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Using INAS Batch Calculations

Concept

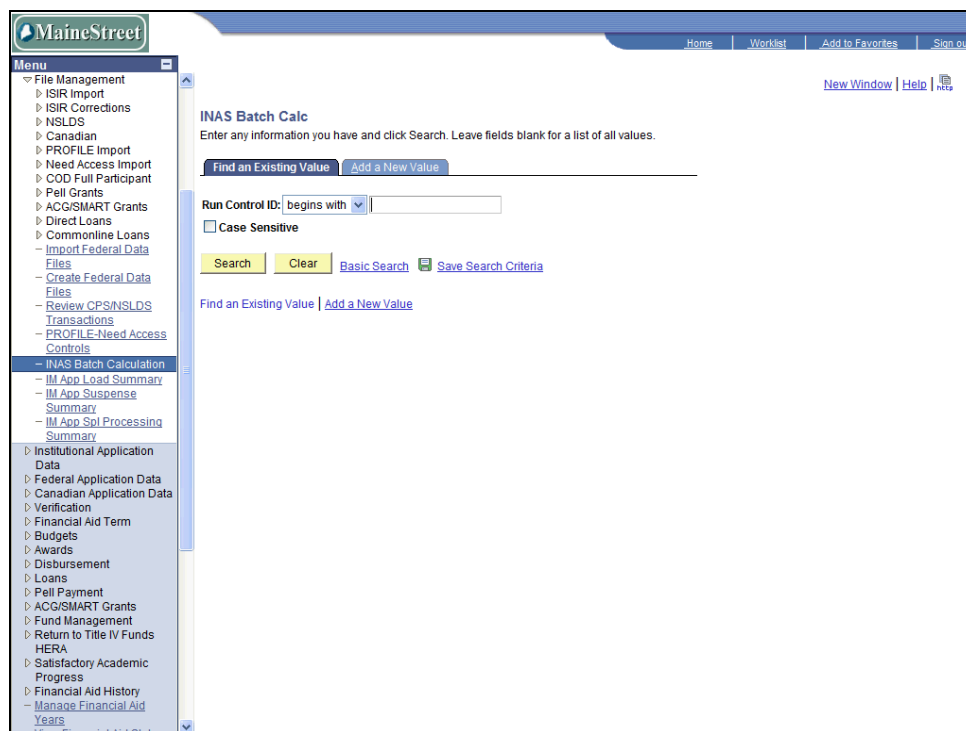
Use the **INAS Batch Calculation** page to calculate files in batch based on the College Board's Institutional Need Analysis System (INAS).

Procedure

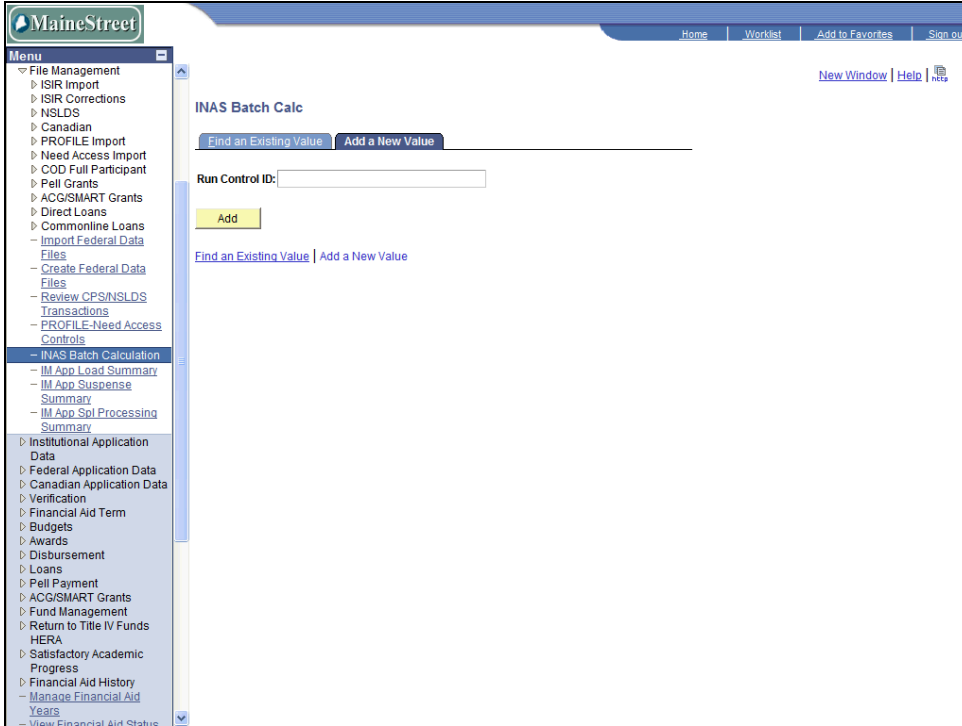
When you load ISIRs, the ISIR Data Load Parameters which your Institution has set up will determine whether or not INAS is called as a part of the load process.

