



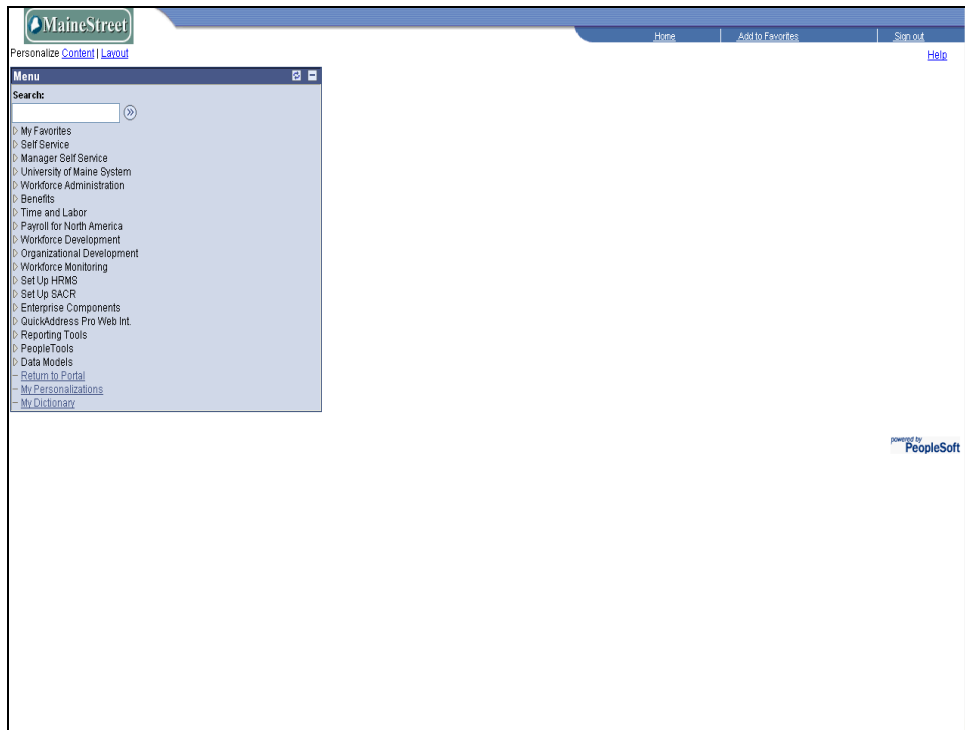
File Name	View Benefits Summary.doc
Document Generation Date	10/24/2008
Last Changed by	April Strowbridge
Status	Final


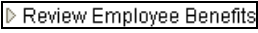

View Benefits Summary

Concept

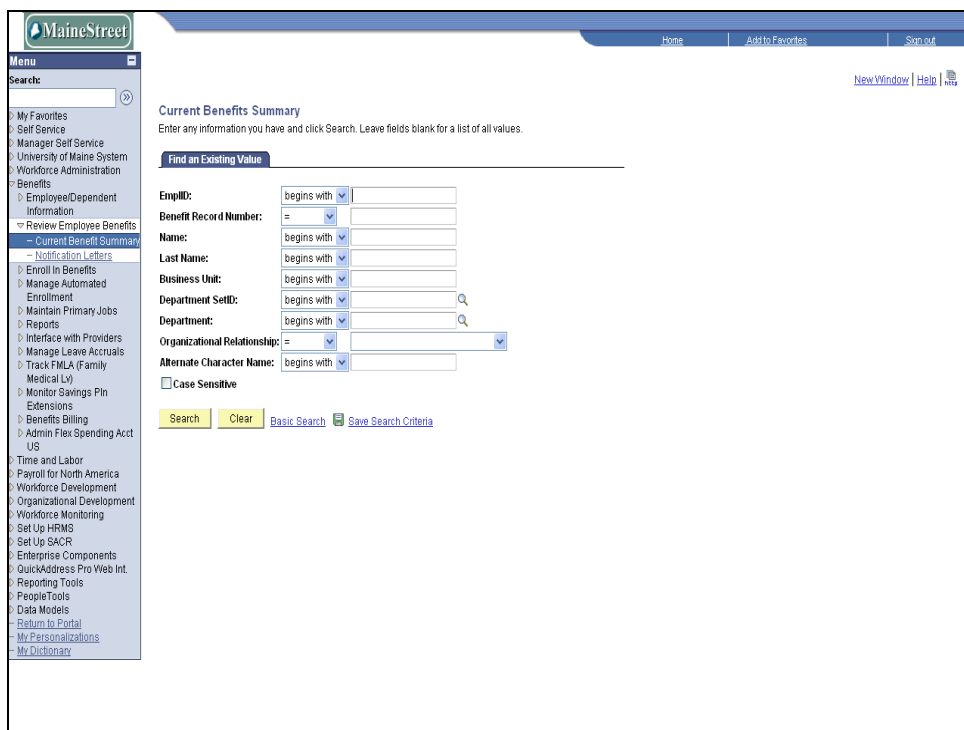
The **Benefits Summary** page shows current benefits enrollments as well as the last payroll deduction for each corresponding benefit.

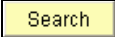
Navigation



Step	Action
1.	Click the Benefits link. 
2.	Click the Review Employee Benefits link. 
3.	Click the Current Benefit Summary link. 

Procedure



Step	Action
4.	Enter the desired information into the EmplID field.
5.	Click the Search button. 

Process Document

HRMS: View Benefits Summary



MaineStreet

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New Window | Help | Customize Page

Benefit Enrollment Summary | **Benefit Deduction Summary**

Colleen Forthelp Employee ID: 0093999 Benefit Rcd Nm: 0
Primary Empl Rcd: 0

Benefits System Benefits Administration
Benefit Program UP2 UMS Part-time FT Benefits

Benefits Status Active

Current Enrollments						
Plan Type		Elect	Benefit Plan		Coverage or Participation	Coverage Begin
10	Medical	E	BCPOS6	HMO Choice	Employee + 1 Dep.	10/01/2008
11	Dental	E	DENTAL	Dental	Employee + 1 Dep.	10/01/2008
14	Vision	E	VISION	Vision	Employee + 1 Dep.	10/01/2008
15	DP Medical	W			Waived	01/01/2004
16	DP Dental	W			Waived	01/01/2004
17	DP Vision	W			Waived	07/01/2008
20	Life	E	BSLF1D	BLIFE <65	-----	01/01/2003
21	Supp Life	E	SPLF2X	ZK	-----	10/01/2008
22	AD/D	E	ADD1X	BssADD	-----	01/01/2003
25	Dom Part.	W			Waived	01/01/2004
27	Supp AD/D	E	SPADDF	Family	-----	10/01/2008
2V	Child Life	W			Waived	01/01/2004
2W	Spouse Lif	E	SPLF20	SpLife20K	-----	10/01/2008
30	STD	W			Waived	01/01/2004
31	LTD	E	LTD01	LTD	60% of Salary	01/01/2003
46	403(b)	E	403PRA	Prof PrTax	4% Before Tax	01/01/2003
50	Sick	E	DISPTP	Dis PT Pro	-----	09/01/2006
51	Vacation	T			-----	06/12/2007
60	FSA Health	E	ADVHEA	HealthCare	\$2000 Pledge	10/01/2008
61	FSA Depend	W			Waived	10/01/2008

[Return to Search](#)

[Benefit Enrollment Summary](#) | [Benefit Deduction Summary](#)

Step	Action
6.	Click the Benefit Deduction Summary tab. Benefit Deduction Summary
7.	End of Procedure.