

## Viewing/Accepting/Declining Financial Aid

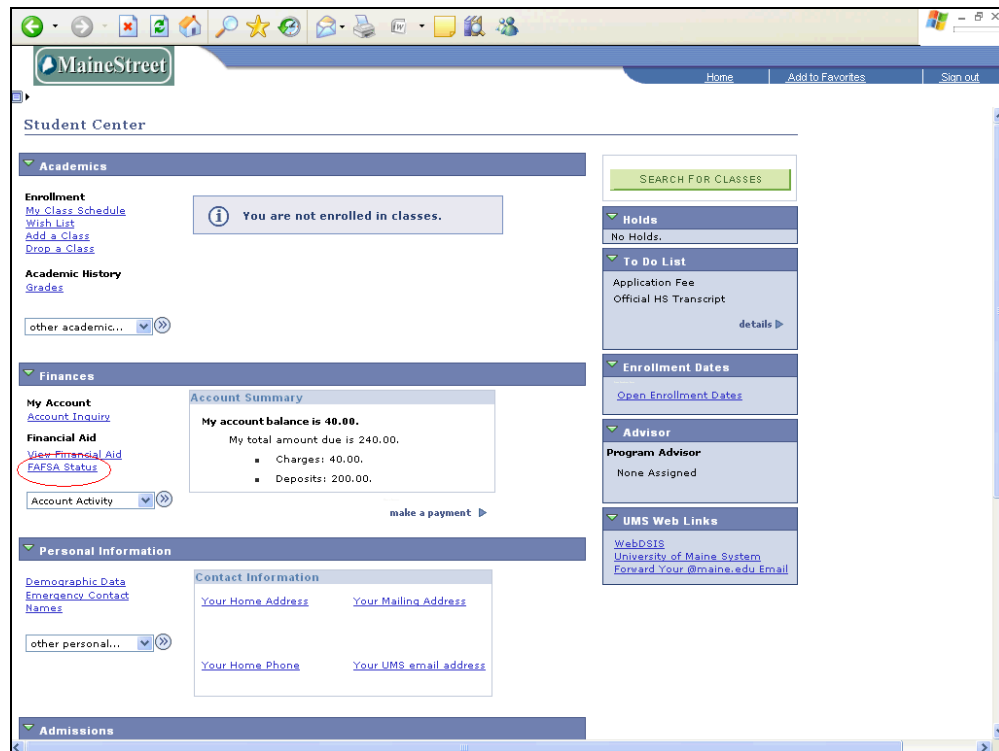
### Concept

You can view current and previous financial aid awards through the View Financial Aid link. This is a portal to your financial aid status and provides internet access to accepting or declining your awards.

### Navigation

Step	Action
1.	After logging into the MaineStreet portal, click the <a href="#">Student Self-Service</a> link to select it.
2.	Click the <a href="#">Student Center</a> link.

### Procedure



Step	Action
3.	To view the status of a submitted Free Application for Federal Student Aid (FAFSA), from the Finances section of the Student Center, click the <a href="#">FAFSA Status</a> link.

# Process Document

## Viewing/Accepting/Declining Financial Aid



The screenshot shows a web browser window displaying the MaineStreet website. The page title is "MaineStreet". The navigation bar includes "Home", "Add to Favorites", and "Sign out". There are also links for "New Window", "Help", "Customize Page", and a printer icon. The main content area features a table titled "FAFSA's have been received by:" with the following data:

Academic Institution	Aid Year	Date Received
1 University of Maine at Machias	2009-2010	01/21/2009

Below the table, there is a link: [Return to Student Center](#).

Step	Action
4.	<p>This page lists the Institution/s that have received your FAFSA. The date it was received will also display.</p> <p>To return to the Student Center, click the <a href="#">Return to Student Center</a> link.</p>



The screenshot shows the MaineStreet Student Center interface. The 'Finances' section is expanded, and the 'Financial Aid' link is circled in red. The 'Account Summary' box displays the following information:

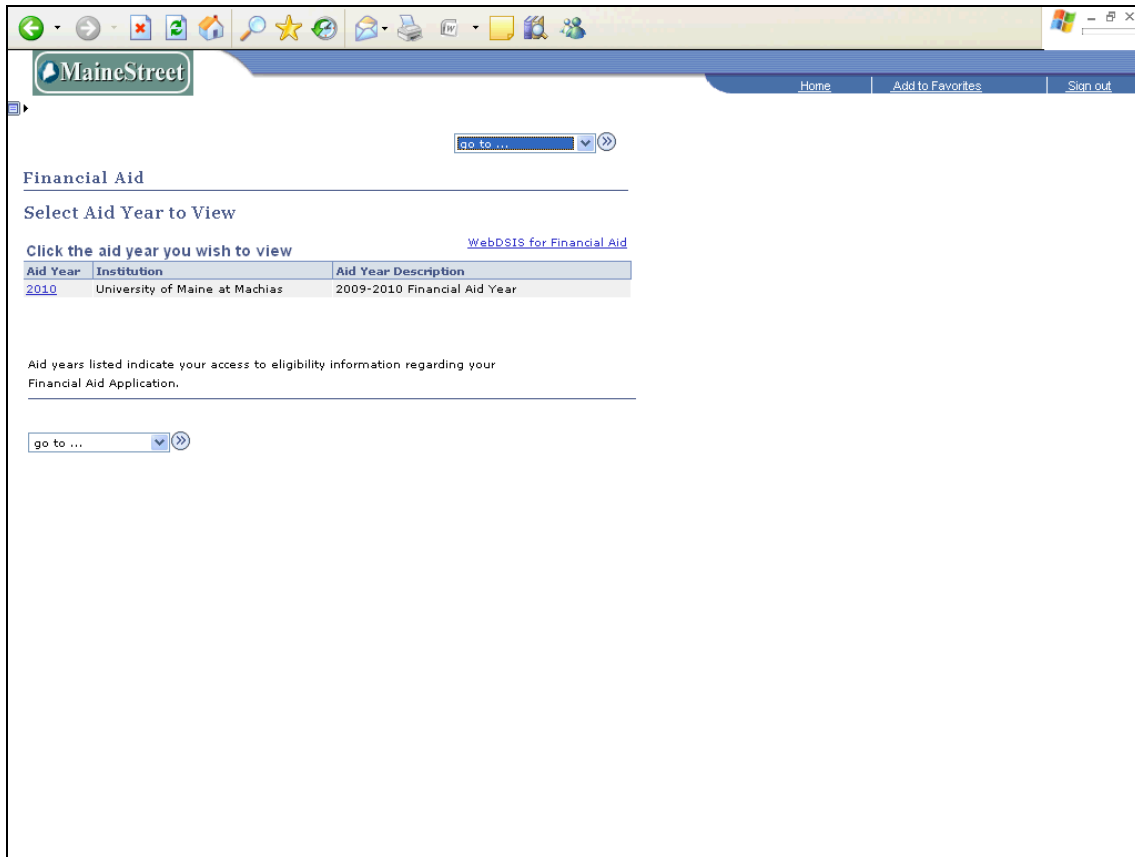
- My account balance is 40.00.**
- My total amount due is 240.00.
  - Charges: 40.00.
  - Deposits: 200.00.

Other visible sections include Academics (with a message: 'You are not enrolled in classes.'), Personal Information (with contact information fields), and Admissions. A sidebar on the right contains links for Holds, To Do List (Application Fee, Official HS Transcript), Enrollment Dates, Advisor (Program Advisor: None Assigned), and UMS Web Links.

Step	Action
5.	To view your Financial Aid information, from the Finances section of the Student Center, click the <a href="#">View Financial Aid</a> link.

# Process Document

## Viewing/Accepting/Declining Financial Aid



Step	Action
6.	On the <b>Select Aid Year to View</b> page, click on the link for the Aid Year and Institution you wish to view information for. If an aid Year link is not active, it means the Financial Aid Office has not activated self-service access for that aid year yet.



# Process Document Viewing/Accepting/Declining Financial Aid

**Financial Aid**

**Award Summary**

2009-2010 Financial Aid Year

**Academic Year**

Award Description	Category	Offered	Accepted	Loan Details
Federal Pell Grant	Grant	4,581.00	4,581.00	
Federal Subsidized Stafford Lo	Loan	3,500.00	0.00	<a href="#">Loan Details</a>
Fed Unsubsidized Stafford Loan	Loan	2,000.00	0.00	<a href="#">Loan Details</a>
Federal Perkins Loan	Loan	1,000.00	0.00	
<b>Academic Year Totals</b>		<b>11,081.00</b>	<b>4,581.00</b>	

Currency used is US Dollar.

[ACCEPT/DECLINE AWARDS](#)

**Terms**

**2009 Fall**

Award Description	Category	Offered	Accepted
Federal Pell Grant	Grant	2,291.00	2,291.00
Federal Subsidized Stafford Lo	Loan	1,750.00	1,750.00
Fed Unsubsidized Stafford Loan	Loan	1,000.00	1,000.00
Federal Perkins Loan	Loan	500.00	0.00
<b>Term Totals</b>		<b>5,541.00</b>	<b>5,041.00</b>

**2010 Spring**

Award Description	Category	Offered	Accepted
Federal Pell Grant	Grant	2,290.00	2,290.00
Federal Subsidized Stafford Lo	Loan	1,750.00	1,750.00
Fed Unsubsidized Stafford Loan	Loan	1,000.00	1,000.00
Federal Perkins Loan	Loan	500.00	0.00
<b>Term Totals</b>		<b>5,540.00</b>	<b>5,040.00</b>

