University of Maine System, question three relates to transportation, question four is for Maine Maritime Academy and question five is for the Maine Community
College System. The UMS bond request is for $15.5 million for science, technology, engineering, and mathematics (STEM) upgrades in classrooms and laboratories.

**Vice Chancellor for Academic Affairs**

Dr. Susan Hunter, Vice Chancellor for Academic Affairs (VCAA) provided a brief report on the priorities and initiatives for Academic Affairs. She is in the process of hiring an assistant. Dr. Hunter stated that it is important that she develop a deep knowledge of each campus and to that end she will be visiting all of the campuses in the next two months. The Chief Academic Officers meetings have traditionally been held here at the System Office; however, she feels it is important for the group to become more familiar with the other campuses so the meetings will be at the various institutions some adjustments made for winter travel. Dr. Hunter continued her remarks by discussing the following topics.

**Academic Landscape Analysis**

Dr. Hunter commented that the present fiscal climate provides urgency to the Academic Affairs work. The drivers are the enrollment trends which reflect the demographic changes, the fiscal reality with flat State appropriation and a freeze on in-state tuition increases and an aging and misaligned infrastructure. It has been stated that the Academic Portfolio Review was an initial top priority. Therefore, a major part of the VCAA’s job will be to lead shared development of the overall System Academic Portfolio and be responsible for maintaining an effective and robust communication network across the academic and fiscal leadership of all System institutions. The VCAA has the authority to eliminate redundancy and coordinate program growth and development. The first major task is a Comprehensive Academic Portfolio Review which will set the stage for decisions regarding programmatic realignments.

Dr. Hunter stated that she will be working very closely with the Provosts and Presidents and her job is not to direct or execute campus efforts; it is to coordinate all the efforts to achieve a comprehensive and accurate picture. There will be an assessment of the extent of duplication and an analysis of tolerance for duplication which will answer how much is acceptable and when is it counter-productive. The fiscal constraints may support deploying campus resources differently. The necessity of maintaining unit faculty strength to support a major may no longer be tolerable and those resources should be directed at enhancing or expanding other academic units on the campus. Data analysis will be a key ingredient to inform decision making and there will be difficult choices to be made. There will almost certainly be exceptions to strictly fiscal-based decisions but the impact of making those exceptions needs to be understood. It is important to appreciate that the Academic Portfolio Review, Facilities Administrative Review and fiscal analysis and modeling all lead to answering the who, what and how questions. All these activities are intertwined and decision making will require coordinated input on multiple levels.

**Academic Affairs Charters**

Dr. Hunter will be developing charters in two broad categories: standard operating procedures and parameters and specialized charters to describe specific initiatives or projects and in some cases these may evolve from the Portfolio Reviews.

**Programmatic Assessment and Validation**

There should be rational alignment of program resources to best address enrollment metrics. A decline in student numbers requires consideration of coalescing programs to make use of faculty resources and provide necessary critical mass for effective learning. High need areas must be
identified through analysis of state/national needs and opportunities, i.e. growth of particular degree programs tied to economic needs of state and student interest. Student internships and student employment opportunities will be used as indicators of program strength and relevance. There are human resources and labor relations implications underlying any major changes and those aspects of significant change will be carefully assessed and considered.

**Signature Program Identification**
Examples of criteria that could be used for identification of signature programs include the following and not all would apply to any one program.

- Defined on basis of recognized achievements of faculty and students – recognition of high quality scholarship, specialized student opportunities and programs with defined niche quality.
- Potential for substantial external funding. A factor to be considered for programs in areas in which funding is available and where program reputation is routinely linked to external funding success.
- Enrollment growth potential.
- Alignment with established state need and economic drivers.
- Alignment with feeder programs within the Maine Community College System.

**Credit Transfer Steering Committee and Adult Baccalaureate Completion/Distance Education (ABCDE)**
The Credit Transfer Steering Committee is moving into more active work regarding major-to-major transfers within the UMS. Faculty work teams are being assembled in nursing, business and Computer Science/Information Technology. ABCDE is focused on attracting working adults back to higher education to finish their incomplete degrees. This will require major analysis and enhancement of distance education capability. Although working adults would certainly be welcome on any campus, for many the reality is that distance education opportunities will be critical if they are to complete a baccalaureate degree.

**Institutional Research**
Dr. Hunter concluded her remarks by explaining that Institutional Research includes internal and external analyses. The external analysis refers to the need to capture high quality employment and economic trend data. Dr. Ted Coladarci, Director of the Office of Institutional Research at UMaine and a Professor of Educational Psychology, will be attending the next Chief Academic Officers meeting to discuss some approaches to analyses that will be useful. It will be especially important for data collection and analysis to be standardized so that accurate comparisons can be made.

