Steps to Install and Connect to Discoverer

1) Prior to starting the installation process you should:
   a. Disable all pop-up blockers you might have set through various programs on your computer (e.g. Internet Explorer, Google, AOL, AIM…). After you complete the Discoverer installation process, you may re-enable pop-up blockers. If pop-ups continue to be a problem you can hold down the “Ctrl” key on your computer while selecting a button or link that opens a new window.
   b. Make certain the security settings set for your default browser allow Active X controls and plug-ins to run (Tools > Internet Options > Security > Custom Level).
   c. Close any other programs that might be running on your computer.

2) Open the “Connect to OracleBI Discoverer” screen
   a. From your web browser go to http://discoverer.maine.edu
   b. Choose “Start Discoverer 10g” – a link about halfway down the page. This is a link to Discoverer itself. A “Sign In” box will appear.
   c. In the User Name field enter Your UMS User ID
   d. In the Password field enter your UMS password
   e. Click Login

Sign In

Enter your Single Sign-On user name and password to sign in

User Name
Password

Login Cancel

Unauthorized use of this site is prohibited and may subject you to civil and criminal prosecution.
3) Enter the following information on the “Connect to OracleBI Discover” screen:
   a. **User Name** – Enter your UMS User ID
   b. **Password** – Enter your UMS password
   c. **Database** – Enter “glsnap.unet.maine.edu”
   d. **End User Layer** – Enter “glsnap_eul10g”
   e. Click

4) If a required ActiveX control is not installed on your computer, the following message will appear at the top of your browser window:

   Click on **Click here to install...** to install the `j2re.exe` file on your computer.

   If the following Internet Explorer Security Warning appears, click **Install**.
5) When the **Java 2 Runtime Environment** license agreement appears:
   a. Select the **I accept the terms in the license agreement** radio button.
   b. Click **Next >**.

6) On the **Setup Type** page, select the **Typical** radio button.
7) When the **Java 2 Runtime Environment** installation process finishes, click **Finish**.
8) Check your desktop Status Bar for the following link:
   a. Click on the link to maximize the following screen:

   ![Java Applet Loading]

   b. Wait as the “Loading Java Applet” process progresses.

9) When the following security warning appears asking if you trust the Oracle security certificate associated with the applet, click **Always**.
Create a Connection Profile

You can create and save a **Connection** profile that when selected will automatically connect you to Discoverer. Here’s how:

1) On the **Connect to Discoverer** page click **Create Connection**.
The *Create Connection* page opens:

2) Enter the following information on the *Create Connection* page:

**Connection Details**
- **Connect To** – If it does not already appear, select “OracleBI Discoverer” from the drop-down menu.
- **Name** – Enter your name.
- **Description** – Enter additional information about the new connection. This information is displayed in the Description column on the *Connections* page, and it helps you choose a connection if more than one exists.
- **Locale** – If it does already appear, select “Locale retrieved from browser” from the drop-down menu.

**Account Details**
- **User Name** – Enter your UMS User ID.
- **Password** – Enter your UMS password.
- **Database** – Enter “glsnap.unet.maine.edu.”

3) When finished, click *Apply* or *Apply and Connect*.

The next time you login to the Oracle Database, you will see the connection listed in the *Choose Connection* section of the page.
Click **Show** to view details about the Connection.

Click on Connection name to initiate connection to Discoverer.

Click **Update** to apply changes to connection information. Click **Delete** to delete the connection.