If INAS is NOT called during ISIR load, you will need to run the INAS Batch Calculations process to do the calls to INAS for the loaded ISIRs.

Step	Action
1.	Begin by navigating to the Batch INAS Calculation page. Navigate: Financial Aid > File Management > INAS Batch Calculation.



Step	Action
2.	You will need a Run Control ID for this process. If you have already created one, click Search and select it from the search results list. To create a new Run Control ID, click the Add a New Value tab.



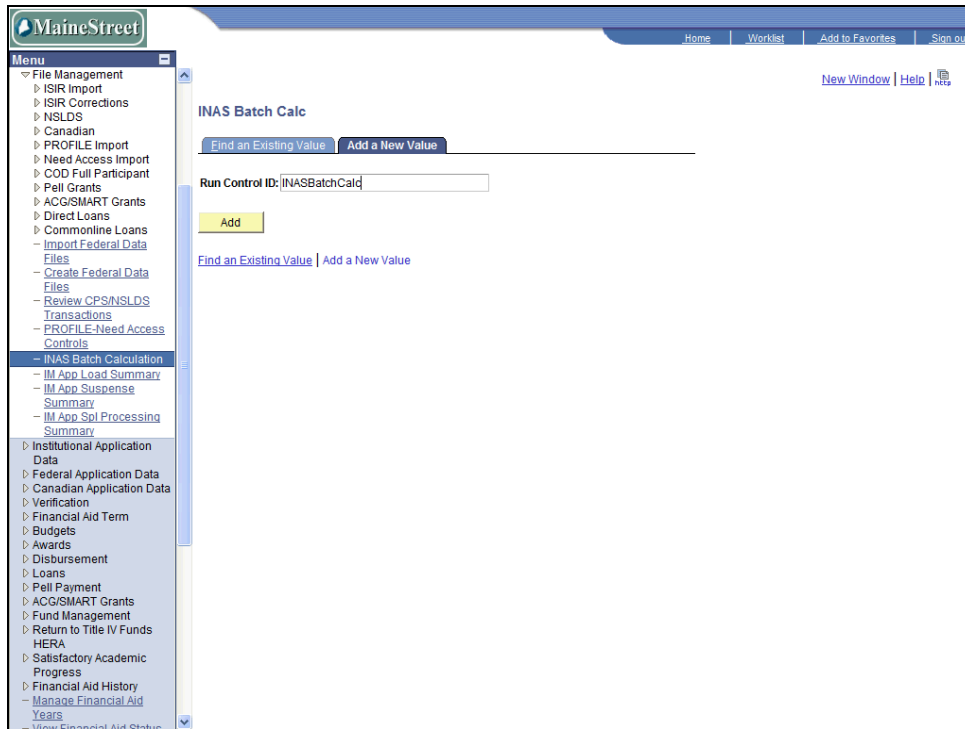
The screenshot shows the 'MaineStreet' web application interface. On the left is a 'Menu' with various options, including 'INAS Batch Calculation'. The main content area is titled 'INAS Batch Calc' and contains the following elements:

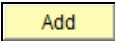
- Buttons: 'Find an Existing Value' and 'Add a New Value' (highlighted in blue).
- Text input field: 'Run Control ID:'
- Button: 'Add' (highlighted in yellow).
- Links: 'Find an Existing Value' and 'Add a New Value' (in blue text).