Step	Action
7.	<p>The <b>Awards Summary</b> page displays a summary of your awards for the selected aid year.</p> <p>For each term, the award <b>Category</b>, amount <b>Offered</b> and amount <b>Accepted</b> displays:</p> <p><b>Category</b> - Indicates the type of award. <b>Offered</b> - Amount of award offered. <b>Accepted</b> - Amount of award accepted. If zero displays, you have not yet accepted the award.</p> <p>For additional information about a loan, click on the <a href="#">Loan Detail</a> link. For this example, we will select the <a href="#">Loan Details</a> link for the Federal Subsidized Stafford Loan.</p>



The screenshot shows the 'MaineStreet' website interface. At the top, there is a navigation bar with 'Home', 'Add to Favorites', and 'Sign out' links. The main content area is titled 'Financial Aid' and 'Loan Application Information'. It specifies the '2009-2010 Financial Aid Year' and 'Federal Subsidized Stafford Lo'. A note states: 'Loan fees are estimates only. They may vary by the lender you have chosen.' Below this is a table with the following data:

Status	Amount	Loan Fee	Net Amount	Activity Date
Certified	3,500.00	0.00	3,500.00	01/28/2009

Below the table, a message box states: 'Your loan application was certified by the FA Office and will be submitted to the loan servicer.' Further down, it notes 'Currency used is US Dollar.' and provides a link for more information: <http://www.umm.maine.edu/faitypes.html#loan>. A final note mentions loan repayment responsibilities. At the bottom of the content area, there is a link: [Return to Award Summary](#). The browser's status bar at the bottom shows 'Internet' and '100%' zoom.

Step	Action
8.	<p>The <b>Loan Application Information</b> page displays the estimated loan amount and the loan status.</p> <p>Click the <b>Return to Award Summary</b> link.</p>



# Process Document Viewing/Accepting/Declining Financial Aid

**Financial Aid**

**Award Summary**

2009-2010 Financial Aid Year

Academic Year				
Award Description	Category	Offered	Accepted	Loan Details
Federal Pell Grant	Grant	4,581.00	4,581.00	
Federal Subsidized Stafford Lo	Loan	3,500.00	0.00	<a href="#">Loan Details</a>
Fed Unsubsidized Stafford Loan	Loan	2,000.00	0.00	<a href="#">Loan Details</a>
Federal Perkins Loan	Loan	1,000.00	0.00	
<b>Academic Year Totals</b>		<b>11,081.00</b>	<b>4,581.00</b>	

Currency used is US Dollar.

**ACCEPT/DECLINE AWARDS**

**Terms**

**2009 Fall**

Award Description	Category	Offered	Accepted
Federal Pell Grant	Grant	2,291.00	2,291.00
Federal Subsidized Stafford Lo	Loan	1,750.00	1,750.00
Fed Unsubsidized Stafford Loan	Loan	1,000.00	1,000.00
Federal Perkins Loan	Loan	500.00	0.00
<b>Term Totals</b>		<b>5,541.00</b>	<b>5,041.00</b>

**2010 Spring**

Award Description	Category	Offered	Accepted
Federal Pell Grant	Grant	2,290.00	2,290.00
Federal Subsidized Stafford Lo	Loan	1,750.00	1,750.00
Fed Unsubsidized Stafford Loan	Loan	1,000.00	1,000.00

Step	Action
9.	<p>You can also <b>Accept</b> and <b>Decline</b> Awards from the <b>Award Summary</b> page. If the <b>Accept/Decline Award</b> button is grayed out, you have already accepted, declined or reduced all of your financial aid awards. You may not make any further updates via the MaineStreet Student Self-Service. To make additional changes to any of your awards, contact the Office of Financial Aid on your campus.</p> <p>If the <b>Accept/Decline Awards</b> button is active, your financial aid package is available for review. Click the <b>Accept/Decline Awards</b> button to take action on the awards you have been offered.</p> <p><b>ACCEPT/DECLINE AWARDS</b></p>

# Process Document

## Viewing/Accepting/Declining Financial Aid



MaineStreet
Home | Add to Favorites | Sign out

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### Financial Aid

#### Award Package

2009-2010 Financial Aid Year

Your financial aid package has been revised based on updated information. Please review each award and corresponding message. You may Accept and/or Decline any or all of the awards that are currently available. Remember to 'Submit' your changes.