**PRESENTATION AND DISCUSSION ON THE CREDIT TRANSFER STEERING COMMITTEE.** President Wilson Hess, Chair of the Credit Transfer Steering Committee (CTSC), updated the Board on progress being made toward implementation of the intra-system (within the UMS) component of this important work, most specifically the development of electronic tools to assist students and the formation of the General Education Workgroup. Ms. Rosa Redonnett, Chief Student Affairs Officer and Ms. Alison Cox, IT Project Manager, provided a short information session and demonstration of the new transfer website and portal.

The Credit Transfer Project is aimed at improving the college credit transfer process to make it easier for students to move among Maine’s public universities and to transfer between the Maine
Community College System (MCCS) and the UMS. The recommendations related to intra-system transfer were approved at the November 2012 Board of Trustees meeting and the implementation plan was presented January 2013.

**DISCUSSION ITEMS**

*Adult Baccalaureate Completion/Distance Education (ABCDE) Committee*. President Allyson Handley, Chair of the Adult Baccalaureate Completion/Distance Education (ABCDE) Committee, presented a short update including the charter for the Phase II implementation stage of the work. As identified within the Board of Trustees Goals and Actions and also within the UMS Strategic Enrollment Plan, the development of a comprehensive approach across our institutions to serving the non-traditional, adult students in Maine is a critical next step in our ongoing efforts to meet the needs of Maine’s workforce, enhance economic development within the State and provide the best opportunity for Maine’s citizens to attain baccalaureate degrees. With estimates of Maine citizens with some college but no degree ranging from 190,000 – 230,000, it is evident that there is significant demand and need for this initiative.

The ABCDE Committee was charged with developing a comprehensive, System-wide plan to enhance baccalaureate degree attainment and completion by Maine’s adult and non-campus based citizens.

**The Goals & Deliverables for the Phase II – Implementation are as follows:**

1. Review and update its structure to insure it is well positioned to meet its charge under this Charter. It will:
   a. Confirm its membership and structure (September 2013)
   b. Establish and charge any subcommittees or teams necessary to meet its charge.
   c. Develop an operational budget (to be approved by the Chancellor)
2. Successfully implement the eight Plan recommendations identified as priority elements on schedule, as well as short-term processes to address immediate inquiries and opportunities.
3. Draft work plan for FY2015 including a plan for managing scholarship monies assigned to the ABCDE project by February 2014.
4. Develop philanthropy partnerships. Working with the Chancellor, schedule for Fall visits to priority partners.
5. Brief the Chancellor at least every 60 days, and prepare a major Board of Trustees update for January.

**Financial Update**. Dr. Rebecca Wyke, Vice Chancellor for Finance and Administration and Treasurer, provided a Financial Update.

**Managed Investment Pool (including Endowment Fund)**

In July the fund grew by 3.0% and fiscal year-to-date the fund has grown 3.0%. The market value on July 31, 2013 of the Managed Investment Pool (MIP) is $240.3 million. Changes in market value besides market fluctuation include: contributions and distributions, the UMS contributions to the OPEB Trust, the Maine Maritime Academy’s participation in the Fund since January 2009, and the UM School of Law Foundation’s participation in the MIP since July 2012.
Pension Fund
In July the fund grew by 2.5% and fiscal year-to-date the fund has returned 2.5%. The market value on July 31, 2013 of the Pension Fund is $39.8 million.

Operating Fund
In July the Operating Fund grew by 0.8% and fiscal year-to-date the fund has returned 0.8%.

The University of Maine System ended Fiscal Year 2013 in the black. The UMS was able to add $5 million from the temporary investment income to the Budget Stabilization Fund for a total of $15 million. The goal for the Budget Stabilization Fund was 5% of prior year’s revenue which would be $25 million. Due to better than anticipated performance in the Health Plan and Workers Compensation, the UMS was able to add $2.9 million to the benefit pool reserve for a total of $20.5 million which helps to ensure the continuation of benefits during fiscal challenges or high claims activity.

Facilities Administrative Review. Chancellor Page discussed the charter and plans for a Facilities Administrative Review. The purpose for the Facilities Administrative review is to establish the role and responsibilities of the Administrative Review Facilities Team. This charge is pursuant to the Goals and Directives of the Board of Trustees as adopted in January 2012 and in keeping with the subsequent administrative review of university functional areas which recommended in January 2013 as a top priority that a full administrative review be conducted in the facilities functional area.