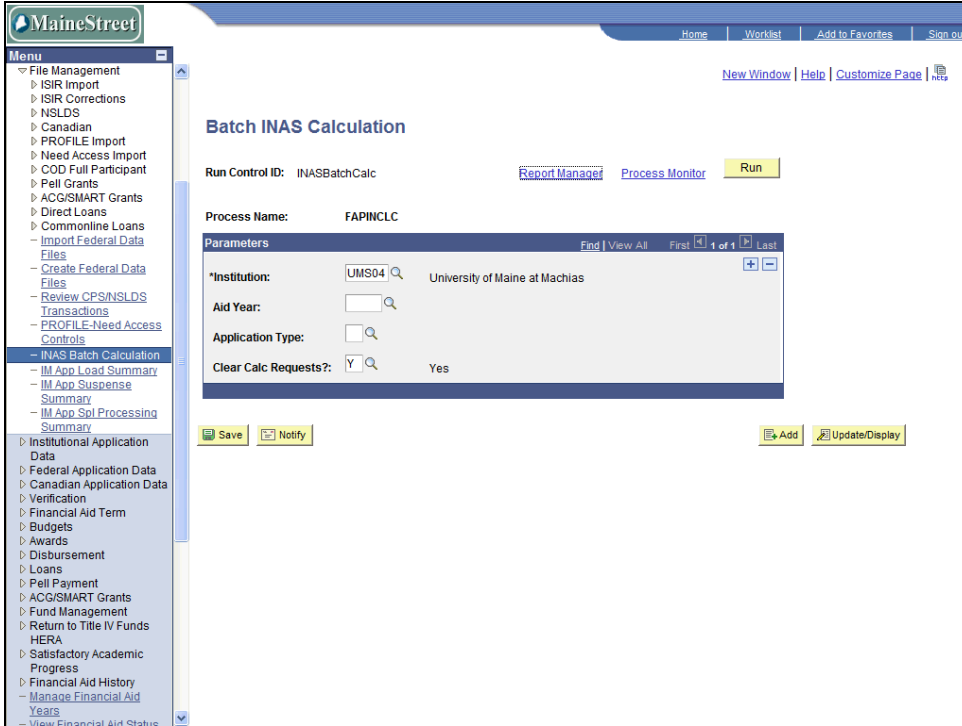
Step	Action
3.	Enter the name of the new Run Control ID into the Run Control ID field. Do not use blanks in the name.

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Step	Action
4.	Click the Add button. 



MaineStreet Home Worklist Add to Favorites Sign out

Menu

- File Management
 - ISIR Import
 - ISIR Corrections
 - NSLDS
 - Canadian
 - PROFILE Import
 - Need Access Import
 - COD Full Participant
 - Pell Grants
 - ACG/SMART Grants
 - Direct Loans
 - Commonline Loans
 - Import Federal Data Files
 - Create Federal Data Files
 - Review CPS/NSLDS Transactions
 - PROFILE-Need Access Controls
 - INAS Batch Calculation**
 - IM App Load Summary
 - IM App Suspend Summary
 - IM App Spl Processing Summary
- Institutional Application Data
 - Federal Application Data
 - Canadian Application Data
 - Verification
 - Financial Aid Term
 - Budgets
 - Awards
 - Disbursement
 - Loans
 - Pell Payment
 - ACG/SMART Grants
 - Fund Management
 - Return to Title IV Funds HERA
 - Satisfactory Academic Progress
 - Financial Aid History
 - Manage Financial Aid Years
 - View Financial Aid Status

Batch INAS Calculation

Run Control ID: INASBatchCalc [Report Manager](#) [Process Monitor](#) [Run](#)

Process Name: FAPINCLC

Parameters [Find](#) [View All](#) First 4 of 1 Last

*Institution: UMS04 University of Maine at Machias

Aid Year:

Application Type:


Clear Calc Requests?: Yes

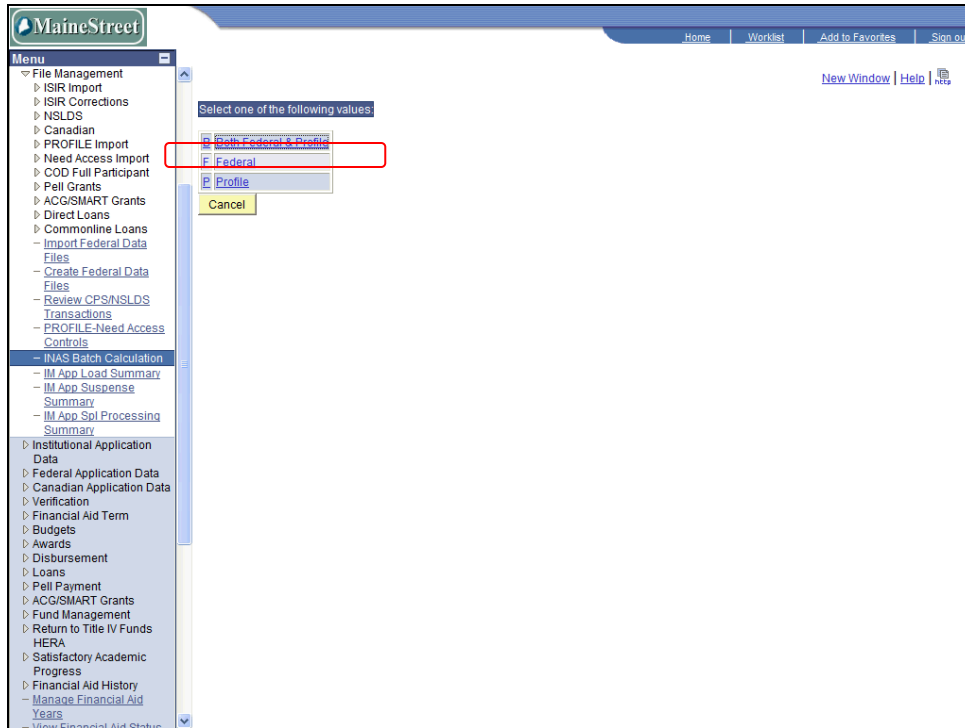
[Save](#) [Notify](#) [Add](#) [Update/Display](#)

Step	Action
5.	Use the Batch INAS Calculation page to set the parameters for the INAS process. Make sure that the correct Institution and Aid Year are entered.

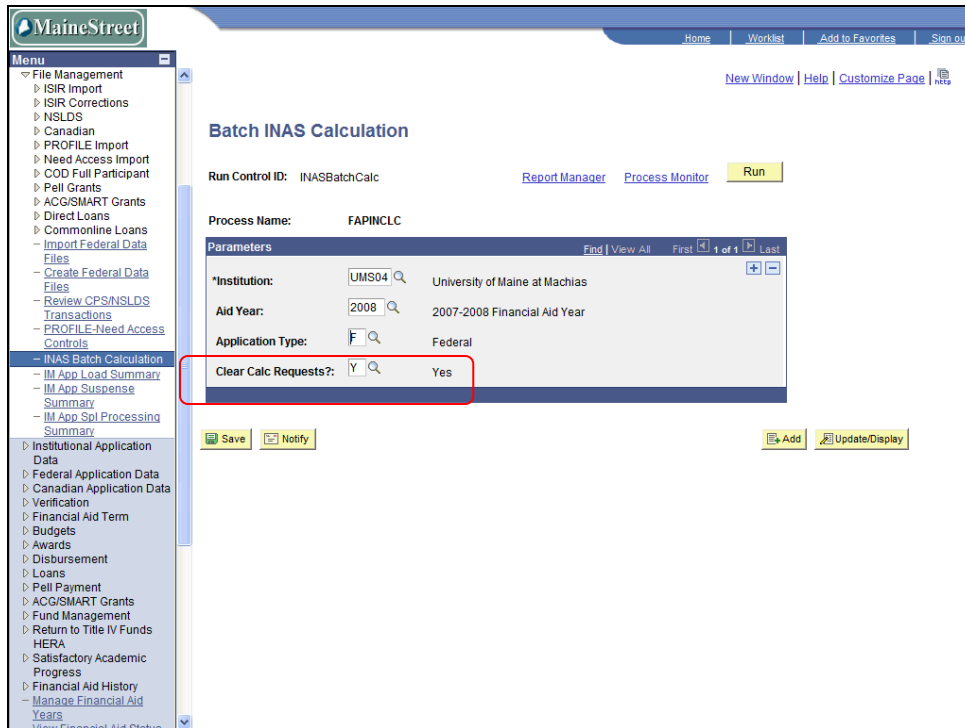
Process Document

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Step	Action
6.	Click the Look up Application Type button. 