Last Updated: 02/20/2009 1:19:15PM    Status: Revised Package

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">Federal Pell Grant</a>	Grant	Undergraduate	4,581.00	4,581.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Subsidized Stafford Lo</a>	Loan	Undergraduate	3,500.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Fed Unsubsidized Stafford Loan</a>	Loan	Undergraduate	2,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Perkins Loan</a>	Loan	Undergraduate	1,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>			<b>11,081.00</b>	<b>4,581.00</b>		

Currency used is US Dollar.    [accept all](#)   [decline all](#)   [clear all](#)   [update totals](#)

[SUBMIT](#)

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[Return to Award Summary](#)

[Account Inquiry](#)  
[Entrance Interview Information](#)  
[Stafford Loan Application](#)  
[Student Enrollment and Housing](#)

[Previous Transactions](#)  
[Consumer Information](#)  
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[Scholarship Release](#)

Step	Action
10.	<p>On the <b>Award Package</b> page, you can accept, reduce or decline each award listed by marking the corresponding <b>Accept</b> or <b>Decline</b> check box for each award. Grants and scholarships are typically accepted for you.</p> <p>To accept an award, select the checkbox adjacent to the award in the <b>Accept</b> column.</p> <p>For this example, we'll place a checkmark in the <b>Accept</b> box for the <i>Federal Subsidized Stafford Loan</i>.</p> <p>Click the <b>Accept</b> option.</p> <div style="text-align: center; margin-top: 10px;"> <input checked="" type="checkbox"/> </div>



# Process Document Viewing/Accepting/Declining Financial Aid

Home | Add to Favorites | Sign out

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## Financial Aid

### Award Package

2009-2010 Financial Aid Year

Your financial aid package has been revised based on updated information. Please review each award and corresponding message. You may Accept and/or Decline any or all of the awards that are currently available. Remember to 'Submit' your changes.

Last Updated: 02/20/2009 1:19:15PM    Status: Revised Package

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">Federal Pell Grant</a>	Grant	Undergraduate	4,581.00	4,581.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Subsidized Stafford Lo</a>	Loan	Undergraduate	3,500.00	<input type="text" value="3,500.00"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Fed Unsubsidized Stafford Loan</a>	Loan	Undergraduate	2,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Perkins Loan</a>	Loan	Undergraduate	1,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>			<b>11,081.00</b>	<b>4,581.00</b>		

Currency used is US Dollar.    [accept all](#)   [decline all](#)   [clear all](#)   [update totals](#)

[SUBMIT](#)

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[Return to Award Summary](#)

[Account Inquiry](#)  
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[Previous Transactions](#)  
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[Report Outside Aid](#)  
[Scholarship Release](#)

Step	Action
11.	<p>Notice that after selecting the <b>Accept</b> checkbox, the offered amount for that award displays in the <b>Accepted</b> column and the amount is editable. If you wish to reduce the amount of the award, enter the reduced amount in the <b>Accepted</b> field.</p> <p>For this example, we will replace 3,500.00 with 2,000.00.</p>

# Process Document

## Viewing/Accepting/Declining Financial Aid



[Home](#) | [Add to Favorites](#) | [Sign out](#)

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### Financial Aid

#### Award Package

2009-2010 Financial Aid Year

Your acknowledgement and/or changes were successfully processed. Please review the awards for correctness. Remember to 'Submit' your changes if you make further adjustments. Otherwise, check back periodically for updates to your financial aid package.

Last Updated: 02/20/2009 1:48:43PM    Status: Successful

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">Federal Pell Grant</a>	Grant	Undergraduate	4,581.00	4,581.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Subsidized Stafford Lo</a>	Loan	Undergraduate	3,500.00	<input type="text" value="2,000.00"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Fed Unsubsidized Stafford Loan</a>	Loan	Undergraduate	2,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Perkins Loan</a>	Loan	Undergraduate	1,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>			<b>11,081.00</b>	<b>4,581.00</b>		

Currency used is US Dollar.

