University of Maine System
Grants and Contracts Allocation Form

Project: 

Business Unit: UMS 

Federal Benefit Rate

F&A Cost Rate Negotiated for this Project

F&A Cost SHARE Rate

Date Submitted: 

Accounts to Exclude from the F&A Cost Calculation:

Reminder: Exclusions are at the ACCOUNT level. You cannot exclude by CLASS

Salaries, Wages and Benefits to DIRECT CHARGE to a Cost Share Fund:

Reminder: Salaries, Wages and Benefits to be direct charged must be assigned to Fund 04 or Fund 24 when labor distribution is set up in HR.

Non-Salary Expenses to ALLOCATE to a Direct Cost Share Fund:

Reminder: When reviewing their budgets, PI's should look at ALL FUNDS budgets. That way they will see funds on cost share and sponsor budgets. They should use Fund 20 for ALL of their non-salary spending. The allocation moves expenses from Fund 20 to Fund 04 or Fund 24.