Step	Action
7.	The UMS Institutions are not using Profile. Click Federal .



The screenshot shows the 'Batch INAS Calculation' interface. The 'Parameters' section includes the following fields:

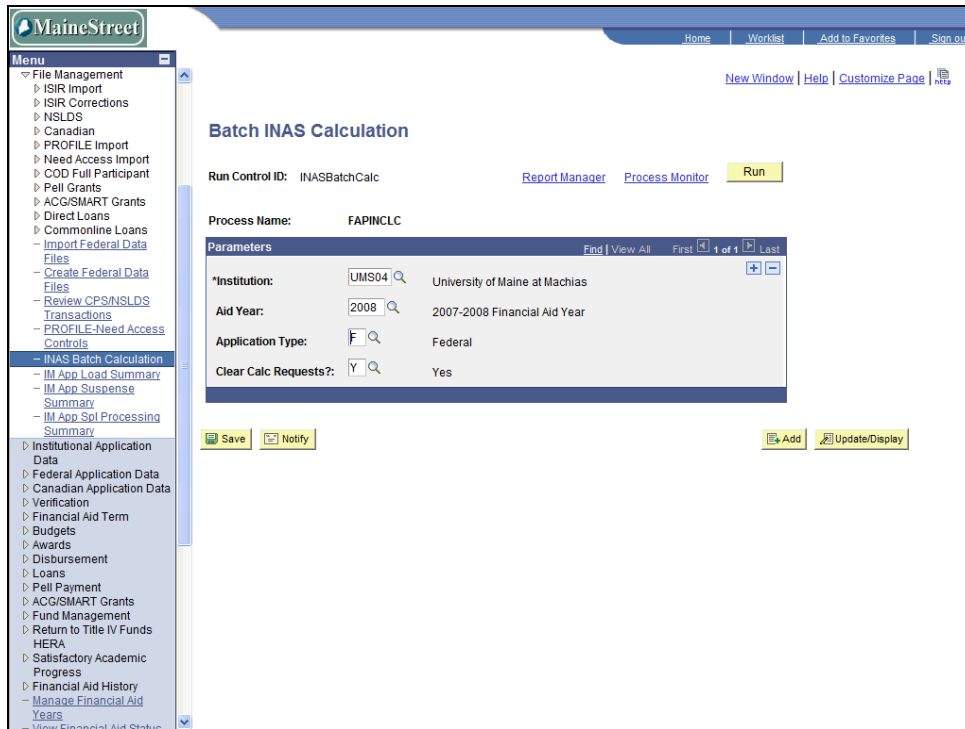
- *Institution: UMS04 University of Maine at Machias
- Aid Year: 2008 2007-2008 Financial Aid Year
- Application Type: F Federal
- Clear Calc Requests?: Y Yes

The 'Clear Calc Requests?' field is highlighted with a red box. Below the parameters are buttons for 'Save', 'Notify', 'Add', and 'Update/Display'. The 'Run' button is also visible at the top right of the main content area.

Step	Action
8.	<p>The Clear Calc Requests? field can be set to either <i>Y</i> (Yes) or <i>N</i> (No).</p> <p>If you select <i>Y</i> in this field, the system removes files from the tables after performing the batch calculation. Selecting <i>Y</i> prevents you from running INAS batch calculation on these files again.</p> <p>If you select <i>N</i> in this field, the system retains the files in the tables after performing the calculation. Selecting <i>N</i> enables you to run a batch calculation on these files multiple times.</p>

