

UMM Supervisor Development Institute
Workshop Schedule--DRAFT
2011-2012

Date	Time	Workshop	Location	Facilitator
Monday, October 31	8:00 a.m. – 12:30 p.m.	Orientation & Effective Communication	Science 103	Tamara Mitchell UMS HR
Monday, November 28	1:00 p.m. – 3:00 p.m.	Legal & Policy Issues I	Powers Conference 203	Brenda Haskell UMS HR
Monday, December 12	9:00 a.m. – 1:00 p.m.	Legal & Policy II	Powers Conference 203	Sally Dobres UMS HR
Monday, January 23	9:00 a.m. – 12:00 p.m.	Performance Management	Powers Conference 203	Tamara Mitchell UMS HR
Monday, January 30	10:00 a.m. – 1:00 p.m.	Supervising in a Union Environment	Powers Conference 203	Frank Gerry & Noah Lundy – UMS Labor Relations
Monday, February 6	9:00 a.m. – 12:00 p.m.	Handling Performance Problems	Powers Conference 203	Sally Dobres UMS HR
Monday, February 27		Effective Communication Skills	Powers Conference 203	
Monday, March 12		Conflict Management	Powers Conference 203	
Monday, April 2	9:00 a.m. – 12:00 p.m.	Managing in a Diverse Work Force	Powers Conference 203	Jackie Pauli-Ritz CIGNA
Monday, April 16	9:00 a.m. – 11:00 a.m.	Developing Your Team	Powers Conference 203	Jackie Pauli-Ritz CIGNA
Monday, April 30		Tools for Successful Hiring	Powers Conference 203	

11/21/11