accept all
decline all
clear all
update totals

SUBMIT

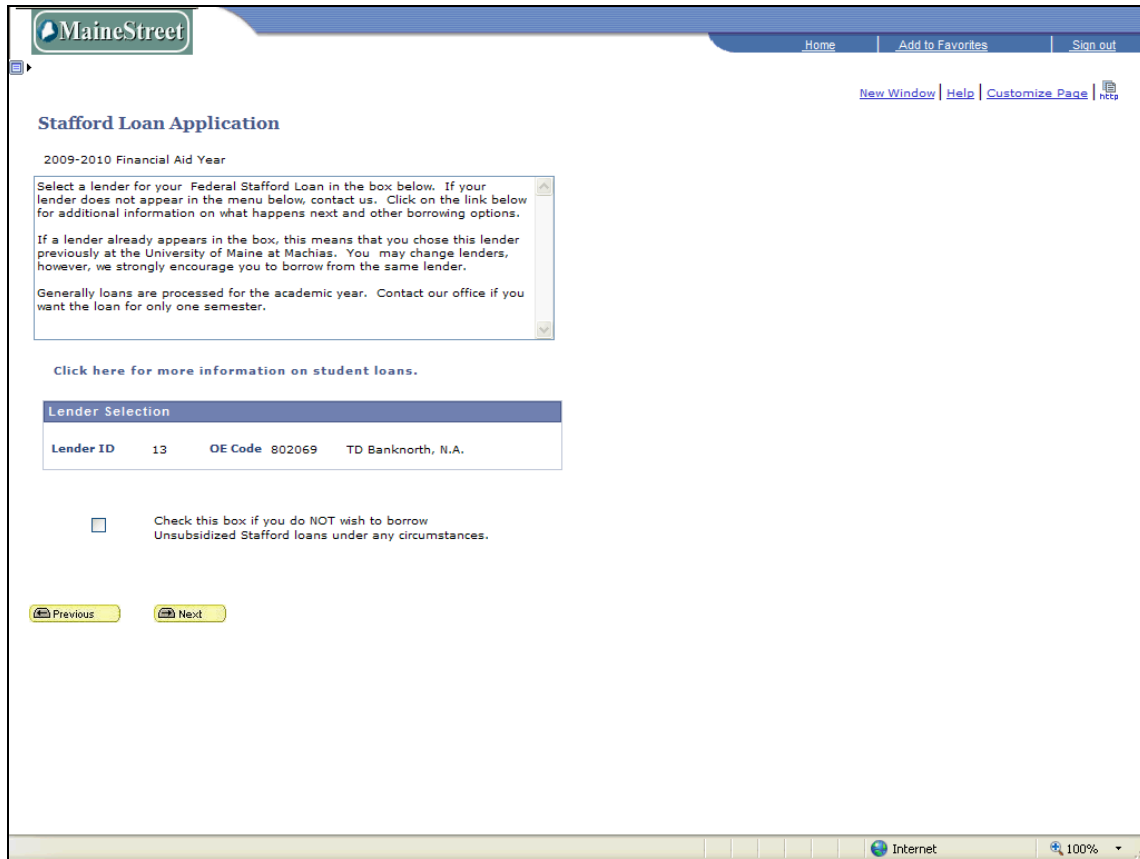
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[Return to Award Summary](#)

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[Previous Transactions](#)  
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Step	Action
12.	When finished entering your choices, click the <b>Update Totals</b> button. <div style="border: 1px solid green; padding: 2px 5px; display: inline-block; margin-top: 5px;">update totals</div>
13.	Click the <b>Submit</b> button. <div style="border: 1px solid green; padding: 2px 5px; display: inline-block; margin-top: 5px;">SUBMIT</div>



**Stafford Loan Application**

2009-2010 Financial Aid Year

Select a lender for your Federal Stafford Loan in the box below. If your lender does not appear in the menu below, contact us. Click on the link below for additional information on what happens next and other borrowing options.

If a lender already appears in the box, this means that you chose this lender previously at the University of Maine at Machias. You may change lenders, however, we strongly encourage you to borrow from the same lender.


Generally loans are processed for the academic year. Contact our office if you want the loan for only one semester.

[Click here for more information on student loans.](#)

Lender Selection			
Lender ID	13	OE Code	802069 TD Banknorth, N.A.

Check this box if you do NOT wish to borrow Unsubsidized Stafford loans under any circumstances.

[Previous](#) [Next](#)

Step	Action
14.	<p>On the <b>Stafford Loan Application</b> page, information about the lender you previously selected or lenders eligible to select displays. If a Lender ID displays, it means you borrowed through this lender for your most recent loan at this institution.</p> <p><b>Note:</b> If no <b>Lender ID</b> displays, you will be prompted to lookup and select a lender. If a lender you wish to borrow through does not appear on the list, continue on to the next step and contact the Financial Aid Office about receiving a loan through your desired lender.</p> <p>If you do not wish to borrow Unsubsidized Stafford Loans, check the appropriate box.</p> <p>When ready, click the <b>Next Step</b> button.</p> 

# Process Document

## Viewing/Accepting/Declining Financial Aid



[Home](#) | [Add to Favorites](#) | [Sign out](#)

[New Window](#) | [Help](#) | [Customize Page](#) | **Saved**

### Student Enrollment and Housing

2009-2010 Financial Aid Year

**Anticipated Enrollment**

You were packaged based upon a Full-Time enrollment. If your enrollment plans have changed please indicate below the number of credits you plan to take for each term.

Fall                       Spring                       Summer

**Housing Plans**

You were packaged based on plans to live in, or at, On Campus Housing. If your housing plans have changed, please indicate so here.