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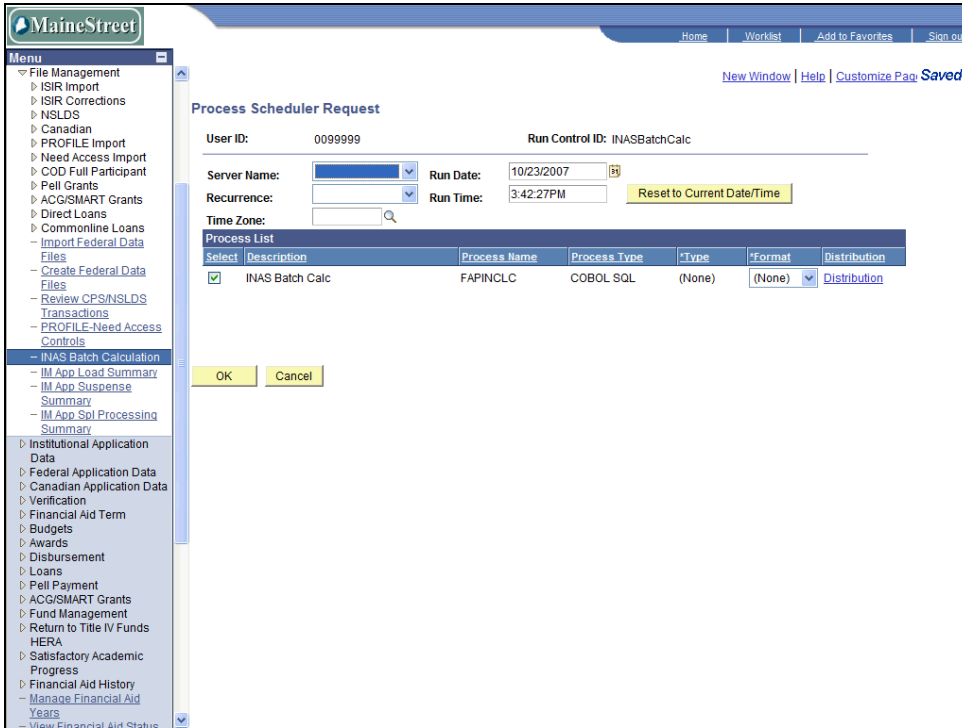


The screenshot shows the 'MaineStreet' web application interface. On the left is a 'Menu' with various options like 'File Management', 'ISIR Import', and 'Batch INAS Calculation'. The main content area is titled 'Batch INAS Calculation' and contains the following information:

- Run Control ID: INASBatchCalc
- Process Name: FAPINCLC
- Parameters table:

Parameter	Value
*Institution:	UMS04 University of Maine at Machias
Aid Year:	2008 2007-2008 Financial Aid Year
Application Type:	F Federal
Clear Calc Requests?:	Y Yes
- Buttons: Save, Notify, Add, Update/Display, and a prominent yellow 'Run' button.

Step	Action
9.	Click the Run button to run the process.



MaineStreet Home | Worklist | Add to Favorites | Sign out

New Window | Help | Customize Page | **Saved**

Process Scheduler Request

User ID: 0099999 Run Control ID: INASBatchCalc

Server Name: Run Date: 10/23/2007

Recurrence: Run Time: 3:42:27PM

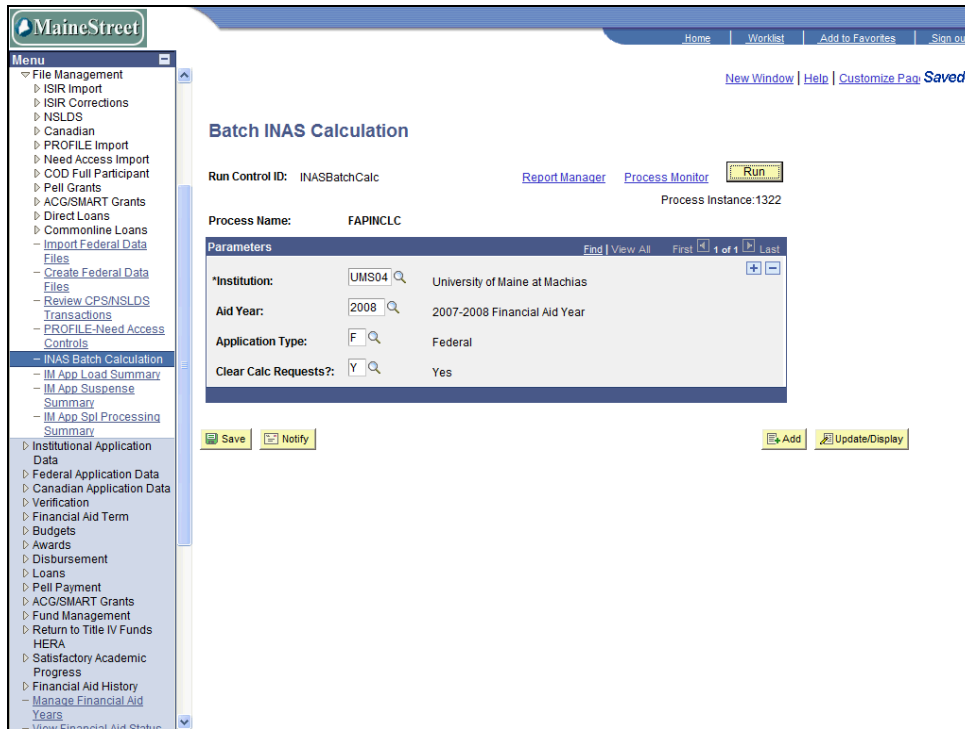
Time Zone:

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
<input checked="" type="checkbox"/>	INAS Batch Calc	FAPINCLC	COBOL SQL	(None)	(None)	Distribution

Step	Action
10.	The Server Name field should be blank. Click the OK button.

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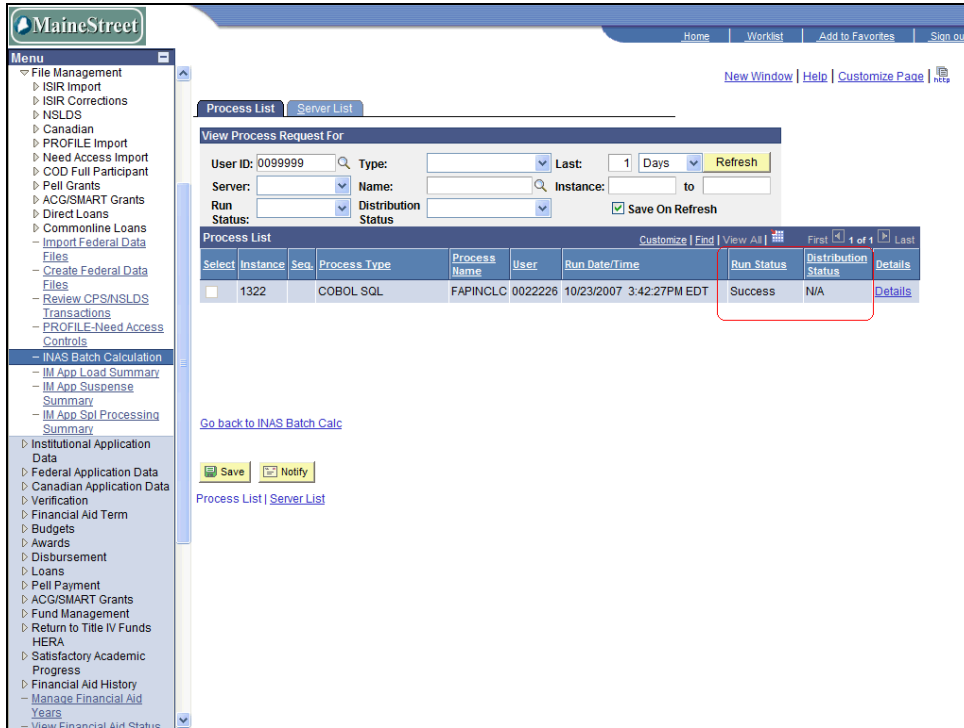
The screenshot shows the 'MaineStreet' web application interface. On the left is a 'Menu' with various options, including 'Batch INAS Calculation'. The main content area is titled 'Batch INAS Calculation' and contains the following information:

- Run Control ID: INASBatchCalc
- Process Name: FAPINCLC
- Process Instance: 1322
- Parameters table:

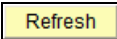


Parameter	Value	Description
*Institution:	UMS04	University of Maine at Machias
Aid Year:	2008	2007-2008 Financial Aid Year
Application Type:	F	Federal
Clear Calc Requests?:	Y	Yes

Buttons for 'Save', 'Notify', 'Add', and 'Update/Display' are visible at the bottom of the parameters section.