The Administrative Review Facilities Team is charged with the responsibility for successful completion of the facilities component of the general Administrative Review project. It reports through the Vice Chancellor and Chancellor to the Administrative Review Steering Committee and to the Presidents’ Council. It is to begin its work in September 2013 and make an interim report by December 31, 2013, outlining how the review is to be carried out and proposing a timeline for doing so.

It is anticipated that a final report would be submitted in the period January 1 to June 30, 2015. Because of this timeline, the review team is to seek out and plan for interim, actionable reports and milestones prior to making its final report. The team is authorized to include in its review the facilities functional areas such as construction, project management, trades, grounds, custodial, other daily operations, long-term planning, fleet management, risk management, safety and environmental management and any other reasonably related functions as it determines necessary or constructive.

Overview of facilities, primarily as summarized in the report of January 2013
- The facilities function manages 583 facilities, encompassing approximately 9.4 million square feet, on 3,831 developed acres, with an asset value of approximately $1.825 billion.
- The facilities function is staffed with approximately 500 FTEs, with over 59% of the workforce being custodians, building and grounds workers. An additional 25% of FTEs are in the trades.
- The annual budget for all facilities is in excess of $64 million, with over 38% of that going to compensation (pay and benefits). Approximately 15% of the annual budget is
contracted to parties outside of UMS with some campuses as low as 5% and one as high as 35%.

- More than 36% of UMS facilities have a renovation age of 50 years old or greater.
- Deferred maintenance is approximately $400 million. The estimated total asset reinvestment backlog is approximately $720 million and growing.

The team’s anticipated work is divided broadly into the following two deliverables:

1. **Functional Team**: Review the operational administration and management of all UMS facilities assets and services System-wide, including campuses, outreach centers, auxiliary spaces, leased space, owned space, construction services, project management services and fleet services. How is this work done? How to achieve administrative efficiencies and/or service enhancements?

2. **Planning Team**: Develop a strategic, System-wide plan to manage UMS facilities including a multi-year plan for managing, developing, and rightsizing the facilities plant that takes into account relevant data (e.g., financial realities and contingencies; student numbers and profiles; differentiations in campus’ missions; focused research and service needs) as well as a process for its no-less-than annual updating of such a plan.

The assumptions for the Review Team to incorporate and/or test as part of its work are as follows:

1. Functionally up to date facilities are required for UMS to meet its tripartite mission in education, research and economic development, and public service.
2. The existing facilities portfolio is likely too large, functionally sub-optimal, or badly sited to be fiscally sustainable in the existing and forecasted operating environment. (This assumption needs to be quantified and tested.)
3. Some functional efficiencies may be implemented best at the System-wide University Services level, although these opportunities will need to be identified and quantified.
4. How do the relevant data sets (e.g., demographics, campus missions, revenue streams) inform and affect facilities planning?
5. The structure of servicing students via 7 primary institutions (USM, UMA, UMF, UMM, UM, UMPI and UMFK) and 10 primary physical campuses (Gorham, Portland, Lewiston, Augusta, Bangor, Orono, Machias, Presque Isle, Fort Kent and Farmington) is beyond the scope of this review.
6. Additional items for consideration are reflected throughout the January 2012 administrative review report on facilities management.

The Facilities Administrative Review for the Functional Operations Team is: Ryan Low, Chip Gavin, Trustee Norm Fournier, President Cynthia Huggins, Robert Bertram – USM and John Murphy - UMFK. The Facilities Administrative Review Team for Strategic Planning is: Ryan Low, Chip Gavin, Trustee Karl Turner, President Cynthia Huggins, Janet Waldron – UM and Michael Stevenson – USM.

**CONSENT AGENDA**

The Board of Trustees reviewed the following agenda items as forwarded by the Finance/Facilities/Technology Committee to the Consent Agenda from its meeting on September 5, 2013.
Acceptance and Sale of Gift of Real Estate, UMPI. The Board of Trustees authorized the University of Maine System, acting through the University of Maine at Presque Isle and subject to review and approval by the Treasurer and University Counsel of the necessary agreements and documents, to accept the real estate gift of approximately 75 acres and a sugar camp and subsequently to dispose of the same in order to invest the resulting proceeds in improvements to existing facilities at the University of Maine at Presque Isle. The Board of Trustees by this action does not bind the University to accept this or any gift.