On Campus Housing                       Off Campus Housing  
 Parent's home

**Anticipated Graduation Date**

Check here if you plan to graduate in August or December of 2009

August                       December

Previous
 Next

Done
Internet      100%

Step	Action
15.	On the <b>Student Enrollment and Housing</b> page, in the <i>Anticipated Enrollment</i> section, enter the appropriate information.
16.	In the <i>Housing Plan</i> section, select the desired housing option.
17.	In the <i>Anticipated Graduation Date</i> section, if appropriate, select your graduation month.
18.	Click the <b>Next Step</b> button. 



**MaineStreet** Home Add to Favorites Sign out

New Window Help Customize Page **Saved**

### Report Outside Aid


2009-2010 Financial Aid Year

YOU ARE LEGALLY OBLIGATED TO REPORT ANY AND ALL ADDITIONAL RESOURCES TO THE OFFICE OF STUDENT FINANCIAL AID, IF RECEIVED AFTER RETURNING THIS FORM. Waivers, scholarships and assistance of any kind from a Federal or State agency, private organization or scholarship foundation must be reported. Receipt of additional financial assistance not already listed on the front of this award letter could affect your financial aid award.

*Source of Aid/Name	Fall Amount	Spring Amount	Summer Amount	Total Amount
1				

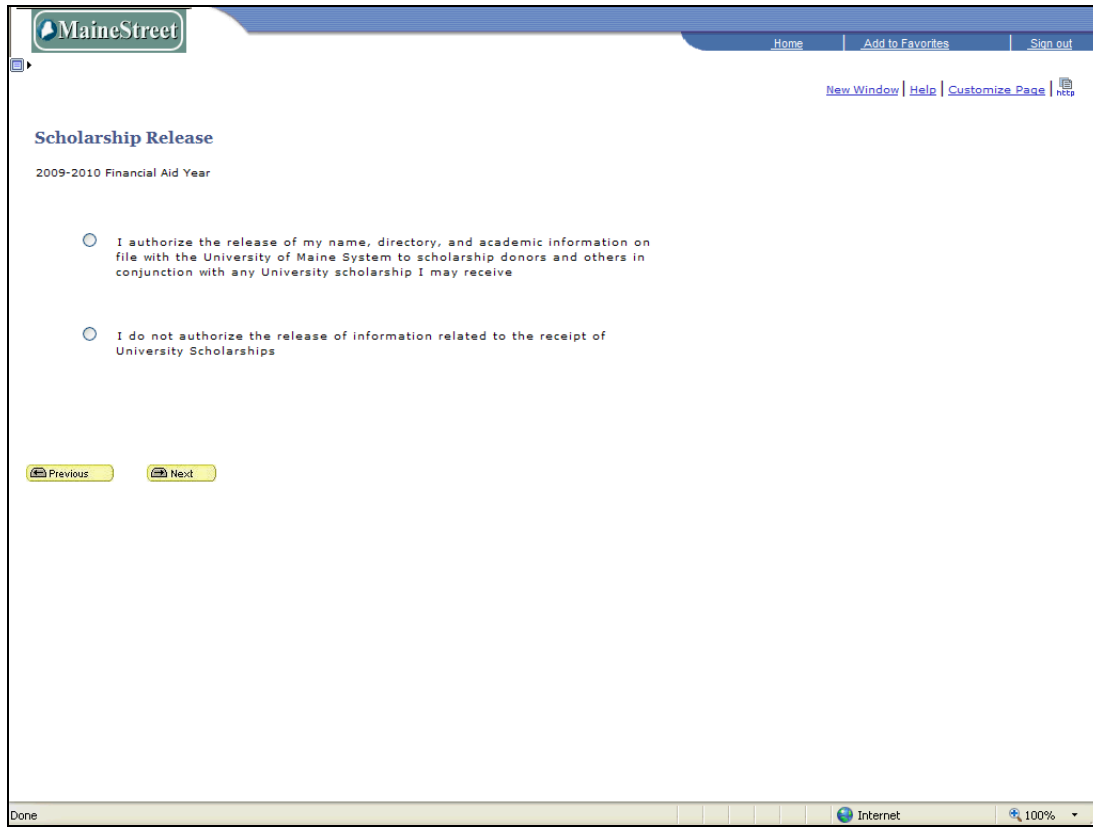
Previous Next


Done Internet 100%

Step	Action
19.	<p>On the <b>Report Outside Aid</b> page, report any additional sources of financial aid. Click the + sign to add additional rows, if necessary.</p> <p>When finished, click the <b>Next Step</b> button.</p> 

# Process Document

## Viewing/Accepting/Declining Financial Aid




Step	Action
20.	On the <b>Scholarship Release</b> page, indicate whether or not you authorize the Institution to release your directory information to scholarship donors.
21.	Click the <b>Next Step</b> button. 