Step	Action
11.	Click the Process Monitor link. Process Monitor

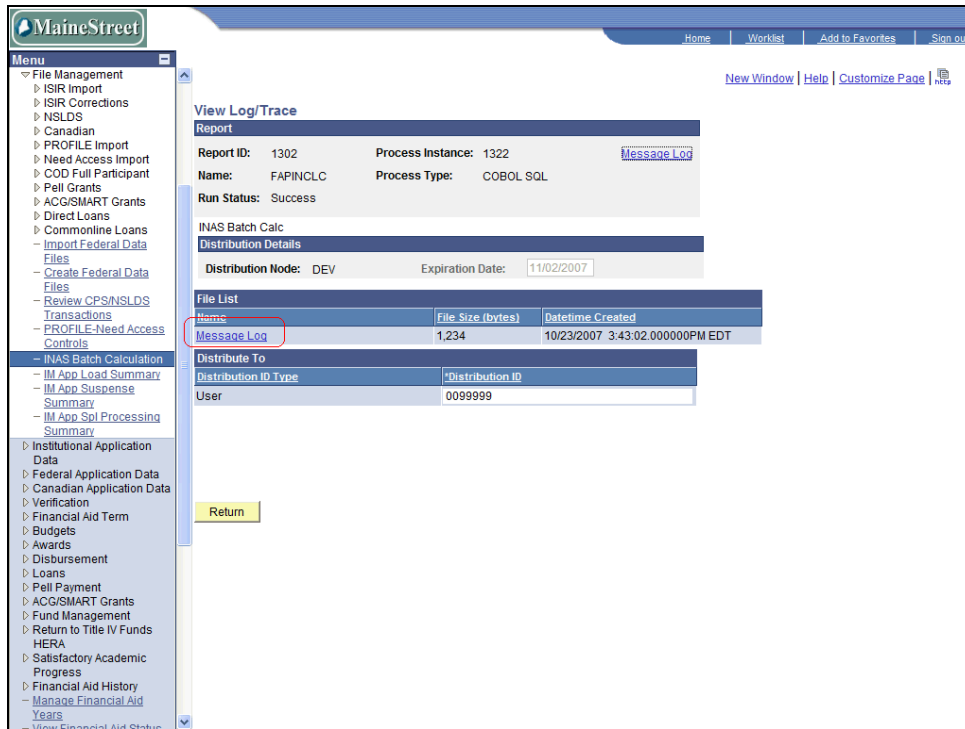


The screenshot shows the 'MaineStreet' web application interface. On the left is a navigation menu with categories like 'File Management', 'Need Access Import', and 'Financial Aid Term'. The main content area is titled 'Process List' and 'Server List'. It features a 'View Process Request For' section with search fields for 'User ID', 'Type', 'Last', 'Server', 'Name', 'Instance', 'Run Status', and 'Distribution Status'. A 'Refresh' button is visible. Below this is a table with columns: 'Select', 'Instance', 'Seq', 'Process Type', 'Process Name', 'User', 'Run Date/Time', 'Run Status', 'Distribution Status', and 'Details'. A single row is displayed with Instance 1322, Process Type COBOL SQL, Process Name FAPINCLC, User 0022226, Run Date/Time 10/23/2007 3:42:27PM EDT, Run Status Success, and Distribution Status N/A. A red box highlights the 'Run Status' and 'Distribution Status' columns. Below the table are buttons for 'Save' and 'Notify', and a link to 'Go back to INAS Batch Calc'.

Step	Action
12.	Click Refresh from time to time until the Run Status is <i>Success</i> and the Distribution Status is <i>Posted</i> . 
13.	To view messages related to the process, click Details . 
14.	On the Process Detail page, click the View Log/Trace link. 

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View Log/Trace

Report

Report ID: 1302 Process Instance: 1322 [Message Log](#)

Name: FAPINCLC Process Type: COBOL SQL

Run Status: Success

INAS Batch Calc

Distribution Details

Distribution Node: DEV Expiration Date: 11/02/2007

File List

Name	File Size (bytes)	Datetime Created
Message Log	1,234	10/23/2007 3:43:02.000000PM EDT

Distribute To

Distribution ID Type	Distribution ID
User	0099999

[Return](#)

Step	Action
15.	The Message Log will tell you if there were errors and how many files were processed. Click the link to view the log. It will open in a new window.
16.	End of Procedure.