Authorization of Financing for Energy Savings Projects, UMS. The Board of Trustees authorized the University of Maine System to engage with the Efficiency Maine Trust and to execute such agreements as may be necessary, subject to final review and approval by the Treasurer and University Counsel, to obtain up to $6.1 million in Trust financing for investment in energy projects across the System. This authorization does not obligate the University to enter any agreement. The Board further approves a new maximum cost for the UMFK district biomass project of $5.5 million, including up to $2.6 million of that amount to be provided from Trust financing.

On a motion by Trustee Johnson, which was seconded by Trustee Fournier, the items on the Consent Agenda were unanimously approved by the Board of Trustees.

ACTION ITEMS

FY2014 Compensation and Benefit Changes for Non-Represented Employees. On a motion by Trustee Medd, which was seconded by Trustee Erwin, the FY2014 Compensation and Benefit Changes for Non-Represented Employees which was removed from the Consent Agenda and was referred back to the Human Resources & Labor Relations Committee for further review.

Approval of Board of Trustees Committee, Subcommittee and Other Committee Charges. Trustee Collins stated that the Board of Trustee approved the Board Committee charges in 2011. The duties and responsibilities for each Committee were recently reviewed and updated based on the new Board meeting structure. Board approval is requested to update and modify the following Committee, Subcommittee or other Committee Charges:

Standing Committees (per Bylaw Article III, Section 3.1)
- Academic & Student Affairs Committee
- Audit Committee
- Executive Committee
- Finance/Facilities/Technology Committee
- Human Resources and Labor Relations Committee
- Investment Committee

Subcommittees or Other Committees (per Bylaw Article III, Section 3.2)
- Committee for Nomination of Officers
- Committee for Chancellor Searches

Trustee Medd commented that the Human Resources and Labor Relations Committee charge was updated and revised to align the Committee charge with the recommendations in the Human Resources Administrative Review.
On a motion by Trustee Mitchell, which was seconded by Trustee Medd, the Board of Trustees approved the Committee, Subcommittee and Other Committee Charges.

**Appointment of the Clerk of the Board.** Chancellor Page explained that the Board of Trustees Bylaws provide that the Board will appoint a Clerk who shall serve at the pleasure of the Trustees. Duties of the Clerk are enumerated in the Bylaws and include responsibility for agendas, minutes and all official documents of the Board of Trustees. Mr. J. Kelley Wiltbank served as Clerk of the Board since November 2002, when this role was added as additional responsibilities to his position as University Counsel. Mr. Wiltbank will transition from serving as Clerk to focus his responsibilities as General Counsel so that he may manage an ever-increasing number of regulatory matters and compliance issues.

Chancellor Page recommends that Ms. Tracy B. Bigney be appointed as Clerk of the Board of Trustees. In addition to Ms. Bigney’s new role as the full-time Clerk of the Board, she will be utilizing her expertise in human resources management to assist the Trustees, the Chancellor and UMS senior leadership in executive recruitment, evaluation, compensation and transition; leadership development; and actualizing the Board’s Goals & Actions by serving as lead and/or a subject matter expert on identified projects.

On a motion by Trustee Murphy, which was seconded by Trustee Fournier, the Board of Trustees approved the appointment of Ms. Tracy B. Bigney as Clerk of the University of Maine System Board of Trustees with the effective date to be determined by the Chancellor.

**Proposed Changes to Board of Trustee Policy Section 706: Acceptance of Gifts, Development Activities and Fund Raising Campaigns.** Dr. Wyke explained that changes to the reporting section of Board of Trustee Policy Section 706: Acceptance of Gifts, Development Activities & Fund Raising Campaigns is being proposed to reflect current practices and to make the report an information item rather than an action item. The System Accounting Department will continue to annually request from each campus a status report on fund raising activities which will be incorporated into the Report on Gifts and Fund Raising. This report will be presented annually, as an information item, to the Finance Committee.

Trustee Newsom stated that she is in favor of consolidating the annual report; however, she raised concerns about the Board delegating that authority to the Committee level because fund raising has the potential for ethical issues and she feels the Board should retain that authority level. Vice Chancellor Wyke explained that all major funding raising campaigns of $2 million or more require Board approval. This report is a consolidation by campus of the total dollars fund raised by source and a consolidation System-wide.

On a motion by Trustee Murphy, which was seconded by Trustee Fournier, the Board of Trustees approved the changes to Board of Trustee Policy Section 706; Acceptance of Gifts, Development Activities and Fund Raising Campaigns. Trustee Newsom apposed the motion.

**Proposed Changes to Board of Trustee Policy Section 709: Investments.** Dr. Wyke explained changes to Board of Trustee Policy Section 709: Investments were proposed to recognize the Trustees responsibilities regarding all investment matters and to specifically
recognize its fiduciary responsibilities related to the University’s defined contribution retirement plan.