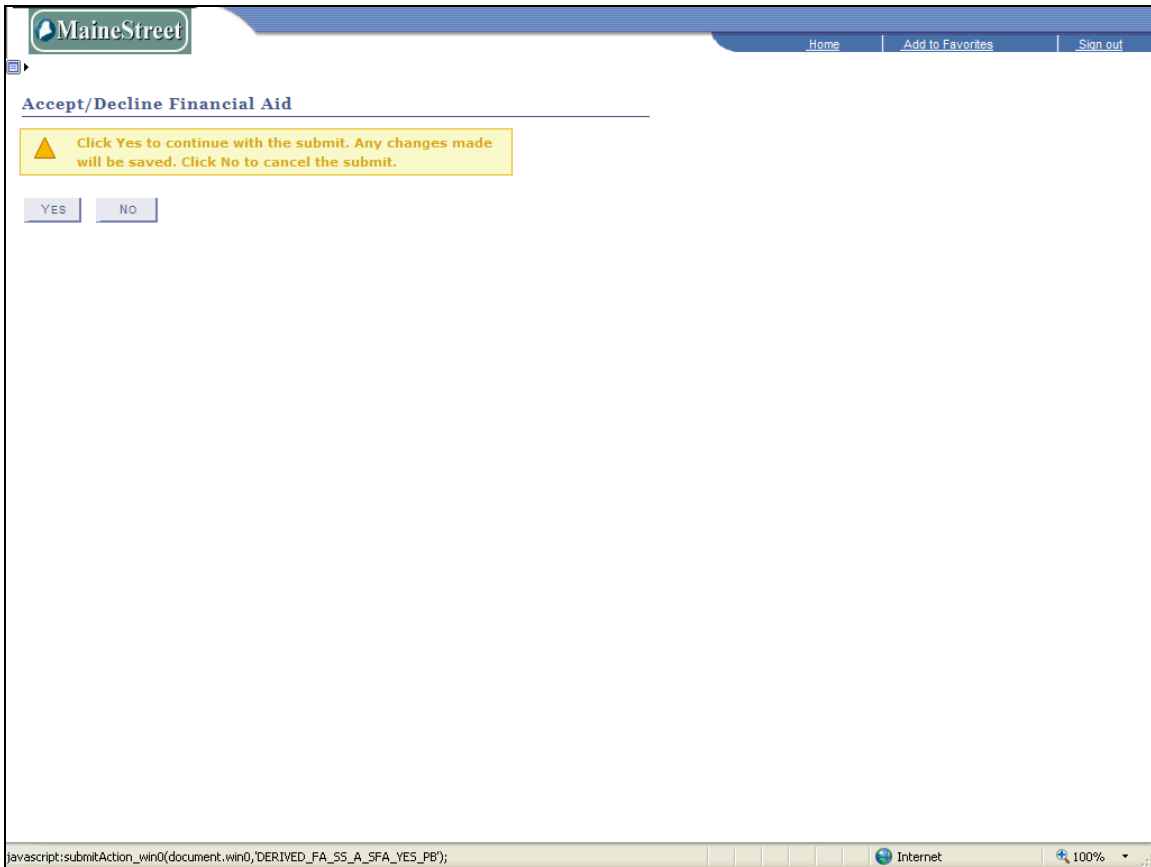
## Process Document Viewing/Accepting/Declining Financial Aid




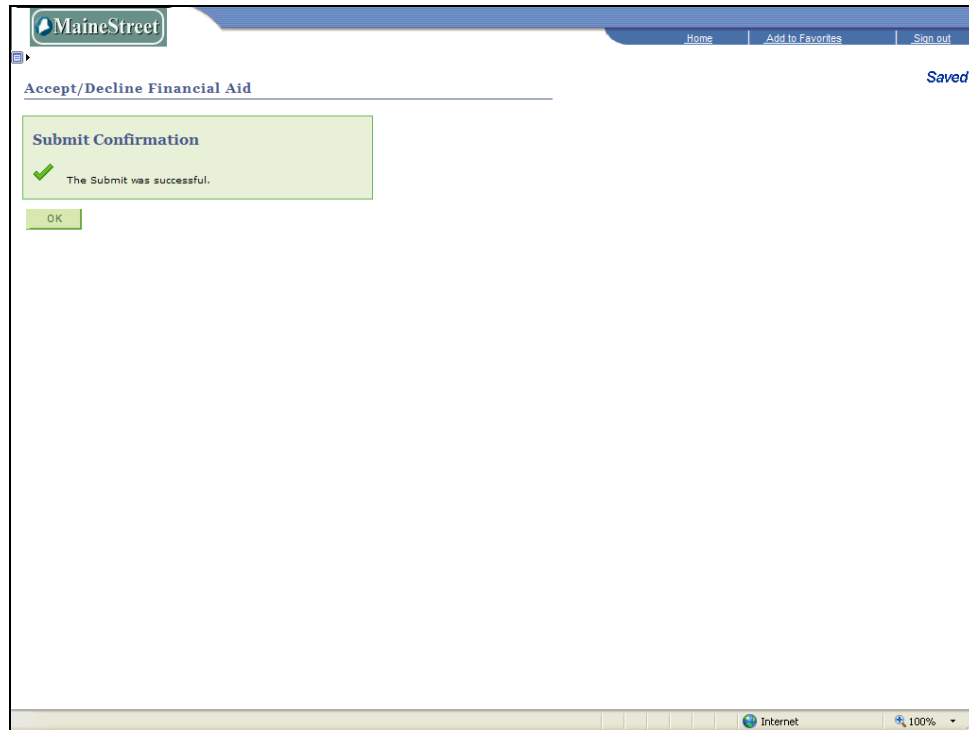
Step	Action
22.	This page indicates you have completed the Accept/Decline Award process. Click the <b>Finish</b> link. 

