



# UNIVERSITY OF MAINE SYSTEM SERVICE AND MAINTENANCE UNIT

## GRIEVANCE FORM – Step 2/Step 3 (Circle One)

CAMPUS \_\_\_\_\_

TO: \_\_\_\_\_

\_\_\_\_\_ Date Filed

FROM: \_\_\_\_\_  
Steward/Union Representative

\_\_\_\_\_ Signature of Steward /Union Representative

\_\_\_\_\_ Signature of Grievant

Grievance of: \_\_\_\_\_  
Employee(s) or Union

Grievance Number: \_\_\_\_\_

Reasons why answer at Step \_\_\_\_\_ is unsatisfactory \_\_\_\_\_

---



---



---



---



---



---



---



---

\_\_\_\_\_ Date Received

\_\_\_\_\_ By

Disposition: Settled Withdrawn Rendered Date: \_\_\_\_\_

- INSTRUCTIONS:**
1. Fill out as indicated.
  2. Attach copy of completed grievance form(s) and written disposition(s) from earlier grievance step(s).

<b>DISTRIBUTION:</b>	Original	1 <sup>st</sup> Copy	2 <sup>nd</sup> Copy
<b>Step 2</b>	<b>President or Designee</b>	<b>Steward</b>	<b>Campus Grievance File</b>
<b>Step 3</b>	<b>Chancellor or Designee</b>	<b>Union Representative</b>	<b>Campus Grievance File</b>