On a motion by Trustee Medd, which was seconded by Trustee Mitchell, the Board of Trustees approved the changes to Board of Trustee Policy Section 709: Investments.

Confirm Student Representative to the Board of Trustees. The following nomination was recommended for the appointment of the Student Representative to the Board of Trustees:

Student Representative:
Jaclyn Jacobson, USM Graduate Student Representative (two year term – Sept. 2013 to Sept. 2015)

On a motion by Trustee Medd, which was seconded by Trustee Murphy, the Board of Trustees approved the appointment of Ms. Jaclyn Jacobson, USM Graduate Student Representative for a two year term – September 2013 to September 2015.

LUNCH DISCUSSION ON LEGISLATIVE ISSUES
Chancellor Page introduced and thanked Justin Alfond, Senate President, Mark Eves, Speaker of the House, and James Dill, Representative, Senate District 30, Legislative guests for taking time out of their schedules to participate in the UMS Board of Trustees meeting:
The Trustees, Presidents and the Chancellor had a very effective open dialog with the Legislative guests on communication strategies, issues relating to higher education in Maine and research and development.

DISCUSSION ON ENGAGING THE BOARDS OF VISITORS
Chancellor Page introduced the discussion of engaging the Boards of Visitors. He encouraged everyone to participate in an open dialog as a forum for ongoing engagement. The members of the Boards of Visitors that participated in the session were Mr. Miles Theeman from the Board of Visitors at UM, and Mr. Dana Saucier, President of UMFK Board of Visitors.

The following are some of the suggestions that were discussed:

- The Boards of Visitors are 140 business leaders available to help the UMS with its mission and goals.
- The Boards of Visitors are a value resources and it is important to understand the talents of the members.
- The Boards of Visitors have had very limited connection with the Board of Trustees and only recent visits by the current Chancellor.
  - A joint session of the Board of Trustees and representatives from each Board of Visitors in Augusta on June 17, 2010, was a very productive session.
- The Boards of Visitors can be a mechanism to promote a common theme for higher education.
- Should the Boards of Visitors be encouraged to attend the Board of Trustees meetings?
- A dialog between the Board of Trustees and the Boards of Visitors has to include the Presidents – the Presidents are the bridge between the two groups.
- Should the Board of Trustees Chair distribute a communication to the Presidents of the Boards of Visitors after each Board of Trustees meeting?
- Invite the Boards of Visitors to attend one Board of Trustees meeting per year.
- Expand the non-trustee, non-voting members of Board of Trustees Committees to target Boards of Visitor members.
Chancellor Page asked for volunteers to serve on a subcommittee to review the suggestions for engagement and report back to the Board at the November Board meeting. Trustees Fournier and Murphy as well as Mr. Dana Saucier and Mr. Miles Theeman agreed to serve of the subcommittee. Trustee Collins thanked Mr. Saucier and Mr. Theeman for taking time to attend the Board of Trustees meeting as well as sharing their thought and ideas.

**INFORMATION ITEMS**
The following items were included in the Agenda for information only:
- Capital Projects Status Report
- Dashboard Indicators
- Agenda Calendar

**EXECUTIVE SESSION**
On a motion by Trustee Fournier, which was seconded by Trustee Johnson, the Board of Trustees meeting went into Executive Session under the following provisions:

- 1 MRSA Section 405 6-A to discuss the evaluation of personnel and the consideration and discussion of appointments, employment and duties.
- 1 MRSA Section 405 6-D to discuss negotiations and communications with AFUM, UMPSA, COLT, Police, PATFA, and Service and Maintenance Units
- 1 MRSA Section 402 3-A to discuss records which have been designated confidential by statute (35-A MRSA Section 1311-A) and the Rules of Civil Procedure as per 1 MRSA Section 402 3-B and 6-C for the discussion of economic development where premature disclosure of the information would prejudice the competitive bargaining position of the System.

On a motion by Trustee Fournier, which was seconded by Trustee Gardner, the Board of Trustees concluded the Executive Session.

**Confirmation of Board of Visitor Appointment.** On a motion by Trustee Fournier, which was seconded by Trustee Turner, the Board of Trustees approved the Board of Visitor Appointment, as presented.

**DATE OF NEXT MEETING**
The next meeting of the Board of Trustees will be held on November 17 & 18, 2013 at the University of Maine at Farmington.

Adjournment

Ellen Doughty for
J. Kelley Wiltbank, Clerk