# Process Document

## Viewing/Accepting/Declining Financial Aid



Step	Action
23.	On this page, click <b>Yes</b> or <b>No</b> to save your submission.  Click the <b>Yes</b> button. 



Step	Action
24.	<p>Click the <b>OK</b> button to confirm and return to the <b>Award Package</b> page.</p> <p><b>Note:</b> If you accepted a Perkins Loan as part of your award package, you will be prompted to complete a Perkins Promissory note. The promissory note must be completed before you will receive any Perkins Loan funds (see topic on <i>Completing a Perkins Promissory Note</i>).</p> <p><input type="button" value="OK"/></p>

# Process Document

## Viewing/Accepting/Declining Financial Aid



[Home](#) | [Add to Favorites](#) | [Sign out](#)

### Financial Aid

#### Award Package

2009-2010 Financial Aid Year

Your acknowledgement and/or changes were successfully processed. Please review the awards for correctness. Remember to 'Submit' your changes if you make further adjustments. Otherwise, check back periodically for updates to your financial aid package.

Last Updated: 02/20/2009 1:19:15PM      Status: Revised Package

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">Federal Pell Grant</a>	Grant	Undergraduate	4,581.00	4,581.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Subsidized Stafford Lo</a>	Loan	Undergraduate	3,500.00	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Fed Unsubsidized Stafford Loan</a>	Loan	Undergraduate	2,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Perkins Loan</a>	Loan	Undergraduate	1,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>			<b>11,081.00</b>	<b>6,581.00</b>		

Currency used is US Dollar.

accept all
decline all
clear all
update totals

[Return to Award Summary](#)

[Account Inquiry](#)

[Entrance Interview Information](#)

[Consumer Information](#)

[Stafford Loan Application](#)

[Report Outside Aid](#)

[Student Enrollment and Housing](#)

[Scholarship Release](#)

Internet      100%

Step	Action
25.	On the <b>Award Package</b> page, Click the drop-down arrow to navigate back to the Student Center. <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 5px auto;"> <input type="text" value="go to ..."/> </div>



# Process Document Viewing/Accepting/Declining Financial Aid

**Financial Aid**

**Award Package**

**2009-2010 Financial Aid Year**

Your acknowledgement and/or changes were successfully processed. Please review the awards for correctness. Remember to 'Submit' your changes if you make further adjustments. Otherwise, check back periodically for updates to your financial aid package.

Last Updated: 02/20/2009 1:19:15PM Status: Revised Package

Award	Category	Career	Offered	Accepted	Accept	Decline
<a href="#">Federal Pell Grant</a>	Grant	Undergraduate	4,581.00	4,581.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Subsidized Stafford Lo</a>	Loan	Undergraduate	3,500.00	2,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<a href="#">Fed Unsubsidized Stafford Loan</a>	Loan	Undergraduate	2,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Federal Perkins Loan</a>	Loan	Undergraduate	1,000.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>			<b>11,081.00</b>	<b>6,581.00</b>		

Currency used is US Dollar. [accept all](#) [decline all](#) [clear all](#) [update totals](#) [SUBMIT](#)

[Return to Award Summary](#)    [Account Inquiry](#)    [Entrance Interview Information](#)    [Consumer Information](#)  
[Stafford Loan Application](#)    [Report Outside Aid](#)  
[Student Enrollment and Housing](#)    [Scholarship Release](#)

go to ...

Account Inquiry  
My Class Schedule  
Student Center  
go to ...

Step	Action
26.	Click the <b>Student Center</b> list item. <input type="text" value="Student Center"/>
27.	Click the <b>GO!</b> button. <input type="button" value="GO!"/>

# Process Document

## Viewing/Accepting/Declining Financial Aid



The screenshot displays the MaineStreet Student Center interface. The 'Financial Aid' section is circled in red, and the 'FAFSA Status' link is highlighted. The Account Summary shows a balance of 40.00. The To Do List includes Application Fee and Official HS Transcript.

Step	Action
28.	End of Procedure.